

Maine Board of Licensure of Water System Operators
Meeting Minutes

~ Friday, June 5, 2020 – 9:00 am ~

Maine Public Utilities Commission, Second Street, Hallowell, ME

Present:

- Brian Tarbuck – Chair, Professional Engineer Representative, Greater Augusta Utility District
- Mary Ellen Bowers – Vice Chair, NTNC Representative, Waterworks Management LLC
- Kerry Smart – Class II Representative, Alfred Water District
- Gregory Kidd – Educator Representative, NWWTA
- Michael Abbott – Maine DHHS, Drinking Water Program; Director
- Keith Levasseur – Class III Representative, Sanford Water District
- Suzanne Yerina – VSWS Representative, CES, Inc.

- Jim Jacobsen – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

Guests:

- Kirsten Hebert, Maine Rural Water Association
- David Welch, Maine DHHS, DWP, finance
- Bruce Berger

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Meeting called to order at **9:00 AM** by Brian Tarbuck.

1. Introduction of guests and board members
  - a. 7 members present, 3 guests
2. Public Comment
  - a. None
3. Agenda additions
  - a. None
4. Old Business
  - a. Approve minutes – March 6, 2020

Motion to approve meeting minutes from March 6, 2020.

1st: Kerry Smart                      2nd: Keith Levasseur                      Vote: 7 yea / 0 nay, Unanimous

- b. Financial report discussed with budget handout, SFY 20
  - i. David Welch, DWP finance, discussed Financial Report
    1. Financial Report shows that the Board is well under projections.
      - a. The Rate of Total Expenses, spent 91.0%, normal expense, 96.2%
- c. Complaint procedure / review / recommendations from AG’s office
  - i. Nothing yet due to COVID-19

\* Tabled until next meeting, Friday, September 18, 2020.

- d. PSI Testing Sites

- i. New Hampshire sites are open to accommodate Maine Examinees through the New Hampshire, Covid 2.0 link, <https://www.covidguidance.nh.gov/>

| TOWN           | SITE                                                     | OPEN? | Note from Spring Connolly at JETCC   |
|----------------|----------------------------------------------------------|-------|--------------------------------------|
| Auburn         | Maine Community College, Jalbert Hall                    | No    | No idea when it will reopen          |
| Bangor         | Northeast Technical Institute                            | No    | No idea when it will reopen          |
| Farmington     | UMaine - Farmington                                      | No    | Reopen in August probably            |
| Portland       | H&R Block - 125 Auburn Street                            | No    | Reopen mid-July probably             |
| Presque Isle   | Northern Maine Community College<br>AK Christie Building | Yes   | Open T, W, R 0900 or 1300 exam slots |
| Concord, NH    | H&R Block – 36 Fort Eddy Road                            | Yes   |                                      |
| Manchester, NH | H&R Block – 865 Second Street                            | Yes   |                                      |
| Portsmouth, NH | H&R Block – 775 Lafayette Road                           | Yes   |                                      |

5. New Business

a. Nate Saunders, DWP, Senior Engineer

- i. will be taking over for Jim Jacobsen in the interim as a new Licensing Coordinator is hired.
- ii. Jim Jacobsen, Licensing Coordinator – Retiring June 30, 2020 from the Drinking Water Program and BLWSO.

b. Training Credit Hours (TCH) deferral for 2020

- i. Can BLWSO waive TCH for licensees that expire on 12/31/2020 due to pandemic response and lack of typical training opportunities?
- ii. Unknown if Board can change requirement for TCHs to be waived.
- iii. Mike Abbott will follow up with Margaret Machaiek, AAG

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Motion to adjourn.

1st: Gregory Kidd

2nd: Kerry Smart

Vote: 7 yea, 0 nay, Unanimous

ADJOURN – **09:58 AM**

**\*\*Next scheduled meeting: Friday, September 18, 2020**