

(B-9) Title I or Title III: ML Guardian Outreach

As a pass-through entity for Federal education funds, the Maine Department of Education (Maine DOE) has prepared this guidance document to assist Federal program subrecipients in adhering to the statutory requirements for the Title I or Title III program if running a program for Multi-Lingual Learners using ESEA funds.

The information provided in this document serves as general guidance being provided by the Maine DOE. Subrecipients under the Title I or Title III program should refer to the full text of the regulations which govern the use of these federal funds, which can be found at under the [Elementary and Secondary Education Act](#) and within the [Code of Federal Regulations](#).

Subrecipients of Federal funds are solely responsible for meeting all applicable Federal regulations.

Definitions: Multi-Lingual Learners Multilingual learners are students with a primary or home language other than English who are in the process of acquiring English.

Statutory Requirements:

Elementary and Secondary Education Act: [Sec. 1112\(e\)\(3\)\(C\)](#)

State Guidance:

Each School Administrative Unit (SAU) that receives Title I or Title III funds and implements a program to help Multi-Lingual Learners acquire English are required to conduct guardian outreach in languages parents would understand. Each SAU shall implement an effective means of outreach to parents of English Learners to inform the parents regarding how parents can

- Be involved in the education of their children
- Be active participants in assisting their children to
 - o Attain English proficiency
 - o Achieve at high levels within a well-rounded education
 - o Meet the challenging state standards expected of all students

Relevant Documentation:

To demonstrate having met the statutory requirements outlined above, the SAU may provide the Maine DOE with the following type(s) of documentation:

- Event invitation
- Meeting agenda(s)
- Parent Survey in language they would understand
- Translation/interpretation of outreach notices/information

Technical Assistance:

Please feel free to contact your [ESEA Regional Program Manager](#) at the Maine DOE if you have any questions relative to the contents of this document or the requirements for leveraging these Federal funds.