

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Solid Waste Program, Attn: Geraldine Travers
17 State House Station
Augusta, Maine 04333-0017
Telephone: (207) 287-2651

<u>FOR DEP USE ONLY</u>			
ATS ID: _____	Seq: _____	DEP ID: _____	Received by DEP: _____
Bureau: <u>S</u>	Type of Application: _____	Activity: <u>M</u>	Fees Paid: _____
Project Analyst: _____			Check No.: _____

APPLICATION FOR A SOLID WASTE PROJECT MINOR REVISION

This form shall be used to request approval, pursuant to 38 MRSA, Section 1301 et seq., and Maine's Solid Waste Management Regulations, of minor changes to: (a) project design or operation; or (b) the conditions of a permit as previously approved by the Board or Department of Environmental Protection. Please contact DEP Solid Waste staff to determine if your project is a minor revision or amendment.

PLEASE TYPE OR PRINT

Company Name: _____ **Telephone:** _____
Contact Person: _____ **Telephone:** _____
Contact e-mail: _____

Applicant Name: _____ **a** **Agent/Consultant Name:** _____ **a**
Telephone: _____ **a** **Telephone:** _____ **a**
Mailing Address: _____ **aa** **Mailing Address:** _____ **a** **aa**
Street Address: _____ **aaa** **Street Address:** _____ **aaa**
Town: _____ **aaaa** **State:** **a** **Zip:** _____ **Town:** _____ **aa** **State:** **a** **Zip:** _____
E-mail: _____ **a** **E-mail:** _____ **a**

Address: Billing

Name: _____
Mailing Address: _____
Street Address: _____
Town: _____ **State:** _____ **Zip:** _____

Site/Activity Information

Project Description: _____ **Minor Revision**
Location: _____ **Directions:** _____

PLEASE SEE OTHER SIDE OF SHEET - SIGNATURE REQUIRED

SIGNATURE OF APPLICANT

By signing this application, the applicant certifies that he or she has: (1) filed a complete copy of this application in the municipal office of the municipality in which the project is located, (2) reviewed the instructions contained in this application form, and (3) reviewed the appropriate state laws that relate to the proposed project.

I certify under penalty of law that I have personally examined the information submitted in this document and all attachments thereto and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete. I authorize the Department to enter the property that is the subject of this application, at reasonable hours, including buildings, structures or conveyances on the property, to determine the accuracy of any information provided herein. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

DATE: _____ SIGNATURE: _____

PRINTED NAME: _____
(Applicant)

TITLE: _____
(If other than applicant, attach letter of agent authorization.)

**PLEASE SEE ATTACHED FEE SCHEDULE TO DETERMINE THE APPLICATION FEE FOR
FOR A MINOR REVISION**

INSTRUCTIONS

1. **Please refer to the relevant requirements of the Solid Waste Management Regulations when preparing this application.** If you have any questions that arise at any point during the application process, please contact the DEP Solid Waste Program staff.
2. Pre-Application meeting. Applicants proposing a minor revision to a license are encouraged to contact the DEP staff to decide whether a pre-application meeting would be useful in preparing your proposal for a change in the licensed project. The meeting can help avoid unnecessary expense and processing delays.
3. Fill out the application completely. INCOMPLETE APPLICATIONS WILL BE RETURNED, CAUSING UNNECESSARY DELAYS IN THE REVIEW PROCESS. All work to support the investigation, design, and construction of a solid waste facility must be undertaken by individuals whose training, experience and professional certification is appropriate to accomplish the specific tasks with accuracy and technical proficiency. Reports, plans or other materials submitted in support of the application must bear the signature and, if appropriate, the seal of the individual who drafted or supervised the drafting of each document.
4. Send the application along with all attachments and a check for the fee made payable to "Treasurer, State of Maine" to: Maine Department of Environmental Protection, Bureau of Bureau of Remediation and Waste Management, 17 State House Station, Augusta, Maine 04333-0017. Please consult with DEP staff to determine how many copies of the completed application form and supporting reports must be submitted to the Department. In general, three copies of site plans, drawings, soil maps, or other data on sheets larger than 8½" x 14" copies must be submitted unless the staff determines that fewer copies are needed. ALL PLANS SHOULD BE FOLDED TO SIZE 8½" x 11" unless otherwise indicated by DEP staff. Any part of the application which has been prepared by a P.E., C.G. or C.S.S. must be stamped and signed by that person. If the applicant is a corporation, a certificate of good-standing from the Secretary of State must be included.
5. Send one complete copy of the application and any amendments that are subsequently submitted to the Municipal Office of the town within which the project is located. If the project is located in an unorganized area, send the application to the appropriate Office of the County Commissioners and the Maine Land Use Regulation Commission, 22 State House Station, Augusta, Maine 04333-0022. The application must be filed in the municipal office or at the County Commissioners Office and LURC at the time of filing with the DEP.
6. Keep a copy of the completed application for your files. This copy will be helpful in speeding up communications with the DEP staff if any questions arise during the review of the project.
7. Upon the approval by the Department of Environmental Protection, a permit will be issued and sent to the applicant. The applicant should read the permit carefully in order to become familiar with any conditions. Failure to comply with conditions of approval may lead to enforcement action or the revocation of a permit.

