

**State of Maine**  
**Master Score Sheet**

RFP# 202505076					
Inventory of Critical Maine Working Waterfronts					
<b>Bidder Name:</b>		<b>Gibbous</b>	<b>Island Institute</b>	<b>Karp Strategies</b>	<b>Kleinfelder</b>
<b>Proposed Cost:</b>		<b>\$85,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$38,260</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Section I: Preliminary Information	N/A	N/A	N/A	N/A	N/A
Section II: Organization Qualifications and Experience	45	30	35	42	35
Section III: Proposed Services	30	20	24	26	13
Section IV: Cost Proposal	25	9.41	20	20	20.91
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>59.41</u></b>	<b><u>79</u></b>	<b><u>88</u></b>	<b><u>68.91</u></b>
<b>Bidder Name:</b>		<b>Lynker</b>	<b>McDonald/Preti</b>	<b>MCFA</b>	<b>Merritt Carey</b>
<b>Proposed Cost:</b>		<b>\$40,000</b>	<b>\$40,000</b>	<b>\$39,990</b>	<b>\$32,000</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Section I: Preliminary Information	N/A	N/A	N/A	N/A	N/A
Section II: Organization Qualifications and Experience	45	26	20	43	35
Section III: Proposed Services	30	17	10	30	22
Section IV: Cost Proposal	25	20	20	20	25
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>63</u></b>	<b><u>50</u></b>	<b><u>93</u></b>	<b><u>82</u></b>

**Award Justification Statement**  
**RFP# 202505076 – Inventory of Critical Maine Working Waterfronts**

**I. Summary**

The Department of Marine Resources, Maine Coastal Program (Department) is seeking proposals from a qualified consultant or consulting team to produce a statewide inventory and analysis of public and private working waterfronts in coastal Maine that are critical to the State's marine economy. This is intended as a high-level analysis to provide statewide information about some, but not all, of Maine's working waterfronts. The consultant will also produce a process for identifying types of working waterfronts and a methodology and cost estimates to do inventories for these other types of working waterfronts in the future.

**II. Evaluation Process**

Proposals were reviewed individually and scored using the consensus method, as recommended by the Office of State Procurement Services. The review team has expertise in community planning, fisheries and aquaculture, working waterfront protection, and state-level working waterfront and coastal infrastructure policy. The review team consisted of:

- Melissa Britsch, DMR
- Deirdre Gilbert, DMR
- Margaret Kelly-Boyd, GOPIF
- Samantha Horn, MOCA

-

**III. Qualifications & Experience**

Maine Coast Fishermen's Association

- Strong experience with working waterfronts and Maine's commercial fishing industry
- Diverse skillset, including community engagement, commercial fishing access protection, other working waterfront inventories, and GIS
- Clear understanding of the needs outlined in the RFP
- Relevant example projects

**IV. Proposed Services**

Maine Coast Fishermen's Association

- The proposal was specific and detailed
- The methods to group and prioritize working waterfronts and to gather and maintain data were clear and fit the needs outlined in the RFP
- The modular approach to completing future inventories fit the needs outlined in the RFP

**V. Cost Proposal**

The review team determined the proposal submitted by Maine Coast Fishermen's Association represented the best value to the State of Maine.

**VI. Conclusion**

The evaluation team concluded that the selected bidder had the strongest overall proposal, with clear details and achievable deliverables, and will be most qualified to execute the project and provide a strong product to the State of Maine.



**STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES**

**Janet T. Mills  
Governor**

**Carl Wilson  
Commissioner**

9/5/2025

Gibbous, LLC  
Thomas Innis, CEO and Principal,  
50 Milk Street, 16<sup>th</sup> Floor  
Boston, MA 02109

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Thomas:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Britsch".

Melissa Britsch

[Melissa.britsch@maine.gov](mailto:Melissa.britsch@maine.gov)

207-215-6171

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



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9/5/2025

Island Institute  
Laura Shields-Hass, Director of Philanthropy-Grants  
386 Main Street  
Rockland, ME 04841

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Laura:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Sincerely,

A handwritten signature in cursive script that reads "Melissa Britsch".

Melissa Britsch  
[Melissa.britsch@maine.gov](mailto:Melissa.britsch@maine.gov)  
207-215-6171

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9/5/2025

Karp Strategies, LLC  
Annie White  
26 Broadway, Floor 3  
New York, NY 10004

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Annie:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Melissa Britsch

[Melissa.britsch@maine.gov](mailto:Melissa.britsch@maine.gov)

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9/5/2025

Kleinfelder Northeast, Inc.  
Travis Pryor  
1 City Center, Suite 403  
Portland, ME 04101

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Travis:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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[Melissa.britsch@maine.gov](mailto:Melissa.britsch@maine.gov)

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**Carl Wilson  
Commissioner**

9/5/2025

Lynker Corporation  
Alyssa Maraj Grahame  
22 Murray Street  
Portland, ME 04103

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Alyssa:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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9/5/2025

Preti Strategies  
Genevieve McDonald, Senior Policy Advisor  
One City Center  
Portland, ME 04101

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Genevieve:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES**

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Governor**

**Carl Wilson  
Commissioner**

9/5/2025

Maine Coast Fishermen's Association  
Monique Coombs, Director of Community Programs  
93 Pleasant Street  
Brunswick, ME 04011

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Monique:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES**

**Janet T. Mills  
Governor**

**Carl Wilson  
Commissioner**

9/5/2025

Merritt T. Carey  
Merritt T. Carey, Project Lead  
132 Pleasant Street  
Yarmouth, ME 04860

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202505076, Inventory of Critical Maine Working Waterfronts

Dear Merritt:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for the Inventory of Critical Maine Working Waterfronts. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Gibbous

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	N/A	N/A
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>30</b>
Section III. Proposed Services	<b>30</b>	<b>20</b>
Section IV. Cost Proposal	<b>25</b>	<b>9.41</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>59.41</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Gibbous

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Gibbous

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>30</b>

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**Evaluation Team Comments:**

I. Overview of the Organization

- Positive:
  - i. The proposed analytical approach seems strong and we appreciate the inclusion of equity considerations.
  - ii. The project lead has local connections
  - iii. They are proposing to balance data analysis and the use of local knowledge and have good principles for engagement with the public
- Negative:
  - i. The Bidder doesn't seem to have many close connections with marine businesses or working waterfronts in Maine
- Interesting:
  - i. The proposal mentions the importance of involving hard to reach stakeholders

II. Past Projects

- Positive:
  - i. Good and relevant example projects, although none are in Maine or related to working waterfronts.
  - ii. Mapping experience and social science approach that includes working with vulnerable or rural populations

III. Subcontractors

- N/A

IV. Organizational Chart

- Detailed and helpful

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Gibbous

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	<b>30</b>	<b>20</b>

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**Evaluation Team Comments:**

**V. Proposed Services**

- Positive:
  - i. The proposed project had a lot of detail and showed awareness of recent efforts to support working waterfronts and coastal infrastructure in Maine.
  - ii. The proposed final communications materials and data guide were a strength.
- Negative:
  - i. It was unclear if the bidder has existing relationships to leverage to gather data or if they would need to establish these.
  - ii. It is unclear if the bidder is aware of the complexities around public and private ownership of working waterfronts, including existing data gaps and challenges to gather additional data.
- Question:
  - i. The bidder may need support from MCP/DMR to identify priorities and build context for the project, but the proposal is solid.

**VI. Implementation – Work plan**

- The timeline was detailed

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Gibbous

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>	,	<b>\$85,000</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>9.41</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Island Institute

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>N/A</b>	<b>N/A</b>
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>35</b>
Section III. Proposed Services	<b>30</b>	<b>24</b>
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<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>79</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Island Institute

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Island Institute

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>35</b>

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**Evaluation Team Comments:**

I. Overview of the Organization

- Positive:
  - i. Clearly have relevant experience. Strong in the content area and active in the working waterfront and marine economy spaces in Maine.
  - ii. Did a prior working waterfront inventory and understand the nuances around working waterfront data collection and management, and with different datasets.
  - iii. Strong engagement skillset and local connections
- Negative
  - i. Don't seem to have strong analytical qualifications. Not much specificity about how the analytical work would be done, or by whom.
  - ii. The scope seems like a big lift for primarily one person
- Interesting:
  - i. Would love to see an update of the zoning information
- Question
  - i. Will the team be able to prioritize properties?

II. Past Projects

- Strong community engagement experience
- Not much evidence of recent analytical projects
- Clear context and familiarity with issues and available data

III. Subcontractors

- Unclear who would do the GIS and analytical work if it isn't being done in house. Do they have a plan to do analytic work? Are they doing some work in house and outsourcing other parts? The analysis piece is unclear.

IV. Organizational Chart

- How are all of these people at the Island Institute engaged with the project? It is unclear if they have a role or not.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Island Institute

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	<b>30</b>	<b>24</b>

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**Evaluation Team Comments:**

**V. Proposed Services**

- Positive:
  - i. The bidders clearly understand the existing landscape and have prior experience to work from.
  - ii. The proposal to use the advisory group to direct the project was appreciated.
  - iii. The bidders understand vulnerability considerations and many attributes to include in an inventory
  - iv. The bidders have done good groundwork to prepare for an effort like this project
- Negative:
  - i. Unclear if they would struggle to pick attributes that are most important to ID critical working waterfronts.
  - ii. Confusion about how analytical work would get done – the GIS pieces are not clearly part of this scope of work.
  - iii. The project relies heavily on community meetings to gather data
- Question:
  - i. There are a lot of proposed community meetings for data gathering – may exceed scope and timeline.

**VI. Implementation – Work plan**

- The timeline is detailed and makes sense
- The scope is large for one staffer. Is it realistic for the available timeline and funding?

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Island Institute

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>	÷	<b>\$40,000</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>20</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Karp Strategies

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	N/A	N/A
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>42</b>
Section III. Proposed Services	<b>30</b>	<b>26</b>
Section IV. Cost Proposal	<b>25</b>	<b>20</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>88</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Karp Strategies

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Karp Strategies

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>42</b>

---

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Positive:
    - i. Qualified team with diverse experience, including with ports, marine infrastructure, and Maine
    - ii. Appreciated the social science and technical experience
    - iii. The experience from the Colby professors is valuable and their students add capacity
    - iv. Detailed proposal
  - Question:
    - i. The team has experience working with big ports, but how does that connect to smaller Maine working waterfronts?
  - Interesting:
    - i. The GEO study seems like it could be useful
- II. Past Projects
  - The past projects are strong but they didn't include any mapping-heavy projects – what GIS experience do they have?
- III. Subcontractors
  - Strong and qualified and bring port experience and Maine context and relationships
- IV. Organizational Chart
  - Clear and complementary to the narrative

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Karp Strategies

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>30</b>	<b>26</b>

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**Evaluation Team Comments:**

V. Proposed Services

- Positive:
  - i. Using students is a unique approach
  - ii. The proposal is very detailed and complete.
  - iii. Proposes to get geographically representative data
  - iv. Mixing surveys and fieldwork is a good approach
- Negative:
  - i. Could this study be replicable without student capacity?
  - ii. The proposed study is survey heavy – what will the team do if people don't respond to their survey?
  - iii. There isn't much proposed community or in-person engagement in the project
  - iv. Unclear what spatial products would be delivered at the end
- Question:
  - i. More specificity about how critical working waterfronts will be defined would be appreciated.
- Interesting:
  - i. The proposed future typologies are interesting but this project won't be enough to finish counting all critical working waterfronts, let alone think about other types of working waterfronts.

VI. Implementation – Work plan

- Detailed and reasonable

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Karp Strategies

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

---

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>	,	<b>\$40,000</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>20</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Kleinfelder

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	N/A	N/A
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>35</b>
Section III. Proposed Services	<b>30</b>	<b>13</b>
Section IV. Cost Proposal	<b>25</b>	<b>20.91</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>68.91</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Kleinfelder

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Kleinfelder

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>35</b>

---

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Positive:
    - i. Unique team with diverse skillset – big strength
    - ii. Good marine infrastructure experience, including in Maine
    - iii. Experience working with state agencies and doing community planning
    - iv. GIS experience
  - Negative:
    - i. Unclear if the team has experience with working waterfronts and marine businesses, especially those unique to Maine
- II. Past Projects
  - Not closely connected to Maine working waterfronts and commercial businesses – most experience related to transportation projects.
  - Unclear about direct experience with Maine, but good experience overall
- III. Subcontractors
  - N/A
- IV. Organizational Chart
  - Clear and helpful for understanding how the proposed project would work

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Kleinfelder

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	<b>30</b>	<b>13</b>

---

**Evaluation Team Comments:**

V. Proposed Services

- Positive:
  - i. The bidder included details about visiting specific areas and appears to be aware of geographical nuances in coastal Maine
- Negative:
  - i. The proposal was high-level and didn't include much detail.
  - ii. The proposal didn't indicate a deep understanding of the nuances around public and private working waterfront data in Maine, including existing data gaps, challenges to collecting and sharing new information, and recent efforts to inventory working waterfronts
- Question:
  - i. The site visits seem focused on verifying the matrix rather than expanding knowledge about sites using local information
  - ii. The RFP isn't asking for detailed inspections of individual properties

VI. Implementation – Work plan

- The timeline is reasonable but doesn't provide many details

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Kleinfelder

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

---

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>	,	<b>\$38,260</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>20.91</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Lynker

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

---

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	N/A	N/A
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>26</b>
Section III. Proposed Services	<b>30</b>	<b>17</b>
Section IV. Cost Proposal	<b>25</b>	<b>20</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>63</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Lynker

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Lynker

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>26</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Positive:
    - i. Strong and diverse experience working with government agencies and on fisheries-related topics
    - ii. Large staff and a lot of fisheries, social science, and engagement experience
  - Negative:
    - i. The proposal seemed very focused on the lobster industry
    - ii. It is unclear if the bidders have context about fisheries in Maine beyond lobster and the proposal doesn't show experience with other fisheries or aquaculture industries in Maine
- II. Past Projects
  - The connections between the past projects and the current RFP were not clear.
  - The past projects didn't show much connection to working waterfronts in Maine
- III. Subcontractors
  - They have a lot of experience, but the connections between the subcontractors, their experience, and the project were unclear.
- IV. Organizational Chart
  - Detailed

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Lynker

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	<b>30</b>	<b>17</b>

---

**Evaluation Team Comments:**

**V. Proposed Services**

- Positive:
  - i. The proposal shows understanding of current issues and recent efforts to support working waterfronts
  - ii. The proposed definitions of critical infrastructure and critical working waterfronts were appreciated
  - iii. The proposal to use existing tools, like the NOAA Social Vulnerability Index and Maine Coastal Risk Explorer were appreciated
  - iv. The questions the bidders proposed to ask of the steering committee were interesting and useful
- Negative:
  - i. The proposal was unclear at some points
  - ii. The proposed project would to spend a large amount of time defining vulnerabilities; would it leave enough time to prioritize types of working waterfront to inventory after finishing the definitions?
  - iii. The proposal seemed to focus on risk assessments, which are useful but not the primary priority for this RFP
  - iv. The bidders may need guidance from MCP/DMR about priorities and to build context for the project based on their experience.
- Question:
  - i. How much community engagement would take place for this project?
  - ii. Do the bidders understand the existing data gaps for private working waterfronts? Some information will be extremely difficult to get using desktop surveys.

**VI. Implementation – Work plan**

- The proposed workplan is detailed, but focuses on identifying vulnerabilities instead of priority working waterfronts

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Lynker

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

---

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>		<b>\$40,000</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>20</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Genevieve McDonald/Preti Strategies

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

---

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	N/A	N/A
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>20</b>
Section III. Proposed Services	<b>30</b>	<b>10</b>
Section IV. Cost Proposal	<b>25</b>	<b>20</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>50</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Genevieve McDonald/Preti Strategies

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Genevieve McDonald/Preti Strategies

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>20</b>

---

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Positive:
    - i. Strong experience with working waterfronts, community engagement, commercial fishing, planning, and marine policy
    - ii. Familiarity with commercial fishing is a strength
    - iii.
  - Negative:
    - i. No clear GIS or data management experience
    - ii. The relationship with Preti Strategies is not explained
  - Question:
    - i. Facilitation skills are mentioned but not explained in detail
  - Interesting:
    - i. Depth of experience in Stonington, experience with Climate Council
- II. Past Projects
  - The Bidder's role in the past projects is unclear.
  - The past projects don't demonstrate mapping or GIS experience, or prior inventory projects
- III. Subcontractors
  - NA
- IV. Organizational Chart
  - The organizational chart did not explain the role of Preti Strategies and the relationship between them and the bidder

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Genevieve McDonald/Preti Strategies

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>30</b>	<b>10</b>

---

**Evaluation Team Comments:**

- V. Proposed Services
- The Bidder's response was high-level and largely paraphrased the RFP without providing additional details about how the deliverables would be accomplished.
  - It is unclear if project lead is familiar with the nuances of public and private working waterfront ownership and access and the challenges associated with data collection for different types of working waterfronts.
- VI. Implementation – Work plan
- There are few details about who would do each task, or how.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Genevieve McDonald/Preti Strategies

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

---

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>		<b>\$40,000</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>20</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Maine Coast Fishermen's Association

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

---

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>N/A</b>	<b>N/A</b>
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>43</b>
Section III. Proposed Services	<b>30</b>	<b>30</b>
Section IV. Cost Proposal	<b>25</b>	<b>20</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>93</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Maine Coast Fishermen's Association

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Maine Coast Fishermen's Association

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>43</b>

---

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Positive:
    - i. Diverse working waterfront and Maine fisheries experience. Strong qualifications and context about industry, needs, and challenges.
    - ii. Having created the working waterfront template is a strength
    - iii. Technical skills and community engagement experience, as well as strong local connections
- II. Past Projects
  - Relevant and related to working waterfront issues and challenges
  - Clearly have experience and are actively engaged in supporting working waterfronts
- III. Subcontractors
  - Viewshed has strong data experience
  - How will Viewshed handle the data gaps and challenges with collecting data about private working waterfronts?
- IV. Organizational Chart
  - Good information and clear about who would do what

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Maine Coast Fishermen's Association

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	<b>30</b>	<b>30</b>

---

**Evaluation Team Comments:**

**V. Proposed Services**

- Positive:
  - i. The proposal to identify what critical working waterfronts are is strong.
  - ii. They have thought about how to identify and prioritize working waterfronts and the criticality matrix is comprehensive. Including conversion threat seems useful.
  - iii. Specific and detailed proposal
  - iv. Data management planning appreciated, as is portal for adding information in the future
  - v. Regional approach to gathering and ground-truthing data makes sense and is reasonable for the scope and budget
- Question:
  - i. Will they be able to prioritize different types of working waterfronts?
  - ii. Will the proposed database be able to be maintained by MCP staff once it is created?
- Interesting
  - i. The future inventory tool and modular approach to deliverable 3

**VI. Implementation – Work plan**

- Good detail, timeline, and scope

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Maine Coast Fishermen's Association

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

---

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>	÷	<b>\$39,990</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>20</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Merrit Carey

**DATE:** 8/19/25

**SUMMARY PAGE**

**Department Name:** Marine Resources

**Name of RFP Coordinator:** Melissa Britsch

**Names of Evaluators:** Melissa Britsch, Deirdre Gilbert, Samatha Horn, Margaret Kelly-Boyd

---

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	N/A	N/A
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>35</b>
Section III. Proposed Services	<b>30</b>	<b>22</b>
Section IV. Cost Proposal	<b>25</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>82</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Merrit Carey

**DATE:** 8/19/25

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Merrit Carey

**DATE:** 8/19/25

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>45</b>	<b>35</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Positive:
    - i. Very impressive qualifications and experience, including relationships with marine businesses and working waterfront owners around the coast.
    - ii. They clearly have Maine working waterfront experience and a nuanced understanding of the challenges
    - iii. Proposed a different strategy, but are flexible
    - iv. They have experience with mapping access and marine resources Downeast
  - Negative:
    - i. Do they have experience with municipal and public working waterfronts and the challenges associated with them? This wasn't discussed in as much detail as their experience with private working waterfronts.
  - Question:
    - i. Can a two-person team do this much work?
  - Interesting:
    - i. Current focus on workforce housing lead from earlier working waterfront report work.
- II. Past Projects
  - The past projects are relevant and transferrable, and the seaweed database is very interesting
  - They have clear context for why an inventory is needed and how it could be challenging to complete.
- III. Subcontractors
  - Good experience, including very strong GIS, mapping, and data management skills
- IV. Organizational Chart
  - Good

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Merrit Carey

**DATE:** 8/19/25

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	<b>30</b>	<b>22</b>

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**Evaluation Team Comments:**

V. Proposed Services

- Positive:
  - i. Good level of detail and clarity about how steps will be completed.
  - ii. Clearly understand existing datasets and data gaps
  - iii. Well thought out proposal
- Negative:
  - i. Proposing to focus only on sites with large landings numbers may exclude many properties that are essential for fishing and aquaculture access but don't land product, or that land product but aren't owned by the dealer.
  - ii. Large scope of work for a small team
- Question:
  - i. The proposal is heavy on data gathering and organizing. Will there be enough time to complete the inventory within the existing budget?
- Interesting
  - i. Their proposed methods for identifying critical working waterfronts is intriguing, as is the argument for focusing on a few geographies.

VI. Implementation – Work plan

- Good level of detail and a reasonable timeline.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER:** Merrit Carey

**DATE:** 8/19/25

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$32,000</b>		<b>\$32,000</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Gibbous

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- P

1. Seem like a solid company overall
2. Experience with other projects that involve spatial analysis, local access, and infrastructure mapping
3. Some marine-based work in Massachusetts
4. Good principles for engagement

- N

1. Not a ton of marine business connections or fisheries experience, but a bit of aquaculture experience

- Q

- I

1. Interesting personal connection to Harpswell. Curious how much they know about other working waterfront related work in Maine

- 

2. Past projects

- P

1. Statewide study in Vermont – similar work with big area and mixed amounts of data
2. Statewide landscape review of ag employment in Mass
3. Massachusetts childhood data. They clearly have experience with similar projects if not projects involving fishing and aquaculture in Maine

- N

1. Not much Maine experience

- Q

- 1.

3.

4. Subcontractors

- NA.

5. Organizational Chart

- good

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Gibbous

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

6. Etc.

II. Proposed Services

1. Services to be Provided

- P
  1. Decent level of detail for how the project would be completed.
  2. Like the proposed communications materials at the end.
  3. The final data guide would be nice
- N
- Q
  1. Do they have existing relationships with the groups they want to coordinate with? How much capacity would they have to build those relationships?
- I
  - 1.

They may need more guidance from MCP/DMR about priorities and importance, but have a good proposal and seem capable.

2. Implementation – Work Plan

- P
  1. Timeline good
  2. Like that they realize some travel and outreach will be needed to successfully get information
- N
- Q
- I

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** Gibbous

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Good experience with projects that are commensurate in nature/complexity but not directly related in subject matter.
    - Principal has personal connection to working waterfront
    - No demonstrated working waterfront expertise
  2. Subcontractors
    - None identified for project.
  3. Organizational Chart
    - Sufficient to understand staff involved and respective roles.
- II. Proposed Services
  - Robust process described.
  - Lack of detail on the considerations that will help refine identified working waterfronts to critical working waterfronts
  - Appreciate intent to cross walk with other State work products and create public facing communication documents.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Gibbous, LLC

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Hit the right notes regarding an analytical approach that also includes equity considerations.
    - Experience with different sectors, although not specifically WWF
    - Principal has personal contact with WWF
  2. Past projects
    - Good analysis and mapping experience
    - Structured social research approaches with vulnerable or rural populations
  3. Subcontractors
    - None
  4. Organizational Chart
    - Flat structure
  5. Etc.
- II. Proposed Services
  1. Services to be Provided
    - Good awareness of players in field
    - Appropriate level of detail
    - No sector specific detail that makes me think they are going to have special insight.
  2. Implementation – Work Plan
    - Appropriate and sufficiently detailed.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Gibbous

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

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**Individual Evaluator Comments:**

**I. Organization Qualifications and Experience**

**1. Overview of Organization**

- P – states understanding of balance of data analysis, localized knowledge, multi-stakeholder validation. Demonstrates good basis of understanding process of vulnerability assessment, data analysis, stakeholder engagement etc.
- N – Example projects are not marine sector or WWF related.
- Q –
- I – notes importance of involving hard to reach stakeholders.
- 
- 

**2. Subcontractors**

- N/A
- 
- 

**3. Organizational Chart**

- Sufficient

**4. Etc.**

**II. Proposed Services**

**1. Services to be Provided**

- P – appreciate note importance of stakeholder engagement base don recs in IRRC and other involved partners.
- N – Pros and cons to “immersion process” in phase one: necessary because of lack of previous experience with this complex issue.
- Q
- I

**2. Implementation – Work Plan**

- Workplan is well outlined and detailed.
- Q – Do they have existing relationships they can leverage?
- Q – does not flag challenge of public vs private data

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Island Institute

**DATE:** 8/18/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

• P

1. Did a prior working waterfront inventory and are currently involved in working waterfront protection activities. They have a method to prioritize infrastructure that is important to local and regional uses, based on their 2006 study
2. Also gathered local zoning info
3. Funded 2021 report about working waterfront access as well
4. Strong Maine context and local connections
5. Evidence of supporting marine businesses and working waterfronts

• N

- 1.

• Q

- 1.

• I

1. Would love to see an update of the zoning info and what has changed

2. Past projects

• P

1. Have been involved in working waterfront planning efforts recently
2. Strong context and familiarity with issues and challenges associated with doing inventories.
3. Thinking with partners about how to update working waterfront inventories separately from this RFP
4. It has a strong history of getting state funds for projects, even if not for working waterfront projects

• N

• Q

1. Would they partner with groups like HCPC and SCEC again?

• I

1. Like that they are using the old inventory to host conversations with local partners. This could be a good use for an updated inventory, too.

3.

4. Subcontractors

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Island Institute

**DATE:** 8/18/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

- NA
- 5. Organizational Chart
  - good
- 6. Etc.

II. Proposed Services

1. Services to be Provided

- P
  1. Building on earlier working waterfront inventory. They probably understand that data best since they created it and maintain it.
  2. GIS experience and outreach/storytelling experience
  3. Maine Sea Grant is a partner – good context and support
  4. Have done some groundwork to gather existing data already, and have put good thought into how to link disparate datasets together.
  5. Using the 81 prime working waterfronts/30 towns from the 2006 study as the starting point for comparison for the current study.
  6. Like the proposed deliverables
- N
  1. Bit confusing about how Sea Grant fits in, but pretty clear overall and nice to see collaboration
  2. 30 towns is a lot of towns to contact and gather information from
- Q
  1. Can our NOAA funding be used for stipends?
  2. Is the advisory group they're mentioning the same as the steering committee MCP will put together? Like how they are thinking of using that group.
- I

2. Implementation – Work Plan

- P
  1. Timeline good
- N
  1. Lot of work for one staffer. Will they have capacity and enough support?
- Q

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** Island Institute

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Outstanding organizational knowledge and context, deep working relationships in subject matter.
    - Closely related previous projects
  2. Subcontractors
    - None identified for project - reference to critical aspects of project (GIS) being completed with other funding source.
  3. Organizational Chart
    - Sufficient, although work plan suggests O.Richards is primary staff for all tasks.
- II. Proposed Services
  - Logical approach to conducting inventory
  - Proposal to revisit former critical working waterfronts would be beneficial to understanding how things have changed.
  - No clear discussion of potentially refining metrics for “critical” to aid in establishing priorities.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Island Institute

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Prior experience mapping WWF
    - Strong on the content area
    - Less focus on the analysis part
  2. Past projects
    - Strong on community convening
    - Less depth on analytical skills
  3. Subcontractors
    - ?
  4. Organizational Chart
    - Present, not totally clear how the various personnel would be engaged. Later project plan is all Olivia Richards.
  5. Etc.
- II. Proposed Services
  1. Services to be Provided
    - The GIS component is not part of this funding proposal – relies on other funding and Sea Grant. Unspecified. Subcontractors not noted in the Organizational Qualifications section.
    - Propose to pay a stipend to the advisory group. This appears to be separate from the steering committee.
    - Attribute list seems reasonable.
    - Heavy on community meetings for data gathering. This may exceed the scope of what was intended.
  2. Implementation – Work Plan
    - It appears one person is going to do all the work. Is this realistic given the extensive community meetings proposed? (at least 30 meetings)

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Island Institute

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

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**Individual Evaluator Comments:**

**I. Organization Qualifications and Experience**

**1. Overview of Organization**

- P – Last 20 miles report from 2006 will provide basis of work. 2021 WWF report identified vulnerabilities. Wide array of partners. Strong scope of relevant experience and work within WWF industry.
- N – does not exemplify GIS analytical work.
- Q – Will background experience allow project team to effectively identify priorities, or will it be challenging to rank properties?
- I-

**2. Subcontractors**

- N/A
- 
- 

**3. Organizational Chart**

- sufficient

**4. Etc.**

**II. Proposed Services**

**1. Services to be Provided**

- P – demonstrates strong understanding of existing inventories to build off of. Building common definitions with support of the advisory group will set the project off with a clear directive to start. Demonstrates understanding of technical attributes to include. Demonstrates understanding of vulnerability attributes.
- N – who will be doing their GIS work? Unclear if it is Island Institute, College of the Atlantic, or a separate contractor.
- Q
- I- Notes Sea Grant collaboration throughout proposed services. Will timelines align?
- 

**2. Implementation – Work Plan**

- P – advisory group will support integrating different datasets, sources, opinions, etc. into vulnerability assessment.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Island Institute

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

- N – what are the attributes that will allow them to identify priorities? Deliverables seem more in detail about categorizing attributes than establishing priorities.
- Q – will deliverables include priority areas clearly outline in map/tables?
- Q– How much outreach will be included? Sufficient examples, but unclear to what extent this will support the data, how many meetings will be help with communities, etc.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Karp Strategies

**DATE:** 8/15/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- P

1. Recently completed report with Governor's Energy Office about socioeconomic conditions in Maine's fishing communities. Interesting.
2. Seem like a strong team – planning, GIS, academic, and local experience.
3. Seem able to lead communication and stay in touch about the project
4. Pretty good details about what they will do and how

- N

- Q

1. Some of the literature review and data gap analyses might be underway at Sea Grant already. Would they be open to adjusting the scope here and working with other partners? Don't want to duplicate effort.

- I

1. Interested by the results of the GEO study – it could be useful here

- 

2. Past projects

- P

1. Relevant recent projects in Maine. Decent context for being based out of state.
2. Experience with big ports and waterfront planning
3. Good social science experience – surveys would be well done

- N

- Other than Dr. Cleaver, much experience with small waterfronts and small marine businesses?

- Q

- 1.

3.

4. Subcontractors

- Good experience and lots of work in Maine

5. Organizational Chart

- good

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Karp Strategies

**DATE:** 8/15/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

6. Etc.

II. Proposed Services

1. Services to be Provided

- P
  1. Their approach makes sense and seems reasonable.
  2. For deliverable two, I like their approach to getting geographic coverage
  3. Using students adds a lot of capacity
- N
  1. Will surveys be replicable without student capacity?
- Q
  - 1.
- I
  1. Using Colby students is an interesting approach. It does add a considerable amount of capacity.
  2. Survey-heavy approach. Only one we've seen, although the student capacity makes it more workable.

They may need some guidance from MCP/DMR about priorities and importance, but have a good proposal and seem capable. The Colby professors have good local context.

2. Implementation – Work Plan

- P
  1. Timeline good and detailed
- N
- Q
- I

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** Karp Strategies

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Strong project history, including WW projects
    - Strong diverse team
    - Design leverages student participation
  2. Subcontractors
    - Add value; engineering expertise is unique
  3. Organizational Chart
    - Clear
- II. Proposed Services
  - Strong proposal
  - Good emphasis on developing a strong methodology that is replicable
  - Need clarification on number of geographies/ww sites

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Karp Strategies

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Extremely qualified and experienced team, with social science and also technical knowledge. Several different entry points/ sets of experience with the Maine coast.
  2. Past projects
    - Variety of types of work. Didn't see a mapping-heavy project in there.
  3. Subcontractors
    - Bring good technical and social science benefits
  4. Organizational Chart
    - Clear, and matches the narrative.
  5. Etc.
- II. Proposed Services
  1. Services to be Provided
    - Proposes a geographically representative subset of WWF for the detailed inventory.
    - Survey and fieldwork approach to the inventory
    - Very complete and seemed to hit the key points. No community meetings – this is something to discuss. Maybe good, maybe bad.
  2. Implementation – Work Plan
    - Very detailed, should be possible to track progress easily.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Karp Strategies

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - P – consultant team has large pool of resources while also local experience. Strong experience with port infrastructure design/assessment/planning.
    - N – example projects are good but do not include mapping example.
    - Q – Will consultant team understand the public vs. private challenges of WWF in Maine?
    - I – Jacobs and Karp Strategies seem to have partnered on complex WWF planning projects before. Will they be able to balance the big picture and smaller nuances of this type of WWF inventory?
  2. Subcontractors
    - Jacobs – demonstrates experience with larger marine ports vs. smaller marine industry sector
    - Colby College – experience benefits from social vulnerability understanding of WWF through past projects and likely existing relationships
    - 
    -
  3. Organizational Chart
    - sufficient
  4. Etc.
- II. Proposed Services
  1. Services to be Provided
    - I – Colby College staff appear to have a substantial role of most tasks. Will Karp and Jacobs be able to sufficiently write the final report?
    - 
    -
  2. Implementation – Work Plan

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Karp Strategies

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

- P: scope covers both desktop assessment of existing data, understanding data gaps, and field data collection to collect missing data
- Q – project team intends to include polluted and environmentally sensitive WWFs in critical WWF typologies. Is this the type of typologies that will best inform the state's future work?
- I – Colby college will send survey to 12-16 selected geographies. Is this heavy on survey (verses connecting with local stakeholder representatives).
- 
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Kleinfelder

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- P

1. Good Maine context. Not a ton of working waterfront experience directly, but a lot of expertise with marine infrastructure and supporting municipalities with coastal planning.
2. Good GIS and planning experience
3. Have experience inventorying and documenting other things

- N

1. Not as much direct working waterfront or marine industry experience or connections

- Q

- I

1. Cultural resources and history experience interesting

- 

2. Past projects

- P

- N

1. Not as much direct working waterfront or marine industry experience or connections

- Q

1. Underwater infrastructure inspections connect to working waterfront inventories? General experience.

3.

4. Subcontractors

- NA.

5. Organizational Chart

- good

6. Etc.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Kleinfelder

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

II. Proposed Services

1. Services to be Provided

- P
  1. Like the proposed travel and idea to visit an island and a town in each county
- N
  1. Lots of paraphrasing the RFP
  2. Not many concrete details about how things will get done, just that they will be done
- Q
  1. Are they familiar with existing datasets and recent efforts like Merrit's report or the MCFA template?
  2. We're not looking for detailed inspection reports of individual properties; rather we need general info about a lot of different properties. Is this clear to them?
- I
  1. Like

They may need more guidance from MCP/DMR about priorities and importance as they don't have much direct experience with current efforts to inventory working waterfronts.

2. Implementation – Work Plan

- P
  1. Timeline good
- N
  1. Not many details
- Q
- I

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** Kleinfelder

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Team will bring very diverse and effective expertise
    - Strong project experience with DOT
  2. Subcontractors
    - None identified for project.
  3. Organizational Chart
    - Sufficient to understand staff involved and respective roles.
- II. Proposed Services
  - Proposal did not provide significantly more detail than what was included in RFP. Not sufficient information to understand approach.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Kleinfelder

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Great diversity of professional skills. Appreciated the clear descriptions of personnel qualifications. LA/PE/Cultural/AICP/GIS is really good combo.
    - Glad to see the LA has extensive waterfront infrastructure experience. Others have relevant experience also.
  2. Past projects
    - Tangentially relevant.
  3. Subcontractors
    - None
  4. Organizational Chart
    - Clear and relevant
  5. Etc.
- II. Proposed Services
  1. Services to be Provided
    - Not much detail – just a brief summary of the RFP
  2. Implementation – Work Plan
    - No real methods discussion and the schedule lacks detail.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Kleinfelder

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- P – Engineering and community planning experience of Kleinfelder will provide a good high level view of WWF challenges. Experience working with state agencies.
- N – lead staff has experience working in coastal communities but does not appear to have WWF vulnerability experience directly
- Q – example projects do not show specificity with WWF experience, rather broader transportation and marine infrastructure – will this be sufficient?

- I
- 

2. Subcontractors

- N/A
- 
- 

3. Organizational Chart

- sufficient

4. Etc.

II. Proposed Services

1. Services to be Provided

- P – proposal indicates a very high level understanding of RFP requests
- N – services do not indicate deep understanding of nuances of collecting and prioritizing WWF data, including sensitivity of private data, and lack of comprehensive existing datasets.
- Q – does provider understand complexities of GIS data and WWF data?

2. Implementation – Work Plan

- P – timeline is reasonable and indicates finishing on time.
- N – proposal does not indicate understanding of whether all data needed will be able to be collected through desktop inventory

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Kleinfelder

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

- Q – proposal indicates field-checking data form. Would this be sufficient or would surveys and/or some outreach be necessary?
- I
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Lynker Corporation

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

**I. Organization Qualifications and Experience**

**1. Overview of Organization**

- P

1. Large potential network of staff to draw upon. Lots of fisheries experience. Not much direct Maine context, though?
2. Social science experience is a plus, as is engagement experience

- N

1. This isn't focused solely on the lobster fishery

- Q

- I

**2. Past projects**

- P

1. Nice that they think about rec fishing as well as well as commercial, although that isn't the primary focus here.
2. The port inventory is a plus. Sort of a similar project, other than the wind focus.

- N

1. Not much Maine experience

- Q

- I

1. The west coast port inventory is interesting.
2. The community college work-study project is interesting
3. The mapper is impressive, but not super relevant to this project

**3.**

**4. Subcontractors**

- Good local experience here, though not much fisheries experience

**5. Organizational Chart**

- good

**6. Etc.**

**II. Proposed Services**

**1. Services to be Provided**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Lynker Corporation

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

- P
  1. Like their definition of critical infrastructure and how that could be applied to working waterfronts
  2. Like their proposed ways to identify critical working waterfronts in 2.1.1
  3. Good details for how the inventory would be fleshed out
  4. Like considering future needs and using existing indexes
  5. Good that they have looked at the MCFA template and have tried to get context about Maine's working waterfronts
- N
  1. Don't want to get too tied up in definitions. Working waterfronts are diverse and serve a lot of purposes, so there may never be a perfect definition of a critical working waterfront.
  2. Emphasizing desk work, which is fine, but won't help get info about private working waterfronts. How will they get the info that is hard to get without face-to-face or phone conversations? Agree no large-scale survey. They may do some site visits.
- Q
  1. Has the NOAA Coastal SVI been updated recently? The data is getting old, though it is still useful.
  2. They are also calling for town-level analyses. Okay, but we don't want to only get info from a few towns.
  3. Bit confused by the focus on risk assessments. They are useful but not helpful if you don't know where working waterfronts are to begin with.
- I
  1. Like the questions they are proposing to ask of us.

They may need more guidance from MCP/DMR about priorities and importance. Don't have much direct experience with current efforts to inventory working waterfronts and don't want to duplicate efforts underway.

2. Implementation – Work Plan

- P
  1. Good
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** Lynker

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Diverse team with good experience
  2. Subcontractors
    - Experienced, but roles not clear
- Organizational Chart
  - Clear
- II. Proposed Services
  - Relies heavily on previous work by others.
  - Focus areas potentially not directly aligned with goals of project.
  - Methodology difficult to understand

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Lynker Corporation

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Not very specific about qualifications in this subject area. Oddly specific about lobster.
  2. Past projects
    - First project was on point, but the others confused me – not seeing the connection.
  3. Subcontractors
    - Seems like they do everything, but connection isn't drawn well.
  4. Organizational Chart
    - Not super clear
  5. Etc.
  
- II. Proposed Services
  1. Services to be Provided
    - Got lost in the details and awkward wording. Hard to understand the proposal without diving deep.
  2. Implementation – Work Plan
    - I wish the detail had been here and not in the narrative.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Lynker

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

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**Individual Evaluator Comments:**

**I. Organization Qualifications and Experience**

**1. Overview of Organization**

- P – demonstrates wide array of experience working with government contracts, including with complex topics that involve fisheries.
- N- mentions lobster industry support but does not expand to multiple fisheries and their key role in WWF vulnerabilities.
- Q – example projects show array of experience but not with specific WWF vulnerability assessment. Do they have enough context to execute project?
- I

**2. Subcontractors**

- Atlantic Lands Consulting – sufficient description. Unclear how specific to this project previous experience is.
- 
- 

**3. Organizational Chart**

- sufficient

**4. Etc.**

**II. Proposed Services**

**1. Services to be Provided**

- P – demonstrates understanding of need/approach for critical WWFs. Understands previous initiatives by others. Proposal includes offered working definition of critical WWFs being based in part on “the more a community relies on marine activities as its economic basis, the more critical the wwf is relative to that community”. Includes suggestion of using environmental/social vulnerability tools.
- N –relying too much on other work?
- Q – “stakeholder participation” is included in metrics for success, but unclear form scope how much stakeholder engagement will occur.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Lynker

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

- I – explains that off site (i.e. desktop) data collection is necessary due to time/budgetary constraints.

- 

- 

2. Implementation – Work Plan

- P – inventory process is clear.
- N – final report proposes identifying vulnerabilities. Will enough of the final report be dedicated to providing critical priorities?
- Q – types of vulnerabilities for WWFs are fairly well documented across existing reports and in the IRRRC report. Will this proposed work plan provide enough of a “next step” of identifying which areas are the most vulnerable?

- I

- 

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Genevieve McDonald/Preti Strategies

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- P
  1. Maine based with experience in legislature, marine policy, working waterfronts, and coastal resilience
  2. Commercial fisherman
  3. Ability to engage with fishing industry based on experience and connections

• N

• Q

1. More info about facilitation skills in practice?

• I

1. Climate council member
2. Based Downeast

•

2. Past projects

• P

1. Time on legislature promoting WWFs
2. Familiarity with WWF issues
3. Good outreach and engagement experience with fisheries

• N

• Q

1. Great that she's supporting Stonington's harbor and access improvement efforts. They're doing a lot. But what was her role, exactly? Was she a project manager? Committee member? Interested resident? More info on role would be helpful.

• I

1. Experience with marine businesses and their needs

3. Subcontractors

• NA?

• Q: is she an employee of Preti Strategies? I think so, but it's a bit unclear.

• N:

1. The app doesn't describe anything about Preti before the org chart, and an org chart isn't provided.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Genevieve McDonald/Preti Strategies

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

2. In-house design team, but any experience with GIS or producing map-based deliverables?
4. Organizational Chart
  - Not provided
5. Etc.  
Great overall Maine context and familiarity with many of the issues that working waterfronts and working waterfront users are facing.

**II. Proposed Services**

**1. Services to be Provided**

- P
- N
  1. Not many details; rephrase of RFP requests without expanding on how the deliverables would be accomplished
- Q
  1. How would the proposed tasks be completed? Who would be doing the work? Where is the mapping expertise and who would create those maps?
- I

**2. Implementation – Work Plan**

- P
  1. Timeline good
- N
- Q
  1. Not many details about how the work would get done, or by whom
- I

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** Preti/McDonald

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Strong understanding of issues based on personal background and experience on Marine Resources Committee
    - Identified projects not directly comparable.
    - No GIS expertise identified.
  2. Subcontractors
    - None identified for project.
  3. Organizational Chart
    - Reference to other Preti staff who will assist, but roles are not clear.
- II. Proposed Services
  - Proposal did not provide significantly more detail than what was included in RFP. Not sufficient information to understand approach.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Genevieve McDonald

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - GM has strong personal experience with WWF issues, but I don't see any GIS or data experience
  2. Past projects
    - Strong policy and public meeting skills, not seeing the data experience
  3. Subcontractors
    - N/A
  4. Organizational Chart
    - None
  5. Etc.
  
- II. Proposed Services
  1. Services to be Provided
    - Mostly reiterating the RFP requirements
  2. Implementation – Work Plan
    - Very minimal

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** McDonald / Preti Strategies

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

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**Individual Evaluator Comments:**

**I. Organization Qualifications and Experience**

**1. Overview of Organization**

- P – Demonstrates experience with industry and policy within marine sector, and planning. Will understand municipal approach well given experience in Stonington.
- N - does not clarify Preti strategies vs. project lead (McDonald). Past experience does not include data collection/organization. Was involved in projects but does not clarify role.
- I- Interesting to see depth of experience in a key WWF community (Stonington).

**2. Subcontractors**

- Appears to be N/A
- 
- 

**3. Organizational Chart**

- Lacking chart that specifies relationship between Preti Strategies, project lead, and assisting staff.

**4. Etc.**

**II. Proposed Services**

**1. Services to be Provided**

- P – services provide high level overview that demonstrate moderate understanding of project needs.
- N – services provide little detail. Repeats RFP.
- Q – does project lead understand nuances of data type typologies and challenges between public and private data collection?
- I
- 
- 

**2. Implementation – Work Plan**

- P
- N – workplan lacks sufficient detail to ensure project leads will

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** McDonald / Preti Strategies

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

- Q – will any stakeholder engagement or meetings with local contacts throughout state be included? Does project team have existing relationships to build on?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Maine Coast Fishermen's Association

**DATE:** 8/18/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- P
  1. Lots of strong relationships to working waterfront industries
  2. Lots of prior working waterfront experience and context, including inventories
  3. They created a recent template to get local working waterfront data, and are implementing it and updating it

- N
  - 1.

- Q
  1. Would they use their existing template?

- I
  - 1.

2. Past projects

- P
  1. Clearly actively engaged in supporting Maine's working waterfronts

- N

- Q
  1. Would Tidal Bay Consulting actually have a role in this project?

- I
  1. The work with Maine Health shows commitment to supporting marine industries
  2. The intertidal data portal is a great tool

3.

4. Subcontractors

- Good experience and lots of work in Maine, including with communities and state government

5. Organizational Chart

- good

6. Etc.

II. Proposed Services

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Maine Coast Fishermen's Association

**DATE:** 8/18/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

1. Services to be Provided

- P

1. Good detail about how to identify critical working waterfronts and what existing info they would use
2. I like that they are also thinking about potential for future fisheries using spaces
3. Planning some site visits

- N

- Q

- I

1. Also proposing some interviews, both to validate the first deliverable and complete the inventory.
2. Like the idea of setting it up so the state or other groups could expand the inventory moving forward.
3. The ongoing data management app is interesting

2. Implementation – Work Plan

- P

1. Timeline good

- N

- Q

- I

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** MCFA

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Deep organizational knowledge of subject matter and previous projects are directly aligned with goals of current project.
  2. Subcontractors
    - VIEWSHED has strong expertise in GIS and creating portals/interfaces for displaying information
  3. Organizational Chart
    - Roles are clear and align with workplan
- II. Proposed Services
  - Thorough explanation of the considerations that will be employed to develop Criticality Matrix. This appears to be an approach that will differentiate WWs in a way that will help to identify priorities, which has been challenging to date.
  - Robust approach that includes mix of interviews to fine tune tool, use of existing data sources,
  - Innovative approach to allow landowners to update records through portal
  - Seems likely to yield good information on how to complete future stages of inventory.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Maine Coast Fishermens Association

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Good combo of local knowledge, community engagement and technical skills.
  2. Past projects
    - Relevant and very Maine-specific.
  3. Subcontractors
    - Viewshed does excellent work.
  4. Organizational Chart
    - Clear and shows the primary individuals involved.
  5. Etc.
- II. Proposed Services
  1. Services to be Provided
    - Like the specificity and inclusion of threat of conversion
    - Like the use of a lot of different datasets to find facilities and not solely relying on taking stakeholders' time.
    - Interesting approach to build a future inventory tool that would allow users to submit data. Also good to consider a modular approach to task 3.
  2. Implementation – Work Plan
    - Seems clear and represents what's in the narrative. Appropriate level of detail.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Maine Coast Fishermen's Association

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

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**Individual Evaluator Comments:**

**I. Organization Qualifications and Experience**

**1. Overview of Organization**

- P: works across many advisory groups (WWF, SEA Maine, etc.). Has experience throughout state. Staff lead has long experience in industry. MCFA has previous experience with WWF inventory through their work developing WWF inventory template.
- N
- Q
- I

**2. Subcontractors**

- P: Viewshed has extensive data management experience. Also has experience with fishing and intertidal zone management data specifically. Ex. Community intertidal data portal.
- Q – part of the challenge of WWF inventory is that data is not comprehensive, and private data is hard to collection and represent. How will viewshed approach this?

•

**3. Organizational Chart**

- No notes

**4. Etc.**

**II. Proposed Services**

**1. Services to be Provided**

- P: criticality matrix is comprehensive across threats. Demonstrates good understanding of vulnerabilities needed to understand priorities. Like approach of talking to harbormasters/fishermen regionally.
- Good acknowledgement of how to approach making data public within reason.
- Clear about threat of conversion as a key vulnerability to be understood.

•

**2. Implementation – Work Plan**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Maine Coast Fishermen's Association

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

- Appreciate timeline of starting deliverable 1 and 2 simultaneously – time conscious.
- Q – will the “critical” access points/properties be prioritized? If selected, will want to confirm they are comfortable doing prioritization (verses stating why all are important).
- Timeline is good.
- Will want to ensure moving forward the database is manageable by state GIS resources – could this be considered under deliverable 3?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Merrit T. Carey

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- P

1. Long experience in and around Maine's working waterfront, including infrastructure needs for different species. Firsthand experience with Tenant's Harbor Co-op. Experience with WWAPP and working waterfront protection.
2. Legal training
3. Authored 2021 working waterfront report for the Island Institute
4. Downeast experience
5. Involved in SeaMaine
6. Strong relationships with industry and associated businesses
7. GIS skills and practice mapping intertidal access and rockweed resources

- N

- Q

- I

1. Consultant for Maine Seaweed Council – could have good connections with industry
2. Current focus on workforce housing – led from earlier report work. Familiar with the complex nature of working waterfront challenges.

- 

2. Past projects

- P

1. 2021 report – great context
2. SEAMaine – project management and context for this project
3. Seaweed database – seems like a great tool and could be a good model for working waterfront access, which also has mixed ownership and permission challenges. Also experience maintaining a complex database over time, which could provide valuable insight for maintaining this and other working waterfront inventory databases.

3. Subcontractors

- P

1. Good working waterfront/marine harvester experience and GIS experience.
2. Familiar with challenges related to incomplete coastal data

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Merrit T. Carey

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

- 3. Familiar with maintaining GIS databases over time
- 4. Seaweed Council
- 5. Relationships with harvesters and other marine-involved groups
  - N
  - Q
  - I
- 1. The seaweed database is very intriguing.
- 4. Organizational Chart
  - good
- 5. Etc.

Strong experience. Interesting combination of skills and great context for why an inventory is needed and how it could be used. And also how it could be challenge to complete.

II. Proposed Services

1. Services to be Provided

- P
  - 1. Good detail. They explain how the data gathering step will happen. Good ideas for existing data.
  - 2. Propose ways of identifying important working waterfronts, based on things like diversity of species caught
- N
  - 1. Don't want to spend so much time organizing existing data that we don't get around to gathering new data. There is a balance here, and organizing existing data is important. Sea Grant wants to do this, too, so the contractor may not have as much to do as thought.
  - 2. Proposing to do a lot of intensive work. Not too bad, but is it realistic? I like the level of detail and what they are proposing sounds great.
- Q
  - 1. How will they identify the data that doesn't exist and make sure they get that?
  - 2. They seem to assume that all infrastructure is single-species. Is that true? Much of it probably is, but why couldn't size categories of infrastructure be a type to look at, instead of just species landed?
- I
  - 1. Like the idea of linking species landings with types of infrastructure. Could be a cool proxy.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

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**BIDDER NAME:** Merrit T. Carey

**DATE:** 8/14/25

**EVALUATOR NAME:** Melissa Britsch

**EVALUATOR DEPARTMENT:** Marine Resources

2. Like that they are proposing surveys to bolster the inventory piece

They raise a valuable point that the best way to get a good idea of how much it will take to do a thorough inventory is to trial that at the small scale. But we need to get some statewide numbers, even if they aren't perfect and don't lead to the most perfect projection. It is a well thought out plan and would produce a good product.

2. Implementation – Work Plan

- P
- 1. Timeline good
- N
- Q
- I

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** Inventory of Critical Maine Working Waterfronts

**BIDDER NAME:** Merritt Carey

**DATE:** 8/18/25

**EVALUATOR NAME:** Deirdre Gilbert

**EVALUATOR DEPARTMENT:** Marine Resources

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Good experience with a wide variety of sectors
    - Projects demonstrate good knowledge of sector and issues, but are not particularly comparable in substance or scope.
    - Prior WW analysis missed mark in accuracy of findings.
  2. Subcontractors
    - A. Feibel adds valuable technical skills and knowledge of marine industries
  3. Organizational Chart
    - Roles are clear and align with workplan
- II. Proposed Services
  - Proposing to compile many data sources, but how analysis will occur to identify critical working waterfront is not clear
  - Heavy reliance on landings information is likely to narrow the scope to eliminate from consideration critical working waterfronts that are used for vessel access but not to land product. Landings information also fails to capture wharves that are not owned by the dealer purchasing there (e.g. when dealers are purchasing by bringing trucks down to a facility – there is no way to tie those landings to that wharf).
  - Understand and appreciate the proposal to do more thorough inventories in a subset of towns, but also take a different approach if recommended by the steering committee.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Merritt T. Carey

**DATE:** 8/18/25

**EVALUATOR NAME:** Samantha Horn

**EVALUATOR DEPARTMENT:** Maine Office of Community Affairs

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Impressive depth of experience in Maine's working waterfront
    - Good to see some GIS experience on the team
    - Limited labor pool for a relatively fast-paced project
  2. Past projects
    - Relevant – skills directly related. Not clear how much community relations skills, but lots of content-related experience.
  3. Subcontractors
    - A good technical partner.
  4. Organizational Chart
    - Simple – two person project.
  5. Etc.
- II. Proposed Services
  1. Services to be Provided
    - Good sense of available data sets.
    - Waiting until after collecting initial data to engage stakeholders seems wise.
    - Discounting places with few landings today – is that a good idea? Maybe? Ask group.
    - Interesting explanation about why to focus the inventory geographically.
  2. Implementation – Work Plan
    - Seems reasonable. It's a lot of work for two people on that time frame, but they seem to have a schedule that would work.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202505076

**RFP TITLE:** INVENTORY OF CRITICAL MAINE WORKING WATERFRONTS

**BIDDER NAME:** Merritt Carey

**DATE:** 8/18/25

**EVALUATOR NAME:** Margaret Kelly-Boyd

**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - P- project lead has a variety of experience across working waterfront types, including good understanding of WWF challenges from 2021 publication for II. Understands complexities of land use related to WWF. Experience with SEA Maine
    - N – see “I” – unclear if proposal understands vulnerabilities of WWF from public/municipalities side.
    - Q: Would 2 person team be able to complete project within quick timeline?
    - I: Would contractor have sufficient experience understanding WWF vulnerabilities from the municipal (public) side?
  2. Subcontractors
    - P: has experience with mapping resources and creating geodatabase, limited to rockweed but transferable.
    - Extensive seaweed experience.
    -
  3. Organizational Chart
    - Nothing of note. Only potential concern is 2 person team may be small, but there are also benefits to this approach (deep understanding between team members)
  4. Etc.
- II. Proposed Services
  1. Services to be Provided
    - P – project lead understands variety of data (public, challenge of private data). Project lead has existing relationships with marine trade associations.
    - N
    - Q – Good sense of available datasets, but does data heavy approach use too much of their project time, given limited budget?
    - I – should places with lower landings counts be excluded.
  2. Implementation – Work Plan

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** Governor's Office of Policy Innovation and the Future

- Unsure if subset of 3-5 towns that represent cross section of types of landings and WWF is an approach that will help inform priorities throughout state.
- Will we get statewide estimates, if use the 3-5 town approach?  
Need statewide estimates to further conversation.
-



STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES

Janet T. Mills  
Governor

Carl Wilson  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202505076  
RFP TITLE: Inventory of Critical Maine Working Waterfronts

I, MELISSA BRITSCH accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Marine Resources. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

*Melissa Britsch*

Signature

8-12-25

Date



**STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES**

Janet T. Mills  
Governor

Carl Wilson  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202505076  
RFP TITLE: Inventory of Critical Maine Working Waterfronts**

I, Deirdre Gilbert accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Marine Resources. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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A handwritten signature in blue ink, appearing to read 'Deirdre A. Gilbert', written over a horizontal line.

Signature

A handwritten date '8/13/2025' in blue ink, written over a horizontal line.

Date



STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES

Janet T. Mills  
Governor

Carl Wilson  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202505076**  
**RFP TITLE: Inventory of Critical Maine Working Waterfronts**

I, Samantha Horn, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Marine Resources. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Signature

8-13-25

Date



STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES

Janet T. Mills  
Governor

Carl Wilson  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**

**RFP #: 202505076**

**RFP TITLE: Inventory of Critical Maine Working Waterfronts**

I, Margaret Kelly-Boyd accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Marine Resources. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Signature

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