**05-071 DEPARTMENT OF EDUCATION**

**Chapter 230: ADULT EDUCATION PROGRAM REQUIREMENTS**

**SUMMARY**: This rule sets forth general adult education program requirements.

**1. Requirements and Waivers for Students under Age 17 Who Have Withdrawn from School**

 Students who are under the age of 17 may enroll in adult education courses under the following conditions:

 A. There must be agreement among the student, the Adult Education Director, the parent(s) or legal guardian of the student, the Individualized Education Program Team if the student is eligible for services under the federal Individuals with Disabilities Education Act (IDEA), the Superintendent, the High School Principal, and the local school board of the school administrative unit in which is located the legal residence of the student’s parent(s) or legal guardian that enrollment in an adult education program is an appropriate option for the student.

 B. That agreement must be committed to writing, and kept on file in the student’s permanent file.

C. The criteria for enrollment in adult education courses set forth in Section 1, above are waived for students participating in enrichment courses that are not being taken for credit who are participating in those courses with their parent(s) or guardian. Participation of parent(s) may be waived by the local adult education director, if appropriate.

**2. Course Outlines**

 At a minimum, a current course outline must be on file and available for review in the local adult education administrative office for each course offered by that local adult education program. In addition, a curriculum must be on file and available for review in the local adult education administrative office for every high school completion course offered by that local adult education program.

**3. Teacher Requirements**

 Instructional staff must be certified or authorized to teach the adult education courses offered where certification or authorization is required, or, where certification or authorization is not required, must be determined to be competent to teach in accordance with criteria established by the school administrative unit, region or center.

STATUTORY AUTHORITY: 20-A MRS §§ 8602

EFFECTIVE DATE:

 June 21, 1979 (EMERGENCY)

EFFECTIVE DATE OF PERMANENT RULE:

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EFFECTIVE DATE (ELECTRONIC CONVERSION):

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