

**Annual Report Form for YEAR:**  
**WASTE TO ENERGY FACILITIES**  
for the Maine Department of Environmental Protection

Name of Facility:

Location:

DEP License: S-

Primary contact:

E-Mail:

Phone#:

Secondary contact:

E-Mail:

Phone#:

Billing contact:

E-Mail:

Phone#:

This form must be used by respondents; another format is not acceptable, without prior approval.

**VERIFICATION OF INFORMATION SUBMITTED, VIA THE ATTACHMENTS**

I, \_\_\_\_\_, have examined this report and to the best of my  
(please print name)  
knowledge and belief, said report is true, correct and complete.

\_\_\_\_\_  
(authorized signature for company)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(date)

Name of Company:

Address:

Subscribed and sworn to before me on \_\_\_\_\_  
(date) My commission expires (date)

\_\_\_\_\_  
(Notary Public – print name)

\_\_\_\_\_  
(Notary Public – signature)

\_\_\_\_\_  
(name & title of form preparer, if different from above)

\_\_\_\_\_  
(address and business phone of preparer, if different from above)

**Please return two (2) copies of the completed form and applicable fee by April 30th to:**

Geraldine Travers, Maine Dept. of Environmental Protection  
17 State House Station, Augusta, Maine 04333-0017

**If you complete the form electronically, please also e-mail a copy to [susan.a.alderson@maine.gov](mailto:susan.a.alderson@maine.gov).**

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Facility name:

## **Narrative Report on Operations**

Please include the following information for the reporting year:

- (1) A summary of the operational records and any events outside of the normally expected operations of the facility;
- (2) A summary of changes to the operations manual made during the past year and any known proposed changes to operations;
- (3) A report of minor changes to the facility site or operations not requiring departmental approval that have occurred during the reporting year. Changes handled in this manner are those that do not require licensing under minor revision or amendment provision of DEP Chapter 400.
- (4) A summary of the ash characterization results for the year, including detailed information concerning any ash characterization results that exceeded regulatory limits and the actions taken in response;
- (5) A summary of the amounts and destinations of residues and ash generated by the facility and a demonstration that sufficient disposal capacity is guaranteed for the ash and all residues expected to be generated during the next year;
- (6) A summary of the wastes accepted for incineration and the characterization results for these wastes;
- (7) Monitoring records if ground water, surface water, soil, or other monitoring is required by the facility's solid waste license;
- (8) A summary of operator training conducted during the year; and
- (9) An annual update on cost and documentation of any changes made to the financial assurance instrument in accordance with DEP Chapter 400 Section 11.

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## Summary of Waste Handling

### AMOUNT (TONS) OF WASTES RECEIVED BY GENERATOR TYPE

Quarter	Municipal MSW	Commercial MSW	Spot Market MSW	Other Waste Types <sup>1</sup>	Totals
January - March					
April - June					
July - September					
October - December					
<b>TOTALS</b>					

- 1 "OTHER" includes clean wood chips, CDD wood chips, special wastes and other wastes accepted.

### AMOUNT (TONS) OF WASTES RECEIVED BY ORIGIN

State/Province of Origin Waste type	Tons from Maine	Tons from NH	Tons from MA	Tons from	Tons from
MSW					
Clean wood chips					
CDD wood chips					
Special wastes					
Other waste					
Other waste					
<b>Total</b>					

### AMOUNT (TONS) OF WASTE INCINERATED

<b>Amount of RDF incinerated:</b>	
- or -	
<b>Amount of MSW incinerated</b>	
- and -	
<b>Amount of "Other" incinerated</b>	

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**MATERIALS DISPOSTION BY DESTINATION**

<b>Material</b>	<b>Tons</b>	<b>Receiving Facility</b>
<b>FEPR</b>		
<b>Bypass</b>		
<b>Recovered Metal - ferrous</b>		
<b>Recovered Metal – non-ferrous</b>		
<b>Non-Processible/OBW</b>		
<b>Ash</b>		
<b>Other (describe waste stream):</b>		

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**TIPPING FEES (\$ PER TON)**

	Low Fee	High fee	Average fee	Projected fee for next year
<b>MUNICIPAL CUSTOMERS</b>				
<b>Host municipality(ies)</b>				
Charter municipalities				
Contracted municipalities (more than one year)				
Contracted municipalities (one year or less)				
Other (describe)				
<b>COMMERCIAL CUSTOMERS</b>				
Contracted (more than one year)				
Short term contract (one year or less)				
Other (describe)				

**SPOT MARKET - QUARTERLY AVERAGE TIP FEES**

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<b>MUNICIPAL SPOT</b>				
<b>COMMERCIAL SPOT</b>				

- 1 Please provide the lowest fee charged for each group.
- 2 Please provide the highest fee charged for each group.
- 3 Average is the sum of the tip fees paid by each group, divided by the total tons delivered by each group.

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**REVENUES RECEIVED<sup>1</sup>**

<b>Quarter</b>	<b>TIPPING FEES<sup>2</sup> MUNICIPAL</b>	<b>TIPPING FEES<sup>2</sup> COMMERCIAL</b>	<b>SALES OF ELECTRICITY</b>	<b>OTHER<sup>3</sup></b>	<b>TOTAL</b>
<b>January - March</b>					
<b>April - June</b>					
<b>July - September</b>					
<b>October - December</b>					
<b>TOTALS</b>					

1 Please attach a copy of the annual report for the relevant calendar year

2 Include spot market revenues in the appropriate column.

3 Itemize other sources of revenues (e.g. oily waste) and attach supporting documentation.

**Total number of kilowatt hours of electricity generated in calendar year:**

**EXPENDITURES<sup>1</sup>**

<b>VARIABLE EXPENDITURES</b>		
Labor		
Maintenance		
Utilities		
<b>Operations/maintenance total</b>		
Wood chips		
Other (please identify)		
<b>Alternative fuel purchased total</b>		
<b>Ash &amp; Front End Processing Residue disposal</b>		
<b>Other variable costs</b>		
<b>FIXED EXPENDITURES</b>		
<b>New capital investments</b>		
<b>Debt service</b>		
<b>Reserve</b>		
<b>TOTAL EXPENDITURES</b>		

1. Please attach a copy of annual report for the relevant fiscal year.