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Governor

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Maine Center for Disease Control and Prevention  
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## Instructions for Placing Orders in ImmPact

Beginning July 1, 2026, providers enrolled with the Maine Immunization Program (MIP), will be able to order state supplied vaccine for eligible adults ages 19-64. A list of adult vaccines available to order through the program can be located [here](#).

To ensure a smooth transition, we've put together step-by-step instructions for ordering within ImmPact.

### Step 1: Open Manage Orders

1. Log in to [ImmPact](#)
2. Select **Manage Orders** from the left navigation menu.

The screenshot shows the ImmPact home page. On the left is a green navigation menu with options like 'Patients', 'Reports', 'Inventory', and 'Data Exchange'. The main content area shows the user's organization as 'THREE LITTLE BEARS FAMILY PRACTICE/1234' and their role as 'Vaccine Coordinator'. There are several messages and announcements, including one about reconciling inventory every 14 days and another about 2025-2026 influenza vaccines.

### Step 2: Create New Order

1. Select **Create Order**

The screenshot shows the 'Manage Orders' page in ImmPact. At the top, there is a 'Create Order' button highlighted in yellow. Below it is a 'Cancel' button. Underneath is an 'Order List' section with a 'Show' dropdown menu set to 'Current'. Below the dropdown is a table titled 'Current Orders' with columns for User, Submit Date, Order ID, and Status.

User	Submit Date	Order ID	Status
Kayla Strout	10/28/2025	4686	<a href="#">PENDING</a>
Kayla Strout	09/05/2024	4384	<a href="#">PENDING</a>
Kayla Strout	04/26/2023	3885	<a href="#">IN PROGRESS</a>

### Step 3: Enter Quantities for Pediatric and/or Adult vaccines

1. Pediatric vaccines will be on the top of your screen.

organization THREE LITTLE BEARS FAMILY PRACTICE/1234 • user Kayla Strout • role Vaccine Coordinator

**Create Order**

VFC PIN 1234  
Initiating Organization THREE LITTLE BEARS FAMILY PRACTICE  
Initiating User Kayla a Strout  
Org Phone (207) 287-3408  
Order Date 06/16/2026

Delivery Contact KAYLA THIBODEAU  
Delivery Address 286 WATER  
AUGUSTA, ME 04333-  
Delivery Days/Hours Monday 5 AM - 8 AM, 9 AM - 12 PM  
Tuesday 5 AM - 8 AM, 9 AM - 12 PM  
Wednesday 5 AM - 8 AM, 9 AM - 12 PM  
Thursday 5 AM - 8 AM, 9 AM - 12 PM  
Friday 5 AM - 8 AM, 9 AM - 12 PM

Order the number of doses of vaccine that are needed.  
Allow approximately 2 weeks for delivery.

**Pediatric Vaccine**

# Doses	Vaccine	Trade Name	Manufacturer	Packaging	NDC	Min Order Qty	Doses Given	Doses on Hand	Lot Numbers	Exp Date	Ancillary Opt out
	C19, mRNA, LNP-S, PF, tris-sucrose, 10 mcg/0.3 mL	Pfizer C19 Vaccine 5 yrs to < 12 yrs	Pfizer-Wyeth	10 pack - 1 dose syringe	00069-2501-10	10					<input type="checkbox"/>
	C19, mRNA, LNP-S, PF, tris-sucrose, 3 mcg/0.3 mL	Pfizer C19 Vaccine 6M to < 5 yrs	Pfizer-Wyeth	10 pack - 3 dose vial	59267-4426-02	30					<input type="checkbox"/>
	C19, mRNA, LNP-S, PF, tris-sucrose, 30 mcg/0.3 mL	COMRNATY	Pfizer-Wyeth	10 pack - 1 dose syringe	00069-2528-10	10					<input type="checkbox"/>
	C19, subunit, rS-nanoparticle, adjuvanted, 0.5	NUVAXOVID	Novavax, Inc.	10 pack - 1 dose syringe	80631-0207-10	10					<input type="checkbox"/>

2. Adult vaccines will be at the bottom of your screen.

**Adult Vaccine**

# Doses	Vaccine	Trade Name	Manufacturer	Packaging	NDC	Min Order Qty	Doses Given	Doses on Hand	Lot Numbers	Exp Date	Ancillary Opt out
	COVID-19, mRNA, LNP-S, PF, 50 mcg/0.5 mL	Spikevax 12+	Moderna US, Inc.	10 pack - 1 dose syringe	80777-0112-96	10					<input type="checkbox"/>
	Flu trivalent injectable	Fluarix Prefree	GlaxoSmithKline	10 pack - 1 dose syringe	58160-0912-52	10					<input type="checkbox"/>
	Hep B, adjuvanted	HEPLISAV-B	Dynavax, Inc.	5 pack - 1 dose syringe	43528-0003-05	5					<input type="checkbox"/>
	HepA-Adult	Havrix-Adult	GlaxoSmithKline	10 pack 1 dose syringe	58160-0826-52	10					<input type="checkbox"/>
	HepA-Adult	VAQTA-Adult	Merck & Co., Inc.	10 pack single dose syringe	00006-4096-02	10					<input type="checkbox"/>
	HepA-HepB	Twinrix	GlaxoSmithKline	10 pack - 1 dose T-L syringes. No needles	58160-0815-52	10					<input type="checkbox"/>
	HepB-Adult	Engerix-B Adult	GlaxoSmithKline	10 pack - 1 dose vial	58160-0821-11	10					<input type="checkbox"/>
	HepB-Adult	Recombivax-Adult	Merck & Co., Inc.	10 pack - 1 dose syringe	00006-4094-02	10					<input type="checkbox"/>
	MCV40	Menveo	Novartis Pharmaceutical	5 pack - 1 dose vials	58160-0955-09	5					<input type="checkbox"/>

### Step 4: Submit Your Order

1. Once you have entered in your quantity, click “Submit Order”

organization THREE LITTLE BEARS FAMILY PRACTICE/1234 • user Kayla Strout • role Vaccine Coordinator

**Create Order**

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Initiating Organization THREE LITTLE BEARS FAMILY PRACTICE  
Initiating User Kayla a Strout  
Org Phone (207) 287-3408  
Order Date 06/16/2026

Delivery Contact KAYLA THIBODEAU  
Delivery Address 286 WATER  
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10	C19, mRNA, LNP-S, PF, tris-sucrose, 10 mcg/0.3 mL	Pfizer C19 Vaccine 5 yrs to < 12 yrs	Pfizer-Wyeth	10 pack - 1 dose syringe	00069-2501-10	10					<input type="checkbox"/>

For questions, contact the ImmPact Support Help Desk  
[ImmPact.Support@maine.gov](mailto:ImmPact.Support@maine.gov) or call (207) 287-3006