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To: Maine Immunization Program Providers
From: Maine Immunization Program
Subject: ImmPact System Enhancements and Upcoming Requirements
Date: May 10, 2019

Please take note of the following changes to the Maine Immunization Program Information System, ImmPact, which will begin the week of May 20, 2019 as well as changes to the upcoming Provider Agreement and annual documentation requirements:

Cold Chain:

Beginning the week of May 20, 2019, cold chain requirements will change for all sites receiving state-supplied vaccine. Twice daily temperature readings will no longer be required. Min/Max temperature readings must continue to be recorded at the start of each workday. Documentation must include date, time, min/max temperatures since the previous reading, initials of person checking temperature, and a summary of any follow up required as a result of out of range temperatures. The ImmPact cold chain screen will be updated to reflect these changes. Additionally, the Maine Immunization Program (MIP) will have updated temperature logs available on our website.

Provider Agreement:

The Provider Agreement will now be required every other year. Physicians list, clinicians list, vaccine need, and storage and handling requirements have been removed from the agreement. These must now be updated separately on an annual or as needed basis if changes occur any time throughout the year. The Provider Agreement must be completed in ImmPact and signature pages must be printed, signed by the medical director, and faxed to MIP at 1-207-287-8127.

Documentation Required:

The following documents will be available beginning the week of May 20, 2019 and MUST be completed and received by July 1, 2019 to continue receiving state-supplied vaccine from MIP:

- Signed Provider Agreement – provider agreement must be completed in ImmPact and the signed signature pages faxed to MIP
- Vaccine Need – the vaccine need form has been removed from the annual provider agreement and will be located on a separate link found under the ImmPact Menu bar. Update your patient cohort populations as necessary. This must be submitted regardless if your population numbers have changed.
- Routine and Emergency Storage and Handling Plans – This document replaces the storage and handling language removed from the Provider Agreement. This new

document is now required for all sites receiving state-supplied vaccine and will be completed through a link on the MIP website. A separate communication will follow with the website link and instructions on how to complete this document.

- Annual Storage and Handling Education – for provider sites that did not complete the annual education requirement due by January 31, 2019, all primary and secondary vaccine coordinators must complete the Storage and Handling training located on the MIP website at: <https://www.maine.gov/dhhs/mecdc/infectious-disease/immunization/annual-education-requirement.shtml>
- Calibration Certificates – for provider sites that did not complete the requirement due by January 31, 2019, all sites must fax their current thermometer calibration certificates to MIP at 1-207-287-8127. Please include the site PIN on all documents being sent to MIP.

Webinars:

There will be two webinars provided to go over the new ImmPact functions and documentation requirements. Both webinars will cover the same information:

Date: Thursday, May 16, 2019 at 12PM-1PM

URL: <http://stateofmaine.adobeconnect.com/rgrbak21fxx3/>

Conference Number: 1-(877)-455-0244 (audio through phone only)

Participant/Conference Code: 7797939266

Date: Friday, May 17, 2019 at 12PM-1PM

URL: <http://stateofmaine.adobeconnect.com/rgqzc04ut351/>

Conference Number: 1-(877)-455-0244 (audio through phone only)

Participant/Conference Code: 7797939266

As always, thank you for your continued dedication to keep Maine's children free from vaccine preventable disease.