|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Retail Auto Dealer |  | | | **DUE: January 31, 2025** |
| Name and Address | | **FOR OFFICE USE ONLY Do not write in this box.** | | |
| CK # | CN | |
| AMT | DATE | |
|  |  | |
| **PAYMENT OPTIONS: 1) Check or Money Order Payable to “Treasurer, State of Maine.” Write license number on check; or 2) Credit Card: MasterCard or VISA only. Complete the following: I authorize the State of Maine, Bureau of Consumer Credit Protection to charge my MasterCard / VISA** \_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_ **Exp. Date\_\_\_\_\_\_/\_\_\_\_\_\_\_**  **in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_ for the purpose of renewing my License. Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |

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| **PART 1** | | **ANNUAL NOTIFICATION FEE AND VOLUME FEE CALCULATION SECTION** | | |
| **A.** | **TOTAL DOLLAR AMOUNT OF CONSUMER CREDIT TRANSACTIONS WITH VOLUME FEE DUE**  (See Page 2, Part 3, Line E) | | |  |
|  | | | | |
| **B.** | **TOTAL VOLUME FEE DUE**  (See Page 2, Part 4, *Volume Fee Schedule*) | | |  |
| **C.** | Annual Notification Fee | | | **$20.00** |
| **D.** | Branch Fee  ($10.00 per location) | | |  |
| **E.** | **TOTAL FEES DUE**  **(B + C + D)** | | |  |
|  | | | | |
| **F.** | **NOTIFICATION FILING CERTIFICATION** | | | |
| By signing below, I hereby certify that the information in this *Annual Notification Filing Report* is true to the best of my knowledge and belief. | | | | |
| Signature of Preparer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| Printed Name: | | | Title of Preparer: | |

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| **PART 2** | | **BUSINESS INFORMATION SECTION** | | |
| **A.** | **CONTACT FOR EXAMINATIONS** | | | |
| Name | |  | |
| Phone # | |  | |
| Email | |  | |
| Address | |  | |
| **B.** | **CONTACT FOR CONSUMER COMPLAINTS** | | | |
| Name | |  | |
| Phone # | |  | |
| Email | |  | |
| Address | |  | |
| **C.** | **BRANCH LOCATIONS** | | | |
| Address | |  | |
| Address | |  | |
| **D.** | **WEBSITES USED BY BUSINESS**  (e.g., Main URL or any social media sites) | | | |
| Address | |  | |
| Address | |  | |
| Address | |  | |
| **E**. | **REPOSSESSIONS CONDUCTED IN 2023** | | | |
| Number of Repossessions | | |  |
| Name of Repossession Companies Used | | |  |

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| --- | --- | --- | --- | --- | --- |
| **PART 3** | | **2023 Retail Consumer Credit Transaction Report**  **NOTE: Include ALL Retail Installment Contracts and Leases Closed in your Company’s Name**  (please attach extra sheet if needed) | | | |
| **A**. | **ASSIGNED CONTRACTS** | | | | |
| Name of Assignee  (e.g., sales finance company or bank) | | Number of Contracts | Dollar Value of Assigned Contracts | Volume Fee Paid by Assignee (Y or N)? |
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| **1.** | **TOTAL ASSIGNED CONTRACTS** | |  | $ |  |
|  | | | | |
| **B.** | **HELD CONTRACTS**  (e.g., buy-here-pay-here or in-house credit) | | Number of Contracts | Dollar Value of Held  Contracts |
| **1.** | **TOTAL HELD CONTRACTS** | |  | $ |
|  | | | | | |
| **C.** | **TOTAL DOLLAR VALUE OF ALL CONTRACTS (ASSIGNED & HELD)** (LINE A1 + B1) | | | $ | |
|  | | | | | |
| **D.** | **TOTAL DOLLAR VALUE OF CONTRACTS WITH VOLUME FEE PAID BY OTHERS** | | | $ | |
| **IMPORTANT:** Any consumer credit transaction (retail installment contract or consumer lease) closed in your company’s name has a corresponding Volume Fee due that is your company’s obligation to pay. Some assignees choose to pay the Volume Fee on your behalf. Your company is required to retain evidence that the Volume Fee due was paid by an assignee on your behalf. | | | | | |
|  | | | | | |
| **E.** | **TOTAL DOLLAR VALUE OF CONTRACTS WITH VOLUME FEE DUE** (LINE C minus LINE D)  (USE THE AMOUNT ON THIS LINE TO CALCULATE THE VOLUME FEE DUE, SEE PART 4 BELOW.) | | | $ | |

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| **PART 4** | **VOLUME FEE SCHEDULE SECTION** | | |
| **VOLUME AMOUNT** | **Fee Due** | **VOLUME AMOUNT** | **Fee Due** |
| $1 to $100,000 | $25.00 | $500,001 to $600,000 | $150.00 |
| $100,001 to $200,000 | $50.00 | $600,001 to $700,000 | $175.00 |
| $200,001 to $300,000 | $75.00 | $700,001 to $800,000 | $200.00 |
| $300,001 to $400,000 | $100.00 | $800,001 to $900,000 | $225.00 |
| $400,001 to $500,000 | $125.00 | $900,001 to $1,000,000 | $250.00\* |
| **EXAMPLE:** If your Total Dollar Value of Contracts from Part 3, Line E above equals $4,175,777.00, then the volume fee due will be $1,050.00. \*If your credit volume exceeded $1,000,000.00, you can calculate the fee by extending the schedule. | | | |

State of Maine law requires certain creditors to file notification with the Bureau of Consumer Credit Protection on or before January 31st of each year (see 9-A M.R.S. § 6-202(1)). Creditors who are required to file annual notification with the Bureau are obligated to pay a volume fee pursuant to 9-A M.R.S. § 6-203.