

The Cheat Sheet for CIPA compliance

Here's the quick checklist for libraries that need to be CIPA compliant:

- 1) You have some sort of technology protection measure in place for all the computers owned by your library. This filter is generally effective in blocking images of obscenity, child pornography or other images deemed harmful to minors. You have the ability to unblock this filter for an adult patron upon request.

- 2) Your Computer Use / Internet Safety Policy touches upon these five points:
 - ✓ Access by minors to inappropriate matter on the Internet and World Wide Web;
 - ✓ The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications (including instant messaging);
 - ✓ Unauthorized access, including so-called 'hacking,' and other unlawful activities by minors online;
 - ✓ Unauthorized disclosure, use, and dissemination of personal identification information regarding minors; and
 - ✓ Measures designed to restrict minors' access to materials harmful to minors.

- 3) Prior to adoption, CIPA requires that "reasonable public notice" and "at least one public hearing or meeting" be held to address the proposed Internet Safety Policy. Applicants must be careful to retain documentation of their Policy adoption actions.

A sample CIPA-compliant Internet Safety Policy can be found here:

http://www.e-ratecentral.com/CIPA/cipa_policy_primer.pdf

For further assistance or questions, please contact Jared Leadbetter at:

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