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**Statewide Coordinating Council for Public Health
Draft Meeting Minutes of December 17, 2020
Held Virtually on Zoom
9 a.m. – 11:15 a.m.**

Attendees:

Seat	Roll Call	Name	Organization	Representing
1	X	Sally Manninen	Partnership for Healthier Coalition/York DCC Member	York District
2	Excused	Courtney Kennedy	Good Shepherd Food Bank	Cumberland District
3	X	Erin Guay	Central Maine Healthcare and Healthy Androscoggin	Western District
4	Absent	Melissa Fochesato	Mid Coast Hospital	MidCoast District
5	X	Denise Delorie	Mid Maine Substance Use Prevention	Central District
6	X	Patty Hamilton	Bangor Public Health Department	Penquis District
7	X	Maria Donahue	Healthy Acadia	Downeast District
8	X	Stacy Boucher	Aroostook Area Agency on Aging	Aroostook District
9	Absent	James Markiewicz	Maine CDC	State Government
10	Vacant			
11	X	Emily Poland	Maine Department of Education	Department of Education
12	X	Kerri Malinowski	Department of Environmental Protection	Department of Environmental Protection
13	X	Kenney Miller	Maine Health Equity Alliance	Essential Public Health Services
14	X	Kalie Hess	Partnership for Children's Oral Health	Essential Public Health Services
15	Excused	Elizabeth Snell	University of Maine	Essential Public Health Services
16	X	Susan Kring	Maine Medical Association	Essential Public Health Services
17	Excused	Abusana "Mickey" Bondo	In Her Presence	Essential Public Health Services
18	X	Erika Ziller	USM	Essential Public Health Services
19	X	Sue Mackey-Andrews	Maine Highlands Investment Partnership	Essential Public Health Services
20	X	Joanne LeBrun	Tri County EMS	Essential Public Health Services
21	Absent	Abdelkarim Said	New Mainers Public Health Institute	Essential Public Health Services
22	X	Kristi Ricker	Tribal Liaison	Tribal District
23	X	Carol Zechman	MaineHealth	Essential Public Health Services

Attending: 16; Attending by Phone: 0; Zoom: 16; Planned Absent: 3; Absent: 3; Vacant Seat: 1
Total Council Makeup: 22

Total Voting Members Attending: 16 out of 22 = 72%. Simple majority is defined as quorum. Quorum **Achieved**

Interested Parties and Stakeholders:

Jamie Paul	Maine CDC
Kristen McAuley	CTI
Becca Boulos	Maine Public Health Association
Andrew Finch	Maine CDC District Public Health
Al May	Maine CDC
Jo Morrissey	Maine CDC
Nancy Berkheimer	Maine CDC
Carol Kelly	Public Health Consultant
Christine Lyman	MidCoast DCC Member
Adam Hartwig	Maine CDC
Doug Michael	NL Health
Nancy Cronin	Maine Developmental Disabilities Council
Emilee Caradonna	Maine CDC
Maura Goss	Maine CDC

MEETING NOTES		
Agenda:	Discussion:	Actions:
<p>Welcome and introductions: Kalie Hess</p>	<p>Kalie welcomed participants and gave a background to this Public Health Infrastructure discussion to come.</p> <ul style="list-style-type: none"> The breakouts will provide an opportunity to dream about building the capacity of the public health system to address the challenges that we know are there. The mission of the SCC is to assist the Maine CDC with planning for how to best provide the 10 Essential Public Health Services (EPHS) in both an evidence-based and effect manner moving forward. <p>Introductions – SCC Stakeholders by Seat:</p> <ul style="list-style-type: none"> Name, Organization, and Pronouns Icebreaker: What would be your big dream for Maine’s Public Health in 2050? Seats: Aroostook DCC will be looking for a new District Representative in the new year. 	
<p>Brainstorming Exercise – Public Health Infrastructure, Kalie Hess</p>	<p>Participants broke out into small groups to brainstorm the ideal roles and functions that we’d like to see in Maine’s public health infrastructure. Information gathered will be used to inform the SPHSA, LPHSAs, and MPHA’s report to the legislature.</p> <ul style="list-style-type: none"> The breakout questions are designed to be broad and should have no effect on planned assessments. Some reservations were raised around the brainstorming before the assessments have been done throughout the State. 	

	<ul style="list-style-type: none"> • Questions presented to attendees included public health functions that are working well, new partnerships that have emerged, what new public health functions may be helpful, and outreach to bring others to the table. • Discussion developed around Figma mapping tools to highlight public health services and gaps. Participants shared comments around who will be supporting the mapping efforts and maintenance, as well as how the data is collected and will be organized (i.e. by zip code, county, or statewide). 	
State Public Health Systems Assessment (SPHSA) Update, Al May	<ul style="list-style-type: none"> • The logistics of the SPHSA are moving forward through monthly workgroups discussions. The Public Health System and the updated Essential Public Health Services were defined for the group. Please see presentation for more information. • Potential barriers were shared including the potential of moving the SPHSA from an in-person process to one held online, making sure all the partners are represented, and revising the questions around the 10 Essential Public Health Services to fit in the SPHSA framework. 	The SPHSA Workgroup will be meeting in January 2021.
Preventive Health and Human Services (PHHS) Block Grant Business, Nancy Berkheimer	<ul style="list-style-type: none"> • The PHHS Block Grant funding is critically needed flexible funding linked to Healthy People 2020 objectives. Updates and funding allocation had been discussed. See presentation for more information regarding what was completed in 2019, the 2020 workplan considerations, and what projects have been delayed. • Transitioning to Healthy People 2030 objectives next year and that next fiscal funding will be proposed in March 2021. 	Please note that Block Grant Funding will need to be approved via email in January 2021.
SCC Business, Kalie Hess	<ul style="list-style-type: none"> • Membership Renewals for SCC seats for the following: Seat 2 – Courtney Kennedy Seat 14 – Kalie Hess Seat 18 – Erika Ziller Seat 20 – Joanne LeBrun Seat 21 – Abdulkerim Said Seat 22 – Kristi Ricker • Patty Hamilton motioned to move the slate of the renewals for the seats listed, Denise Delorie seconded the motion. Quorum was deemed met, and the membership renewals were unanimously approved. • September minutes will be approved virtually for timing purposes. • The 2020 SCC Annual Report was shared with members for review and comments. No edits were suggested; however, some 	Please look for an email to regarding the September 2020 meeting minutes as well as the 2020 Annual Report.

	<p>members noted that the report looked great. The December meeting notes will be added to the 2020 report and will be sent out virtually for approval.</p> <ul style="list-style-type: none"> • 2021 Meeting Schedule: meetings will be held between 9:00am and 12:00pm on March 18th, June 17th, September 16th, and December 16th, 2021. • With the nature of Covid-19, plan on being remote for the March SCC Meeting from 9:30 – 12pm. Members will have a chance to check-in at each meeting regarding the next meeting's specific time and location. Members encouraged meeting in-person when possible again. 	
Adjournment	Carol Zechman motioned to adjourn, and Denise Delorie seconded the motion to complete the meeting.	