

**STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH
MEMBERSHIP COMMITTEE MEETING
DECEMBER 3, 2024: 12:00 – 1:00 PM**

Agenda

- Welcome
- Membership Committee Bylaws Language
- Current SCC Membership
- Proposed SCC Membership
- Outreach Protocol for Recruitment
- Proposed SCC Orientation Draft Packet
- SCC Chair Recruitment
- Next Meeting: January or February 2025

Meeting Notes

Attendance: Susan Kring, Heather Drake, Bethany Sanborn, Sue Mackey Andrews, Emilee Caradonna, James Markiewicz, Al May

Bylaws Language

- The Membership Committee will be acting in an ad hoc manner since it currently does not meet the bylaws of having the SCC Chair and Vice Chair as members.
- This committee may meet several times in 2025 to develop the proposed membership model.

Proposed SCC Orientation Draft Packet

- Draft orientation packet for SCC Members has been created.
- It was briefly reviewed and will be sent to committee members for comment and added information. One good point is having a sign off sheet.
- Add section on protocol for electronic voting, best practices on virtual and hybrid meetings, and responding to surveys.
- Orientation Packet will be reviewed and signed off annually by current and new members.

SCC Membership: Current and Proposed

- The table below was shared, portraying the current membership on the left and the proposed membership on the right. Both have twenty-three (23) seats based on statutory language.
- Besides the representatives from the eight district councils and the appointed members, the current membership was pulled based on the ten essential public health services. The proposed membership will hold to the eight district council representatives and the appointed members but will pull members from the list of sectors.
- The Membership Committee will determine how best to move current members by EPHS to sectors and then determine how best to recruit new members from sectors.

Current Membership (23)		Proposed Membership (23)
Maine CDC Director (1)		Maine CDC Director (1)
DEP Rep (1)		DEP Rep (1)
DOE Rep (1)		DOE Rep (1)
DHHS BH Rep (1)		DHHS BH Rep (1)
District Councils (8)		District Councils (8)
EPHS (10)		New Members Can Represent These Sectors (10)
Heather Drake: MPHA/Shared CHNA		Health Care: Maine Hospital Association or rotate hospital systems
Susan Kring, Maine Medical Association		Health Care: Maine Primary Care Association or rotate FQHC North/South
Becky Bell, In Her Presence		MEMA
Sue Mackey Andrews, Helping Hands with Hearts		Maine EMS
Bethany Sanborn, Maine Health		Tribal: tribal liaison or rotate health center leadership
Joanne Lebrun, Maine EMS		Maine American Planning Association
Dalit Gulak, Waynflete School		Maine Community Action Programs
Leona Alvarado, Tribal		Maine OADS
Vacant		Governor's Office of Policy and Innovation: Substance Use; Aging Cabinet; Climate Change
Vacant		Mental Health Expertise NAMI
Vacant		Environmental Health NRCM,
		Fire Marshal (CMS) Code Enforcement
		Higher Education UNE USM
		Maine Medical Association
		Agriculture

- Membership Discussion Points
 - Where does the tribal representative fit—as a district or as a sector?
 - When filling a seat, should geographic diversity be considered?
 - Emerging Health or CHNA Forum Priorities: Housing and Transportation.
 - Housing: Greg Payne (GOPIF)
 - Victoria Morales (Quality Housing Coalition)
 - Avesta
 - Moving Maine (Zoe Miller)
 - CAP Organizations (Heidi LeBlanc, Penquis CAP)
 - Economic development (e.g., Yellow Light Breen of Maine Development Foundation)

- Council on Aging (Jess Maurer) or Area Agency on Aging.
 - Maine Conservation Alliance
 - Maine CDC OPHE Health Equity Alliance (e.g., LGBTQ)
 - Youth Mental Health: Youth Matters; Maine Youth Action Network (MYAN)
 - MCD Public Health (e.g. Danielle Louder)
 - Researchers (USM, UNE, Jackson Lab)
 - Rural Health (Nicole Breton)
- SCC Chair Recruitment
 - Would a SCC Co-Chair model be possible? It would balance the work and provide a natural collaborative leadership model.