To: Current and Prospective AUMP Cultivation Licensees and Manufacturing Licensees
From: Director Erik Gundersen, Office of Marijuana Policy
Date: Tuesday, May 18, 2021
Subject: Guidance on the Classification of Kief in Metrc

Background
This document was produced by the Office of Marijuana Policy (OMP) to provide guidance to Adult Use Marijuana Program (AUMP) cultivation facility licensees regarding the classification of kief, defined as the accumulated trichomes that have separated from marijuana flower and trim, derived during the cultivation and harvest process by those licensees. Licensees requested clarification as to how to classify kief in Metrc, OMP's inventory tracking system.

Effective immediately, cultivation facility licensees that choose to collect and batch kief separately from harvest batches should record that kief in Metrc under the "Kief (Flower)" item category in Metrc. Packages in the Kief (Flower) category must be tested as flower and cultivation facility licensees shall be required to remit excise taxes on the kief as flower at a rate of $335 per pound, or fraction thereof, in accordance with 36 M.R.S. § 4923.

A manufacturing facility licensee that processes marijuana may also use the Kief (Flower) category in accordance with this guidance, as appropriate.

Guidance
Licensees recording Kief (Flower) packages in Metrc should do so in the following manner:

Creating Kief (Flower) Items

To create new items for kief, the user will navigate to the Items screen under the Admin menu on the top navigational bar. Once on the screen, select the "New Items" button, as seen in **Figure 1** below.
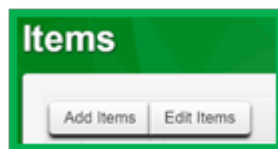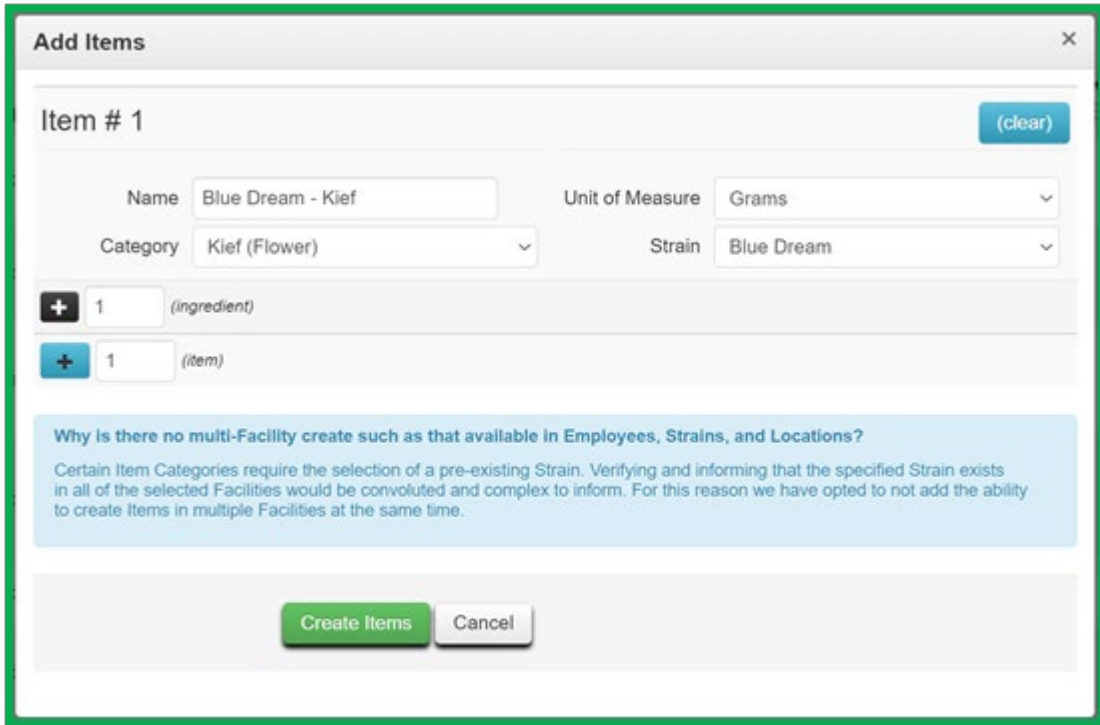

Figure 1: Add Items Button

This button will trigger an action window where the user will enter the item information, including selecting the **Kief (Flower)** item category and strain. Once the information is entered, use the green "Create Items" button to complete the process.

This step is shown below in **Figure 2**.

Figure 2: Select Immature Plant Batch to Package

Conclusion

Licensees with policy-related questions regarding this guidance should contact OMP at (207) 287-3282 or compliance.omp@maine.gov. For questions about recording Kief (Flower) information and other data into Metrc, please contact the Metrc support team at (877) 566-6506 or support@metrc.com.