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**Statewide Coordinating Council for Public Health Draft  
Meeting Minutes December 12, 2024  
Held Virtually on Zoom  
9:00am – 11:00am**

**Attendees:**

Seat	Roll Call	Name	Organization	Representing
1	X	Betsy Kelly	Southern Maine Health Care	York District
2	excused	Courtney Kennedy	Good Shepherd Food Bank	Cumberland District
3	X	Corrie Brown	Healthy Androscoggin	Western District
4	X	Chris Lyman	Mid Coast Hospital	Mid Coast District
5	X	Denise Delorie	Mid Maine Substance Use Prevention	Central District
6	X	Matt Donahue	United Way	Penquis District
7	X	Maria Donahue	Healthy Acadia	Downeast District
8	X	Sue Bouchard	Fish River Rural Health	Aroostook District
9	X	James Markiewicz	Maine CDC	State Government
10	vacant	Vacant		DHHS
11	excused	Emily Poland	Maine Department of Education	Department of Education
12	vacant	Vacant	Department of Environmental Protection	DEP
13	vacant	Vacant	Waynflete School	Essential Public Health Services
14	X	Heather Drake	SCHNA	Essential Public Health Services
15	vacant	Vacant	University of Maine	Essential Public Health Services
16	X	Susan Kring	Maine Medical Association	Essential Public Health Services
17		Becky Bell	In Her Presence	Essential Public Health Services
18	vacant	Vacant		Essential Public Health Services
19	excused	Sue Mackey-Andrews	Helping Hands with Heart	Essential Public Health Services
20	X	Joanne LeBrun	Tri County EMS	Essential Public Health Services
21	vacant	Vacant		Essential Public Health Services
22	X	Leona Alvarado	Tribal Liaison	Tribal District
23	excused	Bethany Sanborn	Maine Health	Essential Public Health Services

Attending Members: 12; Attending by Phone 0; Zoom: 12; Planned Absent: 4; Absent: 1 ; Vacant Seat: 6;  
Abstaining: 1, Total Council Makeup: 18

Total Voting Members Attending: 12 out of 18 = 66.66%. Simple majority is defined as quorum. Quorum Achieved

### Interested Parties and Stakeholders:

Adam Hartwig	Maine CDC
Al May	Maine CDC
Allison Harvell	Maine CDC
Blair Tinkham	Maine CDC
Connor Galardo	Maine CDC
Dan Dent	Maine CDC
Eden Silverthorne	Office of Population Health Equity, Maine CDC
Emilee Caradonna	Maine CDC
Jamie Bourque	Maine CDC
Jen Gunderman	Bangor Public Health and Community Services
Jessica Fogg	Maine CDC
Julia Rand	Healthy Living for ME
Kristine Jenkins	Maine CDC
Lauren Gauthier	Maine CDC
Lindsey O'Hara	Maine CDC
Lyrice Stelle	MPHA
Meghan Richards	Maine CDC
Nancy Beardsley	Maine CDC
Nancy Birkhimer	Maine CDC
Rachel Robbins	Maine CDC
Samson Omole	HETL, Maine CDC
Sheila Krouse	Maine CDC
Stacy Boucher	Maine CDC

### Meeting Minutes

<b>MEETING NOTES</b>		
<b>Agenda:</b>	<b>Discussion:</b>	<b>Actions/Resources:</b>
<p>Welcome</p> <p>James Markiewicz</p> <p><a href="mailto:James.markiewicz@maine.gov">James.markiewicz@maine.gov</a></p>          <p>Al May</p> <p><a href="mailto:Al.May@maine.gov">Al.May@maine.gov</a></p>	<p>Welcomed participants and shared an overview of the meeting.</p> <p>September 19<sup>th</sup> meeting minutes</p> <ul style="list-style-type: none"> <li>• Motion made and seconded to accept as written.</li> </ul> <p>Membership committee report:</p> <ul style="list-style-type: none"> <li>• The first meeting of the membership committee was in December.</li> <li>• The goal is to get the SCC functioning by the bylaws and to make sure everyone's time is being used respectfully.</li> <li>• Have a strong membership and for us to pay attention to things like bylaws and put recommendations forward.</li> </ul> <p>Al spoke of the Committee Meeting notes:</p> <p>The meeting was held with the following agenda</p> <ul style="list-style-type: none"> <li>• Membership Committee Bylaws Language</li> <li>• Current membership</li> <li>• Proposed Membership</li> <li>• Outreach Protocol or Recruitment</li> <li>• Proposed Orientation Draft Packet</li> <li>• Chair Recruitment</li> </ul> <p>Next meeting will be held January or February 2025</p>	<p>**Presentation</p>

<p>State Health Improvement Plan SHIP</p> <p>Nancy Birkhimer</p> <p><a href="mailto:Nancy.birkhimer@maine.gov">Nancy.birkhimer@maine.gov</a></p>	<p>Ship Implementation for 2025-2029</p> <p>Gave a background of the start of the Public Health Reaccreditation. Framework developed in late 2023. Ready to move forward with implementation of priorities for the Maine SHIP.</p> <p>Lots of priorities and objectives to go forward with this “SHIP”</p> <p>4 priorities with objectives:</p> <ul style="list-style-type: none"> <li>• Mental Health</li> <li>• Healthy and Stable Housing</li> <li>• Access to Care</li> <li>• Substance Use</li> </ul> <p>Cross-cutting Themes:</p> <ul style="list-style-type: none"> <li>• Health and Racial Equity</li> <li>• Economic Security</li> <li>• Populations Most Impacted</li> </ul> <p>We are seeking partners committed to the common goals and objectives. We will be tracking progress and outcomes and creating a living document going forward.</p>	<p>** Presentation.</p>
<p>Maine Shared Community Health Needs Assessment Initiative</p> <p>Heather Drake</p> <p><a href="mailto:heather.drake@mainehealth.org">heather.drake@mainehealth.org</a></p>	<p>Talked about what the Maine Shared CHNA does for the communities. Reporting requirements are part of the assessment with the IRS, PHAB and CSBG.</p> <p>Structure:</p> <ul style="list-style-type: none"> <li>• Steering Committee</li> <li>• Program Manager</li> <li>• Metrics committee</li> <li>• Community Engagement Committee</li> <li>• Ad-Hoc Committees</li> <li>• Local Planning Teams</li> </ul> <p>Framework:</p> <p>Bay Area Regional Health Inequities Initiative Adaptation</p> <ul style="list-style-type: none"> <li>• Demographic Factors</li> <li>• Institutional Factors</li> <li>• Community Conditions</li> <li>• Individual Protective and Risk Factors</li> <li>• Disease &amp; Injury</li> <li>• Mortality</li> </ul> <p>Surveys and forums were conducted statewide and included both general community members and professionals. The presentation gave data information on these.</p> <p>Question was asked – how do we promote this, and has this been cross walked with the county health ranking verses other assessments? This is more local, but we did look at the indicators and have kept an eye on the changes.</p>	<p>**Presentation</p>

<p>Maine Preventive Health and Health Services (PHHS) Block Grant</p> <p>Nancy Birkhimer</p>	<p>SCC serves as the advisory committee for this Block Grant.</p> <p>PHHS Block Grant provides:</p> <ul style="list-style-type: none"> <li>• “Critically needed, flexible funding”</li> <li>• “To address the unique preventative health needs”</li> <li>• Linked to health people 2020/2030 objectives</li> </ul> <p>This is a non-competitive allocation to each state, plus territories and DC. This is a two-year grant, and funding is spent in the second year.</p> <ul style="list-style-type: none"> <li>• F2023 Update – Final APR (Oct 2023 -Sept 2024)</li> <li>• Gave selected accomplishments F2023</li> <li>• Upcoming budget revisions for F2024</li> <li>• Changes for F2025</li> </ul>	<p>***Presentation</p>
<p>SCC Planning Discussion</p> <p>James Markiewicz</p>	<p>Next year’s save the date for meetings will be sent to all.</p> <ul style="list-style-type: none"> <li>• Meetings in 2025 – should these be in person or hybrid/virtual. Does anyone have ideas or preferences? Looking for a committee to decide, we will send out a survey to help with this. Maybe meeting once a year in person, having the rest virtual.</li> <li>• Any preference to adding time at these meetings for subcommittees to meet. This may help people to commit to the SCC if this meeting held subcommittee breakouts.</li> </ul>	
<p>State Public Health System Assessment</p> <p>Al May</p>	<ul style="list-style-type: none"> <li>• The first meeting will be in January 2025.</li> <li>• The assessment will be June of 2025.</li> <li>• Need to figure out how to recruit the experts, have a list from prior years to look at for this.</li> <li>• Will get more information out and look to January to get this started.</li> </ul>	
<p>Meeting Adjourn:</p>	<p>***All presentations can be found on the web page</p> <p>Motion made &amp; seconded to close meeting at 11:02</p>	<p>Next meeting, March 20, 2025</p>

*The Statewide Coordinating Council for Public Health, established under Title 5, section 12004-G, subsection 14-G, is a representative statewide body of public health stakeholders for collaborative public health planning and coordination*