

**State of Maine
Master Score Sheet**

RFP# 202509128						
21 st CCLC Program Evaluation Services						
Bidder Name:		Measurement Incorporated	The Forum for Youth Investment	Market Decisions LLC	JEM & R LLC	
Proposed Cost:		\$136,067.00	\$209,842.00	\$39,890.00	\$155,250.00	
Scoring Sections	Points Available					
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass	
Section II: Organization Qualifications and Experience	30.00	28.00	28.00	23.00	26.00	
Section III: Proposed Services	35.00	30.00	25.00	26.00	27.00	
Section IV: Cost Proposal						
• Start-up Costs	10.00	0.00	10.00	0.00	0.00	
• Recurring Costs	15.00	5.90	2.49	15.00	3.89	
• Budget Narratives	10.00	6.00	1.00	1.00	5.00	
TOTAL	<u>100.00</u>	<u>69.90</u>	<u>66.49</u>	<u>65.00</u>	<u>61.89</u>	

Bidder Name:		Diehl Consulting Group	Wellesley College	Gibson Consulting Group Inc	Policy Study Associates
Proposed Cost:		\$88,775.00	\$190,014.00	\$247,610.00	\$572,913.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30.00	23.00	25.00	25.00	24.00
Section III: Proposed Services	35.00	28.00	28.00	28.00	30.00
Section IV: Cost Proposal					
• Start-up Costs	10.00	0.00	0.00	0.00	0.00
• Recurring Costs	15.00	6.75	2.98	3.62	0.97
• Budget Narratives	10.00	3.00	3.00	2.00	2.00
TOTAL	<u>100.00</u>	<u>60.75</u>	<u>58.98</u>	<u>58.62</u>	<u>56.97</u>

Bidder Name:		Education Development Center Inc	Pacific Research and Evaluation LLC	Center for Applied Research and Educational Improvement	Pacific Institute for Research and Evaluation
Proposed Cost:		\$405,822.00	\$309,294.00	\$225,664.00	\$150,600.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30.00	25.00	25.00	18.00	15.00
Section III: Proposed Services	35.00	27.00	22.00	27.00	22.00
Section IV: Cost Proposal					
• Start-up Costs	10.00	0.00	0.00	0.00	10.00
• Recurring Costs	15.00	1.58	4.30	3.74	3.47
• Budget Narratives	10.00	2.00	3.00	5.00	1.00
TOTAL	<u>100.00</u>	<u>55.58</u>	<u>54.30</u>	<u>53.74</u>	<u>51.47</u>

Bidder Name:		University of Denver	ICF Incorporated LLC	The Policy & Research Group	Vander Weele Group LLC
Proposed Cost:		\$94,800.00	\$196,837.00	\$132,759.00	\$199,734.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30.00	21.00	14.00	18.00	19.00
Section III: Proposed Services	35.00	20.00	26.00	21.00	21.00
Section IV: Cost Proposal					
• Start-up Costs	10.00	0.00	0.00	0.00	0.00
• Recurring Costs	15.00	6.53	2.83	4.60	3.13
• Budget Narratives	10.00	3.00	5.00	3.00	2.00
TOTAL	<u>100.00</u>	<u>50.53</u>	<u>47.83</u>	<u>46.60</u>	<u>45.13</u>

Bidder Name:		University of New England	Optimal Solutions Group LLC	James Bell Associates Inc	Maine Mathematics and Science Alliance
Proposed Cost:		\$482,595.00	\$180,000.00	\$155,597.98	\$246,389.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30.00	17.00	12.00	13.00	17.00
Section III: Proposed Services	35.00	23.00	24.00	20.00	22.00
Section IV: Cost Proposal					
• Start-up Costs	10.00	0.00	0.00	0.00	0.00
• Recurring Costs	15.00	1.26	3.17	4.46	2.30
• Budget Narratives	10.00	3.00	5.00	6.00	2.00
TOTAL	<u>100.00</u>	<u>44.26</u>	<u>44.17</u>	<u>43.46</u>	<u>43.30</u>

Bidder Name:		The Urban Institute	Utah Education Policy Center	The Lewin Group Inc	SERVE Center
Proposed Cost:		\$646,813.00	\$554,189.30	\$349,266.00	\$666,542.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30.00	17.00	15.00	14.00	15.00
Section III: Proposed Services	35.00	21.00	24.00	24.00	23.00
Section IV: Cost Proposal					
• Start-up Costs	10.00	0.00	0.00	0.00	0.00
• Recurring Costs	15.00	0.95	1.47	1.91	0.90
• Budget Narratives	10.00	3.00	1.00	1.00	2.00
TOTAL	<u>100.00</u>	<u>41.95</u>	<u>41.47</u>	<u>40.91</u>	<u>40.90</u>

Bidder Name:		Q-Q Research Consultants	Elite Research LLC	RMC Research Corporation	Community Advocacy Research and Evaluation Consulting Group Inc
Proposed Cost:		\$509,945.00	\$1,821,752.00	\$500,502.00	\$1,399,432.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30.00	19.00	15.00	17.00	13.00
Section III: Proposed Services	35.00	19.00	18.00	16.00	18.00
Section IV: Cost Proposal					
• Start-up Costs	10.00	0.00	0.00	0.00	0.00
• Recurring Costs	15.00	1.06	1.35	1.27	0.58
• Budget Narratives	10.00	1.00	3.00	2.00	2.00
TOTAL	<u>100.00</u>	<u>40.06</u>	<u>37.35</u>	<u>36.27</u>	<u>33.58</u>

Bidder Name:		Exouza Inc	Steps to Achieve LLC	University of Nebraska	Nyaa Health Services LLC
Proposed Cost:		\$515,636.00	\$483,000.00	\$132,309.00	\$922,655.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30.00	12.00	13.00	5.00	5.00
Section III: Proposed Services	35.00	17.00	16.00	7.00	14.00
Section IV: Cost Proposal					
• Start-up Costs	10.00	0.00	0.00	10.00	0.00
• Recurring Costs	15.00	0.34	1.17	3.95	1.19
• Budget Narratives	10.00	2.00	1.00	1.00	1.00
TOTAL	<u>100.00</u>	<u>31.34</u>	<u>31.17</u>	<u>26.95</u>	<u>21.19</u>



JANET T. MILLS
GOVERNOR

Pender Makin
COMMISSIONER

DEPARTMENT OF
EDUCATION

RFP # 202509128
21st CCLC Program Evaluation Services

1. Purpose

Through the subject RFP, the Department sought a combination of statewide and local evaluation services for its 21st Century Community Learning Centers (21st CCLC) programs. The purpose of the subject evaluation work is to help the Maine Department of Education gauge the overall impact and effectiveness of Maine's 21st CCLC programs in achieving established program goals as well as to comply with the statutory requirements for the program.

2. Evaluation Process

An evaluation team was composed of three (3) evaluators from the Department of Education. The evaluation team determined the eligibility of each Bidder, performed individual evaluations of each eligible proposal and recorded individual notes, then met as a team to apply the consensus method for recording the team notes and assigning scores to each proposal for the Organization Qualifications and Experience and Proposed Services sections. Cost was scored using a mix of mathematical formula and the consensus method.

3. Conditional Award

As a result of the evaluation process, the evaluation team announced its conditional contract award to the following vendor:

Category	Vendor Name
Evaluation Services	Measurement Incorporated

Below are the key factors that resulted in the award selection(s) made through this evaluation process:

4. Qualifications & Experience

- Extensive experience (40+ years) conducting education program research and evaluations
- Strong history of partnership with local, state, and federal government agencies, including the U.S. Department of Education and over 18 state education agencies
- Direct experience conducting statewide and local 21st CCLC program evaluations
- Currently provides similar 21st CCLC program services for the states of KS, NY, and NH
- Fiscally sound and poses relatively low risk to the State of Maine



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5. Proposed Services

- Highly skilled project lead with over 30 years of experience in education research and evaluation who has successfully led statewide and local 21st CCLC program evaluations in NH and MD
- 5-person project support team where each member has over 10 years of experience in education research and evaluation and similar tenure with the bidding organization
- Well-developed research methods and evaluation plan framework that would require minimal adjustments or updates to meet Maine's needs
- Very strong data security systems and protocols that would safeguard Maine's data
- Reasonable workplan that will serve to guide the project through completion

6. Cost Proposal

Each cost proposal was scored through a combination of mathematical formula (related to each bid amount) as well as through consensus (related to budget narrative responses). A total of 35 points were dedicated to the cost proposal, with up to 25 possible points for bid amounts and up to 10 points possible for budget narrative responses. In order to adhere to the mathematical scoring formula outlined within the RFP, all start-up and recurring cost bid amounts were rounded up to the nearest whole dollar. Measurement Incorporated submitted a cost of \$136,067.00, which represented the 6th lowest cost proposal of the 32 responses for this RFP.

7. Conclusion

Out of 100 possible points, the evaluation team awarded Measurement Incorporated a total score of 69.90. The strength of awarded proposal outweighed the other proposals through a combination of its qualifications and experience, proposed services, and cost. The evaluation team determined that the proposal submitted by Measurement Incorporated represents the greatest service at the best value to the State of Maine.



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Shelly Menendez
Measurement Incorporated
14 Corporate Woods Boulevard
Albany, NY 12211

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Menendez:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Measurement Incorporated

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Travis W. Doughty,
State Coordinator, Title IV Programs
Maine Department of Education

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



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January 8, 2026

Sarah Phillips
The Forum for Youth Investment
2000 Pennsylvania Avenue, NW, Suite 700
Washington, DC 20006

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Phillips:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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January 8, 2026

Patrick Madden
Market Decisions LLC
511 Congress Street, Suite 801
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Madden:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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January 8, 2026

Miriam Resendez
JEM & R LLC
1313 West 20th Street
Yuma, AZ 85364

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Resendez:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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January 8, 2026

Sam Crecelius
Diehl Consulting Group
20 NW Third Street, Suite 310
Evansville, IN 47708

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Crecelius:

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January 8, 2026

Anna Dore
Wellesley College
106 Central Street
Wellesley, MA 02481

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Dore:

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Maine Department of Education

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January 8, 2026

Danial Hoepfner
Gibson Consulting Group Inc
P.O. Box 300816
Austin, TX 78703

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Hoepfner:

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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Christina Russell
Policy Study Associates
1120 20th Street NW, Suite 200N
Washington, DC 20036

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Russell:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Sophia Mansori
Education Development Center Inc
300 Fifth Avenue, Suite 2010
Waltham, MA 02451

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Mansori:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Measurement Incorporated

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Travis W. Doughty,
State Coordinator, Title IV Programs
Maine Department of Education

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Kristi Manseth
Pacific Research and Evaluation LLC
3507 South Corbett Avenue
Portland, OR 97239

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Manseth:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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**STATE OF MAINE
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Governor**

**Pender Makin
Commissioner**

January 8, 2026

Kim Gulbrandson
Center for Applied Research and Educational Improvement
1954 Buford Avenue, Suite 425
St. Paul, MN 55108

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Gulbrandson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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**STATE OF MAINE
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**Janet T. Mills
Governor**

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Commissioner**

January 8, 2026

Lei Zhang
Pacific Institute for Research and Evaluation
101 Conner Drive, Suite 200
Chapel Hill, NC 27514

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Zhang:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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**STATE OF MAINE
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**Janet T. Mills
Governor**

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Commissioner**

January 8, 2026

Robin Leake
University of Denver
2148 South High Street
Denver, CO 80209

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Leake:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink that reads "Travis W. Doughty".

Travis W. Doughty,
State Coordinator, Title IV Programs
Maine Department of Education

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**Janet T. Mills
Governor**

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Commissioner**

January 8, 2026

Thuy Pisone
ICF Incorporated LLC
1902 Reston Metro Plaza
Reston, VA 20190

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Pisone:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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**STATE OF MAINE
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Governor**

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Commissioner**

January 8, 2026

Lynne Jenner
The Policy & Research Group
8434 Oak Street
New Orleans, LA 70118

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Jenner:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Maine Department of Education

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**STATE OF MAINE
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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Maribeth Vander Weele
Vander Weele Group LLC
2848 Summit Avenue
Highland Park, IL 60035

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Vander Weele:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE
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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Nicholas Gere
University of New England
11 Hills Beach Road
Bidderford, ME 04005

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Gere:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Mark Turner
Optimal Solutions Group LLC
5825 University Research Court, Suite 1100
College Park, MD 20740

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Turner:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE
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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Lina Gong
James Bell Associates Inc
2000 15th Street North, Suite 100
Arlington, VA 22201

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Gong:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE
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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Heidi Cian
Maine Mathematics and Science Alliance
343 Water Street
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Cian:

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**STATE OF MAINE
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**Janet T. Mills
Governor**

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Commissioner**

January 8, 2026

Anne Farrell
The Urban Institute
500 L'Enfant Plaza SW
Washington, DC 20024

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Farrell:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE
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**Janet T. Mills
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**Pender Makin
Commissioner**

January 8, 2026

Cori Groth
Utah Education Policy Center
1721 Campus Center Drive
Salt Lake City, UT 84112

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Groth:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Sincerely,

A handwritten signature in black ink that reads "Travis W. Doughty".

Travis W. Doughty,
State Coordinator, Title IV Programs
Maine Department of Education

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Sue Bembers
The Lewin Group Inc
3237 Airport Road
La Crosse, WI 54603

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Bembers:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Measurement Incorporated

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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State Coordinator, Title IV Programs
Maine Department of Education

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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Beth Thrift
SERVE Center
5900 Summit Avenue, Suite 201
Greensboro, NC 27214

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Thrift:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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January 8, 2026

Lexi Vollmer Rivera
Q-Q Research Consultants
7900 Oak Lane, Suite 400
Miami Lakes, FL 33016

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Vollmer Rivera:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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**STATE OF MAINE
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Governor**

**Pender Makin
Commissioner**

January 8, 2026

Jodi Woodside
Elite Research LLC
9901 Valley Ranch Parkway East, Suite 2035
Irving, TX 75063

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Woodside:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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**Pender Makin
Commissioner**

January 8, 2026

Tracey Martin
RMC Research Corporation
1000 Market Street, Building 2
Portsmouth, NH 03801

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Martin:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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Commissioner**

January 8, 2026

Kristi Allen,
Community Advocacy Research & Evaluation Consulting Group Inc
3120 W. Carefree Hwy STE 1-450
Pheonix, AZ 85086

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Allen:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Maine Department of Education

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**STATE OF MAINE
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**Pender Makin
Commissioner**

January 8, 2026

Susheel Jain
Exouza Inc
1660 International Drive
McLean, VA 22102

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Jain:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Maine Department of Education

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**STATE OF MAINE
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**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Jim Coughenour
Steps to Achieve LLC
8865 Norwin Avenue, Suite 27, PMB 323
North Huntingdon, PA 15642

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Coughenour:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Travis W. Doughty,
State Coordinator, Title IV Programs
Maine Department of Education

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**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Aiden Quinn
University of Nebraska
2200 Vine Street
Lincoln, NE 68583

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Mr. Quinn:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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State Coordinator, Title IV Programs
Maine Department of Education

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**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

January 8, 2026

Petal Grower
Nyaa Health Services LLC
4753 Arapaho Trail
Okemos, MI 48864

SUBJECT: Notice of Conditional Contract Award under RFP # 202509128,
21st CCLC Program Evaluation Services

Dear Ms. Grower:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for 21st CCLC Program Evaluation Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Maine Department of Education

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Measurement Incorporated
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	28.00
Section III. Proposed Services	35.00	30.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> Recurring Costs 	15.00	5.90
<ul style="list-style-type: none"> Budget Narratives 	10.00	6.00
<u>Total Points</u>	<u>100.00</u>	<u>69.90</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Measurement Incorporated
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Measurement Incorporated
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	28.00

Evaluation Team Comments:

I. Organization Qualifications

- P Corporation, 40+ yrs, 7 organization units broken down by type of service
- P Currently providing direct 21st CC experience with Kansas, New York, and New Hampshire
- P Prior local and state experience in Maine
- P extensive experience extends to U.S. DOE and 18+ state education agencies

II. Project History

- N the information provided via external links was not evaluated
- P Examples of recent work included
 - i. 2 state DOE projects for the 21st CC program
 - ii. 1 local education agency project in North Carolina

III. Use of Subcontractors

- No subcontractors included in the proposal

IV. Organizational Chart

- N Wasn't comprehensive of company, 400+ employees
- N Company org chart listed only the department heads
- P Provided the five primary people on the Maine project

V. Litigation

- N Bidder has noted ongoing litigation
- P Made offer to provide more information if we need more (transparent)

VI. Financial Viability

- P Provided the required D&B snapshot
- P Low-moderate risk level

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Measurement Incorporated

DATE: 12/09/25

VII. Certificate of Insurances

- P Provided and sufficient coverage for work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Measurement Incorporated
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	30.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has strong background of service needed at state and local levels; 30 yrs tenure
- P Provided examples of peer reviewed publications the Lead has contributed to
- P Project team tenure averages 10+ years with strong education research and evaluation background
- P The evaluation methods, regression and benchmark design align with RFP requirements
- P Strong data security approach. Offered to sign an NDA if Maine needs.

II. Evaluation Work Plan

- N Where the other parts of bid were solid, the workplan tasks were weak
- P Identified the individual responsible for tasks
- N Bidder didn't specify (in this section) they would meet the deadlines in the RFP, only specifying the months in which required work would be completed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Measurement Incorporated
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$47,528.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$88,539.00	x	15.00 points	=	5.90
Budget Narratives					10.00 points	=	6.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- P Proposed amount of work hours seem appropriate for the scope of the project
- N The consensus team had concerns that the cost proposal may not have included all necessary costs (e.g. supplies, software)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Forum for Youth Investment
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> Appendix A – Proposal Cover Page 	X	
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<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	28.00
Section III. Proposed Services	35.00	25.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> Start-up Costs 	10.00	10.00
<ul style="list-style-type: none"> Recurring Costs 	15.00	2.49
<ul style="list-style-type: none"> Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>66.49</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Forum for Youth Investment
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Forum for Youth Investment
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	28.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P 20+ yrs of experience with out-of-school time evaluations (skills transferable to 21st CC)
 - P Local, state, and federal education agency experience
 - P Currently provides statewide evaluation services for the 21st CC programs in Arkansas and Oklahoma

- II. Project History
 - P The examples provided were a mix of both local and state education evaluations, identical to the services needed for this RFP

- III. Use of Subcontractors
 - No subcontractors included in proposal

- IV. Organizational Chart
 - P Provided the required company-wide org chart
 - N Did not provide the required org chart of the primary Maine project team members

- V. Litigation
 - P Provided written affirmation there has been no litigation

- VI. Financial Viability
 - P Provided the required D&B snapshot
 - P Low-moderate risk level

- VII. Certificate of Insurances
 - P Provided and included sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Forum for Youth Investment
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	25.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 15+ yrs experience
- P Project lead has run the state wide evaluations for the 21st CC programs in Michigan and Oklahoma
- P Project lead was published in peer review journal
- P Remainder of project staff has sufficient experience
- N Tenure of project staff, aside from lead, is very low, <5yrs
- P A four-person primary Maine team would be sufficient for the work needed
- P Data evaluation method aligns to the data set and RFP requirements
- N Data security is outsourced

II. Evaluation Work Plan

- P Provided a work plan
- N Incomplete. Did not provide names and titles of individuals responsible for tasks per RFP requirement
- P Bidder would be able to meet RFP deadlines
- P The majority of the tasks are detailed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Forum for Youth Investment
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$1.00	x	10.00 points	=	10.00
Recurring Costs	\$34,845.00	/	\$209,842.00	x	15.00 points	=	2.49
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide narratives for both start-up and recurring costs
- N Narrative stated there would be no start-up costs
- N The details in the narrative were weak
- P The sum of expenses stated in the narrative of the recurring costs matches the amt on the cost proposal form
- N Didn't provide a cost for start-up costs
- N A fair amount of start-up costs were included in the recurring costs incorrectly
- N On-site visits aren't a part of the RFP service. The travel expenses shouldn't have been included.
- N Recurring costs included an annual increase. The RFP does not allow this.
- N Narrative has no indication of staff hours; expenses were based on task

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Market Decisions LLC
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	23.00
Section III. Proposed Services	35.00	26.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	15.00
<ul style="list-style-type: none"> • Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>65.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Market Decisions LLC
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Market Decisions LLC
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	23.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Research evaluation firm with 20 years of experience
 - P 20 employees
 - P Prior 21st CC experience with Maine DOE in the last ten years.

- II. Project History
 - Q Examples given were for public health related grants
 - N No examples of recent education evaluation services

- III. Use of Subcontractors
 - No subcontractors included

- IV. Organizational Chart
 - P Provided the chart and formatting required for the RFP
 - P Easy to understand
 - P Included names and titles

- V. Litigation
 - Q Answered “none”
 - N Would have wanted to have had a written affirmation to this fact

- VI. Financial Viability
 - P Provided the required D&B snapshot
 - P Low risk of business defaulting

- VII. Certificate of Insurances
 - P Provided with adequate coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Market Decisions LLC
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	26.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 10+ relevant experience
- P Senior Consultant has 21+ yrs experience
- P Both the lead and the project senior consultant worked on a previous Maine 21st CC program evaluation
- Q Of the five primary team members, two are highly skilled and three are entry level
- P Evaluation methods would align with RFP and be able to answer questions posed
- Q Solid understanding of data security but they referenced HIPA, not education privacy statute (FERPA)

II. Evaluation Work Plan

- P Roughly complied with the requirements of RFP
- N Unclear if bidder would meet the deadlines outlined in the RFP. Specific dates were not given.
- N Inconsistent approach of the specific individuals who will be responsible for each task

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Market Decisions LLC
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$5,045.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$34,845.00	x	15.00 points	=	15.00
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- P Narrative, although limited, was provided. The budget table provided most of the information that a narrative would have told consensus team.
- N Neither of the start-up nor recurring costs matched the amts included in the Cost Proposal form
- N The mapping (connection) between the tasks and the people doing the work was confusing for the consensus team
- N The consensus team had concerns that the cost proposal was not comprehensive for the work needed. The initial period of performance is two years yet the proposal is only for six weeks of work.
- N Bidder's response indicates additional charges needed for the work not included in the cost proposal
- N It is clear the bidder doesn't understand the depth of work needed for the services in the RFP

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: JEM & R LLC
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	26.00
Section III. Proposed Services	35.00	27.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	3.89
<ul style="list-style-type: none"> • Budget Narratives 	10.00	5.00
<u>Total Points</u>	<u>100.00</u>	<u>61.89</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: JEM & R LLC
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required sheets were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: JEM & R LLC
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	26.00

Evaluation Team Comments:

I. Organization Qualifications

- P Experience with 21st CC in Montana and Oregon since 2016
- P 20 years experience as an evaluation firm for local governments
- P Current projects provide both site visits and dashboards
- P Have supported or done on behalf of state agency their 21 APR responsibilities

II. Project History

- P Two of three examples were state education agencies
- P One example of those was 21st CC
- P Remaining example was for local education evaluation

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- N Didn't provide the required company wide org chart
- P Did provide a Maine project-based org chart as required
- P Four primary team members seems sufficient for work needed
- N Very small organization, 7 people total

V. Litigation

- Provided affirmation of no recent litigation

VI. Financial Viability

- P Provided the D&B snapshot per RFP requirements
- P Low-moderate risk

VII. Certificate of Insurances

- Provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: JEM & R LLC
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	27.00

Evaluation Team Comments:

I. Scope of Services

- P Lead evaluator is the company owner with 25 yrs research experience
- P Would use quasi-experimental methods which align with the data set at hand
- P Would use data visualization
- N No narrative or description of skills of the individuals on the project team aside from the lead.
- P Data sharing would be secure; familiar with complying with FERPA

II. Evaluation Work Plan

- P Well developed and thorough
- P Clear who on team would be responsible for tasks
- P Deliverables would be on time or ahead of schedule (a month early)
- N RFP limit was 5 pages; bidder provided 6 pages

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: JEM & R LLC
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$20,760.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$134,490.00	x	15.00 points	=	3.89
Budget Narratives					10.00 points	=	5.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narratives
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- P Cost categories and amts seem appropriate for the scope of project
- N The consensus team had concerns that the cost proposal was not comprehensive for the work needed. Specifically, the amount of hours per task were not provided.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Diehl Consulting Group
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	23.00
Section III. Proposed Services	35.00	28.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	6.75
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>60.75</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Diehl Consulting Group
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Diehl Consulting Group
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	23.00

Evaluation Team Comments:

I. Organization Qualifications

- P 25 year old company
- P Notable amt of education program evaluation experience; bid specifically mentioned 21st CC
- P Familiar with state and federal grants
- P Direct experience with 3rd party Transact
- P Project staff is/are member on various educational boards and task force groups
- P Highlighted the use of data visualizations to support evaluation work

II. Project History

- P Currently providing evaluations for 100+ afterschool programs. Clearly doing similar work for another state.
- I The other state (client) is four times the size of Maine.
- I The local evaluation work they are doing is for one of the largest school districts in the country.

III. Use of Subcontractors

- P The two subs appear to have relevant experience, specific to 21st CC program evaluations
- N It would be challenging for the Dept coordinator to collaborate and organize with three entities (the bidder and two subcontractors)
- N The three entities are located in different time zones

IV. Organizational Chart

- P Provided a full company org chart which included subs
- N Four of the seven team members are subs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Diehl Consulting Group

DATE: 12/08/25

- V. Litigation
- P Provided affirmation of no litigation
- VI. Financial Viability
- P Business risk was low-moderate
 - N Several data points in the report were unavailable
- VII. Certificate of Insurances
- Professional and commercial liability COIs included sufficient coverage
 - Q would coverage extend to the proposed subcontractors?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Diehl Consulting Group
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	28.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has extensive tenure and experience with afterschool program evaluation
- P Data security response was strong
- P Methods for both state and local evaluations are aligned to the research questions posed in the RFP
- Q Subcontractor's employees have very short tenure

II. Evaluation Work Plan

- P Well developed, thorough
- P Included names of the responsible individuals per task
- N RFP required biweekly meetings but bidder included monthly meetings
- P Timeline meets RFP requirements for report submission
- I Mentioned Maine's data vendor (TransAct) in timeline

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Diehl Consulting Group
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$11,325.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$77,450.00	x	15.00 points	=	6.75
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Narrative, although limited, was provided. The budget table provided most of the information that a narrative would have told consensus team.
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- N For the scope of work needed, especially for the state evaluation, it's doubtful that the start-up cost budget was comprehensive
- Q The amount of work hours included in the bid was unclear

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Wellesley College
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00
Section III. Proposed Services	35.00	28.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	2.98
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>58.98</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Wellesley College
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, the Department would need clarity about the contract signing authority.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Wellesley College
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00

Evaluation Team Comments:

I. Organization Qualifications

- P University research organization, 50+ years of operation
- P Strong experience supporting and evaluating after school programs, including 21st CCLC
- P Has experience evaluating for state and federal education departments specific to 21st CCLC
- N The need for an external partner, Data Innovation Project, would likely not be necessary given the bidder's experience

II. Project History

- P Provided three examples
- P One of the three examples was for a state 21st CC program
- P One of the three examples was for a national 21st CC program with a philanthropic foundation
- P One example was evaluating a Maine DOE Career Exploration Program

III. Use of Subcontractors

- Q Reported one subcontractor
- N Given extensive experience with the service, it is unclear why a subcontractor would be needed

IV. Organizational Chart

- P Provided the primary Maine project team member org chart
- N Did not provide the required companywide organizational chart

V. Litigation

- P Provided list of recent litigation cases
- N One of the cases pertains to procurement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Wellesley College

DATE: 12/10/25

VI. Financial Viability

- P Provided the required D&B snapshot
- P Low-moderate risk level

VII. Certificate of Insurances

- P Provided and sufficient coverage for the work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Wellesley College
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	28.00

Evaluation Team Comments:

- I. Scope of Services
 - P Project lead has a variety of out-of-school-time experience
 - P Tenure of project lead with the bidder is extensive (25 years)
 - N Tenure of a third of the primary Maine team members is low (<5 years)
 - P Data evaluation method aligns to the data set and RFP requirements
 - P Uses sufficient data security methods for the data in the project

- II. Evaluation Work Plan
 - P Work plan was provided
 - P Provided the names and titles of the individuals responsible for the tasks
 - P Bidder would be able to meet RFP deadlines
 - N The level of detail of the tasks was inconsistent

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Wellesley College
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$14,867.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$175,147.00	x	15.00 points	=	2.98
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- N Narratives were brief and information was in large part provided in the form of budget tables
- P Both start-up and recurring costs in the narrative match amounts included in the Cost Proposal Form
- P Cost categories and amts seem appropriate for the scope of project
- N Labor rates and number of hours were not provided
- N Providing detailed, separate costs for the subcontractor (USM) from the bidder (Wellesley) led to several questions around the proposed relationship between Maine DOE, Wellesley, and USM.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Gibson Consulting Group Inc
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00
Section III. Proposed Services	35.00	28.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	3.62
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>58.62</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Gibson Consulting Group Inc

DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Gibson Consulting Group Inc
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00

Evaluation Team Comments:

I. Organization Qualifications

- P National education consulting firm
- P Work with foundations, local and state governments
- P Direct experience with 21st CC statewide evaluations
- P Has worked with five state education departments
- P Some of the researchers worked in public K-12 prior to this firm

II. Project History

- P Examples are education based, relevant, and two of three examples include 21st CC projects

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- P Provided the required companywide organizational chart
- P Included the primary individuals on the Maine project team
- I 24 people in the organization
- Q Maine team is only 3 people
- N If this small Maine team has turnover, where does that leave us?

V. Litigation

- P Provided affirmation there is no current litigation

VI. Financial Viability

- P Provided the required B&D snapshot report
- P Low-moderate risk level
- P Data was complete

VII. Certificate of Insurances

- P Provided and coverage seemed sufficient

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Gibson Consulting Group Inc
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	28.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 9 years of experience
- P The three people on Maine team were specifically chosen b/c of experience with 21st CC
- P Average tenure of the three people on the Maine team is 10 yrs
- P Quasi experimental design to evaluation
- I Offered visual markups of similar work they've done

II. Evaluation Work Plan

- P RFP timelines were exceeded (early)
- P Included individuals responsible for tasks
- N Vague on the actual tasks the individuals would be doing

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Gibson Consulting Group Inc
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$103,070.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$144,540.00	x	15.00 points	=	3.62
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

- I. Budget Narratives
 - P Did provide a narrative
 - N No dollar value was associated with the tasks in the budget narratives
 - N The service dates in the budget narratives conflict with the initial period of performance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Policy Study Associates
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	24.00
Section III. Proposed Services	35.00	30.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	0.97
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>56.97</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Policy Study Associates
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Policy Study Associates
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	24.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P 25+ years experience with evaluation and research of 21st CCLC
 - P Extensive local, state, and federal agency experience evaluating 21st CCLC
 - P Nationally recognized by the After School Association as a research organization

- II. Project History
 - P All three examples are similar and nature in scope to the requirements for RFP
 - N Only one of three examples is a local evaluation for 21st CC

- III. Use of Subcontractors
 - P The one listed sub has experience with Maine’s federal title funding
 - P Subcontractor was the lead evaluator for a state higher ed federal grant
 - N Coordinating services between Dept, bidder, and sub may be complicated
 - Q If the bidder’s experience is strong in 21st CCLC (per qualifications statement), is subcontracting for this project necessary?

- IV. Organizational Chart
 - N The organizational chart for the overall company is vague (lists titles, not names)
 - P Organizational chart for the Maine project was provided
 - N the connection between the two charts was not provided

- V. Litigation
 - P Provided affirmation of no litigation

- VI. Financial Viability
 - P Provided the required D&B snapshot report
 - P moderate level of risk

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Policy Study Associates

DATE: 12/09/25

VII. Certificate of Insurances

- P Provided and sufficient coverage
- Q Does the coverage extend to subcontractors?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Policy Study Associates
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	30.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead 30+ years of experience in evaluations
- P Project lead 10 years of experience specific to evaluating 21st CCLC programs
- P Primary Maine team members tenure is roughly 10 years
- P Data evaluation method aligns to the data set in RFP
- I Interactive dashboard for subgrantees was innovative
- P Data security is sufficient

II. Evaluation Work Plan

- P Work plan and tasks are well developed
- P Provided name and title of person responsible for tasks
- P Timeline would allow for meeting RFP deadlines

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Policy Study Associates
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$31,370.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$541,543.00	x	15.00 points	=	0.97
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- N Budget narrative details were weak
- N No details of the costs were provided. Used the narrative section to reiterate the dollars given on the cost proposal forms.
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- N Costs of the state-wide evaluation services weren't clear
- N Recurring costs included an annual increase, which the RFP does not allow

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Education Development Center Inc
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00
Section III. Proposed Services	35.00	27.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.58
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>55.58</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Education Development Center Inc
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, the Department will need to get clarificaion on contract signature authority.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Education Development Center Inc
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Very large non-profit company that’s been in operation for 65 years
 - P 12 years experience as Illinois 21st CCLC evaluator, serving 160+ programs and 50K students
 - P Has worked with U.S. DOE on education projects

- II. Project History
 - P Experience with Maine-based projects, currently working with six local or foundations
 - P Strong history of working with state education agencies

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - P Chart was provided
 - P 5 people would be on Maine project
 - N *Titles* of positions were provided but very few individual *names* were provided

- V. Litigation
 - Affirmation of no litigation was provided

- VI. Financial Viability
 - N Moderate level of risk due to delinquent payments

- VII. Certificate of Insurances
 - P Provided and appears to include adequate coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Education Development Center Inc
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	27.00

Evaluation Team Comments:

I. Scope of Services

- P Highly qualified staff with both long tenure and advanced degrees
- P Experience with quick turnaround time on projects
- P Expressed emphasis on customer service
- P Their evaluation methods align with the type of data that will be used
- P Acknowledged that gaps in data would be covered by a survey (at no additional cost)
- P Demonstrated they have a good sense of the data that will be available and how to report it back in the required format

II. Evaluation Work Plan

- P Included relevant tasks including meeting milestones set in RFP
- P Gave names and titles of person responsible for tasks
- N Some plans were very detailed while others lacked information
- N Organizational chart gave five names for Maine project but workplan only mentioned three people.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Education Development Center Inc
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$74,283.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$331,539.00	x	15.00 points	=	1.58
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

- I. Budget Narratives
 - P Did provide both narratives
 - N Narrative only outlines a list of tasks; no specific cost information was provided
 - N Indirect costs have been included in the proposal, with no specific rate or cost amount specified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Research and Evaluation LLC
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00
Section III. Proposed Services	35.00	22.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	4.30
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>54.30</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Research and Evaluation LLC
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Research and Evaluation LLC
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	25.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P 25 years of K-12 education program evaluation experience
 - P Provide 21st CCLC evaluation services for the Georgia and Hawaii state education agencies
 - P Provided statewide evaluation of multilingual students

- II. Project History
 - P The three examples demonstrated experience with local and state evaluations

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - P Companywide organizational chart was provided
 - N Chart does not appear to specify the Maine team members, despite being required in the RFP

- V. Litigation
 - P Provided affirmation of no litigation

- VI. Financial Viability
 - P Provided the required D&B snapshot
 - P Low risk

- VII. Certificate of Insurances
 - P Provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Research and Evaluation LLC
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	22.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 9+ years of experience with evaluations
- N Project lead tenure with company is low (3 years)
- N Maine team is small and average tenure is low
- Q Unclear if the VP Director of Research will be directly involved or not
- P Data evaluation methods align with data set and RFP requirements
- N Data security statement was weak (SharePoint and OneDrive)

II. Evaluation Work Plan

- P Included responsible individuals
- P Would provide deliverables ahead of deadlines in RFP
- N While many tasks in workplan are well described, others are noted as being vague

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Research and Evaluation LLC
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$187,774.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$121,520.00	x	15.00 points	=	4.30
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narrative responses
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- N Consensus team had to perform a lot of manual calculations to align the narratives and the cost proposal form. Bidder’s response could have been strengthened by providing the sum of cost per task up front.
- N Drastic difference in amount of hours for start-up vs recurring costs
- N A fair amount of expected start-up costs were included in the recurring costs section incorrectly

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Center for Applied Research and Educational Improvement

DATE: 12/08/25

SUMMARY PAGE

Department Name: Education

Name of RFP Coordinator: Travis Doughty

Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	18.00
Section III. Proposed Services	35.00	27.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> Recurring Costs 	15.00	3.74
<ul style="list-style-type: none"> Budget Narratives 	10.00	5.00
<u>Total Points</u>	<u>100.00</u>	<u>53.74</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Center for Applied Research and Educational Improvement

DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, however, Department will need to contact Bidder to clarify contract signature authority.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Center for Applied Research and Educational Improvement

DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	18.00

Evaluation Team Comments:

I. Organization Qualifications

- P In operation for 35 years
- P Experience with state programs and evaluating them over multi sites and multi years
- P The team focuses on interdisciplinary approaches

II. Project History

- N Haven't specifically done 21st CC evaluation
- N Experience is primarily with larger statewide program evaluations, experience with local program evaluation seems minimal

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- N The organizational chart only had 4 people. No narrative connecting the dots. Will only those 4 be doing the Maine work? What about all of the other employees in the organization?

V. Litigation

- Provided written affirmation of no litigation

VI. Financial Viability

- N The required D& B report was not directly provided. The Bidder provided an external website link, which are not considered in in proposal evaluations.
- The written narrative wasn't requested in the RFP

VII. Certificate of Insurances

- COI was provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Center for Applied Research and Educational Improvement

DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	27.00

Evaluation Team Comments:

I. Scope of Services

- P Project manager has strong exp with both state and local program evaluations
- P Project manager has been in public school setting
- P Bidder has experience specifically with evaluating grades K-12
- P Data security practices sounded strong
- P Bidder has a standard template that includes data visualization
- N A survey for the evaluation would come at an additional cost
- N Each of the four prime team members have very short tenure with the firm

II. Evaluation Work Plan

- P Provided the requested plan
- P Tasks were detailed and specific
- N Titles (positions) of the individuals doing the work were provided, but not actual names of the individuals responsible for the tasks
- P Included offering webinars to subgrantees

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Center for Applied Research and Educational Improvement

DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$85,980.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$139,684.00	x	15.00 points	=	3.74
Budget Narratives					10.00 points	=	5.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide required narratives
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- N There was a misunderstanding on the part of the Bidder in completing this part of the proposal. There were costs that should have been strictly in start-up or recurring costs narratives (not both).
- N Consensus team found the assistance to grantees line confusing
- N The “optional costs” were confusing to the consensus team

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Institute for Research and Evaluation
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00
Section III. Proposed Services	35.00	22.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	10.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	3.47
<ul style="list-style-type: none"> • Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>51.47</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Pacific Institute for Research and Evaluation

DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, the Department will need to confirm contract signing authority with Bidder.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Institute for Research and Evaluation
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Non-profit with 50+ years evaluation experience
 - P Has state and federal evaluation experience
 - N Experience with evaluating and reporting education data are minimal

- II. Project History
 - P Three examples were provided
 - N The examples provided gave limited details
 - N None of the examples were education related; heavily public health related data projects

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - N Organizational chart provided was focused on the Bidder's locations across the country
 - P The four Maine project team members are listed as needed per RFP
 - Q Unclear how the Maine team fits into the company organizational chart

- V. Litigation
 - P Provided affirmation of no litigation

- VI. Financial Viability
 - N Did not provide the RFP's required D&B snapshot
 - P Provided a similar report including some D&B data
 - P Low-moderate risk level

- VII. Certificate of Insurances
 - P provided and coverage is sufficient

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Pacific Institute for Research and Evaluation

DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	22.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 15+ years of experience with evaluations
- P Primary Maine team members have relevant and extensive experience
- P Data evaluation method aligns to the data set and RFP requirements
- P Uses sufficient data security methods for the data in the project

II. Evaluation Work Plan

- P Provided work plan
- P Would be able to meet RFP deadlines
- N Tasks are very vague and lacking details
- P Provided names of individuals and positions responsible for tasks

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Pacific Institute for Research and Evaluation
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$1.00	x	10.00 points	=	10.00
Recurring Costs	\$34,845.00	/	\$150,600.00	x	15.00 points	=	3.47
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- N Start-up costs were not provided
- N The consensus team had concerns that the cost proposal was not comprehensive for the work needed
- N Bidder states all costs are recurring. However, examples of one-time costs were included in the recurring costs narrative. E.g. the cost for developing report templates would be one-time expenses, not recurring.
- P The recurring costs narrative was provided
- P The recurring costs match the amounts included in the cost proposal form
- N Recurring cost narrative did not break out staff hours, number of staff, etc.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Denver
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	21.00
Section III. Proposed Services	35.00	20.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	6.53
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>50.53</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Denver
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Denver
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	21.00

Evaluation Team Comments:

I. Organization Qualifications

- P State university with 30+ years in program evaluation
- P Staff experience evaluating out-of-school programs at the state level
- P Staff experience with participating in informal observation of local 21st CC sites
- P Organizational experience with supporting state government agencies
- P Have provided evaluation services in a variety of states, 140 projects in 13 states in recent years

II. Project History

- P Three examples were provided
- N All three examples were specific to the State of Colorado
- P Two of three were with state’s Department of Early Childhood
- N One of three examples was with human services

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- P Provided org chart for the university’s division providing the service
- P Provided org chart for primary Maine project team

V. Litigation

- P Provided affirmation of no litigation

VI. Financial Viability

- P Provided the required D&B snapshot
- P Low-moderate business risk

VII. Certificate of Insurances

- P Provided and coverage is sufficient

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Denver
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	20.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead and Maine team members have 10+ years of relevant experience
- N Tenure of project lead with bidder is roughly 5 years and tenure of Maine team members wasn't provided
- P Having four people for the primary Maine team members is likely sufficient for the work
- N Inconsistent information with the organizational chart (6 vs 4 people)
- N Data evaluation methods were not set nor clear. This implies the Bidder has no clear understanding of the data set and their evaluation methods.
- P Uses sufficient data security methods for the data in the project

II. Evaluation Work Plan

- P Provided the required work plan
- P Would be able to meet the deadlines of the RFP
- N Inconsistent with the structure of names and titles of individuals responsible for specific tasks
- P Tasks were relatively detailed and well organized

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Denver
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$14,800.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$80,000.00	x	15.00 points	=	6.53
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narrative responses
- P both start-up and recurring costs match amounts included in the Cost Proposal Form
- P Cost categories and amounts seem appropriate for the scope of project
- N The FTE percentage data being included in every cost category (e.g. supplies) was not helpful
- N Per the RFP, on-site visits are not necessary. The travel expenses should not have been included in the proposal.
- N The budget included a handful of questionable costs e.g. professional development costs, travel, incentives, etc.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: ICF Incorporated LLC
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	14.00
Section III. Proposed Services	35.00	26.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> Recurring Costs 	15.00	2.83
<ul style="list-style-type: none"> Budget Narratives 	10.00	5.00
<u>Total Points</u>	<u>100.00</u>	<u>47.83</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: ICF Incorporated LLC
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, the Department will inquire about contract signing authority.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: ICF Incorporated LLC
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	14.00

Evaluation Team Comments:

I. Organization Qualifications

- P Research and evaluation organization in business for over 50 years
- P Direct experience with 21st CCLC evaluation
- P Prime team member did dissertation on 21st CCLC programs
- P Offered a webinar to local and state program stakeholders after findings are completed
- N The size of company (9K people) may impact the level of dedication to Maine

II. Project History

- N The recent examples did not include any 21st CCLC work. If they have extensive experience, when was it? If it was recent, wouldn't it be in the project examples?
- P Prior Maine DOE vendor. Created an evaluation system for a different DOE program since the pandemic.
- P Other examples of eval work were with state and federal government agencies

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- P Sufficiently demonstrated the key departments and the five direct team members
- N Would have liked to have seen names of admin and analysts similar to how they gave managers names

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: ICF Incorporated LLC

DATE: 12/08/25

- V. Litigation
- N Two cases of litigation in the past five years
 - N Not clear what the status or details of the claims are
- VI. Financial Viability
- N Provided the “live” D&B report, not the “snapshot” required in the RFP. Additionally, this “live” report is incomplete.
 - P Moderate risk level.
- VII. Certificate of Insurances
- P Provided and coverage is sufficient

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: ICF Incorporated LLC
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	26.00

Evaluation Team Comments:

I. Scope of Services

- N Bidder did not always use the RFP template. This led to some confusion in reading.
- P Notable experience in education research and evaluation
- I Staff tenure with the organization varies
- P The average length of evaluation work experience is 10+ yrs.
- P Strong emphasis on data security
- P Would use data visualization
- Q Consensus Team noted that, even though bidder discussed 21st CC experience, none of the examples provided were based on 21st CC
- I If data gaps exist, bidder proposed the idea of collecting data from local program directors

II. Evaluation Work Plan

- P Well detailed
- P Highlighted responsible individuals
- P Demonstrated they'd meet the RFA's required timeline
- N Phase two of timeline seemed to include inappropriate specifications. Was this a typo or a significant issue?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: ICF Incorporated LLC
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$12,208.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$184,629.00	x	15.00 points	=	2.83
Budget Narratives					10.00 points	=	5.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- P The layout was easy to understand. Providing the amt of hours and rates broken down by deliverable was straightforward to evaluate.
- N The letter from the bidder was not considered in the RFP evaluation
- N The supplemental response was not considered in the RFP evaluation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Policy and Research Group
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	18.00
Section III. Proposed Services	35.00	21.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	4.60
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>46.60</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Policy and Research Group
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Policy and Research Group
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	18.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Research and evaluation company in operation for 20+ years
 - P Local, state, and federal evaluation experience
 - P Experience in both local and statewide evaluations of 21st CCLC in Louisiana

- II. Project History
 - P One of three examples were related to education
 - N The other two examples were for U.S. DOT and Department of Labor, not education

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - P The Maine project staff appear to have been highlighted per RFP requirements
 - N The required company-wide org chart wasn't provided
 - N The consensus team found the org chart difficult to follow

- V. Litigation
 - P Provided affirmation of no litigation

- VI. Financial Viability
 - P The correct D&B snapshot report was provided
 - P Low-moderate business risk

- VII. Certificate of Insurances
 - P Provided and sufficient coverage for the work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Policy and Research Group
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	21.00

Evaluation Team Comments:

I. Scope of Services

- P Maine project team of 4 seems reasonable for the work
- P 2 of 4 have tenure of 10+ years
- N 2 of 4 of team members tenure with company <5 years
- P Project lead has completed 9 evaluations for out-of-school time and 21st CCLC programs
- P Data evaluation method aligns to the data set and RFP requirements
- P Uses sufficient data security methods for the data in the project

II. Evaluation Work Plan

- P Provided the work plan
- P The majority of the tasks were detailed
- N However, the work plan was very short (2 pages)
- N Uncertain if Bidder can meet the deadlines per the RFP
- P Provided the names and titles of individuals responsible for tasks
- N Proposed a team of four people but only two people are identified as responsible for the tasks

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Policy and Research Group
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$19,089.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$113,670.00	x	15.00 points	=	4.60
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Both budget narratives were provided
- N The narrative was in the form of a budget table
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- P Cost categories and amounts seem appropriate for the scope of project
- N The consensus team had concerns that the cost proposal was not comprehensive for the work needed. Labor expenses were provided but nothing for supplies, software, etc.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Vander Weele Group LLC
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	19.00
Section III. Proposed Services	35.00	21.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	3.13
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>45.13</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Vander Weele Group LLC
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Vander Weele Group LLC
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	19.00

Evaluation Team Comments:

I. Organization Qualifications

- P Research and evaluation company in operation for 22+ years
- P Staff has strong background in evaluating K-12 and early childhood programs
- P Bidder has extensive experience providing education related oversight in 25 states
- N At the time of RFP evaluation, it was unclear to the consensus team the employment status of the project manager with the Bidder
- P The program director with 21st CCLC experience has been hired
- N Would have expected to have seen more detail about the bidder’s company experience rather than the staff

II. Project History

- P Provided three examples
- P All three examples were for state education agencies
- P One of the three examples included work related to 21st CC programs
- N The narrative was poorly developed on two of the three examples

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- N The company wide organizational chart wasn’t provided
- P the primary Maine project team organization chart was provided
- N One of the two project leaders haven’t been hired yet
- N Three of the four support staff are “consultants”. Are these Bidder employees or subcontractors?

V. Litigation

- P Provided affirmation of no litigation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Vander Weele Group LLC

DATE: 12/10/25

VI. Financial Viability

- P The required D&B snapshot report was provided
- P Moderate risk level

VII. Certificate of Insurances

- P Provided and sufficient coverage for the work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Vander Weele Group LLC
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	21.00

Evaluation Team Comments:

I. Scope of Services

- N The consensus team was very confused about the employment status of the project lead (TB) at time of RFP evaluation (12/10/25)
- P If TB is hired, they would have extensive knowledge and experience with 21st CCLC programs at state and federal level
- N Tenure of the primary Maine project team members is low
- P Data evaluation method aligns to the data set and RFP requirements
- P Uses sufficient data security methods for the data in the project, mentioned FERPA and ESEA

II. Evaluation Work Plan

- P Provided a work plan
- P Provided detailed tasks
- N The names and titles of those responsible for certain tasks were not always provided
- N Bidder would not be able to meet the RFP deadline for the *statewide* evaluation
- P Bidder would be able to meet the RFP deadline for the *local* evaluation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Vander Weele Group LLC
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$32,676.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$167,058.00	x	15.00 points	=	3.13
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- P Both start-up and recurring costs in the narrative match amounts included in the Cost Proposal Form
- N The response indicates the bidder may submit a revised cost est if their understanding of scope of work is not accurate
- N Costs for consultants were included. This clashes with the other part of the bid which states no subcontractors would be used.
- N Narratives were brief and information was in large part provided in the form of budget tables

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of New England
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00
Section III. Proposed Services	35.00	23.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.26
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>44.26</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of New England
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of New England
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00

Evaluation Team Comments:

I. Organization Qualifications

- P State university with experience evaluating programs
- P Staff have experience evaluating programs similar in nature to 21st CC program
- N Bidder didn't provide history with the services needed. How long have they been doing evaluations?
- P Has extensive state evaluation experience

II. Project History

- P Three examples were provided
- N All three examples were related to public health, not education

III. Use of Subcontractors

- A Single subcontractor would be used
- P That subcontractor appears to have experience needed

IV. Organizational Chart

- N The company wide org chart was convoluted (12+ pgs)
- P Did provide a primary Maine project team org chart per the RFP
- Q However, it's unclear how the Maine team fits into the company wide org chart

V. Litigation

- The three recent cases don't appear to be in direct conflict of the services for this RFP

VI. Financial Viability

- P Provided the required D&B snapshot report
- P Low-moderate risk level

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: University of New England

DATE: 12/10/25

VII. Certificate of Insurances

- P Provided and sufficient

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of New England
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	23.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 30+ years experience in program evaluation
- P Project lead tenure is good (10+ years)
- P Primary Maine project team members have good tenure
- N The primary team would be three people. This wouldn't be sufficient for the project. Where would the subcontractor fit in?
- P Data evaluation methods would probably be sufficient
- N The suggestion of establishing a state wide advisory board in addition to other suggestions makes it unclear if the bidder understands the depth of the project.
- P Uses sufficient data security methods for the data in the project; mentioned FERPA

II. Evaluation Work Plan

- P The required work plan was provided
- P The tasks were thorough and well developed
- P The names and titles of the individuals responsible for the tasks were provided
- N Unclear if bidder would be able to meet the deadlines of the RFP

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of New England
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$68,134.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$414,461.00	x	15.00 points	=	1.26
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both required narratives
- P Both start-up and recurring costs in the narrative match amounts included in the Cost Proposal Form
- N The start-up cost for labor hours was very high (1200+ hours) especially for the three-month period the Bidder proposed
- N On-site visits are not a part of this RFP. Travel expenses were incorrectly included.
- N Recurring costs included an annual increase, which the RFP does not allow
- P Subcontractor is providing services as in-kind contribution

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Optimal Solutions Group LLC
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	12.00
Section III. Proposed Services	35.00	24.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	3.17
<ul style="list-style-type: none"> • Budget Narratives 	10.00	5.00
<u>Total Points</u>	<u>100.00</u>	<u>44.17</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Optimal Solutions Group LLC
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Optimal Solutions Group LLC
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	12.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Research and Tech Assistance firm that’s been in operations for 20 years
 - P Extensive experience with the U.S. DOE NAEP (national report card) work
 - Q Demonstrated capacity to do very large evaluations. RFP calls for both large and small evaluations. Would have liked to have seen Bidder display skills with conducting small evaluations.

- II. Project History
 - P Examples showed they have experience with education programs and related work

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - N The information provided was not an organizational chart as required in the RFP. Bidder provided a list of project team members and their bios.

- V. Litigation
 - N Bidder stated “N/A”
 - N Did not provide an affirmation to litigation cases

- VI. Financial Viability
 - N Provided illegible screenshots, not the RFP’s required D&B snapshot
 - N The Bidder’s overall risk level is unknown

- VII. Certificate of Insurances
 - P Provided and sufficient
 - Q COI says they have three insurers for a single coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Optimal Solutions Group LLC
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	24.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 30+ years of relevant experience and tenure of 10+ years with bidding organization
- P Primary Maine team members have relevant experience
- N Average company tenure of primary team members is low
- P Description of services align with RFP requirements
- P Evaluation methods align with the RFP requirements
- P Strong response reg: data security. Mentioned FERPA, ESEA, and Maine DOE policies

II. Evaluation Work Plan

- P Dates of plan demonstrate ability to meet RFP deadlines
- N A few times referenced “evaluation team” instead of listing individual names and roles per requirement
- N Work plan was provided and filled in. It wasn’t detailed. I.E. stated “meetings ongoing” etc.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Optimal Solutions Group LLC
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$15,000.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$165,000.00	x	15.00 points	=	3.17
Budget Narratives					10.00 points	=	5.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- P Cost types and amounts seem appropriate for the scope of project
- N Start-up costs didn't provide FTE breakout
- P Recurring costs did provide FTE breakout
- P The layout of the budget narrative was easy to tie to the work plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: James Bell Associates Inc
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	13.00
Section III. Proposed Services	35.00	20.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> Recurring Costs 	15.00	4.46
<ul style="list-style-type: none"> Budget Narratives 	10.00	6.00
<u>Total Points</u>	<u>100.00</u>	<u>43.46</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: James Bell Associates Inc
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: James Bell Associates Inc
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	13.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P 40 years in research and evaluation services, some with education agencies
 - P Have experience with local, state, and federal eval services
 - Q Staff (not the company) has institutional knowledge of 21st CCLC evaluation work or does the bidder have this experience?

- II. Project History
 - N Examples of recent projects were not aligned to 21st CCLC. They were education based (federal, foundations) but not 21st CCLC.

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - N Organizational chart is specific to this project (hierarchy with client at top), not the company organizational as requested for the RFP.

- V. Litigation
 - P Signed affirmation of no known litigation.

- VI. Financial Viability
 - N Didn't provide the required D&B snapshot per the RFP. The summary provided doesn't tell business risk, number of employees, etc.

- VII. Certificate of Insurances
 - P Provided and sufficient

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: James Bell Associates Inc
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	20.00

Evaluation Team Comments:

I. Scope of Services

- P Lead and support team have relevant experience to 21st CCLC evaluation
- P Average ten years of tenure
- P Would utilize data visualization
- N Member of project team has a connection to Maine public education
- Q The method for local data evaluation seemed unaligned for the tasks needed
- P The use of an internal IRB will support released findings

II. Evaluation Work Plan

- P Work plan included very detailed tasks
- P The individuals responsible for tasks were provided
- N Plan does not meet RFP deadlines, only the month the work would be completed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: James Bell Associates Inc
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$38,529.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$117,070.00	x	15.00 points	=	4.46
Budget Narratives					10.00 points	=	6.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- P Cost categories and amounts seem appropriate for the scope of project
- N The discount rate was not considered in the consensus team cost evaluation. Consensus team questioned the inclusion of it in the bid.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Maine Mathematics and Science Alliance
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00
Section III. Proposed Services	35.00	22.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	2.30
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>43.30</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Maine Mathematics and Science Alliance
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Maine Mathematics and Science Alliance
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00

Evaluation Team Comments:

I. Organization Qualifications

- P STEM focused nonprofit organization with 30+ years in the field
- P Currently the evaluator for a state funded Maine DOE grant
- N Heavy focus on STEM and professional development
- N How much experience with evaluating out of school initiatives that are not STEM focused?
- N No direct experience with 21st CCLC evaluation services

II. Project History

- P One example was with Maine DOE
- P One example was with Educate Maine (foundation grant)

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- P Provided the RFP required documentation. Gave the full organizational chart and highlighted the eight Maine project team members.

V. Litigation

- N Answered “N/A”
- N Didn’t provide written affirmation regarding litigation status

VI. Financial Viability

- P Provided the required D&B snapshot
- N Moderate-high level risk of defaulting
- N The supplemental information provided was not evaluated

VII. Certificate of Insurances

- P Provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Maine Mathematics and Science Alliance
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	22.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead and support members have related experience to program evaluation
- P Evaluation methodology sufficient for task
- N Average staff tenure is low (<5 years)
- P Would internally meet weekly and with DOE bi-weekly showing that they are committed to continued progress
- P Would provide Maine DOE access to their internal progress notes
- P Data collection and security will be sufficient

II. Evaluation Work Plan

- P Completed and aligns with RFP tasks
- N Vague or inconsistent with individual names and responsibilities per task
- N Task structure and thoroughness of the plan varies. Started strong but got weaker

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Maine Mathematics and Science Alliance
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$19,019.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$227,369.00	x	15.00 points	=	2.30
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narrative responses
- N Neither the start-up nor recurring costs matched the amounts included in the Cost Proposal Form
- N The FTE counts included in the narratives did not appear to align with the funding amounts provided
- N Eight employees seemed excessive for the work needed
- N Variety of inappropriate expenses were included in Bidders response (laptops, licenses for meeting software, etc.)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Urban Institute
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00
Section III. Proposed Services	35.00	21.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	0.95
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>41.95</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Urban Institute
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. However, if awarded, the Department will need Bidder clarification on contract signing authority.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Urban Institute
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Research and evaluation non-profit in operations for 50+ years
 - P Experience with evaluating programs at local, state, and federal levels
 - P Staff (not the organization) have state experience with doing 21st CCLC evaluations in Connecticut
 - N The provided external links were not considered in the evaluation

- II. Project History
 - P Provided three education-based examples from local, state, and federal work
 - N None of the examples were for 21st CC evaluations

- III. Use of Subcontractors
 - P The subcontractor listed as the senior project admin would be qualified
 - N If the organization’s team is highly qualified (as claimed in the bid), why is an additional resource needed? Capacity?

- IV. Organizational Chart
 - P Provided the required company organizational chart
 - N The company organizational chart doesn’t include names per the RFP
 - P Provided the organizational chart prime Maine project team

- V. Litigation
 - P Provided affirmation of no litigation

- VI. Financial Viability
 - N The required D&B snapshot report was not provided
 - P From the D&B live report that was provided, bidder is a low risk level

- VII. Certificate of Insurances
 - P Provided and sufficient for the work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Urban Institute
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	21.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 10+ years of relevant experience including supporting Connecticut 21st CCLC evaluations
- N Project lead tenure very low (<1 year)
- P Prime Maine team is four total people
- N Average tenure of Maine team is very low
- N Didn't illustrate how the subcontractor would fit into the Maine team
- P Data evaluation method aligns to the data set and RFP requirements
- P Uses sufficient data security methods for the data in the project

II. Evaluation Work Plan

- P Provided a work plan
- P Names and titles of responsible individuals were provided, including subcontractor
- P Tasks were detailed and well laid out
- N Would not be able to meet the deadline of the RFP for the *statewide* deliverable (10/30 was in the bid but the deadline is 10/01).
- P Would be able to meet the *local* deliverable deadline

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Urban Institute
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$98,259.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$548,554.00	x	15.00 points	=	0.95
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- P both start-up and recurring costs match amounts included in the Cost Proposal Form
- N Consensus team concerned the Bidder doesn't understand the depth of the work and time commitment; "best estimate" was used
- N Recurring costs included an annual increase, which the RFP does not allow
- N The Bidder's amount of work hours (400+) and the requested FTEs (2) do not align
- N It wasn't explained why the work hours (therefore costs) would increase each period of performance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Utah Education Policy Center
DATE: 12/10/25

1. SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00
Section III. Proposed Services	35.00	24.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.47
<ul style="list-style-type: none"> • Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>41.47</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Utah Education Policy Center
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, however, the Department will require clarification on contract signing authority from the Bidder.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Utah Education Policy Center
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P State university with 35+ year history of education program evaluations
 - P Experience with local and statewide out-of-school time program evaluations in Wyoming, Idaho, and Utah

- II. Project History
 - P Providee three examples
 - P All three examples were for statewide afterschool education program evaluations

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - P Provided the company wide organizational chart
 - N Unable to identify a Maine project team per RFP. Providing a key would have made this easier for the consensus team.

- V. Litigation
 - N Only wrote N/A
 - N Did not provide the required litigation information

- VI. Financial Viability
 - N Did not provide the required D&B snapshot report per the RFP
 - N Team has no information on Bidder's risk level

- VII. Certificate of Insurances
 - Q Provided a certificate of coverage (not insurance)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Utah Education Policy Center
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	24.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 16+ years relevant experience
- P Project lead has extensive experience with Utah 21st CCLC programs
- P Projecy team experience appears sufficient for the services of this RFP
- N Tenure of project staff not provided
- P Bidder proposes a five person team which seems sufficient for the work needed
- P Strong response to state evaluation services
- N Weak response to local evaluation services
- P Data evaluation method aligns to the data set and RFP requirements
- P Uses sufficient data security methods for the data in the project

II. Evaluation Work Plan

- P Provided work plan
- P Names and titles of tasks were provided
- P Bidder would be able to meet RFP deadlines
- N Would have expected to see a more thorough work plan with more detailed tasks

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Utah Education Policy Center
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$198,005.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$356,185.00	x	15.00 points	=	1.47
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narratives
- N Narratives were weak; a breakout of costs wasn't provided
- N On-site visits are not a part of this RFP services. Travel expenses were incorrectly included.
- N A fair amount of start-up costs were included in the recurring costs incorrectly
- N Indirect costs were included but rates weren't provided (HR, IT, etc.)
- N Without a breakout of staff and work hours, consensus team could not evaluate if the proposed costs were reasonable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Lewin Group
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	14.00
Section III. Proposed Services	35.00	24.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> Recurring Costs 	15.00	1.91
<ul style="list-style-type: none"> Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>40.91</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Lewin Group
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Lewin Group
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	14.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P 55 years of experience in the field of health and human services, including 20 years evaluating programs that serve at risk youth
 - P Local, state, and federal evaluation experience
 - P Highlighted experience with large data sets that are used for actionable information
 - N Heavy experience with public health. Unclear of bidder’s experience with education programs and related data.

- II. Project History
 - N The three examples of projects were focused on public health, not education
 - P One of the examples evaluated a statewide head start program

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - P Provided the required company org chart including names and titles
 - P The primary Maine project team members were provided

- V. Litigation
 - P Provided affirmation of no litigation

- VI. Financial Viability
 - N Didn’t provide the RFP required D&B snapshot. Provided the D&B live report.
 - P Moderate level of risk
 - N Consensus team found company ownership confusing. Who would the Department be contracting with?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: The Lewin Group

DATE: 12/10/25

VII. Certificate of Insurances

- P Provided and sufficient coverage for the work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Lewin Group
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	24.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 16 years experience in education and supported after school programs directly in Maine
- N Tenure of team members very low (<5yrs)
- P The team members have extensive education evaluation experience
- Q If awarded, the Dept would need more detail about the various consultants mentioned in the Maine project team.
- P Data evaluation methods align with data set of the RFP work
- N Data security response was weak. Can they comply with statutory requirements, data agreements, etc? Use of AI in analysis is concerning to the Consensus team.

II. Evaluation Work Plan

- P Provided the required work plan
- P Tasks were detailed
- P Provided the names and titles of the individuals responsible for the tasks
- P Bidder would be able to meet the deadline requirements of the RFP
- P Organization of the work plan was easy to follow due to color coding

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: The Lewin Group
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$75,000.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$274,266.00	x	15.00 points	=	1.91
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both budget narratives
- N A breakout of costs was not included in either the narrative
- N Without the amount of hours or staff information the consensus team could not determine whether the proposed work would be sufficient
- N Recurring costs included an annual increase, which the RFP does not allow

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: SERVE Center
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00
Section III. Proposed Services	35.00	23.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	0.90
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>40.90</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: SERVE Center
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: SERVE Center
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P State university with 30+ years of evaluation and research experience
 - P 10 years of 21st CCLC experience with North Carolina state DOE
 - P Have worked with U.S. DOE on non-21st CCLC matters

- II. Project History
 - P One example from state DOE
 - P One example from state university
 - P One example from local (county) health department

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - P Provided the required company org chart and connected to the prime Maine team members
 - N Organization of the chart wasn't too easy to follow with the line symbols as opposed to color coding

- V. Litigation
 - P Provided the current and closed litigation cases in the last five years
 - P Of the three cases, none appear to have implications on the evaluation services requested

- VI. Financial Viability
 - N Did not provide the required D&B snapshot
 - N The report that was provided did not give the consensus team a sense of the financial information needed, including a level of risk

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: SERVE Center

DATE: 12/09/25

VII. Certificate of Insurances

- Q Bidder did not provide COI. Bidder provided a certificate of coverage (letter of affirmation from the state's Office of Fire Marshal).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: SERVE Center
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	23.00

Evaluation Team Comments:

I. Scope of Services

- P Proposed prime Maine team, 7 of 8 have direct experience evaluating 21st CCLC programs
- P Project lead had 20+ years relevant experience
- N Average tenure of prime Maine team members is low
- Q A team of eight for the size of the work may be excessive
- P Data evaluation methods aligns with data set of the RFP work
- P Data security appears adequate

II. Evaluation Work Plan

- P The majority of tasks are detailed
- N The use of TBD (to be determine) is concerning
- P Work plan provides individual names
- N Work plan does not provide titles of individuals responsible for the tasks
- N Unable to determine if bidder would be able to meet the RFP deliverables for the *local* evaluations
- P Work plan makes it clear bidder would meet deadlines for the *state* evaluation as stated in the RFP

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: SERVE Center
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$85,657.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$580,895.00	x	15.00 points	=	0.90
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narratives
- Q The consensus team didn't follow why there were recurring costs mentioned in the st-up cost narrative
- N Unclear what is included in the computer costs
- N The RFP doesn't allow for an annual rate increase
- N Evident the bidder doesn't understand what is a direct cost vs indirect costs, e.g., facilities would be indirect

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Q-Q Research Associates
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	19.00
Section III. Proposed Services	35.00	19.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.06
<ul style="list-style-type: none"> • Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>40.06</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Q-Q Research Associates
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, the Department will confirm contract signing authority with Bidder.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Q-Q Research Associates
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	19.00

Evaluation Team Comments:

I. Organization Qualifications

- P Organization has been in operation for 14 years
- P Experience with evaluating 21st CCLC sites for local education agencies in one state
- N Consensus team found the use of AI as concerning. If awarded, Department would require more information.

II. Project History

- P Two of three examples included evaluation work with local education agencies
- P One of three examples included U.S> DOE evaluation work

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- P Provided organizational chart for primary Maine team
- N Did not provide the company-wide organizational chart, which was required in the RFP

V. Litigation

- P Provided affirmation of no litigation

VI. Financial Viability

- P Provided the required D&B snapshot report
- P Low risk

VII. Certificate of Insurances

- P Provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Q-Q Research Associates
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	19.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 13 years experience
- P Project lead has supported 21st CCLC evaluations in the past
- I Prime Maine team includes seven total people
- I Team tenure varies from 4-25 years
- P Evaluation methods align with the data sets
- P Strong data security measures; FERPA compliant

II. Evaluation Work Plan

- N Names and titles of responsible individuals weren't provided RFP requirements
- N Majority of tasks were not detailed
- N Firm dates for work plan were not provided. This made it unclear if bidder would meet the RFP deadlines.
- N The additional narrative that was provided was not evaluated

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Q-Q Research Associates
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$18,185.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$491,760.00	x	15.00 points	=	1.06
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narratives
- N No details of the costs were provided
- N Bidder provided information from prior projects. Narrative felt disconnected from the work being proposed.
- N By not including hours or staff information the consensus team couldn't determine whether the proposed budgets would be reasonable for the work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Elite Research LLC
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00
Section III. Proposed Services	35.00	18.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.35
<ul style="list-style-type: none"> • Budget Narratives 	10.00	3.00
<u>Total Points</u>	<u>100.00</u>	<u>37.35</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Elite Research LLC
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Elite Research LLC
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	15.00

Evaluation Team Comments:

I. Organization Qualifications

- P Bidder is a consulting firm with 20 years in evaluation and research projects
- I Was a support (not lead) on one local 21st CCLC program evaluation
- N Bidder has experience with evaluations but not with the work needed in the RFP. They participate in evaluations but don't conduct the work.

II. Project History

- N None of recent projects are relevant to 21st CCLC program
- N Primary example was with Department of Labor
- N Project examples not specific to education. Lacking education evaluation experience.

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- P The required company chart was provided
- N No indication of titles or names of primary people on the Maine project
- N Lengthy narrative wasn't requested in RFP

V. Litigation

- N Stated "N/A"
- N Didn't provide affirmation of litigation status

VI. Financial Viability

- N Incomplete report submitted
- N Didn't include the required D&B snapshot report per RFP.
- N The document provided didn't state the level of risk in government contracts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Elite Research LLC

DATE: 12/08/25

VII. Certificate of Insurances

- Provided and adequate coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Elite Research LLC
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	18.00

Evaluation Team Comments:

I. Scope of Services

- P Lead manager has 21 years experience
- N Organizational chart listed eight people on Maine team; 13 people were listed in the Scope of Work
- N Is a 13-member team appropriate for the scope of this project?
- P Proposed evaluation methods align to data set
- P Strong response around data security and FERPA requirements

II. Evaluation Work Plan

- N Very vague work plan
- N Draft report would be delivered in October which doesn't meet the deadline in RFP
- N The Excel calendar was not requested nor part of the RFP evaluation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Elite Research LLC
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$663,275.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$386,159.00	x	15.00 points	=	1.35
Budget Narratives					10.00 points	=	3.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narratives
- P The cost information aligns with information provided in the Cost Proposal Form
- N Cost narratives provide a range of potential work hour estimates and do not commit to a specific cost amount for the proposal
- N Funding for incentives is highly questionable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: RMC Research Corporation
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00
Section III. Proposed Services	35.00	16.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.27
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>36.27</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: RMC Research Corporation
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed. If awarded, the Department will need to get clarity on contract signing authority from Bidder.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: RMC Research Corporation
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	17.00

Evaluation Team Comments:

I. Organization Qualifications

- P Research and evaluation firm in operation for 50+ years
- P Corporate office is in New Hampshire
- P Local, state, and federal evaluation experience
- P Currently provides evaluation for a different federal Maine DOE grant
- P Extensive experience with local and state education providers
- I Has worked with variety of organizations in all 50 states
- Q Unclear if the experience *directing* 21st CCLC programming transfers to *evaluating* 21st CC programs

II. Project History

- P Work examples are all education related and include transferable skills
- N Limited narrative in all three examples

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- P Provided the company's organizational chart
- P Provided the prime Maine team organizational chart
- N Did not demonstrate how prime team members fit into larger organization

V. Litigation

- P Provided affirmation of no litigation

VI. Financial Viability

- P Provided the required D&B snapshot report
- P Moderate risk level

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: RMC Research Corporation

DATE: 12/09/25

VII. Certificate of Insurances

- P provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: RMC Research Corporation
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	16.00

Evaluation Team Comments:

- I. Scope of Services
 - P Project lead has 20+ years of related experience
 - P Prime Maine team members experience appears adequate
 - N Tenure of prime Maine team wasn't provided aside from the two leaders
 - N Unable to determine the evaluation methods that will be utilized
 - N Bidder appears to be relying on Dept for methodology of evaluation
 - N Bidder identified limitations that could potentially reduce the output of the evaluation reports
 - P Data security seems sufficient; mentioned FERPA

- II. Evaluation Work Plan
 - P Provided the names and titles of individuals responsible by task
 - P Would be able to provide deliverables ahead of due dates in RFP
 - N The tasks themselves were vague

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: RMC Research Corporation
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$89,569.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$410,933.00	x	15.00 points	=	1.27
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narratives
- N The narratives were weak and presented as a budget table
- N The start-up costs in the narrative do not align with the amount in the cost proposal
- P The recurring costs in the narrative do align with the amount in the cost proposal
- N Measuring the work by days and not hours wasn't helpful; consensus team was unable to determine total work hours for project

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Community Advocacy & Evaluation Consulting Group Inc

DATE: 12/08/25

SUMMARY PAGE

Department Name: Education

Name of RFP Coordinator: Travis Doughty

Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	13.00
Section III. Proposed Services	35.00	18.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> Recurring Costs 	15.00	0.58
<ul style="list-style-type: none"> Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>33.58</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Community Advocacy & Evaluation Consulting Group Inc

DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Community Advocacy & Evaluation Consulting Group Inc

DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	13.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Bidding organization has 16 years of relevant experience
 - P Have experience working with state government agencies
 - N Bidder's current large project load makes consensus team wonder how important the Maine programs would be to the org

- II. Project History
 - N Examples of work were not related to education programs. The examples were for public health, not education.

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - P Organizational chart provided, noting 18 total positions in the company
 - P 4 primary Maine project team members
 - N Expected to see a single comprehensive chart but Bidder provided two charts, one for companywide and one for this proposal

- V. Litigation
 - P Provided written affirmation regarding litigation
 - N Bidder added a "good faith" statement that made the affirmation less clear. It gives the impression the bidder wouldn't or doesn't know if they've had any litigation in the last five years.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Community Advocacy & Evaluation Consulting Group Inc

DATE: 12/08/25

VI. Financial Viability

- P Provided the required D&B snapshot report
- P Low–moderate risk level
- N There were several data points with lacking or missing information
- N company has moved locations 7 times in 13 years. Stability of the company concerning.

VII. Certificate of Insurances

- P Included with adequate coverage
- N COI provided expired in September

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Community Advocacy & Evaluation Consulting Group Inc

DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	18.00

Evaluation Team Comments:

I. Scope of Services

- P Project team members have relevant experience and training
- N Public health focused, not education
- P Company is based in the mid-West; a team of 4 people located in northeast have been assigned to Maine project
- N Concerns with bidders understanding for supplemental data collection
- N Bidder reports several times that company has education evaluation experience but they didn't provide examples of this work
- N No indication of the tenure of the primary Maine project team members with the bidding organization

II. Evaluation Work Plan

- P Provided a work plan
- P Tasks assigned and well detailed
- P Workplan meets deadline expectations illustrated in RFP
- N The names provided in work plan is inconsistent with names in scope of services.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Community Advocacy & Evaluation Consulting Group Inc

DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$501,080.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$898,532.00	x	15.00 points	=	0.58
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

I. Budget Narratives

- P Brief narratives for both start-up and recurring costs were provided
- P Start-up costs match amounts included in the Cost Proposal Form
- N The recurring costs did not match amounts included in the Cost Proposal Form
- N The recurring costs narrative included dates that were misleading
- N Ten in-person meetings is excessive, especially since on-site visits were noted as not being required for this RFP
- N Some costs seemed exorbitant and were not supported by the narrative provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Exouza Inc
DATE: 12/08/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	12.00
Section III. Proposed Services	35.00	17.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	0.34
<ul style="list-style-type: none"> • Budget Narratives 	10.00	2.00
<u>Total Points</u>	<u>100.00</u>	<u>31.34</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Exouza Inc
DATE: 12/08/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Exouza Inc
DATE: 12/08/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	12.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P Experience working with federal government for program evaluation
 - N No company details provided; emphasized the employees professional history
- II. Project History
 - N No education experience listed; heavy experience in public health evaluations
- III. Use of Subcontractors
 - No subcontractors
- IV. Organizational Chart
 - N the required companywide organizational chart was not provided
 - N only three people listed in the project organization chart
- V. Litigation
 - P Provided affirmation of no litigation
- VI. Financial Viability
 - N Provided a “live” report but not the D&B snapshot report required in RFP
 - N Report showed moderate-high risk level of failure
- VII. Certificate of Insurances
 - P Provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Exouza Inc
DATE: 12/08/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	17.00

Evaluation Team Comments:

I. Scope of Services

- N The evaluation lead has roughly 4 years with the bidding organization, but it is unclear exactly what their qualifications are with regard to the RFP services. How many total years do they have in conducting evaluation work?
- N A member of the proposed evaluation team hasn't been hired yet.
- N No connection to education evaluations
- P Using heat maps for data evaluation
- P Pre and post student outcomes will be used
- N Bidder would not plan/prepare additional data collection. They would only use data provided by Department.

II. Evaluation Work Plan

- P Provided and matches RFP deadlines and milestones
- N Names and titles of individuals doing tasks not provided
- N Clear the team and work hasn't been fully developed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Exouza Inc
DATE: 12/08/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$15,884.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$1,546,909.00	x	15.00 points	=	0.34
Budget Narratives					10.00 points	=	2.00

Evaluation Team Comments:

I. Budget Narratives

- P Narratives are provided
- N Narratives were very weak in details
- P The start-up costs in the narrative do add up to the amount on the Cost Proposal Form
- N Recurring costs in the narrative do not add up to the amount on the Cost Proposal Form
- N the consensus team had concerns that the cost proposal was not comprehensive for the work needed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Steps to Achieve LLC
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	13.00
Section III. Proposed Services	35.00	16.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.17
<ul style="list-style-type: none"> • Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>31.17</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Steps to Achieve LLC
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Steps to Achieve LLC
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	13.00

Evaluation Team Comments:

I. Organization Qualifications

- P Evaluation and analytics company
- P 10+ years conducting 21st CCLC evaluations
- P Currently conducting 27 active evaluations of local education agencies
- Q Would have liked to have seen history of org directly in this section. How long has the org been in business vs employee experience?
- N Consensus team didn't find the organization of this bid easy to follow
- P Organization has experience with TransAct (3rd party) data system

II. Project History

- P All three examples were of 21st CCLC evaluations
- N All three examples were for local education agencies, not state education agencies as would be the case for this contract

III. Use of Subcontractors

- No subcontractors

IV. Organizational Chart

- N The chart provided did not satisfy the RFP requirements. Which staff would work on the Maine project team?
- N Names and titles were incomplete

V. Litigation

- P Provided affirmation of no litigation

VI. Financial Viability

- P Provided the required D&B snapshot per RFP requirement
- N The report is virtually empty of data making it impossible to determine Bidder's level of risk

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128

RFP TITLE: 21st CCLC Program Evaluation Services

BIDDER: Steps to Achieve LLC

DATE: 12/10/25

VII. Certificate of Insurances

- P Provided and sufficient coverage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Steps to Achieve LLC
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	16.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead has 25+ years conducting evaluations
- P Project lead has been the lead for most of the bidders 21st CCLC projects
- N No qualifications provided of the two support staff members
- N Consensus team found there was a disconnect between information provided in this section and in Part II of the bid
- N Tenure of the staff with the company is very low
- P Data evaluation method aligns to the data set and RFP requirements
- P Uses sufficient data security methods for the data in the project; referenced FERPA

II. Evaluation Work Plan

- P Provided work plan
- N Did not provide the names and titles of the individuals responsible for tasks
- N Tasks were provided but were vague
- P Bidder would be able to meet RFP deadlines
- N Inconsistency with staffing support information. Six positions are listed in the work plan but in other sections of the bid only three positions are listed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Steps to Achieve LLC
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$35,000.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$448,000.00	x	15.00 points	=	1.17
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- P Did provide both narratives
- N A breakdown of costs was not included in either the narrative
- N Narrative wasn't presented in the RFP's form (attachment)
- N Without the number of hours or staff information the consensus team could not determine whether the proposed work would be sufficient

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Nebraska
DATE: 12/10/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	5.00
Section III. Proposed Services	35.00	7.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	10.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	3.95
<ul style="list-style-type: none"> • Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>26.95</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Nebraska
DATE: 12/10/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Nebraska
DATE: 12/10/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	5.00

Evaluation Team Comments:

- I. Organization Qualifications
 - P State university research facility
 - P Staff have a strong background in social services
 - N Experience of the bidding organization wasn't provided
 - N No impression of this Bidder's history with education evaluation

- II. Project History
 - P Provided three examples of work projects
 - N None of the three examples were helpful in evaluating the bidder's ability to do the evaluation work needed

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - N Organizational chart was provided but incomplete

- V. Litigation
 - N Bidder didn't provide the required information

- VI. Financial Viability
 - N Bidder didn't provide the required information

- VII. Certificate of Insurances
 - N Bidder didn't provide the required information

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Nebraska
DATE: 12/10/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	7.00

Evaluation Team Comments:

I. Scope of Services

- N The information provided was not sufficient to evaluate if Bidder would be able to do the services required
- N No project lead was specified
- N The primary Maine project team members wasn't clear
- N Plans for the statewide and local evaluation were unclear and would require much more development
- N The data evaluation method wouldn't be sufficient
- N Data security would not be sufficient

II. Evaluation Work Plan

- P Provided a work plan
- N The tasks were incredibly brief and not well thought out or developed
- N The names and titles of the individuals responsible were not provide
- P Appears Bidder would be able to meet the deadlines of the RFP

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: University of Nebraska
DATE: 12/10/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$1.00	x	10.00 points	=	10.00
Recurring Costs	\$34,845.00	/	\$132,309.00	x	15.00 points	=	3.95
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- N Neither a start-up cost budget nor narrative was included
- P A narrative for recurring costs was provided
- N The provided budget narrative was limited
- N Recurring costs included an annual increase, which the RFP does not allow
- N An indirect cost rate was incorrectly included
- N Per the RFP, on-site visits are not necessary. The travel expenses should not have been included.
- N The consensus team found including several staff positions with no associated work hours to be confusing

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Nyaa Health Services LLC
DATE: 12/09/25

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Travis Doughty
Names of Evaluators: Shelly Chasse-Johndro, Tyra Corson, Travis Doughty

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information		
<ul style="list-style-type: none"> • Appendix A – Proposal Cover Page 	X	
<ul style="list-style-type: none"> • Appendix B – Responsible Bidder Certification 	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	5.00
Section III. Proposed Services	35.00	14.00
Section IV. Cost Proposal		
<ul style="list-style-type: none"> • Start-up Costs 	10.00	0.00
<ul style="list-style-type: none"> • Recurring Costs 	15.00	1.19
<ul style="list-style-type: none"> • Budget Narratives 	10.00	1.00
<u>Total Points</u>	<u>100.00</u>	<u>21.19</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Nyaa Health Services LLC
DATE: 12/09/25

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The required documents were provided and signed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Nyaa Health Services LLC
DATE: 12/09/25

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30.00	5.00

Evaluation Team Comments:

- I. Organization Qualifications
 - N Research firm that claims to have education evaluation experience, young company (4 years old)
 - P Senior program staff have 30+ years experience in evaluation services
 - N Bidder experience is heavily related to public health

- II. Project History
 - N The early childhood education example was public health related, not actually evaluating the education program
 - N The other two examples were public health related, not education

- III. Use of Subcontractors
 - No subcontractors

- IV. Organizational Chart
 - N The required organizational chart was not provided

- V. Litigation
 - N The required litigation information was not provided

- VI. Financial Viability
 - The required D&B snapshot was not provided

- VII. Certificate of Insurance
 - The required certificate of insurance was not provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Nyaa Health Services LLC
DATE: 12/09/25

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	35.00	14.00

Evaluation Team Comments:

I. Scope of Services

- P Project lead and eval team members have 10+ years experience
- N The proposed Maine team is incredibly small. If selected, the long-term viability of this bidder is concerning.
- N The program team does not have relevant experience for the services needed
- N The lack of required experience showed in their data collection method “mixed method”
- P Data security sounded solid. Mentioned FERPA.
- N Bid suggested sub-contractors would be involved based on data security plans, which conflicts with earlier portions of the proposal

II. Evaluation Work Plan

- N Work plan lacked timeline of the month or year they will provide deliverables.
- N No clear commitment they will be able to meet RFP deadlines
- P the few tasks that were provided were detailed
- P The responsible individual and titles per task were assigned

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202509128
RFP TITLE: 21st CCLC Program Evaluation Services
BIDDER: Nyaa Health Services LLC
DATE: 12/09/25

**EVALUATION OF SECTION IV
Cost Proposal**

	Lowest Submitted Cost	/	Cost Being Scored	x	Score Weight	=	Score
Start-up Costs	\$1.00	/	\$483,172.00	x	10.00 points	=	0.00
Recurring Costs	\$34,845.00	/	\$439,483.00	x	15.00 points	=	1.19
Budget Narratives					10.00 points	=	1.00

Evaluation Team Comments:

I. Budget Narratives

- P Provided a response to the budget narrative sections
- N Response was in the form of a budget table, as opposed to the narrative required
- P Both start-up and recurring costs match amounts included in the Cost Proposal Form
- N The consensus team had difficulty following the Bidders math due to the structure of the budget tables
- N Clear the bidder did not understand the difference between start-up costs and recurring costs
- N Clear the bidder did not understand the difference between direct and indirect costs
- N Many costs were unreasonable and unnecessary for the scope of work

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	employee-owned corporation established in 1980, the Evaluation and School Improvement (ESI) department—one of the company’s seven organizational units will support this work, 40+ employees based in NY, past experience with Maine SEA and SAUs with the Teacher Incentive Fund grant (along with others and USED), 20 years of 21 st CCLC experience
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	5 employees to support Maine
Litigation	Bidder noted one current litigation the case that is in the discovery phase
Financial Viability	Low-moderate business risk
Certificate of Insurance	provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	a great depth of experience with 21st CCLC programs, published staff, systems-based approach grounded in research on educational change, examining how program context, implementation quality, and impact interact, Correlational and regression design, report outline to the Department by July 15, 2026, research literature review will highlight effective practices and outcomes associated with extended learning time, local will use benchmark design with trend analysis
Evaluation Work Plan	Timelines are met

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Number of hours worked with the cost is identified with individuals' names and role who will be completing specific work, only documented as salaries and benefits no "operational" costs
Recurring Cost Narrative	Number of hours worked with the cost is identified with individuals' names and role who will be completing specific work, only documented as salaries and benefits no "operational" costs

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/30/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Corporation formed in 1980, has seven organizational units.407 employees. The Evaluation and School Improvement department will be responsible for conducting the evaluation requested by the Maine DOE. ESI is based in New York. MI has over 45 years experience in designing statewide evaluation services. Kansas is the newest client with a review of its state level 21 st CCLC programs. 2024 NH 21 st CCLC program evaluation.
Subcontractors	Appendix D indicates no subcontractors
Organizational Chart	Included with the ESI team identified as 5 staff assigned to this project.
Litigation	One case that is in the discovery phase--mediation and a potential settlement have been discussed
Financial Viability	D & B report included. Low to Moderate Risk

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/30/25
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Certificate of Insurance	Included expiration date 12/31/25
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/30/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Project Manager, Cleary has over 30 years experience and currently directs the statewide evaluation of NH Education Dept and previously managed the statewide evaluation of Maryland’s 21st CCLC program. Phase I (State Level Evaluation) co-lead, Dr. Asgari will develop the evaluation design and analysis. She holds a PhD in Social Psychology. Phase II co-lead, Dr. Sara Prewett, will develop the evaluation design and analysis for local evaluation. PhD Educational Psychology and is the current project lead for the Kansas 21st CCLC program evaluation. 20 years experience in education research. Plan includes bi-weekly checkins with the Department, monthly virtual planning meetings, and project lead will seek Department approval for all communications, publications, surveys and reports prior to any public dissemination.</p>
Evaluation Work Plan	<p>The evaluation will follow a systems-based approach grounded in research on educational change, examining how program context, implementation quality, and impact interact. Applied to the current study, the systems-based evaluation framework assumes that student outcomes are shaped by the quality of program implementation, which in turn is influenced by contextual factors such as staffing, leadership, and available resources.</p> <p>Detailed evaluation work plan included per the RFP. Tasks are vague and there is not any clear deadline for the reports.</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/30/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> • Narrative presented as a table with details and costs • Table identifies staff responsible for activities • Costs seem reasonable
Recurring Cost Narrative	<ul style="list-style-type: none"> • Cost presented in table with details • Activities listed align with RFP • Costs seem reasonable

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/18/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Organization focused on evaluation and continuous improvement, which has been in operation for roughly 45 years; experience working with local, state, and federal agencies, including U.S. DOE and the following State DOEs: CA, CO, CT, IL, IA, FL, KS, MD, MA, ME, MN, NH, NY, NJ, NC, ND, OH, PA, and WV; Bidder has extensive experience working with data related to the 21st CCLC program, noting roughly 20 years of experience working with the program</p> <p>(N): The Bidder included a number of external links within its submitted narratives, which were not requested as part of the RFP</p> <p>(I): Bidder notes having existing contracts for 21st CCLC statewide evaluations with several other state education agencies (NH, NY, KS)</p>
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/18/25
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Organizational Chart	(P): The Bidder provided the required organizational chart (Q): It is unclear where the proposed project fits into the larger organizational chart structure—it would have been helpful to have some unique color coding or other information that clearly delineates which staff would be supporting the project
Litigation	(P): The Bidder provided the requested information and offered to be forthcoming with additional information if needed (N): The Bidder has some ongoing litigation
Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a “ <i>Low-Moderate</i> ” level of risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include adequate coverage for the work included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/18/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	(P): Proposed project lead has a strong background in evaluating 21 st CCLC programs at the state and local levels and has been with the bidding organization for over 30 years; the evaluation support team all also have strong backgrounds and have largely been with the bidding organization for 10+ years (aside from one person who recently joined the organization); both statewide and local evaluation methods seem reasonable and align with the scope of the RFP; Strong response around data collection and security, including willingness to sign an NDA
Evaluation Work Plan	(P): The Bidder provided the required work plan, which includes a clear articulation of who will be responsible for each task in the larger timeline (N): While some tasks are clearly defined, others are a bit vague—this section of the proposal could have been strengthened with more specific action steps; the proposed work plan also does not include the specific delivery dates noted within the RFP for both draft and final statewide and local evaluation reports—only indicating the month and year in which the work would be done (Q): Based on the work plan provided, it is unclear whether the Bidder would deliver the required reports by the deadlines set forth in the RFP

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Measurement Incorporated
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Date of Individual Evaluation	11/18/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a narrative response for proposed start-up costs; total amounts included within the narrative provided align with the amount included in the Bidder’s cost proposal; proposed work hours seem appropriate for the scope of work</p> <p>(N): The Bidder’s start-up cost narrative includes “inclusive” cost broken out by position/team member—it would have been helpful for a greater breakdown of costs by category rather than by position</p> <p>(Q): It is unclear what sort of costs, beyond personnel are included in the Bidder’s start-up costs due to their “inclusive” nature</p>
Recurring Cost Narrative	<p>(P): The Bidder provided a narrative response for proposed recurring costs; total amounts included within the narrative provided align with the amount included in the Bidder’s cost proposal; proposed work hours seem appropriate for the scope of work</p> <p>(N): The Bidder’s start-up cost narrative includes “inclusive” cost broken out by position/team member—it would have been helpful for a greater breakdown of costs by category rather than by position</p> <p>(Q): It is unclear what sort of costs, beyond personnel are included in the Bidder’s recurring costs due to their “inclusive” nature</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	11/18/2025
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	20+ year of experience with Out of School time, YPQI results in staff retention and instructional quality, partnerships with 140 systems, 44 states and 5 SEAs, USED reporting, 21st CCLC evaluation for Oklahoma and Arkansas, Employ cross-sectional and quasi-experimental design
Subcontractors	Indicated that no subcontractors will be used.
Organizational Chart	4 employees focused on research and evaluation who report to the Chief Impact Officer which is currently a vacant position
Litigation	None in 5 years
Financial Viability	Low risk, stable, continued operations
Certificate of Insurance	Proof provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	11/18/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Three research questions: What are the most statistically significant determinants of a high-quality program among Maine’s 21CCLC programs (RQ1)? What strategies and activities in Maine’s 21CCLC programs are having the most statistically significant impact on positive youth outcomes (RQ2)? Is there statistically significant evidence that students who have higher rates of attendance in high-quality 21CCLC programs experience greater youth outcomes (RQ3)?</p> <p>Data leveraged aligns to program both state and local, defined timeline, with correlational and quasi-experimental design, spring 2026 staff survey, easily interpretable data, data security, data sharing through Box,</p> <p>Q: Scores Reporter is a secure, online platform</p>
Evaluation Work Plan	Missing bidders name, State evaluation report provided in October 2026, Local report provided in September 2027 with work starting in October 2026.

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	11/18/2025
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Indicated that there are no startup costs, one-time tasks such as kick off are included in the recurring costs
Recurring Cost Narrative	Narrative provided, break down by tasks but the tasks (state vs local) are limited, very limited “work” to be conducted

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	15 years' experience providing system level training, coaching, evaluation, data collection, reporting, and technical assistance to over 5000 youth programs. All engagements focus on youth program assessment and improving services. More than 10 years' experience working with Oklahoma and Arkansas 21 st CCLC evaluations. Arkansas – 69 grantees, 102 program sites
Subcontractors	Appendix D indicates no
Organizational Chart	Org chart Included – did not indicate which staff would be taking on this project.
Litigation	Included statement no litigations
Financial Viability	D&B included – overall business risk – low-moderate Report indicates 20-49 employees, business started in 2002

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	12/3/25
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Certificate of Insurance	Included exp date 1/13/26
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project Lead – MA Ed with a focus on human development and psychology, 15 years of experience as an evaluator. She currently leads the Oklahoma Statewide 21 st CCLC evaluation. Director of Research & Evaluation will support project lead overseeing analysis and reporting. Senior Research & Evaluation Specialist will perform all quantitative analyses and prepare local companion reports. Senior Research & Evaluation Specialist, will support the local evaluation. She currently leads the evaluation of the 21 st CCLC in Arkansas. The proposed methodology is rooted in process and outcome evaluation. The proposed services align with the RFP. Data security response weak.
Evaluation Work Plan	Included with timeline details. initials of staff in the Name & Title Column no Titles listed. Did not put bidder's name at top of the form.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Statement provided no separate startup costs
Recurring Cost Narrative	Narrative included Detailed breakdown of costs Renewal Period 11/1/27-10/31/29 Renewal Period 11/1/29-10/31/31 3% rate increase which does not align with RFP

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	11/24/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Evaluation and research organization that has been in existence for over 20 years; strong history of supporting out-of-school time programs; Bidder has worked with over 5,000 youth-serving programs and has partnered with five (5) state education agencies and the U.S. DOE on long-term projects; sample projects included a mix of statewide and local out-of-school time program evaluation work, including some for the 21 st CCLC program
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart (N): The organizational chart did not appear to include names and positions/titles for all individuals, nor did it indicate which staff would be associated with the proposed project (Q): It is unclear who would make up the proposed project team or how such team fits into the structure of the organization as a whole—this could have easily been achieved with color-coding

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	11/24/25
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Litigation	(P): The Bidder indicated it has not been involved in any litigation, problematic or otherwise, within the last five (5) years
Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a " <i>Low-Moderate</i> " level of risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include adequate coverage for the work included within the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	11/24/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has more than 15 years of relevant experience and has led 21st CCLC statewide evaluation work for other state education agencies (OK, MI); members of the evaluation support team appear to all have several years of relevant experience; proposed evaluation methods for statewide and location evaluation work seem reasonable</p> <p>(Q): It is noted that many of the proposed evaluation team members have been with the bidding organization for less than five (5) years</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan, including detailed task descriptions and delivery of draft and final statewide reports by the deadlines set forth within the RFP</p> <p>(N): Bidder did not include its name on its evaluation work plan submission; the Bidder did not include the full names and positions of persons who would be responsible for the various tasks included in the workplan, providing only what appear to be initials—this made the workplan a bit difficult to decipher and did not follow the instructions of the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Forum for Youth Investment
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Date of Individual Evaluation	11/24/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	(Q): The bidder provided only a brief response for start-up costs, indicating there would be no start-up costs for this project—this seems odd and likely inaccurate, as there would be costs associated with things like setting up data transfer protocols/systems, initial planning and implementation for evaluation design, etc. that would be specific to starting the project but would not need to be recurring, once established
Recurring Cost Narrative	(P): The Bidder provided the required narrative for proposed recurring costs (N): The narrative was presented as a mix of specific deliverable costs and other “fixed costs” rather than by specific cost categories (staffing, supplies, etc.)—it would have been more helpful to have a more detailed accounting of costs that went into the Bidder’s recurring cost total; it also appears Bidder was confused around RFP requirements as its proposed recurring costs appear to increase over time rather than being equal, as required in the RFP; Bidder also appears to have included costs for initial period of performance AND renewal periods as part of the recurring costs in its narrative and cost proposal section (Q): It is unclear how many work hours are included as part of the proposal and whether they would be sufficient to carry out the required work

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	prior experience evaluating Maine’s 21st CCLC program: 2016-17 evaluation supported by MDR used data from 64 program sites operated by 23 organizations across the state, research and evaluation firm based in Portland, Maine, with over 20 years of experience, experienced team of 20, managed evaluations for programs serving dozens of grantees and sites, approach incorporates both causal and correlational methods, including quasi-experimental designs, regression analysis, and mixed method approaches,
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	5 employees focused on this project, including the president
Litigation	“None”
Financial Viability	Overall business risk is low

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	12/5/25
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Certificate of Insurance	provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	21 years of experience, project lead work with past Maine 21 st CCLC project, graphic for the work plan that includes inputs, activities, and outcomes, review of program records, site visits, and surveys are incorporated
Evaluation Work Plan	Required timelines met, information are specific dates are provided in the narrative above

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Hours and costs are provided by tasks but no additional narrative is provided,
Recurring Cost Narrative	Hours and costs are provided by tasks but no additional narrative is provided, additional costs may incur, costs over all seem low for a two-year project with 4 staff members

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	11/30/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Market Decisions Research (MDR) based in Portland, Maine. 20 years' experience in public policy research and evaluation services. MDR has prior experience in evaluating Maine's 21 st CCLC program in 2016-2017. Team of 20 experienced in quantitative and qualitative research.
Subcontractors	Appendix D – no is indicated
Organizational Chart	Included – a team of five has been selected for this project – 24 staff listed on organizational chart.
Litigation	No Litigation indicated just said “none”
Financial Viability	D&B report included – Low overall business risk
Certificate of Insurance	Included – expiration date 12/31/25

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	11/30/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project Lead/Manager served as lead analyst on the 2017 Maine’s 21 st CCLC evaluation. 10 years experience; Senior Consultant 21 years experience – served as the project lead on the 2017 Maine 21 st CCLC evaluation project; Senior Research Analyst – 20 years experience; Research Analyst 3 years experience. Research Assistant – 1 year. MDR’s approach is based on PMI standards using best practices in project execution, monitoring, and control. MDR included all aspects of data analysis required in the RFP to report on program outcomes and determinants to participation in the program.
Evaluation Work Plan	Included and aligns with RFP does not include deadline dates as listed in the RFP. Tasks have been assigned to DOE Team.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	11/30/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> • Narrative provided weak • Priced per hour rate is not listed • Per hour labor costs vary • 37 hours total for startup work seems very low
Recurring Cost Narrative	<ul style="list-style-type: none"> • Graph provided with details, however not a narrative • Data Security charge includes MDR fee • Graph doesn't identify who is doing the work • Staff and time rates included outside of graph • Totals 230 hours which seems very low • Supplemental data collection not included in the costs

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	11/17/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Research and evaluation firm that has been in operation for over 20 years; prior experience conducting educational program evaluations including prior evaluation of Maine’s 21st CCLC program;</p> <p>(N): The Bidder did not always adhere to page count limitations, often providing additional branded pages with their submission</p> <p>(Q): While including work with a public school district, the Bidder’s recent work experiences seem heavily geared toward public health; it would have been nice to see some more recent examples of education-related research projects</p>
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	11/17/25
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Organizational Chart	<p>(P): The Bidder provided the required organizational chart along with a chart specific to the proposed project, both of which include employee names and titles</p> <p>(Q): As the project chart appears to include individuals from a few different divisions of the company, color-coding would have been helpful to more easily find where project team members fit into the larger organizational chart</p>
Litigation	<p>(N): While the Bidder indicates “None” under the Litigation section of its proposal, it is unclear if this means that the Bidder has not provided any attachments related to litigation or if it has not been named in any problematic litigation within the last five (5) years, which is a very important distinction that could have been easily made within the proposal</p>
Financial Viability	<p>(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which notes the bidding organization as being a “Low Risk” entity</p>
Certificate of Insurance	<p>(P): The Bidder provided the required proof of insurance and appears to have adequate coverage for the work outlined within its proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has roughly 10 years or relevant experience and worked as part of a prior state 21st CCLC evaluation team for Maine; Proposed project support team of five (5) individuals appears adequate to carry out the proposed work; proposed methods for both statewide and local evaluations also appear reasonable</p> <p>(N): The Bidder did not always adhere to page count limitations, often providing additional branded pages with their submission</p> <p>(Q): There seems to be a wide disparity in years of experience for members of the proposed evaluation team—with some staff having upwards of 20 years of experience and others only have 1 year of experience</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan and mostly adhered to the requirements of the RFP in doing so</p> <p>(N): While project team names and titles are mostly used when specifying who is responsible for certain work tasks, some areas are missing this information; the proposed work plan also does not include the specific delivery dates noted within the RFP for both draft and final statewide and local evaluation reports—only indicating the month and year in which the work would be done</p> <p>(Q): Based on the work plan provided, it is unclear whether the Bidder would deliver the required reports by the deadlines set forth in the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Market Decisions LLC
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided the required start-up cost narrative; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): Bidder response was very brief and largely provided information as an additional budget table as opposed to a completely written narrative; the total start-up cost noted in the Bidder’s narrative is different than the total start-up cost amount noted in its cost proposal</p> <p>(Q): The proposed work hours for project start-up activities appear low (less than a full work week)—unclear if this would allow the Bidder to complete all of the required work</p>
Recurring Cost Narrative	<p>(P): The Bidder provided the required recurring cost narrative; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): Bidder response was very brief and largely provided information as an additional budget table as opposed to a completely written narrative; the total recurring costs noted in the Bidder’s narrative is different than the total recurring cost amount noted in its cost proposal</p> <p>(Q): The proposed work hours for recurring project activities appear low—unclear if this would allow the Bidder to complete all of the required work</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	11/20/2025
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	20+ years of experience, 21 st CCLC experience with Montana (2016) and Oregon (2018), implementing quasi-experimental designs comparing 21 st CCLC participants to matched non-participants, built automated and semi-automated data collection and feedback infrastructures, current projects has site visits and dashboards, SAU evaluator also
Subcontractors	Indicated no subcontractors will be used
Organizational Chart	Team of 4
Litigation	Indicated that “JEM & R, LLC has never been involved in any litigation, past or present”
Financial Viability	Low-moderate risk level for overall business
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	11/20/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	All employees have been with the bidder for 3+ years, lead evaluator has 25+, seven teammates in total (3 not on the org chart above), leverage the comprehensive data set that is available, lead has successfully completed the Youth PQA External Assessor Reliability Training, Quasi-experimental methods, collaboratively develop an operationalized, data-driven definition of a “high-quality program” tailored to Maine’s context, compile, clean, and analyze three years of recent longitudinal program data, provide an evaluation brief designed for the public and broader stakeholders that shares key findings and actionable insights in a concise, clear, and visually engaging document, Additional ad-hoc customized reports are available, feature a standardized local evaluation report template, data sharing through secure methods, create participants IDs, data sharing agreement will be established
Evaluation Work Plan	Thorough, final state report provided in August 2026 and Local report August-September ‘27.

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	11/20/2025
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative with broken out costs provided but no indication of hours needed to complete the work, no dates provided, seems reasonable for the scope of work and team involved
Recurring Cost Narrative	Narrative with broken out costs provided but no indication of hours needed to complete the work, dates provided, seems reasonable for the scope of work and team involved

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	11/29/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	17 years in business. JEM & R are well suited for evaluating and implementing out of school time programs. Two decades of experience in research and program evaluation across education, mental health, and social services and they currently serve as statewide evaluators for Montana and Oregon 21 st CCLC grants. The methodology used employs quasi experimental and propensity score matching. They have worked with Montana Public Instruction since 2016 to deliver high-impact evaluation of its 21 st CCLC grant. 2018 JEM&R partnered with Oregon Department of Education to evaluate its 21 st CCLC Program by comparing academic and behavioral outcomes between 21 st CCLC participants and matched non-participants, ensuring a robust analysis of program impacts.
Subcontractors	Appendix D marked no

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	11/29/25
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Organizational Chart	Project org chart -Lead Evaluator – leadership over designing evaluation plan, oversees Methodological approaches, ensures alignment with state and federal requirement; Project Manager – day to day operations, coordinates team communication, maintains project timeline and meeting notes; Evaluation Associate – supports implementation, assists with literature reviews and data tool development; Research Assistant – provide logistical and administrative support
Litigation	Never been involved in any litigation, past or present.
Financial Viability	Low – Moderate Risk Organization – Stable Condition Business Discontinuation – High Likelihood of Continued Operations Delinquent payment - Low
Certificate of Insurance	Included expires 8/30/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	11/29/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>With a staff of four assigned to this project including the founder of JEM & R with over 25 years' experience in evaluation research will be the Lead Evaluator. JEM & R have support staff readily available to assist in ensure deliverables and timelines are met for this project. The proposed services align with the RFP starting with a kickoff meeting and working with the timeline given to create and monitor a data driven state action plan. JEM & R will implement a rigorous statewide evaluation of Maine's 21st CCLC program. Our methodology combines quantitative and qualitative data collection and analyses aligned with federal ESSA requirements and Maine's specific evaluation questions, addressing both program implementation and student outcomes. To identify determinants of program quality, the vendor will use multiple data sources including PQA. Vendor answered all three questions in the proposal for statewide evaluation sensibly. The vendor will use standardized templates to ensure comparable and actionable results from local grantees. JEM & R stated they can offer services to the local programs to support local evaluation activities. The vendor stated they will deliver all required local evaluations as stated in the RFP.</p>
Evaluation Work Plan	<p>Work Plan Timeline was completed through 2027 with detailed tasks, names and positions. Do not commit to a specific date for deadlines.</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	11/29/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> • Narrative provided • Evaluation design, infrastructure, capacity building activities • Priced per deliverable • Evaluation plan and framework • State evaluation report • Data infrastructure • Data models and analytic code • Project Management tool • Initial review and assessment • Initial kickoff
Recurring Cost Narrative	<ul style="list-style-type: none"> • Narrative Provided with details for recurring costs • Indicates recurring costs are based on a timeframe, 2/1/26-10/31/27 and every two years • Totaled for a two-year period but also provided an approx per year • Q: Are we asking for local evaluation every other year? • Priced per deliverable

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	(11/17/25)
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Evaluation firm that has been operating for over 20 years; experience in working with educational programs and state education agencies; Bidder is currently the 21 st CCLC statewide evaluator for Montana and Oregon and has worked with both states for the last 5+ years (I): Bidder has experience in supporting 21APR reporting for some of its other clients
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart (N): The chart provided appears to be specific to this project and not for the entire organization—while the proposed project team was to be included in the organizational chart provided, it was to be a more comprehensive organizational chart (Q): It is unclear why the Bidder did not provide a full org chart
Litigation	(P): The Bidder indicates that it has not been involved in any litigation at all within the last five (5) years

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	JEM & R LLC
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Financial Viability	(P): The Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted it as having a " <i>Low-Moderate</i> " level of risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include a significant amount of coverage related to the work included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	(11/17/25)
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): The proposed project lead has over 25 years of experience in research and evaluation; proposed methods for statewide and local evaluation appear to be appropriate</p> <p>(N): The Bidder did not always adhere to page count limits in its responses; the project support team is mentioned by name only—the Bidder has not provided any additional narrative information regarding the background of skills of these individuals, which would have been helpful to get a better sense of the capabilities of the proposed team</p>
Evaluation Work Plan	<p>(P): The Bidder provided the proposed work plan, which includes detailed tasks and information on individuals who would be responsible for each task; proposed timeline for statewide and local evaluation reports has items either in alignment with or ahead of schedule from those deadlines noted within the RFP</p> <p>(N): Proposed timeline exceeds the page limit set forth in the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	JEM & R LLC
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Date of Individual Evaluation	(11/17/25)
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a narrative for initial project start-up costs; the amounts included in the narrative provided aligned with the amounts in the Bidder’s cost proposal; proposed cost categories seem appropriate for the scope of the project</p> <p>(Q): For each proposed cost category, estimated work hours are not provided—this makes it difficult to determine whether the resulting work hours would be sufficient to carry out the proposed work</p>
Recurring Cost Narrative	<p>(P): The Bidder provided a narrative for recurring costs; the amounts included in the narrative provided aligned with the amounts in the Bidder’s cost proposal; proposed cost categories seem reasonable for the scope of the project</p> <p>(Q): For each proposed cost category, estimated work hours are not provided—this makes it difficult to determine whether the resulting work hours would be sufficient to carry out the proposed work</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Based in Evansville, IN, founded in 1998 and officially incorporated in 2004, 20+ years of experience evaluating federal, state, or private grant programs, has led and supported local, state, and federal evaluations of 21 st CCLC for over 25 years, Indiana’s state evaluator since 2018, also ESSER-funded OST program evaluator, supports Indiana’s 21 st CCLC APR submission, highly proficient working with the performance measures data, provided local evaluation services to over 100 afterschool sites, direct experience with Cayen/TransAct, efforts to improve the quality of afterschool programming and evaluation through membership on various boards and taskforces, decades of experience providing reporting, data visualization, and communication solutions to a variety of audiences, excels at engaging leaders and practitioners in data-driven planning to put evaluation results into practice
Subcontractors	Far Harbor excels in helping organizations design, conduct, and incorporate learnings from research and program evaluation efforts

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	12/3/25
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	with over 20 years or experience, JPS provides research and evaluation services to state education agencies, regional education service centers, school districts, institutions of higher education, and foundations. Like DCG and JPS Education Research, Far Harbor project team members have direct experience with the 21st CCLC program, primarily through their involvement in statewide grant evaluation efforts and related activities in Texas.
Organizational Chart	7 teammates listed of whom 4 are subcontractors
Litigation	Indicates that there are no current litigation or closed cases within the past 5 years
Financial Viability	Overall business risk is low-moderate
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project lead has been with the team since 2008 with 20 years of experience in the field of afterschool programming, both as an evaluator and practitioner, bachelor’s degree in communication studies, employ a mixed-methods approach to address the research questions, comprehensive examination of programming characteristics across the state and to examine the relationship between afterschool attendance and student outcomes identified in the performance measures, Quasi-Experimental Design for Evaluating Impact, build a statistical model to predict the likelihood (propensity) of student participation based solely on pre-program characteristics
Evaluation Work Plan	Participate in monthly meetings with monthly reports, timeline requirements are met,

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	3 employees and 4 subcontractors listed in the above narrative Budget is for 2 years and covers 7 people No dates included Limited narrative Startup costs are onetime expenses
Recurring Cost Narrative	Broke up the budget into statewide vs local

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/19/2025
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	With over 25 years consulting experience and with 7 years as the Indiana 21 st CCLC evaluator would indicate DCG has a pleather of knowledge for evaluating the 21 st CCLC program. DCG has experience integrating both quantitative and qualitative data from multiple sources to gauge overall program impact and effectiveness.
Subcontractors	DCG intends to use sub-contractors, Far Harbor LLC a statistical and research consulting firm out of Austin, TX; JPS Education Research also out of Austin, TX founded in 2022
Organizational Chart	Chart is included in proposal – 3 members from DCG, 1 member from JPS, and three members from Far Harbor
Litigation	Statement included from DCG stating no litigation in the last five years.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/19/2025
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Financial Viability	Dun & Bradstreet report included indicating low-moderate risk – indicates 7 employees incorporated in 2004
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Certificate of Insurance	Included in proposal
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/19/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Aligns with the request in the RFP – most if not all meetings will be held virtually; ½ of the work is done by subcontractors
Evaluation Work Plan	DCG proposes monthly progress reports whereas RFP requests bi-weekly progress reports. DCG's evaluation work plan aligns with RFP with the exception of the progress reports.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/19/2025
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Narrative not provided - Start-up costs include initial planning tasks and the development of products that may be reused in subsequent performance periods (e.g., code development, report templates).</p> <p>Budget lacks details Unclear whether this amount of effort would produce the statewide evaluation during the initial period of performance</p>
Recurring Cost Narrative	<p>Narrative not provided - Recuring costs include annual data collection, data management and analysis, and reporting tasks necessary to complete the evaluation.</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/14/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Organization has been in existence for 25+ years; Notable experience working with educational programs and specifically 21st CCLC and other out-of-school time (OST) programs; experience conducting other statewide and local evaluations for other 21st CCLC programs (Indiana DOE)</p> <p>(I): Bidder has served as the 21st CCLC evaluator for the State of Indiana, which has roughly four (4) times as many subgrantees as the State of Maine; Bidder has also conducted local 21st CCLC evaluations in Nevada for one of the top 5 largest school districts in the country (Clark County School District)</p>
Subcontractors	<p>(P): Subcontractors included within the proposal appear to have much of the relevant background and expertise noted within the proposal and necessary to perform the required work</p> <p>(N): It could become a challenge to coordinate this work with three (3) seemingly different organizations/individuals (DCG, JPS, Far Harbor), depending upon the communication structure and workflow for the project</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/14/25
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Organizational Chart	<p>(P): The Bidder has provided the requested organizational chart and included the required information (including that of subcontractors)</p> <p>(Q): The organizational chart, as presented, does not offer a clear picture of how communication would work between the Bidder, its subcontractors, and the Department</p>
Litigation	<p>(P): Bidder affirms to not having been named in any litigation at all within the past 5 years</p>
Financial Viability	<p>(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a “<i>Low-Moderate</i>” level of risk</p> <p>(N): Some portions of the report appear to have no data or data is noted as “<i>unavailable</i>”</p>
Certificate of Insurance	<p>(P): Bidder provided proof of two different insurance—one for professional liability and another for commercial liability—which appear to carry adequate levels of coverage</p> <p>(Q): It is unclear how the Bidder’s coverage may or may not extend to its proposed subcontractors</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/14/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead (Sam Crecelius) has notable experience in afterschool program evaluation and has been with the bidding organization since 2008 (15+ years); both statewide and local evaluation methods appear appropriate and would serve to help answer the research questions posed in the RFP; Bidder has provided a strong response regarding data security—both for data shared from the Department and any new data collected directly by the Bidder</p> <p>(Q): Several members of the project support team are noted as having only 2- or 3-years' worth of experience with the organizations they represent (subcontractors)</p> <p>(I): Proposal notes the inclusion of data visualization elements in the final reports</p>
Evaluation Work Plan	<p>(P): Proposed project work plan includes relevant tasks, milestones, and includes the specific individuals (and their titles) that will be responsible for each task; the proposal adheres to the due dates for draft and final statewide and local evaluation reports noted within the RFP</p> <p>(N): There are a handful of tasks throughout the timeline that are somewhat vague (participate in monthly meeting, etc.) that could have been more detailed</p> <p>(I): Bidder appears to be aware of the data system the State of Maine uses to house/track 21st CCLC program information</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Diehl Consulting Group
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Date of Individual Evaluation	11/14/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative; funding amounts noted in narrative align with the total start-up costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): Bidder responses were very brief and largely provided information as an additional budget table as opposed to a completely written narrative</p> <p>(Q): It is unclear how many work hours are included as part of the proposed start-up costs as well as whether proposed costs would be sufficient to carry out the work required in the RFP</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative; funding amounts noted in budget narrative align with the total recurring costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): Bidder responses were very brief and largely provided information as an additional budget table as opposed to a completely written narrative</p> <p>(Q): It is unclear how many work hours are included as part of the proposed recurring costs as well as whether proposed costs would be sufficient to carry out the work required in the RFP</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	11/26/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	~ National Institute on Out-of-School Time (NIOST) at Wellesley College in collaboration with the Data Innovation Project (DIP) within the Catherine Cutler Institute of the University of Southern Maine submits this proposal ~48 years of experience ~past experience working with Maine and Massachusetts and USED on 21 st CCLC, ~unique asset of DIP is a shared location with the Maine Afterschool Network (MASN), ~5-year collaboration work with Minnesota and MA that followed participants for 2 years, ~project 3 was with Maien ELOP and Lana Sawyer
Subcontractors	Yes, USM and The Data Innovation Project, subcontractor has multiple Maine connections and projects (Mano en Mano and Maine Migrant Education Program)
Organizational Chart	Team of 6
Litigation	1 current case and 2 past cases

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	11/26/25
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Financial Viability	Overall business risk low-moderate
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	11/26/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project lead has a variety of OST experience, research scientist specializes in missing data, research associate is currently working on the MA project and Boston’s After school and beyond project, team has strong connections to OST, analyses (Excel, SPSS, R), inferential and causal analyses, use self-reported YPQA results as a response variable, testing what factors are significant predictors of results from this instrument, develop a longitudinal difference-in-difference analysis to understand the causal effect, presented a strong understanding of the data and alignment to research questions for the state and local evaluation section, Box account for data sharing, during the start-up period all project staff will complete two trainings: Social and Behavioral Research; and Social and Behavioral Conduct of Research
Evaluation Work Plan	Reports are aligned to required timelines

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	11/26/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Noted that no indirect costs are listed, organized by tasks with fixed costs, no hourly or number of hours worked are listed, USM is a subcontractor and FTEs are provided
Recurring Cost Narrative	Noted that no indirect costs are listed, organized by tasks with fixed costs, no hourly or number of hours worked are listed, USM is a subcontractor and FTEs are provided

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>Wellesley College on behalf of The National Institute on Out-of-School Time (NIOSST)</p> <ul style="list-style-type: none"> - 48 years focused on quality system-building in the out-of-school time and education fields all across the nation - 20 years serving as the technical assistance and evaluation partner of the Massachusetts 21st CCLC program - 5 year partnership with the Federal Dept of Ed 21st CCLC office, providing TA and support to the 54 states and territories on the implementation and monitoring of statewide 21st CCLC grant programs - Team focused approach - A leader in conducting surveys, interviews, training, and research in the OST field. - Will partner with the Data Innovation Project (DIP)

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Wellesley College
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	<ul style="list-style-type: none"> - DIP out of the University of Southern Maine was established to increase the private and public sectors' capacity to be data-informed - DIP staff all have expertise in assessment and evaluation, data collection and analysis, and data visualization and reporting - NOIST have undertaken a study to explore the relationship between sustained attendance in high-quality 21st CCLC funded programming and social and emotional development of participating youth. - Experience with Maine DOE, Workforce Development and Innovative Pathways – completing a comprehensive two-year implementation and outcomes evaluation - DIP employs a mixed-methods approach, combining quantitative and qualitative data
Subcontractors	Yes, University of Southern Maine, Data Innovation Project, Catherine Cutler Institute
Organizational Chart	No organizational org chart uploaded Included and staff identified for this project George Hall – PI Senior Research Scientist Ben Berners-Lee – Post-Doctoral Research Scientist, Methodologist Julie Dennehy – Research Associate Shannon Macalingay – Research Assistant Sarah Goan – Univ of Southern Maine, Data Innovation Project, Managing Director and Sr. Research Associate Emilie Swenson – USM DIP Research Associate
Litigation	Current pending litigation that could have overlap with RFP. Handful of closed litigation cases.
Financial Viability	D&B report included Overall risk low-moderate
Certificate of Insurance	Cert of Insurance included exp date 4/1/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Georgia Hall PhD, will lead the project team and currently serves as the Principal Investigator on NOIST’s TA partnership with MA Dept of Ed, 21st CCLC program; 25 years with Wellesley College. She is an expert in managing quantitative and qualitative research projects</p> <p>Ben Berners-Lee, PhD, Research Scientist; 2 years with WC. He is an expert in data analysis and qualitative research, developed online data dashboards and cross-platform desktop applications</p> <p>Julie Dennehy, MM, Research Associate specializing in OST and Early Childhood Care. 16 years with NIOST she has managed the data organizing, tracking and cleaning for the MA 21st CCLC program. She is a skilled data analyst and trainer.</p> <p>Shannon Macalingay, BA, Research assistant with NOIST for 2 years, excels in data management and organization.</p> <p>Subcontractors from USM, Sarah Goan and Emilie Swenson will round out the team for this project.</p> <p>Wellesley is committed to abiding by the requirement of Part II E and G as stated in the RFP.</p> <p>Statewide Evaluation Report</p> <ul style="list-style-type: none"> -use of data provided by the department and prepared to do any additional data collection necessary -Analyses (Excel, SPSS, R) - Wellesley would want to meet frequently to discuss preliminary findings, areas of particular interests, and investigation priorities keeping the research question in the RFP in the forefront - inferential and causal analysis will be used to address all listed evaluation questions - other steps include using multi-level models, clustering by grantee, longitudinal difference in difference analysis, - test whether participating in 21st CCLC program leads to improved academic outcomes including state test scores and GPAs

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	12/5/25
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	<ul style="list-style-type: none"> -multi-level model to predict student outcomes on the basis of activity types -look at associations between outcomes, engagement and social emotional learning and academic outcomes, evaluate the effects of demographics differences, the relationship between attendance rate and youth outcomes -local level reports will be produced in the local evaluation - local report will offer inferential analyses
Evaluation Work Plan	Included and complete with task details and NOIST Team members assigned to each task. The outline is complete and aligns with the RFP.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Narrative uploaded</p> <p>Table with detailed tasks and costs broken out by Vendor and Subcontractor</p> <p>Unclear whether the personnel detail is included in the start up costs as two separate tables are included</p> <p>3-month start up period</p>
Recurring Cost Narrative	<p>Narrative uploaded as a table</p> <p>Assuming the personnel expenses are included in the table</p> <p>Table list detailed tasks</p> <p>Vendor using 5 staff in addition to the USM staff, could be excessive for the work</p> <p>No rates just fixed cost amounts</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Wellesley College
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Research and evaluation organization through Wellesley College that's been in operation for nearly 50 years; strong history of supporting and evaluating out-of-school time programming, including 21st CCLC; impressive work examples provided, including work with state education agencies to produce evaluations of 21st CCLC and other out-of-school time programs;</p> <p>(Q): The proposed partnership and responsibilities between the Data Innovation Project and Bidder isn't quite clear</p> <p>(I): Proposal notes partnership between the Bidder and the University of Southern Maine</p>
Subcontractors	<p>(P): The subcontractor included in the proposal appears to have relevant background to support the work outlined in the RFP</p> <p>(Q): With such extensive knowledge and expertise in research and evaluation for out-of-school-time and 21st CCLC programming, it is unclear why the Bidder needs the support of the proposed subcontractor to carry out the proposed project</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	12/4/25
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Organizational Chart	<p>(P): The Bidder provided somewhat of an organizational chart</p> <p>(N): The chart provided is specific to the proposed project and not the overall organization—this should have instead been a full organizational chart that included the proposed project team</p> <p>(Q): Based on the information provided, it is not clear how the proposed project team fits within the larger structure of the bidding organization</p>
Litigation	<p>(P): The Bidder provided a list of all ongoing and closed litigation is was named in within the last five (5) years</p> <p>(Q): It is unclear whether the current litigation would be of issue in relation to this proposed project; it is noted that the overall number and nature of recent litigation is somewhat of a concern</p>
Financial Viability	<p>(P): The Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which notes a “<i>Low-Moderate</i>” level of risk</p>
Certificate of Insurance	<p>(P): Bidder provided the required proof of insurance, which appears to include adequate coverage for the work included within the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	12/4/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has extensive experience in out-of-school time program evaluation and has worked with the bidding organization for roughly 25 years; project lead has led other statewide (MA) and national (U.S. DOE) evaluation work related to the 21st CCLC program; proposed methods for both statewide and local evaluation work are well-developed</p> <p>(N): The level of need for and involvement of the proposed subcontracted staff is not well articulated or justified; it appears as though the bidding organization could easily perform this work without the assistance of a subcontractor, so the nature of and need for this proposed partnership is questionable</p> <p>(Q): Some of the proposed evaluation support team members have been with the bidding organization for less than five (5) years; With a relatively small support team (4 people), it is unclear how well the project would continue if someone were to leave the organization</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan, which includes the names and titles of person(s) responsible for various proposed tasks as well as delivery of draft and final statewide and local evaluation reports by the deadlines set forth in the RFP;</p> <p>(N): The descriptions related to work tasks are somewhat of a mixed bag—some are very detailed/thorough, while others are vague; Bidder’s response could have been strengthened by providing more detailed task information throughout the proposed workplan</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Wellesley College
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Date of Individual Evaluation	12/4/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided the required start-up cost narrative; the cost types appear reasonable for the scope of work included in the proposal; proposed start-up cost total in the budget narrative aligns with the amount included in the cost proposal</p> <p>(N): Bidder response was very brief and largely provided information as additional budget tables rather than a completely written narrative</p> <p>(Q): It is unclear why the Bidder’s start-up cost narrative includes costs from two different organizations (NIOST and USM)—if the Bidder is submitting a proposal for this contract, all costs should be directly between the Bidder and the Department, not an additional third party</p>
Recurring Cost Narrative	<p>(P): The Bidder provided the required recurring cost narrative; the cost types appear reasonable for the scope of work included in the proposal; proposed start-up cost total in the budget narrative aligns with the amount included in the cost proposal</p> <p>(N): Bidder response was very brief and largely provided information as additional budget tables rather than a completely written narrative</p> <p>(Q): It is unclear why the Bidder’s recurring cost narrative includes costs from two different organizations (NIOST and USM)—if the Bidder is submitting a proposal for this contract, all costs should be directly between the Bidder and the Department, not an additional third party</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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Date of Individual Evaluation	12/5/25
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RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	national educational research and consulting firm established in 1998, work with SEAs, LEAs, IHEs, foundations, and other partners, conducted educational research and consulting services for over 250 educational organizations in 31 states (NH, NM, OR, VT, TX), 21st CCLC experience – 14 years with TEA
Subcontractors	Indicates no subcontractors will be used
Organizational Chart	24 full time employees, 12 on research team, 8 make up the consultant team, 4 on admin team,
Litigation	Indicates that there are no current litigation or closed cases within the past 5 years
Financial Viability	Overall business risk is low-moderate
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Team has 21 st CCLC experience, lead has 9 years with organization, team includes a Quantitative Research Scientist who has been with organization for 12 years, Senior Research Scientist has k-12 education experience, meetings and updates will be conducted, The analyses will rely on descriptive statistics and a quasi-experimental design (QED) that will estimate program impact and the strongest predictors of impact (e.g., program strategies and activities) for state evaluation, local report on systematically available center-level data, such as average PQA data, and staffing mixes will provide the outcomes, develop visually appealing short reports that will provide grantees with actionable feedback (examples provided)
Evaluation Work Plan	Required timelines were met

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Startup costs are almost as much as the recurring costs, Narrative provides details about the costs, Dates are included, no detailed budget is included
Recurring Cost Narrative	Dates included through 2031, Narrative provides details about the costs, no detailed budget is included

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Preliminary paperwork completed and submitted. Extra pages submitted. Education research since 1998. Gibson has direct experience in analyzing the 21 st CCLC program. Gibson is knowledgeable with 21 st CCLC data systems and requirements for state and federal program reporting. Currently, Gibson is working with Clark County School of Las Vegas to evaluate its 21 st CCLC program. Also, they recently evaluated the 21 st CCLC program for Howard County in MD performing an evaluation of the student’s school day attendance, program attendance, discipline incidents, teacher-reported engagement in school, growth in reading and math, etc.
Subcontractors	Appendix D completed with no subcontractors selected.
Organizational Chart	24 permanent employees, highly qualified to do this work. They propose to assign three staff members to this project. Director of

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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	research and evaluation, Quantitative Research Scientist and Senior Research Scientist.
Litigation	Bidder affirms that it is not currently named in any litigation and has not been involved in any closed cases within the past five (5) years, in which it paid the claimant either as part of a settlement or by decree.
Financial Viability	Dun & Bradstreet rating Low-Moderate
Certificate of Insurance	If awarded will need to provide a new certificate. The uploaded one expires 12/15/25.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Gibson proposes services aligned with the RFP.
Evaluation Work Plan	<p>The workplan will be refined after the initial meeting with the Department. Referring to phase one as stage one; Gibson will use logistic regression to estimate the probability of participation. Stage Two: Research questions in the RFP will be answered. Interaction modeling process will be used to estimate which program-level determinants yield the largest improvement in student performance.</p> <p>Assess Maine 21st CCLC program to capture strategies used and activity mixes that have the greatest impact. They will use data provided by the Department to inform their research.</p> <p>Included a visual chart for reporting outcomes of their research.</p> <p>Gibson intends to adhere to the timeline described in the RFP.</p> <p>Gibson is committed to data security and will meet with the Department to identify the data sources required for this evaluation.</p> <p>Task list included but limited details.</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> • Narrative for startup cost provided • States it includes all services provided from 2/2026-10/2027 • Included is implementation of statewide evaluation • One local evaluation • No budget info provided in the narrative
Recurring Cost Narrative	<ul style="list-style-type: none"> • Narrative included • 11/1/2027-10/1/2031 • Development of up to 40 local evaluations • Monthly written progress reports • No budget info provided in the narrative

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): National education and research consulting firm that’s been in existence for over 25 years; experience working with many state education agencies (NH, NM, OR, VT, TX) for the evaluation of education programs; experience serving at the statewide evaluator for the 21st CCLC program in the State of Texas; experience conducting local 21st CCLC evaluations for several programs across the country</p> <p>(N): The Bidder did not always adhere to page count limitations, often providing additional branded pages with their submission</p> <p>(I): Many of the researchers employed by the Bidder have formerly worked in public education</p>
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	<p>(P): The Bidder provided the required organization chart, which includes the proposed project team</p> <p>(Q): A team of only three (3) individuals supporting this project seems a bit small—especially for an organization of this size</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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Litigation	(P): The Bidder has confirmed that it has not been involved in any problematic litigation within the last five (5) years
Financial Viability	(P): The Bidder provided the required Dun & Bradstreet Business Information Report Snapshot and are noted as providing a “ <i>Low-Moderate</i> ” level of risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance and appears to have adequate coverage in relation to the work of this project

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead appears to have relevant experience, having support other statewide and local evaluations for the 21st CCLC program; members of the proposed project support team are also noted as having over 10 years of experience with similar projects; the proposed methods for carrying out the statewide and local evaluations appear sound</p> <p>(N): The Bidder did not always adhere to page count limitations, often providing additional branded pages with their submission</p> <p>(Q): It is unclear how much experience the proposed project lead has with similar projects—the Bidder noted the years of experience for support staff, but not for the proposed project lead</p> <p>(I): While not requested as part of the RFP, it was interesting to see some of the data visualization mock-ups the Bidder has used with similar types of evaluation reports</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation plan, including detailed information on who would be responsible for each work task; the proposed work plan would include early completion of the required local evaluation reports</p> <p>(N): Many of the work tasks provided throughout the work plan are a bit vague and could have been more detailed; The proposed workplan does not seem to include the delivery of required statewide evaluation reports by the deadlines specified in the RFP—instead only providing a range of a full month (September 2026)</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Gibson Consulting Group Inc
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a narrative response for project start-up costs</p> <p>(N): The narrative provided is largely a rephrasing of language from the RFP document; while the Bidder does mention some specific areas covered as part of the proposed start-up costs, it is not all that specific and does not assign dollar values to any of the work items/tasks</p>
Recurring Cost Narrative	<p>(P): The Bidder provided a narrative response for recurring project costs</p> <p>(N): The narrative provided is largely a rephrasing of language from the RFP document; while the Bidder does mention some specific areas covered as part of the proposed recurring costs, it is not all that specific and does not assign dollar values to any of the work items/tasks</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Policy Study Associates
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INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	recognized by the National Afterschool Association as a “Most Influential” research organization, 25+ years of 21 st CCLC experience with local evaluation for Maryland, DC, Philadelphia, Cleveland and Newark, state evaluation for NH, and federal USED, 20+ years of evaluation for out of school time for NYC, Arkansas and City Year, generate customized dashboard reports for program grantees, highlighted three projects that were not mentioned in the above narrative in the prior work experience,
Subcontractors	Subcontract with EvalNetwork, Dr. Pann brings direct experience within Maine’s educational landscape, serving as Lead Evaluator for the University of Maine at Farmington’s Title III Project and the NSF-funded Advancing Bioinformatics Education in Western Maine High Schools Project,

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Policy Study Associates
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Organizational Chart	Unsure of where the Maine "team/chart" is located within the PSA organizational chart, 5 working on the Maine project including the subcontractor
Litigation	Indicated that they are not currently engaged in any litigation or named in litigation within the past 5 years.
Financial Viability	Overall business risk is moderate
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Policy Study Associates
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project lead has 30+ years of experience and 10+ years with 21 st CCLC, PSA co-owner is the co-editor of Measure, Use, Improve! Data Use in Out-of-School Time (2020), a book focused on delivering practical insights from researchers, funders, policymakers, and nonprofit leaders on using data effectively, causal and correlative designs for evaluation, Conduct Longitudinal Analysis of Outcomes, program used is R, data dashboard reports,
Evaluation Work Plan	Final reports meet the timeline

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Policy Study Associates
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	5 people, worked hours, list of costs are provided but no detailed breakdown of expenses
Recurring Cost Narrative	Hours are provided, renewal period dates are included, tasks with hours are provided

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Policy Study Associates
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21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	PSA has evaluated 21 st CCLC programs for more than 25 years. Recognized by the National Afterschool Association as a “most influential” research organization. Experience in evaluation of both State and Local 21 st CCLC programs. Expertise in evaluation of the impact of out of school time programs. Experience in design and implementation of surveys, annual needs assessment, dashboards for reporting, and analysis of student outcomes.
Subcontractors	Yes, EvalNetwork out of Florida - been in business for 25 years with extensive expertise in education.
Organizational Chart	Included – 5 staff members would be assigned to this project with PSA support staff being available to pitch in.
Litigation	Statement no litigation

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Policy Study Associates
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Date of Individual Evaluation	12/1/25
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Financial Viability	Paydex Report included – overall business risk is moderate, 43 years in business, 16 employees, New CEO as of 11/11/25
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Certificate of Insurance	Included exp date 9/1/26
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Policy Study Associates
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>PSA will have a virtual launch meeting to discuss evaluation priorities. Dr. Jeanine Hildreth will serve as Project Lead with nearly 30 years experience in design and implementation of evaluations at all levels. She has 10 years experience evaluating 21st CCLC programs. MA in Sociology and PhD in education research and policy. Dr. Meredith will lead the statewide evaluation using methods indicated in the RFP. She specializes in integrating administrative data with program data, surveys, and qualitative sources using experimental, quasi-experimental, and longitudinal methods that yield practical findings for agency decision-making while minimizing burden on front-line staff. Senior Research Associate – been with PSA since 2022, delivers data driven feedback to improve practice. Christina Russell, PSA Co-Owner will provide leadership and management oversight. Statewide evaluation deliverables align with RFP. Will report outcomes using GPRA performance measures. PSA will deliver a statewide evaluation report covering the most recent three years. Local evaluation will emphasize longitudinal trends. Solid data collection- compliance with security standards – GDPR, SOC 2, INRA and HIPAA</p>
Evaluation Work Plan	Included with details for the timeline and meetings through 2027.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Policy Study Associates
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative included Very brief Time frame is included Hours necessary to complete the following are also included 5 staff total of 179 hours devoted to this project from 2/1/26-10/31/27 Design of local evaluation I thought statewide was first
Recurring Cost Narrative	Narrative included Very brief Total recurring costs include initial period and two renewal periods Included breakdown of initial period Renewal period #1 Renewal period #2

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Policy Study Associates
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21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Organization has been in existence for over 40 years; experience with local, statewide and national evaluation work directly related to the 21st CCLC program</p> <p>(Q): Recent projects are similar in nature to the work required in the RFP, however, recent 21st CCLC evaluative work was limited in the examples provided—unclear if this was due to lack of recent work with the 21st CCLC program or Bidder’s intent to showcase other types of projects</p>
Subcontractors	<p>(P): Subcontractor included in the proposal seems to have relevant background and expertise to support the proposed work</p> <p>(N): Coordination between the Bidder and its subcontracted partner could pose challenges, depending on the communication and workflow structure of the project</p> <p>(Q): It is unclear why a subcontracted partner would be needed for the Bidder to carry out the proposed work—based on the Bidder’s experience, one would think the organization could carry such work out “in-house” without the need of a subcontractor.</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Policy Study Associates
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Organizational Chart	<p>(P): The Bidder provided an organizational chart</p> <p>(N): The Bidder provided the requested information in two different charts—one for the organization, which includes no employee names and another for the proposed projects which includes both employee names and titles; the information provided should have been through one wholistic organizational chart, which included both the organization and the proposed project within it</p> <p>(Q): Given that two different charts were provided with varying degrees of specificity, it is difficult to determine how the proposed project team fits into the larger organizational structure of the Bidder; this response could have been strengthened by combining the two charts into one and color-coding those individuals who would be serving to support the proposed project</p>
Litigation	<p>(P): Bidder provided written confirmation that it is not currently, nor in the last five (5) years, been involved in any litigation—problematic or otherwise</p>
Financial Viability	<p>(P): The Bidder appears to have provided the required Dun & Bradstreet Business Information Report Snapshot, noting an overall “<i>Moderate</i>” level of risk</p> <p>(Q): The color and formatting of the report make in unclear whether the Bidder has included the full report, or only particular tables/sections of the report</p>
Certificate of Insurance	<p>(P): The Bidder provided the required proof of insurance, which appears to include adequate coverage for the work that has been included in its proposal</p> <p>(Q): It is unclear how the Bidder’s coverage may or may not extend to its proposed subcontractor</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Policy Study Associates
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Date of Individual Evaluation	11/20/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has roughly 30 years of experience in evaluation—10 of which has included working with evaluations specific to the 21st CCLC program; evaluation team members appear to also have roughly 10+ years of relevant experience; proposed evaluation methods for statewide and local evaluation work appear sound</p> <p>(Q): One of the proposed evaluation team members has been with the bidding organization for less than five (5) years; the team is noted as being small (4 people, including the co-owner)—this could notably impact the project if any member of the team were to leave the bidding organization</p> <p>(I): While not requested within the RFP, access to an interactive data dashboard could be of benefit for local 21st CCLC program providers</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan, providing detailed tasks and specifying (by name and position) the employees from within the organization who would be responsible for each task; the proposed workplan also includes deliver of draft and final statewide and local evaluation reports by the deadlines set forth within the RFP</p> <p>(N): Some of the items within the timeline are not sequential and span multiple months (planning meetings, project updates, etc.)—it would have helped with readability for these items to be listed out within the timeline</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Policy Study Associates
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	(P): The Bidder provided the required start-up cost narrative (N): Bidder’s response was very brief and largely provided information regarding the work hours of individual staff members; while certain tasks and cost categories are provided, there is no funding amount associated with them
Recurring Cost Narrative	(P): The Bidder provided the required recurring cost narrative (N): Bidder’s response was brief and appeared to include increased costs over the life of the renewal periods for the project—something that conflicts with the RFP requirements that recurring costs be the same across all renewal periods (Q): Some of the funding amounts and narrative structure included by the Bidder were confusing and could have been made more clear—especially regarding recurring costs by “key task”

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Education Development Center Inc
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21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Since 1958, EDC has been a leader in designing, implementing, and evaluating powerful and innovative programs in the U.S and around the world, headquarters in Waltham, MA, deep expertise in the evaluation of state, federal and locally-funded initiatives, Illinois SEA 21 st CCLC statewide evaluator since 2013 has a 161 grantees, original contract as well as three subsequent renewals, conducted evaluation for the USED and other governmental programs, one project is with the Wallace Foundation-Funded Summer Learning program, knowledge and experience with 21APR and GPRA indicators, Maine based experience with 6 current project and 36 over the last decade, past project work listed all related to education and funding
Subcontractors	Indicates that no subcontractors will be used
Organizational Chart	Over 20 individuals are listed

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Education Development Center Inc
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Litigation	No current litigation or closed cases
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Financial Viability	Overall business risk is moderate
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Education Development Center Inc
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project lead has 20 years of experience leading complex, multi-site evaluation, currently co-leads the statewide evaluation for Illinois 21 st CCLC, past experience with out of school time, holds a master’s degree from Harvard, four other people working on this team, mix of Ph.D.s, 15-22 years with EDC, and a variety of experience, the planning stage will include progress updates and monthly meetings, strong track record of providing data and evaluation support with quick turnaround, available during business hours, communication and technical assistance will be provided, input will be sought, descriptive analysis will identify the key independent variables to include in the regression model, survey can be developed if needed
Evaluation Work Plan	Timeline requirements are met

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Education Development Center Inc
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Indicates that startup costs with be in Phase I and II Narrative but no fiscal information
Recurring Cost Narrative	Reporting dates are identified Proposed costs include indirect costs

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Education Development Center Inc
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INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	EDC has been in business since 1958 designing, implementing and evaluating powerful and innovative programs. Headquarters are located in Waltham, MA. Since, 2013 EDC has served as the external statewide evaluator for the Illinois 21 st CCLC programs spanning 161 grantees across 500 sites serving 50,000 students. Proposal contained evidence of substantial knowledge of the 21 st CCLC programs through work done with various agencies. Extensive experience supporting education initiatives across the State of Maine. EDC collaborates with local SAUs, Maine Mathematics and Science Alliance, etc.
Subcontractors	Appendix D indicates no subcontractors will be used by EDC.
Organizational Chart	Organization Chart includes 8 names, however many of the branches included do not have number employees listed, or names associated with those areas.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Education Development Center Inc
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Litigation	A letter signed by Associate Director states no current or closed cases within the past 5 years.
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Financial Viability	Dun & Bradstreet report uploaded with an overall moderate risk rating.
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Certificate of Insurance	A current certificate of insurance was presented.
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Education Development Center Inc
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Date of Individual Evaluation	11/19/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Proposed services will be conducted by highly qualified individuals with no less than a decade of experience. Planning and progress updates align with RFP. EDC’s evaluation will be easily accessible for communication regarding project questions. EDC will seek the Departments review and approval of all communications with grantees or community stakeholders.
Evaluation Work Plan	Detailed and aligns with the RFP. Three staff members will be assigned tasks for this project.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Education Development Center Inc
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> - Provided a narrative - Indicated startup costs will occur in both phases I and II - Detailed tasks included in the start up cost to include the draft Statewide Evaluation Report - Communication - Data Review - Protocols for data formatting and quality review - Data analysis - Revised data analysis plan - N: no dollar figures associated with any of the tasks listed
Recurring Cost Narrative	<ul style="list-style-type: none"> -Provided a narrative - annual project kickoff meeting - data transfer -monthly planning and progress meetings -bi-weekly progress meetings -draft statewide evaluation Dates associated with reports when they are due N: no dollar figures associated with any of the tasks listed

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Education Development Center Inc
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INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Large non-profit organization that's been in place for over 65 years (since 1958); experience serving as the statewide evaluator for 21 st CCLC program in Illinois—where the program is roughly 10 times the size of Maine's; Seemingly strong history of working with state agencies to evaluate various types of educational programs (I): Experience working with U.S. DOE; Currently working with other Maine-based organizations for program evaluation work
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): Bidder provided the required organizational chart, which includes the proposed project; It seems a team of five (5) would support this project (N): The organizational chart does not include all position information, which was required in the RFP

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Education Development Center Inc
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Date of Individual Evaluation	11/17/25
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Litigation	(P): Bidder indicates it has not been involved in any problematic litigation within the past five (5) years
Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot (Q): The provided Dun & Bradstreet Business Information Report Snapshot notes the Bidder as having a " <i>Moderate</i> " level of risk
Certificate of Insurance	(P): Bidder has provided required proof of insurance, which appears to include adequate levels of coverage

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Education Development Center Inc
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has roughly 20 years of experience conducting large, multi-site evaluations—including the 21st CCLC statewide evaluation for the State of Illinois; a majority of the proposed evaluation support team has been with the bidding organization for over 10 years; proposed approaches to statewide and local evaluations appear to be appropriate</p> <p>(I): Bidder has indicated a firm commitment to open communication and availability to meet with Maine DOE staff to ensure success of the project</p>
Evaluation Work Plan	<p>(P): The workplan includes relevant tasks (including statewide and local evaluation report milestones that align with the deadlines set forth in the RFP) and information on staff who would support each task</p> <p>(N): Some tasks outlined within the timeline were a bit vague and could have been more detailed</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Education Development Center Inc
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative</p> <p>(N): The narrative provided a list of tasks to be completed during the initial period of performance, but did not indicate any sort of cost associated with each</p> <p>(Q): The Bidder’s narrative notes the inclusion of indirect costs within their proposal but does not indicate an amount or rate being used—this raises several questions around indirect rates for a subcontractor vs. subgrantee and whether the Bidder’s proposed rate would be allowable as part of a resulting state contract</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative</p> <p>(N): The narrative provided a list of tasks to be completed during each year of the project, but did not indicate any sort of cost associated with each</p> <p>(Q): The Bidder’s narrative notes the inclusion of indirect costs within their proposal but does not indicate an amount or rate being used—this raises several questions around indirect rates for a subcontractor vs. subgrantee and whether the Bidder’s proposed rate would be allowable as part of a resulting state contract</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	11/25/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	25 years of experience, expertise in mixed-methods evaluations, 100+ project related to K-12 education, DoDEA grants for out of school time, 21 st CCLC evaluation projects for LEAs in Georgia and Hawai'i, EL focused statewide evaluation for Oregon DOE, multidisciplinary team that is proficient in R, SPSS, and Dedoose with Power Bi and Tableau dashboards, OST work with Oregon
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	Team of 8, members with Ph.D., M.A. and M.P.H
Litigation	Indicated no current litigation pending and has never been involved in any litigation
Financial Viability	Overall business risk is a low
Certificate of Insurance	Certificate provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project lead has 9 years of experience and a Masters in Evaluation, research manager is a statistician with a Ph.D., good information about the team and how they would contribute to the project, uses R Studio, team has extensive experience conducting multi-site education-based evaluations and leveraging student outcome data, start with descriptive statistics, then correlations will be made, use multilevel modeling to account for nested data, capture the longitudinal data analysis, propensity score matching will be used to create a control group, triangulation of the three research questions, interactive dashboard summarizing key findings, similar process for state and local evaluation, SharePoint used for data sharing
Evaluation Work Plan	Timeline aligns to the descriptions, two distinct processes for state and local evaluations with very limited overlap in time

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Startup costs are more than the recurring costs but includes expenses for both the state and local evaluation, hourly rates for individuals is provided, work hours are provided, no detailed fiscal information is provided
Recurring Cost Narrative	Explains why the recurring costs are lower, hourly rates for individuals is provided, work hours are provided, no detailed fiscal information is provided

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	12/1/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Established in 1999, PRE a research and evaluation firm with over 25 years of extensive experience with evaluating program for K-12 education programs. PRE has experience with 21 st CCLC evaluations in the Georgia school districts. DODEA and Oregon Dept of education evaluations using a quasi-experimental study. Our multidisciplinary team includes experts in research design, psychometrics, data analysis, and education evaluation, several of whom hold advanced degrees in Industrial-Organizational Psychology, Education, and Program Evaluation.
Subcontractors	Appendix D indicates No
Organizational Chart	Included – 8 members- did not include one for the 21 st CCLC project
Litigation	Statement included certifying no litigations
Financial Viability	Provided requested report. Overall Business Risk - Low

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	12/1/25
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Certificate of Insurance	Included exp date 9/23/26
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	12/1/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>PRE has experience and current projects that align with the needs for the 21st CCLC evaluation. Using formative and summative data, focus groups with site coordinators, classroom and after-school program observation, surveys with parents, students and teachers and analyses of standardized test scores to conduct evaluations. Large-scale, multi-site and statewide evaluations have been completed for the Oregon Department of Education using quasi experimental studies.</p> <p>A team of four has been selected for this evaluation project. Project Lead – MA in Evaluation and Positive Organizational Psychology with experience in qualitative and quantitative research. She has been with PRE since 2022. Research Manager, Dr. Stevens PhD of Psychology. 3.5 years with PRE; Senior Research Assistant BA in Psychology joined PRE in 2022. Experienced in building and delivering questionnaires and surveys, analyzing qualitative and quantitative data. Director of Research has been part of the PRE Team for 15 years assists with design of evaluation and technical assistance. Experience with 21CCLC evaluations. Planning Phase, Analysis Phase, Reporting phase for both statewide and local evaluations.</p>
Evaluation Work Plan	Included and aligns with RFP

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	12/1/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Narrative included with detailed tasks and member hours spent on tasks</p> <p>Startup costs included subgrantee local evaluation costs</p> <p>Hourly rate and total of 1362 hours</p>
Recurring Cost Narrative	<p>Narrative included stating recurring costs will be lower than startup costs</p> <p>According to the information provided employees will not be receiving any raises</p> <p>Proposal is based off of labor rates and per hour</p> <p>Leary of the proposed time it will take because you can't guarantee staff tenure or lack of time available</p> <p>Total hours expected for recurring costs 880</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	11/19/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): National research and evaluation firm that’s been in operation for roughly 25 years; notable experience with education-related evaluation work, including supporting a mix of local and statewide 21 st CCLC program evaluations in GA and HI (N): The Bidder did not always follow page count limits, often providing additional branded pages with its submission
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart (N): There appears to be no information related to the proposed project included in the organizational chart provided—this could have been easily included by color-coding those individuals who would’ve been involved in the proposed project (Q): It is unclear how the proposed project would fit into the Bidder’s larger organizational structure
Litigation	(P): The Bidder has confirmed it has had no current or pending problematic litigation within the last five (5) years

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	11/19/25
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Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a “ <i>Low</i> ” level of risk
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Certificate of Insurance	(P): The Bidder has provided the required proof of insurance and appears to have adequate coverage for the work included within the proposal
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Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	11/19/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has 9 years of relevant evaluation experience; plans around statewide and local evaluation methods appear to be appropriate</p> <p>(N): The Bidder did not always follow page count limits, often providing additional branded pages with its submission; the proposed project lead has been with the bidding organization for less than 5 years, as if the case with most of the proposed evaluation support team members</p> <p>(Q): The evaluation team is noted as being fairly small (only 4 people)—leading one to question how well the project would move forward if any member of the team were to leave the organization</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan, noting the names and positions of individuals who are responsible for the various tasks proposed throughout; the required draft and final statewide and local evaluation reports are also noted as being provide ahead of the deadlines noted within the RFP (through only by a few days)</p> <p>(N): While many tasks within the work plan are well-detailed, others a bit vague</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Research & Evaluation LLC
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Date of Individual Evaluation	11/19/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a narrative response for proposed start-up costs</p> <p>(N): The Bidder’s start-up cost narrative offers a list of work tasks and a seemingly “inclusive” hourly rate for each position as well as work hour estimates across various tasks—it would have been more helpful for costs to be broken down by category rather than by position</p> <p>(Q): While the proposed work hour estimates appear reasonable for the scope of work proposed, there Bidder’s response seems to be unclear as to what would occur if their staff exceeded the proposed work hours—would this result in additional cost to the state beyond the Bidder’s proposed costs?</p>
Recurring Cost Narrative	<p>(P): The Bidder provided a narrative response for recurring costs</p> <p>(N): The Bidder’s recurring cost narrative offers a list of work tasks and a seemingly “inclusive” hourly rate for each position as well as work hour estimates across various tasks—it would have been more helpful for costs to be broken down by category rather than by position</p> <p>(Q): It is unclear why the proposed work hour estimates for recurring costs are less than those of start-up costs; in providing work hours estimates, the Bidder’s response seems to also be unclear as to what would occur if their staff exceeded those proposed work hours—would this result in additional cost to the state beyond the Bidder’s proposed costs?</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	35 years of experience of applied research and evaluations that inform policy and educational outcomes, embedded in a research university, multi-disciplinary team, quantitative and qualitative methods, statewide and local evaluation expertise, SEA MTSS implementation evaluation conducting multi-site, multi-year, mixed-methods assessments of program implementation, fidelity, and quality, five projects with the Minnesota DOE
Subcontractors	Indicates that no subcontractors will be used
Organizational Chart	Four people listed
Litigation	Indicates that they have no current litigation and no closed cases in the past five (5) years
Financial Viability	No D&B report provided, provided an external link
Certificate of Insurance	Explanation of Insurance Coverages provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project manager has 18 years of experience, team has strong connections to the educational system, examine patterns in program implementation, student engagement, and site-level variation, highlighting areas for growth, conduct descriptive and site-level analyses, use a quasi-experimental design combining propensity score matching (PSM) with regression models, visually compelling statewide reports, local reports will use a standardized R script templates, optional survey to be included at an additional cost, data security is addressed
Evaluation Work Plan	Reports are provided within the timeline requirements

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Over 10 types of budget lines for start up expenses These expenses seem to include all of year 1 costs No dates in the narrative
Recurring Cost Narrative	4 budget lines/activities Optional expense that is included in the above budget

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/18/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	With 35+ years of experience in education research: avoiding one-time engagements and focusing on building relationships allows for accurate data sharing. Extensive experience with Dept of Education agencies such as Minnesota and Wisconsin. Additional information was provided beyond the requested pages in the RFP.
Subcontractors	Checked the box on the form Appendix D
Organizational Chart	Organizational chart lists four positions
Litigation	No current litigation and no closed cases in the past five (5) years in which CAREI paid a claimant either as part of a settlement or by decree.
Financial Viability	The response provided for financial vitality was lacking. The vendor provided an external link to further investigate their financial viability.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/18/25
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Certificate of Insurance	Letter for proof of insurance dated 2020. Certificate uploaded. Current certificate expires 7/1/26
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/18/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Clearly outlined the proposed services to be provided. Using PQA scores to identify key factors, this aligns with the outcomes aligned in the RFP.</p> <p>The concept of comparing students in the 21st Century program with non-participating peers is a good way to analyze the program's success.</p> <p>It's unclear whether or not CAREI will include a brief survey for families and local stakeholders to assess clear communication, or will there be an additional charge for this survey?</p>
Evaluation Work Plan	<p>A comprehensive plan was included in the proposal. Detailed with dates that seem reasonable and doable. CAECG's will ensure compliance with State and Federal security standards.</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/18/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Q: Cover Page included has dates 2/1/2026-10/31/2031 Unclear whether the cost proposal is only for the period requested in the RFP. 2/1/26-10/31/27</p> <p>P: Narrative included for both start up and recurring cost as required in RFP</p> <p>Q. Several separate costs related to data from securing to analyzing?</p>
Recurring Cost Narrative	<p>P: included narrative Unclear of what time frame these costs cover Flat rate for deliverables (no timelines indicated) Detailed narrative</p> <p>Q: Support to Local Grantees: Optional costs or included in the bid?</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/14/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): 35+ years of operation; related experience working with other state education departments on education program evaluation (N): No reference of direct experience with the 21 st CCLC program; Bidder did not always adhere to page count limits (Q): Most work presented seems to be large-scale, statewide initiative evaluation...unclear how much experience Bidder has with smaller local program evaluation work (I): Connected/part of the University of Minnesota
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): Bidder provided the requested organizational chart (N): Organization staffing seems quite minimal with only four (4) employees
Litigation	(P): Bidder indicates not having current or closed problematic litigation within the last 5 years

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/14/25
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Financial Viability	(N): Bidder provided a narrative and an external link to a financial report on its website rather than the required Dun & Bradstreet Business Information Report Snapshot
Certificate of Insurance	(P): Bidder appears to have adequate insurance coverage for the work included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/14/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project manager has a strong background in research and evaluation; both statewide and local evaluation models/methods appear reasonable; Strong systems in place for ensuring data security</p> <p>(N): Bidder appears to have exceeded page count limits in some response areas</p> <p>(Q): Proposed project manager and many other members of the project staff have only been with the bidding organization for 2 years</p>
Evaluation Work Plan	<p>(P): Tasks presented throughout the proposed work plan are detailed and specific</p> <p>(N): Names of individuals have not been provided within the proposed work plan—only position titles; the proposed workplan also includes delivery of draft and final subgrantee reports via date ranges, which could be after the deadlines specified for each within the RFP (8/1/27 and 9/30/27)</p> <p>(I): Proposed work plan included providing two annual data guidance webinars for subgrantees to aid with complete and accurate reporting—DOE may not need this support, but it was nice to see this level of proposed support</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Center for Applied Research & Educational Improvement
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Date of Individual Evaluation	11/14/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative; funding amounts noted in narrative align with the total start-up costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): There appears to be some level of overlapping costs between the start-up cost narrative and recurring cost narrative (project management, data quality, etc.)</p> <p>(Q): The bidder appears to have structured its start-up cost budget and resulting narrative as a discrete year 1 budget for the project as opposed to establishing a list of costs that would only span the initial period of performance; it is unclear why the Bidder did not fully adhere to the instructions outlined within the RFP</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative; funding amounts noted in budget narrative align with the total recurring costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): There appears to be some level of overlapping costs between the start-up cost narrative and recurring cost narrative (project management, data quality, etc.)</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	12/5/25
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State of Maine

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Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Separate files, nationally-renowned organization focused on public health, epidemiologic research, founded in 1974, 50 years of experience, headquarters in Maryland, extensive experience conducting data analyses, school evaluation focused on substance use prevention, mental health promotion, and physical activity, 4 teammates focused on the Maine project,
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	Offices all over the nation, no indication which office the Maine focused team works out
Litigation	Indicates that there are no current litigation or closed cases within the past 5 years
Financial Viability	Overall business risk is low
Certificate of Insurance	provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Public health focused, lead has 15 years at organization of evaluation experience, USED experience, monthly meetings, develop user-friendly annual or final reports, develop infographic sheets for communities to disseminate, 2-level multi-level modeling method to assess the impact of individual programs on student outcomes, regression analysis for continues or categorical outcomes, final report will be delivered on October 1, 2026, similar approach to local evaluation and final reports will be delivered on September 30, 2027
Evaluation Work Plan	Timelines met the requirements

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Indicated that there is no start up costs
Recurring Cost Narrative	Narrative is provided, cost categories seem aligned to the work, no hourly rate or hours to complete the work were provided

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/30/25
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State of Maine

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Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Founded in 1974, headquarters in Beltsville MD, if awarded researchers for this project will be in the Chapel Hill NC center. The organization’s mission aligns with evaluating health initiatives to improve individual and public health. The projects currently listed in the proposal are all related to substance use among students.
Subcontractors	Appendix D indicates no
Organizational Chart	Included listing regional offices – Four staff dedicated to this project: Project Director & Lead Analyst - PhD, Quantitative Analyst - PhD, Qualitative Analyst - MA, and Support Staff-BS
Litigation	Statement “no litigation in past 5 years”
Financial Viability	Low Risk – very stable condition, strong likelihood to continue operations, low potential for delinquent payments

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/30/25
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Certificate of Insurance	Included expires 1/1/26
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/30/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Personnel assigned to project has over 15 years conducting evaluations. PIRE proposes to utilize regression analysis to assess the correlational relationship between outcome indicators and program components while controlling for students' performance and behaviors. To answer the three questions in the RFP, PIRE will use state assessment scores, GPA files, School Attendance records, behavior related data files and teacher-reported student engagement data. Q1. 2-level, multi-level modeling method Q2. Regression analysis Q3. ANOVA or regression analysis.
Evaluation Work Plan	Completed and included in the proposal – aligns with the RFP

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/30/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Table indicates no startup costs
Recurring Cost Narrative	Narrative included Three main areas of costs Project meeting and communication Data management and analysis Report Development No personnel listed or hours to complete tasks

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/19/25
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21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Public health focused non-profit organization in operation for over 50 years; experience working with federal, state, and local organizations, including U.S. DOE and several state Education Departments (IA, NV, NC, SC, SD)</p> <p>(N): While the Bidder’s proposal notes experience working with U.S. DOE, the scope of the Bidders work with specific education data appears minimal</p> <p>(I): The projects current/recent projects shared by the Bidder, while not clearly related to education data, did include notable interface for state and local education agencies for conducting student health-related evaluative work</p>
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/19/25
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Organizational Chart	<p>(P): The Bidder provided an organizational chart</p> <p>(N): The organizational chart provided by the Bidder appears to be two separate charts that don't quite interact with one another—the larger organizational chart seems to just outline the bidding organizations divisions/hubs, while the project organizational chart appears entirely separate</p> <p>(Q): It is unclear where or how the project team/organizational chart fits into the larger make up of the bidding organization; the response could have been significantly strengthened by building off of the existing organizational chart and/or offering some sort of color coding to indicate where the project fits in the larger organizational structure; with such a large/national presence for the bidding organization, it is unclear what level of priority the work sought under this RFP might have in relation to other ongoing projects</p>
Litigation	<p>(P): The Bidder has confirmed that is has not been involved in any litigation, problematic or otherwise, within the last five (5) years</p>
Financial Viability	<p>(P): The Bidder appears to have provided very similar data to that of the required Dun & Bradstreet Business Information Report Snapshot, which notes the bidder posing a "Low" level of risk</p> <p>(Q): The report provided appears to have been generated through a third-party "CreditBuilder" program—it is unclear why the Bidder did not provide the Business Information Report Snapshot, generated directly through Dun & Bradstreet, as was outlined within the RFP</p>
Certificate of Insurance	<p>(P): The Bidder has provided the required proof of insurance, which appears to include adequate coverage for the services included within the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/19/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): The proposed project lead has over 15 years or related experience conducting evaluation work; the proposed evaluation support team is also noted as having relevant experience, with one member being fairly new to the bidding organization; proposed process for carrying out statewide and local evaluations seem appropriate, given the scope of work</p> <p>(Q): The evaluation team is noted as being fairly small (only 4 people)—leading one to question how well the project would move forward if any member of the team were to leave the organization</p> <p>(I): The idea of infographics and data visualization being utilized for these reports could be of benefit to reaching a larger group of stakeholders with evaluation findings</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan, including the names and titles of persons who would be responsible for each proposed task; the work plan also includes delivery of the required draft and final statewide evaluation reports by the deadlines set forth within the RFP</p> <p>(N): The tasks outlined within the proposed workplan are often quite vague and do not appear very thorough—this portion of the proposal could have been strengthened by the inclusion of more detailed descriptions of proposed tasks, more regular check-in meetings to discuss project work, etc.</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Pacific Institute for Research & Evaluation
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Date of Individual Evaluation	11/19/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	(Q): The bidder provided only a brief statement in its narrative surrounding start-up costs to indicate that there would be no start-up costs for this project—this seems odd and likely inaccurate, as there would be costs associated with things like setting up data transfer protocols/systems, initial planning and implementation for evaluation design, etc.
Recurring Cost Narrative	(P): The Bidder provided the required narrative for proposed recurring costs; the total costs outlined within the narrative provided align with the amount included in the Bidder’s cost proposal (N): The narrative was presented on the basis of costs for specific deliverables within the RFP rather than by specific cost category (staffing, supplies, etc.)—it would have been more helpful to have a more detailed accounting of costs that went into the Bidder’s recurring costs (Q): It is unclear how many work hours are included as part of the proposal and whether they would be sufficient to carry out the required work

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/20/2025
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	30+ years of experience, DU Graduate School of Social Work, project lead has 4-H experience, reports will include actionable findings that identify the components of high-quality programs, transparency and shared ownership, trained external assessors through the Weikart Center’s Youth Program Quality Intervention, Butler is one of six inaugural Research Institutes designated by DU, past experience included youth programs and early childhood
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	In the overview it stated a 35-member team includes faculty affiliates and interns but the org chart only has 15 listed with 6 connected to this project,
Litigation	Indicated that DU and Butler have no current litigation nor cases that have closed within the past five (5) years

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/20/2025
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Financial Viability	2 categories low and 2 categories moderate risk
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/20/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Team’s project director is MA based, senior research associate has youth programing experience, (lots of) meetings to establish short- and long-term goals, descriptive reporting to respond to the evaluation questions, used Maine DOE robust data resources, State: descriptive statistics and regression models will be used, report will use straightforward language and visuals, Local: comprehensive descriptive and targeted analyses and use Tableau for standardize reporting, IRB review for data security, create a sharing agreement for file transferring
Evaluation Work Plan	Weekly progress updates, draft visuals available by June ‘26, reports in September ‘26 and October ‘27,

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/20/2025
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative, break down, and individuals are provided, primarily the first 5 months of the work, site participation incentives
Recurring Cost Narrative	Narrative, break down, and individuals are provided, travel to Maine from Boston, shared expenses related to this work, Professional development costs, waived indirect costs

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Butler a division of the University of Denver, located in CO -35-member team with decades of experience in evaluation of large-scale youth development programs - experience with both state and federally funded programs, mixed-methods local evaluation, data collection, analyzed quantitative and qualitative data, and produced a summary report inclusive of findings and actionable best practices to impact child maltreatment outcomes
Subcontractors	Appendix D indicates no
Organizational Chart	Included with identification of proposed team for this project -Executive Director, Sr Research Analyst, Research Associate, Fiscal Team, Research Assoc, and Creative Team
Litigation	Statement indicates no litigation
Financial Viability	D&B snapshot report indicates low-moderate business risk

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	12/5/25
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Certificate of Insurance	Included expired Certificate of Insurance 11/1/25
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Team-based structure for this project</p> <ul style="list-style-type: none"> -Senior Research Associate will serve as the project lead; 10+ years in community design, implementation, and evaluation focused on positive youth outcomes -Executive director, 15+ years of experience leading culturally responsive, equity driven research and evaluation initiatives -Research associate will support project management and primary data analysis with 7+ years of experience with mixed-methods evaluation -Research Associate, Amy, 10+ years experience of research and evaluation - Butler will designate one staff member to meet with Department at least once per year after the first year? - staff will be located in the EST timezone to provide services during regular business hours -Proposed evaluation approach combines overall descriptive reporting with targeted inferential analyses to provide a picture of the Maine 21st CCLC program performance and answer the evaluation questions as required in the RFP - regression models -multivariate regression and path analysis -PSM or growth modeling to achieve attendance-outcome relationship
Evaluation Work Plan	<p>Completed in proposal with details and names, no titles, of assigned staff to each task per the RFP</p> <p>Will meet deadlines as outlined in RFP</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative provided Provided a deadline for startup activities Oct 2027 Startup activities align with the RFP Startup costs include personnel, Supplies and other Travel costs have not been budgeted nor have indirect costs
Recurring Cost Narrative	Narrative provided Implementation, evaluation, and reporting activities Has a budget for personnel, travel, supplies and other (PD)

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/25/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): State University (CO) with more than 30 years of experience in program evaluation, much of which has included supporting various state agencies; experience includes the local evaluation of some out-of-school time programming (though not 21 st CCLC) (Q): All work examples provided are specific to the state the Bidder operates out of (CO)—it would have been nice to learn of some other recenter projects the Bidder is supporting across the country
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart, noting members of the proposed team via color-coding (N): The chart provided did not always provide position titles and only included last names for individual staff persons
Litigation	(P): The Bidder provided written confirmation that is has not been involved in any problematic litigation within the last five (5) years

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/25/25
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Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which notes a " <i>Low-Moderate</i> " level of overall risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include an adequate level of coverage for the work being included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead and proposed members of the evaluation support team largely have 10+ years of relevant experience; proposed statewide and local evaluation methods appear sound</p> <p>(N): The Bidder does not indicate the level of experience for one member of the proposed evaluation team and does not indicate how long most team members have been employed with the bidding organization</p> <p>(Q): Project lead is noted as having been employed with the bidding organization for just over five (5) years; proposed team is also fairly small (4 people total)—making it unclear how well the project would continue to function if a member of the proposed team were to leave the organization</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan, including the names of individuals who would be responsible for various proposed tasks; the proposed work plan also includes the delivery of draft and final statewide and local evaluation reports by the deadlines set forth within the RFP</p> <p>(N): Bidder did not always include the position title for persons responsible for various tasks within its proposed work plan</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Denver
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative; funding amounts noted in narrative align with the total start-up costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): The use of FTE % throughout this portion of the proposal seemed odd, especially when used to determine supply costs</p> <p>(Q): It is unclear how many work hours are included as part of the proposed start-up costs as well as whether proposed costs would be sufficient to carry out the work required in the RFP</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative; funding amounts noted in budget narrative align with the total recurring costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(N): The use of FTE % throughout this portion of the proposal seemed odd, especially when used to determine supply costs; travel costs for the project lead are not required within the RFP and seem unnecessary</p> <p>(Q): It is unclear how many work hours are included as part of the proposed recurring costs as well as whether proposed costs would be sufficient to carry out the work required in the RFP</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	establishment in 1969, direct experience with the 21st Century Learning Community Center (21st CLCC) program, dissertation about the alignment between 21st CLCC programming and what students learned during school time and has applied her knowledge of after-school programming as an evaluator, trainer, and technical assistance provider to 21st CLCC subgrantees in many states, external evaluators of Maine’s RREV, MDOE will benefit from a closer look at what implementation challenges 21st CCLC subgrantees have faced and what strategies they have developed over time to meet those challenges, survey will be conducted, create one-page infographics showcasing key findings for a broader audience and facilitate an annual webinar to ensure relevant findings reach and resonate with stakeholders across the state.
Subcontractors	Indicated that no subcontractors will be used

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	12/5/25
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Organizational Chart	5 employees listed with additional researchers, editors and admin support, 21 st CCLC knowledge and experience
Litigation	Bidder has two current litigation matters; Bidder has no closed cases within the past five (5) years in which the Bidder paid the claimant either as part of a settlement or by decree
Financial Viability	Moderate Risk report dated 06/04/24
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	30+ years of experience, 23 years at organization, 21 st CCLC experience, worked with Gear Up in other states, has a data visualization reporting lead, biweekly updates with monthly meetings, written approval will be obtained before publishing, mixed-method evaluation to examine program implementation, outcomes, and impact, create a short survey, examples provided, use a secure file transfer protocol (SFTP) site, ICF has its own Institutional Review Board (IRB) committee
Evaluation Work Plan	Required timelines are met, seems like there is a typo in the year

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Detailed narrative with costs broken out and includes number of hours worked, seems reasonable for the scope of work and team involved
Recurring Cost Narrative	Detailed narrative with costs broken out and includes number of hours worked, seems reasonable for the scope of work and team involved

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/24/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	ICF is located in Weston, VA with over 9,000 employees worldwide and over 5 decades of experience. ICF has a proven track record with working with schools across Maine. The organization has a vast knowledge of the 21 st CCLC goals, structure, and reporting requirements. ICF has described in detail how they intend to gather evidence to inform data collected during the evaluation process. ICF created and implemented the evaluation for Maine’s RREV program. ICF formed a correlation with its current work with RREV and GEARUP to the RFP for Maine’s 21 st CCLC evaluation.
Subcontractors	Appendix D completed and marked “no” for subcontractors
Organizational Chart	Included Organization chart for the proposed evaluation team for this project. Team of five with over 30 years' experience collectively.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/24/25
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Litigation	Bidder notes that the two current litigation matters. Bidder has no closed cases within the past five (5) years in which the Bidder paid the claimant either as part of a settlement or by decree.
Financial Viability	Dun & Bradstreet – moderate risk rating. Incomplete report uploaded.
Certificate of Insurance	Provided Exp date 7/1/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/24/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>ICF is committed to adhering to the timeline outlined in the RFP. ICF will seek written approval from Maine DOE before publicly sharing any communication or deliverables related to the evaluation project. ICF proposes to use five research questions through a subgrantee survey adding to the three questions listed in the RFP. The two additional questions are related to implementation and outcomes. Data sources and collection methods clearly identified in the proposal. During Phase 1, ICF will use information collected from the subgrantee implementation survey, program quality assessment and monitoring reports to glean a deeper understanding of the implementation challenges. “Our investment in qualitative analysis will be especially important for Maine, where program activities are often shaped by unique local social, cultural, and economic context.” Outcome analysis will identify patterns in achievement by various program attributes. The difference between the statewide and local evaluations will provide findings tailored to each subgrantee and will provide tailored findings the subgrantee can use to refine, improve, and strengthen their programs. Internal data dashboard in Power BI. Provided examples of ICF Reporting products for Maine DOE RREV. Secure file transfer protocol will be used when data is transferred from Maine DOE to ICF and vice versa. A password protected system is utilized by ICF.</p>
Evaluation Work Plan	<p>A detailed task graph was included complete with names from ICF assigned to each task. The timeline aligns with the RFP.</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/24/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> • Narrative included with four deliverables • Deliverables were defined with a dollar amount • Establishing initial data Protocols – 19 hours • Initial grantee survey – 25 hours • Statewide evaluation – 28 hours • Year 2 – local evaluation 30 hrs
Recurring Cost Narrative	<ul style="list-style-type: none"> • Extended response with additional pages for additional costs • Project Management and Communications – 245 hours and included travel • Accessing data 134 hours • Analyzing data 314 hours • Annual Survey 222 hours • Proposed monthly invoicing • Included additional information RFP did not ask for

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/17/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): National research and evaluation organization that's been in existence for over 50 years; bidding organization has experience with 21 st CCLC program and working with both federal and state agencies; Bidder has worked with Maine DOE for evaluation of the Rethinking Responsive Education Ventures (RREV) grant; (N): The Bidder did not always adhere to page count limitations, often providing additional branded pages with their submission (Q): This is a very large organization, which employs roughly 9,000 people—it's unclear how this might impact the level of services/priority would be given to work related to this project; while the Bidder makes note of having experience working with both the 21 st CCLC program and U.S. DOE, neither is mentioned in their project history—leading one to question how recent or extensive such experience may have been
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/17/25
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Organizational Chart	<p>(P): The Bidder provided the required organizational chart, and specifically notes where members of the proposed project team fit into the larger organization</p> <p>(N): While it's understandable to not have all 9,000 employees included within the organizational chart provided, additional staff that would be tasked with supporting this project (i.e. analysts, editors, admin support) should have been outlined by name and position</p>
Litigation	<p>(P): Bidder notes not having been involved in any problematic litigation within the last five (5) years</p> <p>(Q): The Bidder did provide at least two instances of current/ongoing litigation it is involved in—it is unclear what the status of these two suits are as well as what the actual alleged issues are</p>
Financial Viability	<p>(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot—instead providing a different Dun & Bradstreet “Live Report”, which did not appear to be complete;</p> <p>(Q): Given that the Bidder has access to its Dun & Bradstreet information, it is unclear why the incorrect report was provided with the Bidder's submission</p>
Certificate of Insurance	<p>(P): The Bidder provided proof of insurance that appears to include adequate coverage for the work included in the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): The proposed project lead and support team all have notable experience in educational research and evaluation, with each member having 10 years or more of experience; the proposed approaches to both statewide and local evaluations seem reasonable and appropriate; Bidder’s response around data collection and security were strong</p> <p>(N): The Bidder did not always adhere to page count limitations, often providing additional branded pages with their submission</p> <p>(Q): While it’s of note that the Bidder has prior experience working with the Maine DOE for evaluation of the RREV program, it is unclear why the Bidder would provide sample work for this project rather than sample work for other 21st CCLC evaluations</p> <p>(I): The proposed collection of additional data through surveys of local program directors could help fill in gaps that exist with currently available data</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan, which was very well-detailed and included the required persons, responsible for each task; The proposed workplan included delivery of draft and final statewide and local evaluation reports that align with the requirements of the RFP</p> <p>(N): There is one minor error in the evaluation workplan provided where Phase 2 is noted as spanning “November 2027 to October 2028” when it should be November 2026 to October 2027</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	ICF Incorporated LLC
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a narrative for initial project start-up costs; the amounts included in the narrative provided aligned with the amounts in the Bidder's cost proposal; proposed cost categories seem appropriate for the scope of the project</p> <p>(N): Bidder provided an additional letter as well as additional pricing not requested within the RFP</p> <p>(Q): It is unclear whether the proposed total work hours would be sufficient to carry out the work required in the RFP</p>
Recurring Cost Narrative	<p>(P): The Bidder provided a narrative for recurring costs; proposed cost categories seem reasonable for the scope of the project</p> <p>(N): Bidder provided an additional letter as well as additional pricing not requested within the RFP; the amounts included in the narrative provided do not align with the amounts in the Bidder's cost proposal (off by \$1.00)</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	a boutique firm conducting research and evaluation studies with 20 years of experience, 21 st cclc experience, state/local experience
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	4 teammates listed under director of research
Litigation	Indicates that there are no current litigation or closed cases within the past 5 years
Financial Viability	Overall business risk is low-moderate
Certificate of Insurance	provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	lead has completed nine impact evaluations and 17 formative implementation, evaluation of the Big Buddy Program, a 21st CCLC, What Works Clearinghouse (WWC) Certification, secure file transfer,
Evaluation Work Plan	Unable to determine if the timelines will be met, as no dates are provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Organized by individual, hourly rate and hours worked are provided, detailed break down, 4 people on the project, only salaries and benefits
Recurring Cost Narrative	Organized by individual, hourly rate and hours worked are provided, detailed break down, 4 people on the project, only salaries and benefits

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	12/4/25
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State of Maine

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Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	21 years in business, have conducted over 100 state and federally funded evaluations in 34 states and territories including Louisiana's 21 st CCLC program in 2006. A quasi-experimental design that compared program participant's academic growth vs a matched control group of similar, non-program students. Linear multiple regression models were employed to determine participants academic growth during the school year. PRG is an external evaluator for the Big Buddy Program in Baton Rouge. PRG provided answers for all components of the RFP and appear to be qualified to complete this work as requested in the RFP. Project management, administrative data extraction and analyses, impact evaluation, outcome evaluation, and summative and local reporting.
Subcontractors	Appendix D – indicates no

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	12/4/25
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Organizational Chart	Org chart included with the personnel assigned to this project if awarded
Litigation	Statement no current and past litigations
Financial Viability	D&B report included Low to Moderate risk
Certificate of Insurance	Included exp date 8/1/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	12/4/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>PRG has assigned four staff to this project, three have 10+ years with PRG the lead evaluator is a senior research analyst having completed nine impact evaluations including the Big Buddy Program. The Senior Advisor for this project will review all contract deliverables before they are sent to Maine DOE. Monthly planning meetings and bi-weekly progress updates will be provided. All publications and reports will be pre-approved by the Maine DOE. PRG proposes Q1 – correlational design that will review data and measure the states performance measures for attendance and student and behavioral outcomes. Logistic Regression model to identify determinants. Q2 - we will leverage program site data (described in Part II, D2) and student demographic and outcome data (Part II, D1) to conduct a quasi-experimental, noncausal analysis of the relationship between program strategies and student outcomes. Q3 – quasi experimental analysis to identify whether high rates of attendance impacts student outcomes. PRG has the capacity to do both statewide and local evaluations of Maine’s 21st CCLC program.</p>
Evaluation Work Plan	Included with staff names and positions for each task per the RFP

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	12/4/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative in a table Includes salaries and benefits for staff assigned to the project Includes hourly rate and hours required to do the task Brief description of what the staff will do, for example advise and approve analysis plan for evaluation reports (80 hours)
Recurring Cost Narrative	Narrative Table Vague descriptions of what each staff member will do No deadlines

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	11/25/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Research and evaluation firm that’s been in operation for over 20 years; experience conducting educational program evaluations at the federal, state, and local levels—including for the 21 st CCLC program (Q): While the Bidder has experience working with educational program evaluations, it seems most of their recent work involves other fields
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart, which included some inference as to where the project team might fit into the larger organizational structure (N): Not all employees appear to be included in the chart (Q): The chart provided isn’t quite clear regarding who would be involved in the proposed project and there was some confusion as to how the “Director of Projects” and “Director of Research” interact or if they report to another individual

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	11/25/25
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Litigation	(P): The Bidder provided written confirmation that it has not been involved in any problematic litigation within the last five (5) years
Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a " <i>Low-Moderate</i> " level of risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include sufficient coverage for the work being included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has notable experience (including evaluating 21st CCLC programs) and has worked for the bidding organization for over 10 years; members of the proposed evaluation support team also appear to have relevant experience; proposed evaluation methods appear reasonable</p> <p>(Q): It is noted that roughly half of the proposed evaluation team has been with the bidding organization for less than five (5) years; proposed evaluation team is fairly small (only 4 members)—it is unclear how well the project would continue if a member of the team were to leave the bidding organization</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan, which includes the name and titles of people who would be responsible for each proposed task</p> <p>(N): The overall workplan is quite short (roughly 2 pages) and does not appear to include the level of tasks/action steps that one would expect for a two-year contract period for a project of this size</p> <p>(Q): The proposed work plan only includes the months and years in which the draft and final statewide and local evaluation reports would be provided, making it unclear whether the Bidder would be able to abide by the specific deadlines set forth within the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Policy & Research Group
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided the required start-up cost narrative; the proposed work hours appear reasonable for the scope of work included in the proposal; costs included within the narrative align with those included in the Bidder’s cost proposal</p> <p>(N): The response provided only mapped out work hours and rates for staff positions needed to carry out the proposed work— other costs that likely exist (supplies, hosting/licensing, etc.) but were not included in the narrative</p> <p>(Q): It is unclear whether the Bidder plans to absorb additional non-personnel costs related to the project</p>
Recurring Cost Narrative	<p>(P): The Bidder provided the required recurring cost narrative; the proposed work hours appear reasonable for the scope of work included in the proposal; costs included within the narrative align with those included in the Bidder’s cost proposal</p> <p>(N): The response provided only mapped out work hours and rates for staff positions needed to carry out the proposed work— other costs that likely exist (supplies, hosting/licensing, etc.) but were not included in the narrative</p> <p>(Q): It is unclear whether the Bidder plans to absorb additional non-personnel costs related to the project</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	practitioner-driven solutions to educational oversight programs in 25 states, certified Woman-Owned Business Enterprise (WBE) and a Disadvantaged Business Enterprise (DBE), multi-disciplinary team of experienced educational personal, director has 15 years of experience in education and past 21 st CCLC director with a publication, project manager (not yet committed) has 20 years of 21 st CCLC experiences as a federal evaluator (and more), grant specialists, know project management and provides TA – did not highlight evaluation in this paragraph for additional reasons, three projects listed that work with State agencies
Subcontractors	Indicates no subcontractors will be used.
Organizational Chart	6 people listed, consultants listed
Litigation	not currently, nor has the firm ever been involved in any litigation

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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Financial Viability	Overall business risk is moderate
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	quantitative and qualitative data analysis, developing a logic model and theory of change within the statewide plan for evaluation, incorporate two types of statistical analysis during our evaluation to determine overall impact: causality and correlation, Conduct on-site quality observations, SOC2 certified,
Evaluation Work Plan	Timelines are met for local report

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	If scope interests revised cost estimate will be provided, startup costs align to the type of work, organized by role with hours, per hour rate and total costs, Activities are also listed by position, 2 consultants are included in the budget
Recurring Cost Narrative	organized by role with hours, per hour rate and total costs, Activities are also listed by position, 2 consultants are included in the budget, listed by state and local evaluation

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>22+ years based in IL VWG has brought practitioner driven solutions to education oversight programs in 25 states Decades of experience – programmatic evaluation and fiscal monitoring of 21st CCLC Proposed Project Director – former state director for 21st CCLC in Nevada Project Manager – two decades of experience working directly with the 21st CCLC program as a federal evaluator, state director, site coordinator, and teacher; if VWG is awarded this contract this individual will leave her current position to join this firm. Grant specialists VWG has engaged the ISBE to create a risk-based monitoring that monitors federal funded grants Majority of projects VWG is involved with pertain to monitoring and risk assessment</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/5/25
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Subcontractors	Appendix D indicates no
Organizational Chart	Only included the org chart for this project they use job descriptions to depict qualification and experience for staff For example the Project Director and Project manager job description states Bachelor's or Master's Degree – these qualifications were not tied to any name in the org chart
Litigation	Statement attests to no litigation ever
Financial Viability	D&B report indicates moderate overall business risk (5 employees, 22 years)
Certificate of Insurance	Included exp date 11/4/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Proposed project team’s employment duration with VWG ranges from 1 month to 10 years; Project director and manager worked together at the Nevada Dept of Education where the Project Manager, Barrett was a state program director, school district program coordinator and site coordinator for 21st CCLC programs.</p> <p>Both Project Director, Mokofisi and Barrett were collaborators between the SEA and USDE to develop the updated GPRA measures for 21st CCLC program in 2020.</p> <p>Proposed planning meetings, progress updates, and ad hoc updates aligns with the RFP</p> <p>Communication and Technical Assistance availability aligns with the RFP</p> <p>Statewide evaluation will include program implementation and descriptive data, student outcome data, and program quality data</p> <p>Two types of statistical analysis- causality and correlation</p> <p>Analyze correlation by gathering quantitative data</p> <p>VWG has a plan to address the three research questions in the RFP</p> <ol style="list-style-type: none"> 1) Determinants will be identified through program self assessments, action planning and monitoring progress toward specific objectives. 2) Positive Youth Outcomes – using a highly collaborative process, survey data, communications, and stakeholder interviews 3) Does not have a proposed services for this question, just stated the achievements of the project director and project manager from previously held jobs <p>Statewide evaluation -</p>
Evaluation Work Plan	<p>Included – no names associated with the title assigned to the tasks which task descriptions are very vague. Q. Does this agency have the employees to successfully achieve the outcomes of the RFP?</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Brief narrative with table of costs included</p> <ul style="list-style-type: none"> -Scope and cost, any change in scope will prompt a change in cost -no indication that the evaluations will be developed during start up phase 2/1/26-10/31/27 - total number hours 178 varying rates of pay
Recurring Cost Narrative	<p>Table uploaded</p> <p>Activity details in table</p> <p>Costs associated with each activity</p> <p>Separated by statewide and local</p> <p>Not clear of what period this covers</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Research and evaluation organization that’s been in operation for over 22 years; strong background in K-12 and early childhood education program evaluation, including experience with the 21st CCLC program</p> <p>(N): Some of the narrative responses provided in relation to the Bidder’s recent projects were very brief; Bidder’s responses could have been strengthened by including additional information regarding the design, outcomes, etc. of recent evaluation projects</p> <p>(Q): The Bidder spent a good bit of time describing the individuals who would be supporting the project rather than the organization’s background and expertise—it was unclear why more details were provided specific to the work and skills of the bidding organization</p>
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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Organizational Chart	<p>(P): The Bidder provided a chart</p> <p>(N): The chart provided is specific to the staff that would be involved in the propose project as opposed to a full organizational chart, which included the proposed project team; the chart provided notes the inclusion of several “consultant” roles—it is unclear if these are employees or subcontractors for the bidding organization; the Bidder also provided additional information not requested in the RFP in the form of a list of position descriptions</p> <p>(Q): It is unclear how the proposed project team fits into the larger structure of the bidding organization as well as what the overall size of the bidding organization is</p>
Litigation	<p>(P): The Bidder has provided written affirmation that it has not been involved in litigation of any kind within in the last five (5) years</p> <p>(I): The Bidder provided additional assurance that it has not incurred any judgments, liens, foreclosures, or bankruptcies</p>
Financial Viability	<p>(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a “<i>Moderate</i>” level of risk</p>
Certificate of Insurance	<p>(P): The Bidder provided the required proof of insurance, which appears to include adequate coverage for the work included in the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has extensive knowledge and experience with the 21st CCLC program, including as a former state coordinator and work with the U.S. DOE; proposed methods for statewide and local evaluation seem reasonable</p> <p>(N): The Bidder’s proposed project lead has been employed with the bidding organization for only 1 month (as of the timing of the proposal submission); while the Bidder articulates the other individuals who would make up the project support team, many have less than five (5) years with the bidding organization and there is no information provided by the Bidder regarding their qualifications to support such work</p> <p>(Q): It is unclear what level of expertise the proposed project lead has in formal evaluation and research—this leads to one questioning why such an individual would be leading the project rather than supporting or consulting on the project based on having relevant 21st CCLC program expertise</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan</p> <p>(N): The work plan provided did not always include the required information such as the names and titles for the person(s) who would be responsible for each proposed task</p> <p>(Q): The Bidder did not provide specific deadlines by which it would deliver the required draft and final statewide and local evaluation reports—only indicating the month and year in which the work would be completed; it is unclear whether the Bidder would be able to produce the required reports by the deadlines specified in the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Vander Weele Group LLC
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided the required start-up cost narrative; the proposed work hours appear reasonable for the scope of work included in the proposal; cost totals in the narrative align with the start-up costs included in the budget proposal</p> <p>(N): Bidder narrative was very brief and largely provided information as an additional budget table as opposed to a completely written narrative; narrative only included personnel costs as part of the start-up phase, which seems like it could be inaccurate as other non-personnel costs are likely needed (supplies, etc.)</p> <p>(Q): The Bidder notes the possibility of submitting a revised cost estimate for start-up costs if project scope is different from what it understands—this felt odd, almost as though the Bidder could not commit to a specific price point for the work necessary to complete the start-up phase of the project</p>
Recurring Cost Narrative	<p>(P): The Bidder provided the required recurring cost narrative</p> <p>(N): Bidder response was very brief and largely provided information as additional budget tables as opposed to a completely written narrative; cost information is also broken up largely by staff positions and did not include any other costs that would likely be necessary to carry out the project (supplies, etc.)</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of New England
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	University public health entity, leader in applied research and evaluation, 30 professionals, worked with CSC, experience in youth development and nutrition education, Maine based with a Maine understanding, past work with SNAP Ed, health centers, and Maine CDC (federal funding)
Subcontractors	Subcontractor founded the National Healthy Out-of-School Time (HOST) Coalition, created a school curriculum
Organizational Chart	2.25 FTEs, with Maine DOE listed along with the subcontractor Whole org charts also provided
Litigation	Indicated that there are no current litigation but had three closed cases
Financial Viability	Overall business risk is low-moderate
Certificate of Insurance	provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of New England
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Lead has 30 years of research evaluation experience, lead also does Maine SNAP-ed, proposed to establishment of a statewide evaluation advisory board of 21st CCLC state and local/site leaders, state evaluation will use correlational and causal analysis framework designed, added things to consider for future years like return on investment, the local evaluation will aim to study and uplift the wide array of program models and community partners across Maine sites, IRB review, secure file transfer
Evaluation Work Plan	Required timelines are met within the month no date mentioned

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of New England
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Startup costs are for the first 3 months of the project, individuals with role and FTEs are provided, travel is included, 3 staff members with the subcontractor being provided in-kind, indirect cost is waived
Recurring Cost Narrative	Startup costs are for the first 3 months of the project, individuals with role and FTEs are provided, travel is included, 3 staff members with the subcontractor being provided in-kind, indirect cost is waived

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of New England
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RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>UNE – School of Public and Planetary Health, dedicated to improving health, strengthening community systems and advancing health equity.</p> <ul style="list-style-type: none"> -30 professionals with expertise in public health, education, nutrition, behavioral science, epidemiology and biostatistics. -designed and conducted evaluations for US Center of Disease Control and Prevention (CDC), Maine CDC, OFI, etc. -Strengths include research and evaluation through mixed-methods and advanced analytic techniques -Data Analysis for Decision Making -Community-led Solutions -Decades of experience partnering with schools and communities across Maine -over 13 years and through 3 RFP cycles, SPPH evaluation team has led the internal evaluation design, implementation and

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of New England
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	reporting for Maine SNAP-Ed, Maine Area Health Education Center
Subcontractors	Yes, Dr. Jean Wiecha, Consultant Services – with expertise in out of school time she will review evaluation tools and methodologies, ensuring outcome analyses and federal education reporting best practices.
Organizational Chart	Included Org Charts for every department of the UNE, four members for this project identified Principal Investigator/Lead Evaluator Dr. Jean Wiecha – consultant Data monitoring and Reporting Lead Lead Statistician
Litigation	No current litigations 3 settled in last 5 years
Financial Viability	D&B report included low-moderate risk
Certificate of Insurance	Included exp date 10/1/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of New England
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<ul style="list-style-type: none"> - 21st CCLC program evaluation will be implemented by a team with more than a decade of experience - Lead evaluator has experience as an evaluator for Maine DOE’s Coordinated School Health Program for 10+ years; 13 years with UNE as the lead evaluator for Maine SNAP-Ed; quantitative and qualitative data collection and analysis; will lead all communication, technical assistance and evaluation activities per the RFP - Lead Statistician with over 20 years of experience in research and evaluation will be responsible for designing and leading all statistical methodologies and analyses - Data Monitoring and Reporting Lead with 8 years of experience with Maine Snap-Ed will lead database monitoring, data support, and dashboard design in addition to data collection and analysis and the development of project reports, presentations, and infographics - Rigorous data-driven methodologies - Proposes statewide evaluation advisory board of 21st CCLC state and local leaders - Evaluation will identify statistically significant determinants of program quality, what program impacts have on positive youth outcomes, is higher rates of attendance producing greater outcomes. - Evaluation methodology – correlational and causal analysis framework, multi-level mixed method design - Quantitative analysis – GPA, attendance, behavior and engagement - Monitoring and Reporting – using excel or web-based reporting - Qualitative Analysis – semi-structured interviews - Comparative Framework – GPRA metrics
Evaluation Work Plan	Completed per the RFP with details, names, and assigned roles

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of New England
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative provided Personnel costs based upon the 3-month period – what 3-month period No funds for the subcontractor in the initial period No indirect costs included
Recurring Cost Narrative	Narrative provided Personnel cost based on 18-month period No funds for subcontractor Printing costs Travel – monthly meetings

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of New England
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RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): State university (ME) with experience evaluating educational programs that are similar to that of the 21st CCLC program; extensive experience with work state government agencies</p> <p>(N): The Bidder provided additional branded pages within its submission that were not requested within the RFP; some of the text/formatting within this portion of the proposal appears to have been corrupted and was unreadable; all recent work examples provided were for projects through Maine DHHS—it would have been nice to see some greater variability with partnering agencies and evaluations conducted at different levels (i.e. local or national vs state)</p> <p>(Q): It is unclear how long the bidding organization has been in operation; it is also unclear what sort of experience the Bidder has in conducting smaller, local program evaluations</p>
Subcontractors	<p>(P): Proposed subcontractor included within the proposal appears to have relevant background in out-of-school time program evaluation</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of New England
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Organizational Chart	(P): The Bidder provided the requested organizational chart (N): The chart provided, while comprehensive, seemed to be separate from the chart provided for the proposed project—making it difficult to see or determine where the proposed project team fits into the larger organizational structure of the Bidder
Litigation	(P): The Bidder indicated it is not part of any ongoing litigation, but did provide information on several closed cases within the last five (5) years (Q): While it is not clear if the specifics of the closed cases presented would prove problematic in the scope of work being conducted under this proposal, it is concerning to see the number of cases brought against the Bidder in recent years
Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which notes a “ <i>Low-Moderate</i> ” level of overall risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include adequate coverage for the work outlined within the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of New England
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has over 30 years of relevant experience and has been employed by the Bidder for the last 13 years; members of the proposed evaluation support team also have notable experience and tenure with the bidding organization; the proposed statewide and local evaluation methods seem reasonable</p> <p>(N): The Bidder provided additional branded pages within its submission that were not requested within the RFP</p> <p>(Q): The proposed evaluation team is quite small (only 3 people)—this raises questions around how well the project could continue to move forward if any member of the team were to leave the bidding organization; the inclusion of FTE counts with personnel information is a bit confusing in that it's not clear if this information is meant to indicate their employment status with the Bidder or their time that would be devoted to this project</p>
Evaluation Work Plan	<p>(P): The Bidder provided a well-developed evaluation work plan, which includes pertinent tasks and specifies the names and titles of those individuals who would be responsible for each task</p> <p>(Q): The Bidder did not provide specific deadlines by which it would deliver the draft and final statewide and local evaluation reports, only indicating the month and year in which the work would be completed—it is unclear why the Bidder did not simply include the delivery deadlines outlined within the RFP in its final work plan prior to submission of the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of New England
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided the required narrative on proposed start-up costs for the project; the narrative provided included mostly reasonable cost categories; proposed start-up cost amounts align with total start-up cost amount included in cost proposal</p> <p>(N): The proposed work hours for the start-up phase of the project seem high; there also appears to be some discrepancy between the full time equivalent (FTE) position count assigned to each employee in comparison to the proposed work hours (ex: 0.25 FTE would equal 520 hours, not 130 hours as included in the proposal); proposed travel costs would not be necessary for this project and should not have been included in the proposal</p>
Recurring Cost Narrative	<p>(P): The Bidder provided the required narrative on proposed recurring costs for the project; the narrative provided included mostly reasonable cost categories; proposed recurring costs also align with total recurring cost amount included in cost proposal</p> <p>(N): Proposed travel costs are not necessary for this project and should not have been included in the Bidder's proposal</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/25/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Small business with 20+ years of experience, supported DOE since 2002, multidisciplinary team of over 50 professionals, The team combines theoretical rigor with practical experience to deliver evaluation designs that integrate both quantitative and qualitative approaches, NAEP experience, implement rigorous quasi-experimental and mixed-methods designs across multi-site programs
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	No organizational chart, 5-person team to support Maine,
Litigation	Indicated “Not applicable”
Financial Viability	The Dun & Bradstreet Report is not a printout of the entire report, but screenshots copied to a document.
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	integrate both formative (process) and summative (outcome) components, State evaluation will perform longitudinal and cross-sectional analyses using these data to identify patterns and statistically significant determinants of program quality and student outcomes, local evaluation will include process and outcome assessment, local reports will include data tables, visual summaries, and concise narratives emphasizing actionable recommendation, secure data storage with secure file-transfer protocols, restricted access, de-identified data
Evaluation Work Plan	Timeline identified requirements (ie. October 2026 report)

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	First 3-months, dates provided, narrative by task is provided, cost break out is provided, deliverables are provided
Recurring Cost Narrative	dates provided, narrative by task is provided, cost break out is provided, deliverables are provided

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/30/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>Based out of MD, Optimal Solutions Group, LLC a public policy research and technical assistance firm with over 20 years of experience evaluating and monitoring complex multisite education and social programs. US Dept of Ed, US Dept of Labor, USAID, CMMI</p> <p>Team of over 50 professionals with advanced expertise in education. The methodologies used by Optimal Solutions for NAEP reporting align with the 21st CCLC evaluation context.</p>
Subcontractors	Appendix D indicates no
Organizational Chart	Bios uploaded not necessarily the org chart. Included with only those individuals (5) that would be assigned to the 21 st CCLC project. The brief bios indicate the staff has extensive knowledge and the expertise necessary to fulfill the needs of the 21 st CCLC RFP.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/30/25
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Litigation	Litigation not applicable
Financial Viability	Report was hard to read. Only part of the report was included, overall risk is unknown
Certificate of Insurance	Included, marked in red for insurance companies providing coverage

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/30/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Services will be provided per the requirements in the RFP by a team of five leaders and support staff. The services provided will be for a statewide evaluation of Maine’s 21 st CCLC Program and a local evaluation of the same program. Local evaluation will measure grantee performance in academic achievement, attendance and student engagement. Data collection security strong response, FERPA, ESEA, Maine DOE
Evaluation Work Plan	Included detailed work plan through 2027 which provides a timeline for deliverables to be completed timely per the RFP.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/30/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Narrative included per RFP Detailed stated all startup costs are one-time fees and will happen within the first 3 months Deliverables defined detailed Confused over what will be delivered at the end of the startup period – Q: Is this the first three months or the entire initial period of the contract?</p>
Recurring Cost Narrative	<p>Narrative included per RFP Indicates timeframe the costs will cover States deliverables and when deadlines will be met per the RFP</p> <p>This proposal's cost all seems reasonable, and I like the fact everything is called out in the budget proposal.</p> <p>No unnecessary costs included in proposal.</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/19/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Research and technical assistance firm that's been in operation for over 20 years; significant experience working with federal government agencies, including U.S. DOE; experiences demonstrate a connection to educational outcomes and related improvement work</p> <p>(Q): With nearly all of the work examples provided by the Bidder being large-scale (often national) evaluations, it was not clear what sort of experience the Bidder has with smaller-scale evaluations for individual program providers</p> <p>(I): The Bidder has worked with the federal government in performing analyses of National Assessment of Education Progress (NAEP) data</p>
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/19/25
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Organizational Chart	<p>(P): The Bidder provided a response to this portion of the RFP</p> <p>(N): The Bidder did not provide the type of organizational chart required in the RFP, instead providing a list of individuals associated with the proposed project along with a “Brief Bio” for each individual—the Bidder should have instead provided an actual chart for the entire organization and in some way highlighted the division or group that would be tasked with the proposed project</p>
Litigation	<p>(N): The Bidder did not provide any sort of written affirmation that it has not been named or involved in any problematic litigation within the last five (5) years; this is something that should have been made clear in the Bidder’s response</p> <p>(Q): The Bidder provided a response of “<i>Not applicable</i>”, making it unclear whether they feel this section is not applicable to them or if they have not been involved in any problematic litigation within the last five (5) years</p>
Financial Viability	<p>(P): Bidder appears to have provided at least some portions of the required Dun & Bradstreet Business Information Report Snapshot and appears to have been deemed “<i>Low</i>” Risk</p> <p>(N): The report pages have been provided as low-quality images that are quite difficult to read</p> <p>(Q): It is unclear why the Bidder could not provide the full/complete report in an easily readable format (as was done with the other attachments submitted with the proposal)</p>
Certificate of Insurance	<p>(P): The Bidder provided the required proof of insurance, which appears to include adequate levels of coverage for the work included in the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/19/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has over 30 years of relevant experience and has been employed with the bidding organization for over 10 of those years; proposed evaluation support team members also have notable experience; proposed plans for conducting both statewide and local evaluations seem appropriate; Strong response around data collection and security, including adherence to FERPA, ESEA, and Maine DOE regulations and policies</p> <p>(Q): Some members of the proposed team are noted as having been with the bidding organization for less than 5 years</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required work plan, which includes the delivery of both draft and final statewide and local evaluation reports by the deadlines established within the RFP</p> <p>(N): The Bidder was a bit difficult to follow by virtue of not all steps being laid out in a sequential manner and several items noting the “Month” as being “Ongoing”</p> <p>(Q): The Bidder correctly included the names and titles of persons responsible for each work task aside from one—it is unclear why this one task only included “Evaluation Team” as the “Name(s) and Title(s) of Person(s) Responsible”</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Optimal Solutions Group LLC
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Date of Individual Evaluation	11/19/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative; funding amounts noted in narrative align with the total start-up costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p> <p>(Q): It is unclear how many work hours are included as part of the proposed start-up costs as well as whether proposed costs would be sufficient to carry out the work required in the RFP</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative; funding amounts noted in budget narrative align with the total recurring costs included in the cost proposal; the cost types appear reasonable for the scope of work included in the proposal</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	40 years of experience, Our track record demonstrates the organizational depth and subject matter expertise needed to conduct statewide and local evaluations, expertise in afterschool programs, staff have analyzed statewide education data for Oregon, Rhode Island, and Texas, afterschool advisor will review to ensure accuracy, clarity, and suitability for intended audiences
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	5 employees listed with 3 additional support
Litigation	Indicates that there are no current litigation or closed cases within the past 5 years
Financial Viability	Report did not provide overall business risk
Certificate of Insurance	provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Key staff members have deep knowledge of child and youth development and afterschool programs. Their contributions to the afterschool research include completing literature reviews, iii conducting rigorous evaluations, iiiiv and reporting findings to multiple audiences, project director has 21 st CCLC experience, Maine connection in the statewide evaluation task lead, 15+ years of evaluation work, 11 years with the organization, state evaluation will use a utilization-focused evaluation (UFE) to understand how CCLC programs are implemented, Best practices in data visualization techniques will be used to display changes in data over time and clearly highlight key findings for diverse audience, similar process for local
Evaluation Work Plan	Required timelines are met

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	35% discount provided, Detailed narrative with costs broken out and includes number of hours worked, seems reasonable for the scope of work and team involved
Recurring Cost Narrative	35% discount provided, Detailed narrative with costs broken out and includes number of hours worked, seems reasonable for the scope of work and team involved

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	11/24/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	JBA has been in business over 40 years. JBA uses a collaborative approach and utilization focused evaluation methodology. JBA has experience evaluating interventions and delivering actionable recommendations.
Subcontractors	Appendix D indicates no subcontractors
Organizational Chart	Includes 8 employees positions ranging from Project Director to senior research analyst. Maine DOE at top of org chart.
Litigation	Statement of no litigation involvement within the past five years.
Financial Viability	Uploaded free trial information from D&B, does have a risk factor associated with the upload.
Certificate of Insurance	Certificate of Insurance expires 6/28/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	11/24/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	JBA proposes to use a utilization focused evaluation to understand how the 21 st CCLC is implemented in Maine. The statewide and local evaluation will leverage existing data and use descriptive, correlational, and quasi-experimental designs to (1) describe the implementation of CCLC programs, including determinants of program quality; (2) examine outcomes associated with program participation, including aspects of implementation that contribute to participant outcomes; and (3) assess the overall impact on participant outcomes. JBA will analyze descriptive statistics on activities and sessions, program staffing, and Youth Program Quality Assessment scores. Correlational analyses will be used to identify statistically significant determinants of high-quality programming among CCLC programs (Q1). JBA will evaluate which strategies and activities in the CCLC programs impact outcomes such as grades, assessment performance and behavior. The evaluation will assess whether or not higher participation demonstrates stronger outcomes.
Evaluation Work Plan	Work Plan aligns with the proposed work plan in the RFP. Very detailed with task and names and titles.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	11/24/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> • Narrative provided • Project coordination and communication 20 hrs • Data Security including IRB fee, 41 hours • Data Prep and analysis 156 hours • Reporting 225 hours
Recurring Cost Narrative	<ul style="list-style-type: none"> • Narrative provided • Project Coordination and communication 320 hours • Data prep and analysis 221 hours • Reporting Statewide eval 255 hours • Data prep analysis local eval 200 hours • Reporting for local eval 311 • Not clear if these charges are for each renewal period or annually

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	11/17/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): The bidding organization has been in place for roughly 40 years and has related experience in both educational program evaluation and working with federal and state agency clients (Q): The Bidder notes that its staff have worked on other statewide 21 st CCLC program evaluations (OR, RI, TX) but did not provide any of these as example projects—it is unclear if the bidding organization has done any such projects before or if it has hired individuals who have performed such work for other organizations
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	11/17/25
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Organizational Chart	<p>(P): The Bidder provided an organizational chart</p> <p>(N): The Bidder has included "State of Maine Department of Education" as the top level of its organizational chart, leading one to believe this is solely a project organizational chart and not a true chart for the entire organization</p> <p>(Q): It is unclear whether the organizational chart provided is for the entire organization or specific to the project being proposed</p>
Litigation	(P): The Bidder has confirmed it has been involved in no litigation, problematic or otherwise, within the last five (5) years
Financial Viability	(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot—instead providing a different Dun & Bradstreet Business Directory "Overview", which does not appear to provide the required information
Certificate of Insurance	(P): The Bidder provided proof of insurance, which appears to provide adequate coverage for the work included in its proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	(P): The proposed project lead and support team all appear to have relevant experience and most have worked with the bidding organization for around 10 years; The proposed project lead has experience supporting 21 st CCLC statewide evaluations for other states (OR, RI, TX); the proposed statewide and local evaluation plans appear reasonable
Evaluation Work Plan	(P):The Bidder provided the required work plan, which included detailed tasks and information on who would be responsible for each task (N): It is noted that the proposed work plan does not specify that the draft and final statewide and local evaluation reports will be provided by the required dates specified within the RFP—only that such work would be completed during certain months

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	James Bell Associates Inc
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	(P): The Bidder provided a narrative for initial project start-up costs; the amounts included in the narrative provided aligned with the amounts in the Bidder's cost proposal; proposed cost categories seem appropriate for the scope of the project
Recurring Cost Narrative	(P): The Bidder provided a narrative for recurring costs; the amounts included in the narrative provided aligned with the amounts in the Bidder's cost proposal; proposed cost categories seem reasonable for the scope of the project

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Multiple pdfs for each section, Maine based with 33 years of experience, NSF experience, evaluator for Maine DOE's climate education PD project, produce actionable findings that inform statewide strategy and continuous improvement, MMSA's leadership in out-of-school-time education, project with Educate Maine also
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	8 teammates highlighted (denoted to work with this project?)
Litigation	Provided an "N/A" response
Financial Viability	Business risk in moderate-high
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	DOE-approved staff will have read-only access to dashboards, draft files, and revision logs, ensuring real-time visibility without requiring DOE to manage or organize shared content. This system maintains a clear audit trail and supports efficient draft-and-revision cycles, tiered strategy to ensure that results are both actionable for program leaders and rigorous for policymakers and researchers, descriptive findings in interactive dashboards and static reports to help stakeholders quickly interpret patterns and track progress toward goals, use Multilevel and Longitudinal Modeling, local with use Semi-structured interviews or focus groups, program artifact review and brief community questionnaires
Evaluation Work Plan	Timeline requirements are met

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Includes increased FTEs for the first 3 months, Detailed narrative with costs broken out and includes number of hours worked, identified staff by name, detailed narrative is provided by staff member vs. Task/project
Recurring Cost Narrative	Detailed narrative with costs broken out and includes number of hours worked, identified staff by name, detailed narrative is provided by staff member vs. Task/project, the additional recurring costs such as software and licenses I would of consider as start up expenses

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/30/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Maine based nonprofit since 1992, dedicated to transforming STEM education. Currently, MMSA serves as the evaluation lead for Maine DOE’s Climate Education Professional Development Program. Experience in out of school time education in its ACRES initiative – a decade long, nationally recognized professional development and research program. MMSA’s long-standing investment in Maine communities—paired with its reputation for methodological rigor, equity-focused evaluation, and actionable reporting—positions the organization to deliver high-quality statewide and local evaluation reports that meet DOE expectations, inform policy and practice, and advance the goals of the 21st CCLC initiative.
Subcontractors	Appendix D marked no subcontractors

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/30/25
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Organizational Chart	MMSA is a large organization. They have highlighted 8 team members to work on this project. Program Engagement Lead, Operations Director, Lead Evaluator, Budget Manager, Qualitative Research Assistant, Quantitative Research Assistant, and Project Manager.
Litigation	Attachment #4, no litigation present or past. N/A
Financial Viability	Provided external link to Dun & Bradstreet Report Moderate to high risk.
Certificate of Insurance	Certificate uploaded and current expiration date 5/28/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/30/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	A team of 8 will take on this project and with their assigned roles will be able to meet the requirements of this RFP. The Evaluation team will meet weekly to track progress and proactively address risks or emerging needs. The Maine DOE will receive a brief bi-weekly that will summarize the MMSA's progress. These briefs along with the proposed monthly coordination meetings will allow for transparency and alignment of progress. All records will be stored in a secure Airtable workspace with controlled access. MMSA will develop a comprehensive statewide overview of participation and implementation using participation metrics, demographic profiles and program characteristics. MMSA's plan to produce a statewide evaluation and local evaluations meets the requirements outlined in the RFP. MMSA has a solid plan to acquire data, analyze data, and create evaluations that will provide recommendations for success.
Evaluation Work Plan	Workplan was complete through 2027 and aligns with the RFP requests. Detailed task, names and roles vague

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/30/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> • Narrative included • Cost per staff member and their responsibilities not a per hour rate • Funding for two laptops • 8 different staff members at various costs • Fringe benefits separated out • Costs do not match proposal cost
Recurring Cost Narrative	<ul style="list-style-type: none"> • Narrative included • Labor constitutes the majority of recurring costs • Monthly expenses for access to services necessary for report analyses • I don't believe that 8 people will be necessary to do this work.

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/17/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): STEM-focused non-profit organization in operation for over 30 years; organizational experience in both education and research; prior experience working with Maine DOE on other research projects (Q): The organization appears to have a heavy focus on STEM education, professional development, and research and it was unclear whether the bidder had accomplished any sort of evaluative work outside this area of expertise
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart, which appears to notate those involved in the proposed project by highlighting their names and titles (I): The proposal appears to outline an 8-person team for this project, based on those individuals highlighted in the organizational chart

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/17/25
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Litigation	<p>(N): The Bidder did not provide a written affirmation that it has not been named or involved in problematic litigation within the last five (5) years, responding only with "N/A"</p> <p>(Q): The Bidder's response of "N/A" is unclear as to whether the Bidder feels this section is not applicable to their organization or if they have not been involved in any problematic litigation within the last five (5) years</p>
Financial Viability	<p>(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot</p> <p>(N): The report notes the Bidder as posing a "<i>Moderate-High</i>" level of risk; The Bidder also provided additional documentation for this item, which was not requested within the RFP</p> <p>(Q): It is unclear why the Bidder provided two separate attachments for this item—rather than providing a narrative and external link to the report and the report itself, only the report should have been included in the submission</p>
Certificate of Insurance	<p>(P): The Bidder provided the required proof of insurance and appears to have adequate coverage for the work included within the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): The proposed project lead and support team members appear to all have experience relevant to the proposed project; the proposed evaluation methods for both statewide and local evaluation work appear appropriate for the scope of the project</p> <p>(N): The Bidder does not appear to have fully abided by page count limits in its responses</p> <p>(Q): Roughly half of the proposed team has been with the bidding organization for 5 years or less (some for as little as one year)</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan which covered a majority of the information requested within the RFP, including meeting the specific deadlines for both draft and final statewide and local evaluation reports</p> <p>(N): While some tasks are specific and well-articulated, others are a bit vague; it was also a bit challenging following who would be involved/responsible for each task as the Bidder shifted from using full names and titles to only first names of employees as it progressed further into the work plan</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Maine Math & Science Alliance
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a narrative response for proposed start-up costs</p> <p>(N): The proposed total costs included in the Bidder’s narrative are notably different than the total amount included in the Bidder’s cost proposal</p> <p>(Q): It is questionable/unclear why new laptop computers would need to be purchased in order for the Bidder to perform the required work tasks—can such work not be completed with current resources?</p>
Recurring Cost Narrative	<p>(P): The Bidder provided a narrative for proposed recurring costs</p> <p>(N): The proposed total costs included in the Bidder’s narrative are notably different than the total amount included in the Bidder’s cost proposal</p> <p>(Q): Many of the proposed subscription services (Canva Pro, Zoom, etc.) included in the Bidder’s narrative are questionable—Does the Bidder not have access to such resources currently?</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/26/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	~lean, experienced, and effective team ~Urban informs evidence-based solutions nationally, regionally, and locally, drive impact by equipping policymakers and practitioners ~Key project staff include a leader in the out-of-school time (OST) arena, supported by a team of education and OST experts--and access to a deep bench of education and youth development experts within and across divisions ~experience with health care and workforce ~ talents span finance, communication, dissemination, data visualization, web development, media relations, and editorial services ~ evaluating all 21st CCLCs in Connecticut ~using quantitative and qualitative data ~Maine statistics ~Projects provided are related to align priorities in one of the largest public school, DC's Preschool Development Grant, USED Promise Neighborhoods (no mention of CT's 21 st CCLC)
Subcontractors	Yes, Pam Buffington (Maine Based), serve as the Senior Project Advisor

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/26/25
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Organizational Chart	The proposed Maine 21st CCLC Evaluation Team draws from the Family and Financial Well-Being Division (Farrell, Waterman) and the Work, Education, and Labor Division (WELD; Gutierrez, Meltzer).
Litigation	The Urban Institute has not been named in any litigation cases within the past five (5) years.
Financial Viability	Overall business risk is low
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/26/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Proposed principal investigator has 10 years of past experience from a past employer with 21 st CCLC State DOE evaluation, ~project director has worked with Vermont DOE on universal pre-k, ~The Urban team has drafted an evaluation design to measure the implementation, outcomes, an impact of the 21st CCLC programs at local and statewide levels ~research sited ~use difference-in difference which requires the availability of outcome data from an intervention and comparison group at two time periods, at least once before the intervention and once after participation ~ adhere to Institutional Review Board (IRB) procedures, ~cloud storage with security
Evaluation Work Plan	local reports align with the requirements,

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/26/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative provided, "best estimate of costs", organized by budget category, number of hours for the staff is provided but unsure about what will be done in these hours, direct costs are provided. Inflation factor is included
Recurring Cost Narrative	Budgets provided per category and subcontractor, hours for work are included, quarterly meetings with subcontractor

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	12/4/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	The Urban Institute is out of DC, private, non-profit established in 1968 known for objective, nonpartisan research, evaluation and technical assistance. Experience in evaluating all 21 st CCLCs in CT. The Urban evaluation will focus clearly on key questions, using quantitative and qualitative data from predefined sources across multiple years. Experience with Chicago Public Schools, very large district with research and evaluation initiatives. Project read like a resume for Proposed Principal Investigator Farrell. Same with the Office of the State Superintendent of Education project resume for proposed project director Waterman. Urban worked with OSSE to develop a needs assessment and research for the research to practice project. Experience with the US DOE, provided training and technical assistant along with grantee evaluation services.
Subcontractors	Yes, Dr. Pam Buffington independent contractor, a leader in k-12 education research

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	12/4/25
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Organizational Chart	Yes included - The proposed Maine 21st CCLC Evaluation Team draws from the Family and Financial Well-Being Division (Farrell, Waterman) and the Work, Education, and Labor Division (WELD; Gutierrez, Meltzer) no names for organization staff
Litigation	Statement included – no litigation
Financial Viability	Live Report included – low risk, 400 employees
Certificate of Insurance	Included – exp date 1/1/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	12/4/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Farrell and Waterman will be leads on this project</p> <p>Dr. Farrell 10 years evaluating CT 21st CCLC program, partnered with the State DOE to evaluate and support continuous Improvement of 21st CCLCs.</p> <p>Dr. Waterman, project director, PhD in policy research, evaluation, and measurement – has a 5-year partnership with Vermont Agency of education and Agency of human services to evaluate Act 166 (Universal Kindergarten)</p> <p>Dr. Gutierrez – Senior Research Associate experienced in k-12 education</p> <p>Ariella Meltzer – Research Analyst, project coordinator and support- taught 2nd grade – experienced in evaluating k-12 education policies</p> <p>Urban has drafted an evaluation design to measure the implementation, outcomes and impact of the 21st CCLC program at local and statewide levels.</p> <p>Evaluation design based off of observational and quasi experimental methods, difference in difference (DID) method for creating comparison groups</p> <p>Evaluation plan aligns with RFP</p>
Evaluation Work Plan	Completed the Work Plan – lots of details and per the RFP

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	12/4/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative included Urban anticipates a firm fixed price contract Personnel (440 staff hours) Other Direct Costs (ODC) Described ODC as computer network services, print and online resources, meeting office services and inflation (3%)
Recurring Cost Narrative	Detailed Narrative included <ul style="list-style-type: none"> - Unclear as to why more hours are needed for each renewal period - Includes cost for subcontractor

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/25/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Research and evaluation non-profit that's been in existence for over 50 years; experience working with evaluations at the local, state, and national levels (including work for U.S. DOE) (N): Bidder provided external links in its submission that were not requested within the RFP (I): Organization was founded by former President Lyndon B. Johnson
Subcontractors	(P): Proposed subcontractor included within the proposal appears to have relevant background in education evaluation; (Q): With such a strong background in educational research, it is unclear why the Bidder would need the assistance of a third-party contractor in order to carry out the proposed project

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/25/25
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Organizational Chart	(P): The Bidder provided an organizational chart, which indicates where the proposed project team exists within the organization (N): The chart provided did not include any individual names, only what can be inferred as position titles and office/division names; the chart itself also does not provide any sort of clear hierarchy between positions and/or divisions, making it difficult to understand how the bidding organization operates
Litigation	(P): The Bidder has confirmed that it has not been involved in any litigation, problematic or otherwise, within the last five (5) years
Financial Viability	(P) The report provided notes the bidding organization posing a “low” level of risk (N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot—instead providing a different Dun & Bradstreet “Live Report” (Q): The access to information and reports through Dun & Bradstreet, it is unclear why the Bidder did not provide the required report as outlined within the RFP
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include an adequate level of coverage for the work included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has over 10 years of relevant experience, including supporting 21st CCLC statewide evaluations in CT; proposed evaluation support team members have related education and evaluation experience; proposed statewide and local evaluation methods appear sound</p> <p>(N): Proposed project lead has only been with the bidding organization for roughly one (1) year; each member of the proposed evaluation team has also been with the Bidder for five (5) years or less</p> <p>(Q): With a relatively small project team (4 people), it is unclear how well the project would continue to move forward in the event any member of the proposed team were to leave the bidding organization</p>
Evaluation Work Plan	<p>(P): The Bidder provided a detailed evaluation work plan, which included the names and titles of individuals who would be responsible for certain proposed tasks</p> <p>(Q): The Bidder did not provide specific dates for the delivery of draft and final statewide and local evaluation reports, only providing the month and year in which the work would be completed—it is unclear whether the Bidder would be able to provide the required reports by the deadlines set forth within the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Urban Institute
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative</p> <p>(N): The narrative provided notes 440 work hours being necessary for this period but also indicates the inclusion of nearly 2.0 full time equivalent (FTE) positions—these two points are at odds with one another when a normal FTE is 2,080 hours annually</p> <p>(Q): The Bidder’s narrative response makes note of an <i>“inflation factor of 3% per year”</i>, which does not make sense for one-time start-up costs</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative</p> <p>(N): The Bidder appears to have been confused with the requirements of the RFP and has included information beyond the initial period of performance in its narrative response; it is also noted that the recurring work hours (and related costs) increase over time with each renewal period, which does not align with the RFP requirements of being constant throughout the renewal periods</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	11/26/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	35+ years of experience, tailor each evaluation to the specific context of our partners, combining rigorous research design with a practical focus on data use for decision-making so that evaluation findings and recommendations are actionable and impactful, mixed-method evaluations with state, local and community organizations, 21 st CCLC evaluation in Wyoming, Idaho and Utah
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	9-10 on the research and evaluation team and 10 support individuals
Litigation	Indicated “not applicable”
Financial Viability	The Duns & Bradstreet was not provided.
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	11/26/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Support from 5 individuals, project management philosophy is grounded in continuous improvement practices, identify the strategies, conditions, and program features most strongly associated with high-quality implementation and improved youth outcomes, correlative analysis and would be able to answer which program and grant-level variables (e.g., budget size) are significantly associated with high quality programs, student level relationship between attendance and achievement test scores, quasi-experimental approach aims to weight the data, local and state evaluation will use the same analytical approaches whenever possible
Evaluation Work Plan	Final reports meet timeline requirements

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	11/26/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative is provided, no cost break down information, organized by tasks, travel included, no staffing or work hours are included
Recurring Cost Narrative	Narrative is provided, no cost break down information, organized by tasks, no staffing or work hours are included

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>Utah Education Policy Center – not for profit research based center at the University of Utah founded in 1990 based in Utah</p> <ul style="list-style-type: none"> - 35 years evaluating educational initiatives - Experience in evaluations statewide and local for 21st CCLC programs - Mixed-methods evaluation and continuous improvement frameworks ground UEPC approach to evaluations - Evaluation & Design: Nationally recognized expertise in mixed methods evaluation, combining rigorous statistical analyses with qualitative inquiry to examine both implementation and impact. - The team regularly works - with 21APR, EDFacts, and other accountability datasets, integrating state longitudinal data, grantee performance data, teacher/student survey data to connect program

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/5/25
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	<p>participation and quality with measurable youth outcomes to provide a comprehensive view of program impact.</p> <ul style="list-style-type: none"> - UEPC has led statewide 21st CCLC evaluations in Wyoming, Idaho, and Utah aligning evaluation designs with GPRA
Subcontractors	Appendix D marked no
Organizational Chart	Included did not specify 21 st CCLC staff, no key to org chart color code
Litigation	Statement Not Applicable
Financial Viability	Not included provided DUNS number
Certificate of Insurance	Certificate of Coverage Included exp date 6/30/26, adequate coverage

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>UEPC staff identified for this project</p> <p>Wishman - Project Lead, served as Utah's 21st CCLC state director for 8 years where she oversaw evaluation, GPRA reporting, and program Monitoring.</p> <p>Groth - more than 20 years experience leading mixed methods evaluations; she will serve as the project administrator</p> <p>Dr. B Altermatt and Dr. James Gallyer will serve as data scientists for this project</p> <p>McDowell – specializes in mixed-methods design and data collection will serve as evaluation lead</p> <p>With staff located across the country UEPC can meet the availability requirements of the RFP</p> <p>Leveraging key state data systems will allow UEPC to answer Maine's evaluation questions</p> <p>we will develop a multilevel ordinal regression model with Program Quality Assessment (PQA) scores as the outcome.</p> <p>Quantitative and Qualitative analysis</p> <p>Causal analysis</p> <p>Quasi-experimental approach</p> <p>Extended response to statewide evaluation beyond 2 pages</p>
Evaluation Work Plan	Completed Evaluation workplan table in RFP with all required fields filled in – detailed task entered

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative included Detailed deliverables without dates and costs associated with ea Flat rate with no cost breakdown Deliverables align with RFP Travel expenses to cover cost for 3 staff to attend kickoff meeting in person
Recurring Cost Narrative	Narrative included Costs are structured as fee-for-service agreement Deliverables per RFP No dates cost is flat rate fee for service

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/03/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): State university (UT) research center which has been in operation for roughly 35 years; experience with statewide and local evaluations of out-of-school time programs, including 21 st CCLC statewide evaluations (WY, ID) (N): Bidder did not always adhere to page count limitations
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart, including the names and positions of most individuals within the organization (N): The chart provided did not appear to specify a project team; many portions of the chart also include “TBH” designations for various staff positions (likely meaning vacancies) (Q): It was unclear which staff within the organization would be involved in the proposed project or how the proposed project team fits into the larger structure of the organization—this could have been easily accomplished by additional color coding and use of a key

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/03/25
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Litigation	<p>(N): The Bidder did not provide any sort of written affirmation that is has not been named of involved in any problematic litigation within the last five (5) years; this is something that should have been made clear in the Bidder's response</p> <p>(Q): The Bidder provided a response of "<i>Not applicable</i>", making it unclear whether the feels this section is not applicable to them or if they have not been involved in any problematic litigation within the last five (5) years</p>
Financial Viability	<p>(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot</p> <p>(Q): Based on the Bidder's response, the Bidder's financial viability and relative level of risk in government contracting is unknown</p>
Certificate of Insurance	<p>(P): The Bidder provided a certificate of coverage</p> <p>(Q): The Bidder did not provide a certificate of insurance from an insurance agency; it is unclear whether this is because the Bidder is a state-run University in the State of Utah and therefore insured by that state's government</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/03/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has over 16 years of relevant experience and prior experience conducting statewide 21st CCLC program evaluation (UT); members of the proposed evaluation support team appear to have adequate qualifications; proposed methods for statewide evaluation appear sound</p> <p>(N): Bidder did not always adhere to page count limitations; Bidder provided links to external documents not requested within the RFP; the Bidder does not specify how long any of the proposed evaluation team members have been employed by the Bidder, it is also unclear how many years of experience some support team members have</p> <p>(Q): Proposed evaluation team is fairly small (only 4 members)—it is unclear how well the project would continue if a member of the team were to leave the bidding organization; the Bidder’s response around local evaluation work was quite brief—it’s unclear why the Bidder did not provide a greater response for plans in conducting the local evaluation work required in the RFP</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan, which includes the names and titles of persons responsible for various tasks and delivery of draft and final statewide and local evaluation reports by the deadlines set forth in the RFP</p> <p>(N): The work plan provided, while detailed, is not comprehensive</p> <p>(Q): It is unclear why the Bidder did not include things like planning meetings, project updates, etc. directly into the proposed timeline and instead chose to have these items as a separate narrative response that was not requested in the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Utah Education Policy Center
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Date of Individual Evaluation	12/03/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative</p> <p>(N): The narrative provided only described work tasks associated with the start-up of the proposed project and did not include any actual costs and/or cost categories (staffing, supplies, etc.) necessary to carry out the proposed work; the proposed travel costs (while unknown) are not necessary or reasonable in carrying out the proposed project; the Bidder’s narrative response also appears to hint at the inclusion of some indirect costs within its proposed start-up costs (finance, HR, etc.) which would not be allowable to recoup under this RFP</p> <p>(Q): It is unclear how many work hours would be included as part of the start-up costs for the project, leading one to question whether they would be sufficient to carry out the required work</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative</p> <p>(N): The narrative provided only described work tasks associated with the recurring work of the proposed project and did not include any actual costs and/or cost categories (staffing, supplies, etc.) necessary to carry out the proposed work; the Bidder’s narrative response also appears to hint at the inclusion of some indirect costs within its proposed start-up costs (finance, HR, etc.) which would not be allowable to recoup under this RFP</p> <p>(Q): It is unclear how many work hours would be included as part of the start-up costs for the project, leading one to question whether they would be sufficient to carry out the required work</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/20/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<ul style="list-style-type: none"> • 20+ year of experience, designs and implements various evaluations • sophisticated approaches for analyzing quantitative and qualitative evaluation data, produced a variety of tailored reports translating complex data and insights into clear, actionable information • past experience with head start and disabilities.
Subcontractors	Indicated that no subcontractors will be used
Organizational Chart	5 team members highlighted as the Maine Evaluation team with 4 individuals that would oversee/support the Maine evaluation team.
Litigation	Indicated no current litigation nor any litigation in the past five years

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/20/25
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Financial Viability	Dun & Bradstreet thinks the organization is moderate for overall business risk.
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/20/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<ul style="list-style-type: none"> • Project lead has 16+ years of experience and supported afterschool programming at UMaine 4-H camps • evaluation lead’s background as a developmental scientist, with training in education systems, child development, implementation science, advanced statistical techniques and quantitative, qualitative, and mixed-methods research • subject matter expertise from someone who has 25+ years of experience and 13 years with this organization • Maine connections with Waldo CAP, DHHS, and Early childhood programs • project management tool giving MDOE real-time visibility • Follow MDOE protocol’s for reports (ie. Branding) • analytic approach grounded in educational theory • Understanding of program features • use descriptive statistics to examine trends across grant and multilevel modeling (MLM), specifically linear mixed-effects models • site coordinator survey conducted to fill a critical gap • Process includes trend analysis, program goal evaluation, and statewide benchmark evaluation • Research sited in both state and local evaluation • Security officer and protocols
Evaluation Work Plan	Meets the milestone dates with identified work

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/20/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	No detailed budget break down, organized by task
Recurring Cost Narrative	Escalation in the renewal period, No detailed budget break down, organized by task

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	A leader in the field of health and human services with 55 years of experience with strategic policy guidance on key initiatives. Since 2002, experience in collecting and analyzing data for at risk children’s programs for the Administration for Children and Families’ Office of Head Start. Uses AI tools to support analysis of survey data. Lewin has developed and implemented performance monitoring measures for OHS for two decades. Currently, LEWN is contracted to evaluate grants for the Administration on Disabilities within the Administration for Community Living by collecting qualitative and quantitative data from Grantees.
Subcontractors	Appendix D marked no
Organizational Chart	Included with proposed staff assigned to the 21 st CCLC Evaluation Project Team

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	12/3/25
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Litigation	Statement included no litigations at this time
Financial Viability	Lewin Group, Inc is part of Optum Serve, LLC overall business risk Moderate – Page 16 of report is concerning. 150 employees, 29 years in business
Certificate of Insurance	Included expires 5/1/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Project Lead, MS Human Development, 16 years in education experience, former Early Childhood Program Director at Waldo Community Action Partners. Has 21st CCLC experience as a peer reviewer for Maine DOE's 21st CCLC applications. The supporting staff assigned has many years experience in education, evaluation, and analysis. The evaluation approach is grounded in developmental ecological model of human development. Provided visual graphics with all of the required components of the RFP and a plan to achieve these outcomes. Use of descriptive statistics to examine trends across the 21st CCLC program.</p> <p>Analyze Maine DOE data using multi-level modeling.</p>
Evaluation Work Plan	Included with assignment of Maine DOE to multiple tasks and giving the Maine DOE deadlines; tasks detailed, names and titles included

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative included flat rate for startup costs No breakdown of costs in the narrative Detailed list of 6 tasks No dates listed Both statewide and local evaluations will be developed
Recurring Cost Narrative	Narrative included flat rate for initial period only 6 detailed tasks No dates listed Task includes Management Statewide and Subgrantee Analysis Statewide and Subgrantee Eval reports Survey A 3% increase on any renewals

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/25/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Health and human services consulting firm that has been in operation for roughly 55 years—over 20 of which have included evaluating programs that serve at-risk youth; has worked with clients at the local, state, and federal levels to conduct program evaluation work (Q): With much of the Bidder’s prior experience geared toward public health initiatives and programs, it is unclear what level of experience Bidder has had in working specifically with education programs and related education data
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided the requested organizational chart, which included names and titles for each individual, as well as outlined those who would make up the proposed project team
Litigation	(P): The Bidder provided written confirmation that it has not been involved in any problematic litigation within the last five (5) years

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/25/25
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Financial Viability	(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot—instead providing a different Dun & Bradstreet “ <i>Live Report</i> ”; the report provided also notes the bidding organization posing a “ <i>Moderate</i> ” level of risk (Q): The bidding organizations relationship with Optum Serve, LLC and OptumInsight, Inc. was a bit confusing—it’s not clear who the Department would be contracting with or why neither of these parent companies are named elsewhere in the proposal
Certificate of Insurance	(P): The Bidder provided the required proof of insurance and appears to have adequate coverage for the work being included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead appears to have relevant experience, including working with education programs and data; proposed methods for statewide and local evaluations seem reasonable</p> <p>(N): Proposed project lead has worked with the bidding organization for less than five (5) years; nearly all proposed project support team members have been working with the bidding organization for three (3) years or less; the response provided around data collection and security was a bit weak</p> <p>(Q): It is unclear whether the various “consultants” making up the proposed project support team are actual employees of the Bidder or independent subcontracts that would be working with the Bidder—if the latter is true, it’s unclear why these individuals were not included in the list of subcontractors earlier in the proposal</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan, which includes names and titles for most individuals responsible for various tasks; the work plan also includes delivery of draft and final statewide and local evaluation reports by the deadlines set forth within the RFP</p> <p>(I): The color coding and key used for the proposed work plan were a helpful addition</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	The Lewin Group Inc
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative</p> <p>(N): The narrative provided only described work tasks associated with the start-up of the proposed project and did not include any actual costs and/or cost categories (staffing, supplies, etc.) necessary to carry out the proposed work</p> <p>(Q): It is unclear how many work hours would be included as part of the start-up costs for the project, leading one to question whether they would be sufficient to carry out the required work</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative</p> <p>(N): The narrative provided only described work tasks associated with the recurring work of the proposed project and did not include any actual costs and/or cost categories (staffing, supplies, etc.) necessary to carry out the proposed work</p> <p>(Q): It is unclear how many work hours would be included as part of the start-up costs for the project, leading one to question whether they would be sufficient to carry out the required work</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Based at UNC Greensboro, started in 1991, \$230m in contracts and grants, worked with USED, 34+ years of experience, evaluation efforts range from large-scale experimental research to small-scale qualitative studies, 10 years of 21 st CCLC experience with SEA (NC), multi-disciplinary team
Subcontractors	Indicate that no subcontractors will be used
Organizational Chart	8 teammates for the Maine project
Litigation	One pending case and two closed cases
Financial Viability	Report is provided but not the D&B report
Certificate of Insurance	Letter provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	8 teammates, 21 st CCLC connection – 20 years with NC (83 grantees), maintain communication, mixed-methods approach that incorporates both correlative analyses and causal inference techniques, IRB application, set up data processes/storage, mirror statewide evaluation with mixed methods, use of FTP and VPN for data storage,
Evaluation Work Plan	Statewide evaluation report meets timelines; however; unable to determine is the local evaluation will meet the required deadline

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative, cost break, tasks and dates are provided, there is a number of bolded amount provided in the narrative but it is unclear what some are for
Recurring Cost Narrative	Narrative, cost break, tasks and dates are provided, Included the renewal period of costs

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	12/2/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	SERVE is located at UNC Greensboro and specializes in research, evaluation, and technical assistance for education. SERVE has over 10 years of experience in evaluation of 21 st CCLC programs. Experienced staff in data collection, analysis, and evaluation.
Subcontractors	Appendix D marked no
Organizational Chart	Included identified team to work on this project, did not include
Litigation	1 pending litigation filed in 2024 and 2 closed litigations
Financial Viability	S&P Rating - Did not upload the requested report
Certificate of Insurance	Certificate of Coverage Office of State Fire Marshal included

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	12/2/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	The proposed services align with the RFP and a staff of 8 have been assigned roles to achieve a successful evaluation. 7 out of 8 have direct experience with the 21 st CCLC program. Proposed services include open and transparent communication through monthly progress meetings, SERVE will be available during business hours and will return responses within two days. All communication will be approved by the department before use/dissemination. Determinants – use of a composite score to determine the programs best outcomes, analyze implementation data, and run a multivariate regression. SERVE will identify strategies and activities in Maine’s 21 st CCLC program that are having a positive impact on youth outcomes by gathering data and analyzing the data. Both Statewide and local evaluations have detailed phases to produce these products timely. Adequate data security
Evaluation Work Plan	Completed with details as requested through October 2027, names and titles vary throughout the workplan

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	12/2/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative provided Dates 2/1/26-10/31/27 Salary and Benefits Computer costs Additionally recurring costs were included during this initial period
Recurring Cost Narrative	Narrative Provided Like the fact they included a 3% annual raise but does not align with RFP Salaries Fringe Benefits Facilities Internet/Communications Materials and Supplies

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	11/24/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Research, evaluation, and technical assistance center that's been in operation for over 30 years; experience with providing evaluation services for federal (U.S. DOE), state, and local programs; bidder has over 10 years of experience conducting statewide and local 21 st CCLC evaluations in NC; sample projects included work with related educational program evaluations
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided the required organizational chart, which appears to be for both the entire organization but also inclusive of the proposed evaluation/project team (Q): The use of solid and dotted lines to demonstrate reporting relationships within the organization was a bit confusing; the chart provided would have been a bit easier to follow if color coding had been used to identify those staff who would be supporting this project

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	11/24/25
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Litigation	<p>(P): The Bidder provided the required list of current and closed litigation it has been involved in within the last five (5) years</p> <p>(Q): The litigation information provided appears to have no direct implications with the work being proposed; though it is concerning that the Bidder has been named in several cases within the last five (5) years</p>
Financial Viability	<p>(P): The Bidder provided some information that would be included in the Dun & Bradstreet Business Information Report Snapshot through other means (D&B Overview, Moody's Credit Opinion)</p> <p>(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot, and did not otherwise provide any information that would verify the entity's level of overall risk</p> <p>(Q): With access to other information via Dun & Bradstreet, it is unclear why the Bidder did not simply provide the documentation outlined within the RFP</p>
Certificate of Insurance	<p>(P): The Bidder provided a certificate of coverage</p> <p>(Q): The Bidder did not provide a certificate of insurance from an insurance agency, it is unclear whether this is because the Bidder is a state-run University in the State of North Carolina and therefore insured by that state's government</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	11/24/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has over 20 years of relevant experience; the eight (8) person project support team includes a mix of individuals and backgrounds relevant to the proposed work; several proposed team members have direct experience working with 21st CCLC programs; proposed statewide and local evaluation methods appear sound</p> <p>(N): Some of the proposed evaluation team members are noted as having been with the bidding organization for a short period of time (some as little as a year)</p> <p>(Q): A team of eight (8) individuals supporting this project feels like it could be excessive, given the scope of the project—it is unclear if the Bidder has a strong sense of the size and scope of 21st CCLC programs in Maine; it is noted that much of the Bidder’s response for local evaluation was providing examples of work done with other states—this could’ve been stronger by providing mock-ups of what the proposed work for Maine might look like</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan, including detailed task descriptions and the delivery of both draft and final statewide and local evaluation reports ahead of the deadlines noted within the RFP</p> <p>(N): The required names and titles of persons responsible for various proposed tasks is not always clear—the Bidder often provides only employee names or “SEVRE Evaluation Team” rather than providing the specific information required in the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	SERVE Center
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Date of Individual Evaluation	11/24/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative</p> <p>(N): The narrative provided largely described work tasks associated with the start-up of the proposed project rather than the actual costs and/or cost categories (staffing, supplies, etc.) necessary to carry out the proposed work</p> <p>(Q): It is unclear why the Bidder included information about recurring costs in its narrative around start-up costs</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative</p> <p>(N): The category-based costs associated with this portion of the proposal (i.e. facilities, communication, supplies) are established as a percentage of the proposed FTE position counts for the project as opposed to the actual costs associated with such items; the Bidder’s financial data provided within this portion of the proposal appears to indicate confusion with the RFP requirements—proposed recurring costs appear to increase with each renewal period and do not align with the RFP requirements or recurring cost amount noted in the cost proposal</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	12/1/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Founded in 2011, served as the external evaluator for 22 FL DOE 21 st CCLC sites for 5 years, the team leverages cutting-edge software and AI tools to drive data-driven decision-making, including quantitative analysis platforms and programs (e.g., SPSS, R), as well as qualitative analysis tools (e.g., NVivo, Dedoose ATLAS.ti), every analysis is paired with a rigorous human review and interpretation process by our doctoral- and master’s-level experts
Subcontractors	Indicated no subcontractors will be used
Organizational Chart	15 employees, 7 direct support to the Maine project
Litigation	QQ does not have any litigation in which it is currently named or has been within the past five (5) years.
Financial Viability	Overall business risk is low

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	12/1/25
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	12/1/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	7 members listed, ED allows for causal inference by creating statistically comparable treatment and comparison groups based on observable characteristics,
Evaluation Work Plan	Reports meet the requirements

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	12/1/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Seems to have exceeded the page limit, extra narrative that was not related to the budget (ie. purpose of startup), no detailed budget information included in the narrative, no work hours to determine if the scope of work is obtainable, tasks provided but did not describe what the “work” would be
Recurring Cost Narrative	extra narrative that was not related to the budget (ie. purpose of startup), no detailed budget information included in the narrative, no work hours to determine if the scope of work is obtainable, did indicate that costs included software and licensing

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	12/1/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	14+ years experience in research and evaluations specializing in education. Have conducted in excess of 300 research and evaluation projects including for the Florida DOE 21 st CCLC program. Methodologies align with RFP including qualitative methods, quantitative methods, and mixed methods. Concern Uses AI and cutting-edge software to drive data-driven decision-making.
Subcontractors	Appendix D indicates no
Organizational Chart	Included and team identified for this project. Team of 15
Litigation	Statement no litigation past or present
Financial Viability	Report included overall business risk low
Certificate of Insurance	Included exp date 8/28/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	12/1/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Project Lead, Kelly Manning, MA over 13 years of experience managing and implementing large-scale education and human services evaluations. She served as the Lead Evaluator for 18 21st CCLC sites in FL. QQ is dedicating 7 people to this project. Myriam Benlamlih – 23 years of experience designing and managing rigorous mixed-methods evaluation. Proposal was not clear as to her role on this project. All staff assigned to this project have either an MA or MS. This team has a wealth of experience in evaluations and data analysis. Proposal has outlined monthly planning meetings, bi-weekly progress updates, ad hoc updates as stated in the RFP.</p> <p>Mixed method evaluation design with quantitative emphasis. Analytic approach using quasi experimental design and Propensity Score Matching.</p>
Evaluation Work Plan	Included several meetings to kick off project, vague detailed tasks, did not include names and titles, and timeframe aligns with RFP, provided additional narrative to workplan

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	12/1/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative included No specific rates I would consider this a flat rate proposal Mentioned previous projects with 21 st CCLC – not necessary
Recurring Cost Narrative	Narrative included Explanation of approach to fee setting Costs expand the full period of performance and renewal years Looks to be a flat rate proposal No hours or rate included Unclear if this is per year or a comprehensive total

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	11/21/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Research and evaluation firm that’s been in business for roughly 14 years; experience working with federal, state, and local evaluation of educational programs, including local evaluation of 21 st CCLC programs in Florida (Q): Two of the three work examples provided were for very similar projects with the same agency (Miami-Dade County Public Schools)—it would have strengthen the proposal to have a different example from one of the many other evaluation efforts the Bidder has carried out for other organizations
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	11/21/25
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Organizational Chart	<p>(P): The Bidder provided an organizational chart</p> <p>(N): The chart provided appears specific to the proposed project and not for the organization as a whole—this makes it difficult to see where the proposed project team fits in the Bidder’s larger organizational structure; the Bidder also provided additional written narrative in its response that was not requested within the RFP</p> <p>(Q): It is unclear why the Bidder did not provide a full organizational chart, which included the proposed project team, as directed in the RFP</p>
Litigation	(P): The Bidder has provided written affirmation that is has not been involved in any problematic litigation within the last five (5) years
Financial Viability	(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a “ <i>Low</i> ” level of risk
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include sufficient coverage for the work included in the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	11/21/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed evaluation lead has over 13 years of experience overseeing related evaluation work and has supported local 21st CCLC evaluation projects; evaluation support team includes six (6) additional staff with a mix of experience ranging from 4 years to roughly 25 years; proposed evaluation methods appear reasonable in relation to the scope of the RFP</p> <p>(N): Bidder did not always adhere to page count limitations noted within the RFP</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan</p> <p>(N): The evaluation work plan provided included additional formatting on the part of the Bidder not included as part of the required RFP template document; the Bidder also provided additional written narrative not requested within the RFP; while the provided workplan includes tasks and individuals associated with each, the timeline itself is difficult to follow</p> <p>(Q): The evaluation work plan does not include specific deadlines for the delivery of draft and final statewide and local evaluation reports, only providing months and year in which work will be done—this makes it unclear whether the Bidder will meet the deadlines established in the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Q-Q Research Consultants
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Date of Individual Evaluation	11/21/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): Bidder provided the required start-up cost narrative</p> <p>(N): The narrative provided largely described work tasks associated with the start-up of the proposed project rather than the actual costs and/or cost categories (staffing, supplies, etc.) necessary to carry out the proposed work</p> <p>(Q): It is unclear how many work hours are included as part of the proposed start-up costs as well as whether proposed costs would be sufficient to carry out the work required in the RFP</p>
Recurring Cost Narrative	<p>(P): Bidder provided the required recurring cost narrative</p> <p>(N): The narrative provided largely described work tasks associated with the recurring costs for the proposed project rather than the actual costs and/or cost categories (staffing, supplies, etc.) necessary to carry out the proposed work</p> <p>(Q): It is unclear how many work hours are included as part of the proposed recurring costs as well as whether proposed costs would be sufficient to carry out the work required in the RFP</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	multitude of studies ranging in capacity in areas of education, public health, disparity and equity issues, Team members have also served as external evaluators for federal grants in education, globally, and nationally recognized consulting firm, founded in 2004, Elite Research has conducted evaluations for Research 1 universities, state departments of education, and community-based organizations, evaluation of the Passaic County 21st CCLC Access Program
Subcontractors	Indicates that no subcontractors will be used
Organizational Chart	More than 12 employees, narrative provided, project lead will be supported by 8 employees
Litigation	Indicated “not applicable”
Financial Viability	The D&B report provided only had two pages with no information about their business risk.

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	12/5/25
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Lead has 21 years of experience, supported by 13 other individuals, everyone has a role such as developing clear compelling reports to literature review, biweekly coordination meetings and milestone check-ins, state mixed-methods, utilization-focused evaluation framework that integrates both quantitative performance metrics with qualitative insights from stakeholders across CCLC sites, This approach integrates both causal and correlative analyses to meet the dual imperatives of federal accountability and local program improvement, local utilization -focused methodology that balances consistency with site-level customization, prepare a comprehensive study protocol
Evaluation Work Plan	Draft report end of October, process repeated for 26 and 27

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Budget is a range Even if you add the top range of the startup and recurring costs the total budget does not equal the request amount Total budget seems a bit unnecessary 10% discount applied Travel expenses are not currently included Includes funding for incentives
Recurring Cost Narrative	Budget is a range Includes funding for incentives

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/19/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	This organization seems to be more experienced in securing federal funding by using data analysis. The Team participated in the evaluation of the Passaic County 21 st CCLC Access Program but was not a lead. This seems to be ER's only experience with an education agency.
Subcontractors	Subcontractor disclosure form marked no.
Organizational Chart	Organizational chart presented and the following statement preceded the chart. For the 21st CCLC Program Evaluation project, we put forth the following team in areas where they may be resourceful, but will pull in content experts or subject matter experts during the planning phase.
Litigation	Attachment 4: Litigation simply stated "Not Applicable"
Financial Viability	Incomplete financial viability report was submitted. 27 employees, 21 years in business,

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/19/25
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Certificate of Insurance	Certificate of Liability uploaded exp date 9/1/26
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/19/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>A 13-member team is listed with their qualifications for planning, communication, implementing the 21st CCLC evaluation service per the RFP and states they are fully committed to meeting all requirements. Q. Is this too many hands in the frying pan? By embedding both causal inference techniques (e.g., matched comparison groups, contribution analysis) and correlative methods (e.g., regression, pattern analysis), ER can (1) demonstrate the impact of 21st CCLC programming on youth outcomes, (2) identify statistically significant predictors of program quality, and (3) surface actionable insights to inform continuous improvement. ER has broken down Year 1 in four phases meeting the deadlines as outlined in the RFP.</p>
Evaluation Work Plan	<p>Virtual interviews with a sample of site leaders to define evaluation priorities and understand implementation variability. ER will collect and analyze data through surveys and virtual focus groups.</p> <p>ER will develop individualized local evaluation reports that align with GPRA performance indicators and approved by the Department.</p> <p>Workplan details are vague. Additional document included extending time frame out to 2033.</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/19/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<ul style="list-style-type: none"> -Provided a narrative -price based on a range of hours needed to complete the task -costs for consulting service based on ¼ hour increments -10% discount for government entity -Owned by ER – software, instruments, and licenses -proposed costs does not include – participant incentives, additional subject matter experts, travel or other expenses? -student raffle for survey incentive included in cost chart -Qualitative interview incentives included in cost chart
Recurring Cost Narrative	<ul style="list-style-type: none"> - Provided a narrative and visual graph - Decreased cost in renewal years - Same chart as a startup costs Phased out approach in the chart

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/17/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Consulting firm with a roughly 20-year history of supporting various types of research and evaluation projects related to education, public health, etc.; experience conducting evaluation of local 21 st CCLC providers (N): Bidder did not always abide by page count limitations (Q): None of the Bidder’s recent projects included work related to the 21 st CCLC program—curious of how recent their local evaluation work with Passaic County was
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/17/25
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Organizational Chart	<p>(P): The Bidder has provided an organizational chart</p> <p>(N): The chart does not appear to include the information specific to the project being proposed; the Bidder provided a lengthy narrative in addition to the organizational chart, which was not requested within the RFP</p> <p>(Q): The organizational chart provided appears to be color-coded, but there is no key provided—it would have been nice to have some sort of color key and could've been more helpful to color code the boxes for staff who would be supporting this project in a distinct color</p>
Litigation	<p>(N): The Bidder did not provide any sort of written affirmation that it has not been named or involved in any problematic litigation within the last five (5) years; this is something that should have been made clear in the Bidder's response</p> <p>(Q): The Bidder provided a response of "<i>Not Applicable</i>", making it unclear whether the bidder feels this section is not applicable to them or if they have not been involved in any problematic litigation within the last five (5) years</p>
Financial Viability	<p>(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot—instead only providing a brief print out of its "Company Operations" summary information, which does not include all of the information required in the Dun & Bradstreet Business Information Report Snapshot</p>
Certificate of Insurance	<p>(P): The Bidder provided proof of insurance, which appears to include adequate levels of coverage for the work being proposed</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project director has over 20 years of experience conducting large-scale research projects; Members of the proposed project team each also have 4+ years of experience with the bidding organization; the proposed evaluation methods for both statewide and local evaluation work appear reasonable; Bidder had a strong response to data collection and security section, making particular note of compliance with FERPA requirements</p> <p>(N): Bidder did not always abide by page count limitations</p> <p>(Q): The proposal names 13 individuals who would be supporting this project—this feels like almost too many people given the scope of work needed for this project and it is unclear why the team is so large</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required work plan and, for the most part, included information on who would be responsible for various tasks</p> <p>(N): The tasks outlined within the evaluation work plan are often quite vague; the Bidder’s proposed timeline does not include meeting the required deadlines for draft statewide and local evaluation reports</p> <p>(Q): It is unclear why the Bidder provided an additional chart which was not included or requested within the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Elite Research LLC
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	(P): The Bidder provided a narrative response for proposed start-up costs (N): The Bidder’s start-up cost narrative offers an “inclusive” hourly rate and a range of potential work hour estimates across various cost categories necessary for start-up activities—this does not meet the RFP requirements of providing an actual cost the Bidder commits to adhere to
Recurring Cost Narrative	(P): The Bidder provided a narrative response for proposed recurring costs (N): The Bidder’s recurring cost narrative offers an “inclusive” hourly rate and a range of potential work hour estimates across various cost categories necessary for start-up activities—this does not meet the RFP requirements of providing an actual cost the Bidder commits to adhere to

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	12/5/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	50+ years of experience with services to states, RMC has carried out several projects in Maine, most recently working with the Departments of Education and Health and Human Services on evaluations of the Preschool Development Grant and the First10 Initiative, Also worked with the Children’s cabinet, 8 years of after-school experience, US DOE What works clearinghouse certified, quasi-experimental, past experience with state agencies, high dosage tutoring for Mass DOE
Subcontractors	Indicates that no subcontractors will be used
Organizational Chart	7 members of the project team
Litigation	Indicated that no past or current litigation
Financial Viability	Overall business risk is moderate
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	20 years of experience for the project lead with education experience, interactive dashboard experience, experience working with large, open-access data sets; conducting advanced statistical analyses, approach ensures consistent, comparable data for statewide or targeted evaluations that can be comprehensive and prepare a descriptive summary, identified limitations
Evaluation Work Plan	Timeline meets requirements

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative is provided with staff days and costs, “RMC is obligated to apply the same rates in preparing all budgets“, audited by USED
Recurring Cost Narrative	Narrative is provided with staff days and costs, “RMC is obligated to apply the same rates in preparing all budgets“, audited by USED

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	12/1/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Corporations with offices in NH, VA, OR, CO, and FL. For over 50 years RMC has performed hundreds of studies that gauge the effectiveness and impact of programs. RMC has relationships in Maine with the Department of Education and Health and Human services. Experience with conducting external evaluation using mixed methods to monitor progress. RMC has worked with several education agencies.
Subcontractors	Appendix D marked no
Organizational Chart	Included 8 staff position listed across all Corporate Offices, 7 staff positions assigned to fulfill this project.
Litigation	Statement no litigations past or present.
Financial Viability	Included overall business risk moderate – 102 employees
Certificate of Insurance	Included exp date 7/1/26

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	12/1/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Proposed evaluation team provides over 20 years of experience. Dr. Tracey Martin, Ph.D. as project director will oversee data collection, lead report writing and serve as point of contact. With a supporting cast of four most with Ph.D. in expertise in research. RMC recommends an iterative, collaborative process at the project's outset to develop an evaluation plan that aligns with the state's needs and addresses the three research questions outlined in the RFP. RMC will create a descriptive summary of Maine 21 st CCLC program using quantitative data and qualitative data to create an analysis that will address the four primary questions in the RFP. RMC's evaluation will measure student outcomes. RMC is not proposing additional data collection due to time constraints. RMC anticipates having to clean the data before analyzing.
Evaluation Work Plan	Included with proposal – only one meeting in February (kickoff), beginning in March will be bi-weekly progress meetings. RMC will respond within two days to adhoc updates. Timeline aligns with RFP.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	12/1/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Very thin narrative Table indicates staff days instead of hours Costs based on deliverables Unclear of the time frame when these costs will be incurred Total of 86 days for startup</p>
Recurring Cost Narrative	<p>Narrative uploaded with embedded table Recurring costs broken out by year 1 and year2 Table indicates staff days over two years per deliverable Total days 480 Although no actual dates included in chart Deliverables per RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	11/21/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Research and evaluation firm that has been in operation for over 50 years; experience conducting large evaluations at the local, state, and federal levels; extensive experience working with local and state education agencies</p> <p>(Q): Despite extensive educational program evaluation experience, it is unclear whether the Bidder has experience with 21st CCLC or after school programs and related data</p> <p>(I): Bidder has worked with various types of organizations across all 50 U.S. states and territories</p>
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	11/21/25
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Organizational Chart	<p>(P): The Bidder provided an organizational chart</p> <p>(N): There appears to be a disconnect between the overall chart for the organization and the project-specific chart provided; the project chart also does not include the names of any individuals, only position titles</p> <p>(Q): It is unclear how the proposed project “fits” into the larger scope of the full organizational chart; it is also unclear who from the Bidding organization will be supporting the project—this information could have easily been made much clearer</p>
Litigation	<p>(P): The Bidder has provided written affirmation that it has not been involved in any problematic litigation within the last five (5) years</p>
Financial Viability	<p>(P): The Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, noting an overall “<i>Moderate</i>” level of risk</p>
Certificate of Insurance	<p>(P): The Bidder provided the required proof of insurance, which appears to include adequate coverage for the work being included in the proposal</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	11/21/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has over 20 years of relevant experience; members of the evaluation support team also appear to have relevant experience; the proposed methods for statewide and local evaluations seem reasonable</p> <p>(N): It is unclear how long any members of the evaluation team have been working for the bidding organization—these are things that should have been clearly articulated in the Bidders response</p> <p>(Q): Aside from the project lead and senior research associate, it is unclear how many years of experience the remaining three (3) people on the proposed evaluation team have</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required work plan, which includes information on who would be responsible for each proposed task; the proposed work plan also appears to include the delivery of draft and final statewide and local evaluation reports ahead of the deadlines set forth within the RFP</p> <p>(N): Many of the tasks included within the proposal are a bit vague and could have been more clearly developed/articulated;</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	RMC Research Corporation
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Date of Individual Evaluation	11/21/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided the required start-up cost narrative</p> <p>(N): Bidder response was very brief and largely provided information as an additional budget table as opposed to a completely written narrative; the total start-up cost noted in the Bidder’s narrative is different than the total start-up cost amount noted in its cost proposal; costs are also described by specific work task as opposed to cost category (staffing, supplies, etc.)</p> <p>(Q): The narrative provided includes various number of proposed work days rather than hours—it is unclear how many proposed work hours are noted in this portion of the Bidder’s proposal</p>
Recurring Cost Narrative	<p>(P): The Bidder provided the required recurring cost narrative</p> <p>(N): Bidder response was very brief and largely provided information as an additional budget table as opposed to a completely written narrative; costs are also described by specific work task as opposed to cost category (staffing, supplies, etc.)</p> <p>(Q): The narrative provided includes various number of proposed work days rather than hours—it is unclear how many proposed work hours are noted in this portion of the Bidder’s proposal</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	firm emphasizes storytelling with data, Founded in 2009 and incorporated in 2012, more than sixteen years designing and implementing sustainable, data-driven systems, more than sixteen years designing and implementing sustainable, data-driven systems, manages 95 active projects with 41 partners, representing a mix of state agencies, cities, private nonprofit community-based organizations, healthcare systems, and seven sovereign Tribal Nations, believe that evaluation should be both rigorous and useful, Expertise in large-scale, multi-year evaluations for state education and behavioral health systems, Extensive experience with government entities and sub-grantees, multi-disciplinary staff
Subcontractors	Indicated that no subcontractors will be used

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	12/3/25
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Organizational Chart	4 listed to work on this project, with support from the CEO and partner services, a complete CARE chart is also included, Partner services has a total of 10 individuals/roles listed
Litigation	Indicates that there are no current litigation or closed cases within the past 5 years
Financial Viability	The D&B report indicates that the overall business risk is low-moderate
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Project lead has 10+ years of experience with a Ph.D. that focused on Health care quality, the support team is multidisciplinary evaluation and project management team, team based in the Northeast which could allow for in-person requirements, senior evaluator has 10+ years of experience leading evaluation across behavioral health and education and international development, research manager is based in Mass. And brings mixed-method evaluation experience – this is the person/role who will lead descriptive and inferential analyses of GPRA and PQA indicators, The design of the statewide evaluation will employ a mixed-methods, longitudinal evaluation design approach that integrates quantitative analyses of participant outcomes with qualitative data collected from educators, site coordinators, and community partners, Analyses will be performed using SPSS Statistics and R Studio and visualized through CARECG’s secure Power BI dashboard environment</p>
Evaluation Work Plan	<p>Timeline requirements are met, draft state report in July-August, - conduct mid-point reviews, Feb 2027 deliver statewide findings</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Proposed costs seem extraordinarily high, which does not seem necessary for the scope of work and (4) employees Startup narrative is 1.5 FTEs, which I could consider recurring costs
Recurring Cost Narrative	Discounted hourly rate is providing in the renewal period for four years (11/1/2027 – 10/31/2031), with .25 less FTEs Budgets only include salaries and benefits, no other products or services

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	11/17/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	16 years of experience (95 projects, 41 partners), experience with federal reporting data. lack of experience with educational agencies Included Dun & Bradstreet Business Snapshot 2 out of 3 categories run a moderate risk
Subcontractors	None listed
Organizational Chart	Included - 35 active employee positions – no names
Litigation	Not involved - provided affirmation statement
Financial Viability	Included Low- Moderate Risk- several different business addresses in 12 years
Certificate of Insurance	Included expired certificate

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Supporting Team is located in the Northeast (Massachusetts). Cloud based analytics environment for efficiency in coordination and data management. Senior Evaluator (New Jersey) 10+ years experience. Solid plan for communication. Progress can be monitored in real time.</p> <p>Lead Evaluator’s work has been focused primarily in health care. 4 team members to do this work, the proposal was vague on what other projects these people might be doing as well.</p> <p>Company is located in midwest; the team assembled for this project is from the Northeast (VT,MA, NJ, and one out liar IL)</p>
Evaluation Work Plan	<p>Trend Analysis, statistical analysis, aggregated teacher surveys, site visit notes, focus groups. Emphasis on learning not compliance.</p> <p>Cross site comparisons, attendance and outcomes analysis</p> <p>Process is going to take a year to build, deadlines for draft evaluation 9/1/26, and final is 10/1/26</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Narrative thin but included in proposal Proposed budget total is no accurate Inclusive hourly rate Startup Cost Period 2/1/26-10/31/26 (2079 hrs) Budget Period Two 11/1/26-10/31/27 (3120 hrs) Inclusive Rate includes - travel costs four 2-day meetings on-site in the start -up period -data cloud storage -administrative and supply costs</p>
Recurring Cost Narrative	<p>Narrative included -11/1/27-10/31/31 -inclusive rate includes -one 2-3 day onsite meeting annually -data storage cloud -data analysis software -maintenance phase (customizing reports, data visualization, enhancements, continuous quality improvement to data collection processes Q: Math is weak the figures do not add correctly</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	11/14/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<p>(P): Organization has existed for roughly 16 years; experience working with state agencies</p> <p>(N): While proposal notes experience with “<i>multi-year evaluations for state education...systems</i>”, all of the work examples provided are for behavioral, mental, and substance use health services—it would have been nice to have more information on the educational system aspect of prior work</p> <p>(Q): Organization currently manages nearly 100 projects with 41 other partners—while this is impressive, it does give some concern around the level of support/responsiveness that might be provided to the Department</p>
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	11/14/25
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Organizational Chart	<p>(P): Bidder provided an organizational chart related to the proposed project</p> <p>(N): The Bidder provided an additional organizational chart for its entire organization, which is non-descript (including only positions titles and counts), which was not requested</p> <p>(Q): It is unclear why the Maine DOE's 21st CCLC program is included as part of the Bidder's organizational chart</p>
Litigation	<p>(P): The Bidder notes having no current or pending problematic litigation</p> <p>(Q): The Bidder also notes, <i>"This statement is made in good faith and to the best of the Bidder's knowledge, information, and belief."</i> – this felt odd, as one would think the organization would know whether it has been involved in any relevant litigation within the last 5 years</p>
Financial Viability	<p>(P): Bidder provided the required Dun & Bradstreet Business Information Report Snapshot, which noted a <i>"Low-Moderate"</i> level of risk</p> <p>(N): Some portions of the report appear to have no data or data is noted as <i>"unavailable"</i></p>
Certificate of Insurance	<p>(P): Bidder has provided evidence of seemingly appropriate levels of insurance coverage</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	11/14/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project team members appear to have related evaluation experience and expertise; plans and methods for conducting statewide and local evaluations appear sound</p> <p>(N): Bidders response makes it unclear who will be leading the project as Maine DOE’s point person—Anne Bowers is noted as “<i>Lead Evaluator</i>” and Jesse Brooks it noted as “<i>Project Director</i>”; while the narratives provided for project team member note experience with the field of education, it is unclear what that experience actually is; Response around data collection and security states, “<i>we understand that supplemental data collection is not required for this project</i>”, which is the opposite of what is specified within the RFP</p> <p>(Q): Bidders response is unclear as to how long each of the proposed project team members have been with the organization; it is unclear whether the data management procedure provided in the Bidder’s response would align with State of Maine requirements</p>
Evaluation Work Plan	<p>(P): Workplan includes relevant, detailed tasks and (for the most part) specifies who will be involved in each step</p> <p>(N): Proposed workplan gives date ranges for both the draft and final statewide and local evaluation reports, which may or may not meet the specific deadlines outlined within the RFP</p> <p>(Q): The evaluation work plan names a different project director (LaKiesha McCormick) than the narrative information provided under “<i>Project Planning and Coordination</i>” (Jesse Brooks)—this further muddies the water in terms of who would actually be leading this project from the bidding organization</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Community Advocacy Research & Evaluation Consulting Group
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Date of Individual Evaluation	11/14/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a start-up cost narrative; funding amounts noted in narrative align with the total start-up costs included in the cost proposal</p> <p>(N): The Bidder’s start-up cost narrative offers an “inclusive” hourly rate and total number of work hours necessary to carry out the proposed project—this should have been more clearly broken out by specific costs (project management, data storage, analysis, etc.); proposed costs also include onsite travel for a minimum of eight (8) in-person meetings, which is not required under this RFP and seems like potentially unnecessary additional costs</p>
Recurring Cost Narrative	<p>(P): The Bidder provided a recurring cost narrative; funding amounts noted in narrative align with the total recurring costs included in the cost proposal</p> <p>(N): The Bidder’s recurring cost narrative offers an “inclusive” hourly rate and total number of work hours necessary to carry out the proposed project—this should have been more clearly broken out by specific costs (project management, data storage, analysis, etc.); proposed costs also include onsite travel for a minimum of two (2) in-person meetings, which is not required under this RFP and seem like potentially unnecessary additional costs</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	12/3/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Offers a methodology and approach to program evaluation that provides speed with rigor, innovation, policy relevance and actionability, and SWAT team approach, 3 staff members on this team with experience that is health based, 30 years of experience of the project lead, worked with the State of Alabama (evaluation of Pharmacy Benefit Management), Cersti Health, and US Small Business Admin
Subcontractors	Indicates that no subcontractors will be used
Organizational Chart	Org chart has 3 staff members listed which aligns to the narrative above
Litigation	Indicates that there are no current litigation or closed cases within the past 5 years
Financial Viability	D&B reports indicates that the overall business risk is moderate-high

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	12/3/25
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Certificate of Insurance	Provided
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	This evaluation is best conducted with a small but highly skilled team, project lead has an MA in Medical Anthropology, with the organizations for 4 years, the evaluation scientist has a degree in education but is not a employee of the organization yet, comply with requirements and identify gaps, conduct a kick-off meeting, email communication, use a quasi-experiment design with propensity score matching, use “heat maps” analyses, employ a mixed-method approach with multiple data sources, local evaluation with use pre-post student outcomes, implement semi-structured interviews, local will be short but provide robust descriptive and correlative analyses, data can be shared via SFTP or Engine or encrypted email
Evaluation Work Plan	Describes the data process, biweekly meetings start in February, monthly stakeholder meetings start in March, No overlap of state or local, reports met timeline requirements

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	There seems to be a typo in the recurring or total lines on the cover page No entity name entered
Recurring Cost Narrative	This total cost does not match the cover page Only salaries and benefits

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	11/20/2025
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Preliminary information completed and viewable. Three staff members will be assigned to this project with experience in health economics and policy, research evaluation, data and program evaluation. Over 30 years' experience in setting standards for evaluation and outcome analyses. The majority of Exouza's experience has been with health organizations whether at the state, local or federal level on review and evaluation of data to develop road maps with end goals and recommended initiatives.
Subcontractors	Appendix D was completed and the "no" box checked. No subcontractors listed.
Organizational Chart	Project lead and two evaluation scientists
Litigation	Litigation statement: Exouza has no current litigation or closed cases within the past five years.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	11/20/2025
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Financial Viability	D&B report: Company has moderate to high risk of financial failure. Report indicates company is 4 years old with 13 employees. 47% probability of failure over the next 12 months.
Certificate of Insurance	Certificate of Insurance just renewed in September.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	11/20/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>Exouza will work with Department to develop a work plan and anticipates meeting with the Department as outlined in the RFP.</p> <p>Exouza plans to onboard an Evaluation Scientist with subject matter expertise due to having a PhD in Education and experience evaluating education programs and outcomes for NASA.</p> <p>Exouza’s methodology is “heat map” analyses to identify program/activity availability against student population and travel challenges.</p> <p>Exouza’s plan is to use mixed methods approach to determine resource availability and travel challenges.</p> <p>All methods used would rely on data provide by the Department. There is no plan to collect data through parent and student surveys.</p> <p>The Statewide evaluation report would summarize the methodological and analytic approaches and all results in the format outlined in the RFP.</p> <p>Exouza does not intent to perform causal analyses of determinants of site-specific outcomes in the local evaluation. They will look at pre-post student outcomes by site and match pre-participation outcomes and student characteristics across sites.</p> <p>All Data will be encrypted. Only individuals who are supporting this effort and have a need will be granted access to the Exouza data tables and must use their licensed Micorsoft Azure environment. Appendix F was completed.</p>
Evaluation Work Plan	Included without names and titles, tasks are vague

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	11/20/2025
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>Narrative provided thin details Proposed budget does not seem correct as the recurring cost are higher than the total proposed costs Startup costs: labor hours but no rate is included in this section 170 hours proposed for startup Hourly rate seems reasonable for the startup plan</p>
Recurring Cost Narrative	<p>Provided narrative – only provided the hours for each team member and hourly rate No details of work to be done</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Exouza Inc
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Department of Education

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RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Bidder has experience conducting evaluations for government agencies (US SBA) (N): Bidder did not always adhere to page count limitations; The response provided in the qualifications and experience form did not provide any information on the bidding organization itself—only those staff persons who would be assisting with the proposed project (Q): Based on the Bidder’s responses, it is unclear how long the bidding organization has been in operation or what the general history of the organization is—particularly related to educational program evaluation
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart (Q): It is unclear whether the organizational chart provided is for the entire bidding organization or is only specific to the proposed project, as it only includes three (3) individuals

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	11/17/25
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Litigation	(P): The Bidder confirmed is has not been involved in any problematic litigation within the last five (5) years
Financial Viability	(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot—instead providing a different Dun & Bradstreet “ <i>Live Report</i> ”; The report provided also notes the bidding organization posing a “ <i>Moderate-High</i> ” level or risk (Q): Given that the Bidder has access to its Dun & Bradstreet information, it is unclear why the incorrect report was provided with the Bidder’s submission
Certificate of Insurance	(P): The Bidder provided the required proof of insurance and appears to have adequate coverage for the proposed work

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	11/17/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): The proposed project lead appears to have relevant experience that would support the project; the approaches to both statewide and local evaluations appear reasonable</p> <p>(N): The proposed evaluation team is quite small, with the project being supported by only three (3) people; all of the proposed project team members have been with the bidding organization for less than 5 years</p> <p>(Q): While the Bidder’s response notes the proposed project lead has been with the organization for roughly 4 years, it is unclear how many total years of experience this individual has</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required work plan; major project milestones for statewide and local evaluations meet the requirements set forth in the RFP</p> <p>(N): The names and titles of persons responsible for each work task could have been more clearly articulated—most areas simply include “<i>Exouza Evaluation Team</i>” and “<i>Maine Department Staff</i>”, ignoring the persons/positions responsible for various tasks</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Exouza Inc
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Date of Individual Evaluation	11/17/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	(P): The Bidder provided a start-up cost narrative (N): While the Bidder does specify the types of work and costs that would be associated with the start-up of the proposed project, it does not assign a dollar amount of value to them—only indicating total costs for all work
Recurring Cost Narrative	(P): The Bidder provided a recurring cost narrative (N): The Bidder’s narrative only indicates the annual hourly rates and total work hours of the three (3) individuals assigned to the project and has provided any information on non-personnel costs that would be required to carry out this project (Q): It is unclear what additional costs (data storage, etc.) the Bidder may or may not be accounting for in its recurring cost narrative

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	11/24/2025
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Question: Does the narrative needed to be in the boxes? 25+ years of experiences with decades of 21 CCLC evaluation experience, 27 active 21st CCLC grantees across 70 program sites, evaluation services since 2013, five step process that includes stakeholder engagement, educational management systems experience (Transact), longitudinal trend analysis, correlation, and subgroup variance testing, develops impact brochures and visual summaries
Subcontractors	Indicated no subcontractors will be used
Organizational Chart	6 employees in total
Litigation	Indicated that they have not been involved in any litigation, past or present, within the last five (5) years
Financial Viability	Dun & Bradstreet report in unavailable
Certificate of Insurance	Provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	11/24/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	lead evaluator for more than 70 21st CCLC sites across 27 grantees, only 3 employees listed for this project, employ a mixed-method, multi-level analytic design
Evaluation Work Plan	Timeline and reports meet the RFP requests

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	11/24/2025
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Information was not provided in the template, timeline provided, no cost break down provided, organized by task
Recurring Cost Narrative	Information was not provided in the template, no cost break down provided, organized by task

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	12/3/25
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21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	STA did not put the narrative for these questions in the box, the content was attachments. Over 25 years combined experience in grant evaluation, data analytics, and assessment with staff having direct 21 st CCLC operational and evaluation experience. STA has been providing 21 st CCLC evaluations since 2013. Business was incorporated in 2024. Cannot determine length of current projects as information is present in the narrative. STA has included two projects with direct experience to the 21 st CCLC program.
Subcontractors	Appendix D indicates no
Organizational Chart	Three employees listed org chart does not meet the requirement of the RFP
Litigation	Statement included no litigation
Financial Viability	No business information available on D&B report

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	12/3/25
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Certificate of Insurance	Included expiration date 9/8/26, adequate coverage
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Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Three employees to do the work. Project lead with 25 years of experience Executive Director of STA. Consultant, 2 years with STA has Ed.D. and Senior Research Statistician 2 years with STA. Meetings to be held per the RFP, Monthly progress check ins to be scheduled by the Department. STA proposes to use a mixed method, multi-level analytic design to create a statewide evaluation. These steps will result in DOE's requirement for causal and correlative analysis.
Evaluation Work Plan	Included – table did not identify Name or Title of person responsible. Tasks meet RFP timeline.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative included Flat rate startup costs Startup cost will cover expenses between 2/1/26-4/2026 Detailed deliverables No cost breakdown in the narrative
Recurring Cost Narrative	Narrative included flat rate budget proposal Unclear whether the amount is per year or two-year renewal Alternating schedule for Statewide Evaluation and Local Evaluations All deliverables are listed but do not have a corresponding dollar amount

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	11/24/25
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21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Evaluation and analytics company with experience in supporting local 21 st CCLC evaluations for over 10 years (N): Bidder provided responses on separate pages of its submission rather than including them in the required RFP template pages (Q): It is unclear how long the bidding organization has been in operation; while it was nice to see the breath of experience the Bidder has with supporting local 21 st CCLC program evaluations, it was unclear why the Bidder didn't provide examples of other type of work that may have been conducted on a larger statewide scale or in working with a government agency
Subcontractors	N/A; Bidder will not be using any subcontractors

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	11/24/25
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Organizational Chart	(P): The Bidder provided an organizational chart (N): The organizational chart provided does not meet the requirements of the RFP; the chart provided only includes the names of three senior/executive staff members and does not include the names or titles of any other staff members or provide any clear information related to the team who will be supporting the proposed project
Litigation	(P): The Bidder provided written confirmation that is has not been involved in any litigation, problematic or otherwise, with the last five (5) years
Financial Viability	(P): The Bidder provided the required Dun & Bradstreet Business Information Report Snapshot (N): All of the data provided within the report is noted as "unavailable", making it impossible to determine the Bidder's level of risk (Q): It is unclear why all of the information included in the Bidder's report is marked as "unavailable"
Certificate of Insurance	(P): The Bidder provided the required proof of insurance, which appears to include adequate coverage for the work included within the proposal

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	11/24/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): Proposed project lead has over 25 years of experience with conducting evaluations and has served as lead evaluator for many local 21st CCLC program evaluations; proposed statewide and local evaluation methods seem reasonable</p> <p>(N): Bidder provided responses on separate pages of its submission rather than including them in the required RFP template pages; minimal information is provided for proposed project team members—really on their names and position titles are provided; evaluation team members have been with the bidding organization for less than 5 years</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan, which includes the delivery of draft and final statewide and local evaluation reports by required deadlines</p> <p>(N): There are no employee/staff member names provided to indicate who would be responsible for certain tasks within the proposed work plan—only position titles are provided</p> <p>(Q): the number of different position titles (6) included within the proposed work plan exceeds the total member of project support team members (3) noted earlier in the proposal—it is unclear how many staff would actually be supporting this project</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Steps to Achieve LLC
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Date of Individual Evaluation	11/24/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided a narrative response describing start-up costs</p> <p>(N): Bidder’s response was not included within the template page provided; narrative provided outlined specific work tasks associated with the start-up of the project as opposed to specific costs and/or cost categories; no cost information is included in any of the narrative provided</p> <p>(Q) It is unclear how many work hours are associated with this phase of the proposed project, making it unclear whether such hours would be sufficient to carry out the proposed work</p>
Recurring Cost Narrative	<p>(P): Bidder provided a narrative response describing proposed recurring costs</p> <p>(N): Bidder’s response was not included within the template page provided; narrative provided outlined specific work tasks associated with the start-up of the project as opposed to specific costs and/or cost categories; no cost information is included in any of the narrative provided</p> <p>(Q) It is unclear how many work hours are associated with this phase of the proposed project, making it unclear whether such hours would be sufficient to carry out the proposed work</p>

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Nebraska
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INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Research facility embedded in a University, committed to good data practices, advantage of outside perspectives, trained staff in social science disciplines, small team allows for dedicated project focus, 8 teammates with various graduate student interns, staff has diverse training and education no degrees in education listed, CITI training on ethical research, experience working on evaluations on government programs through the State of Nebraska, NECPA and NACHB are projects focusing on college students
Subcontractors	Indicated no subcontractors will be used
Organizational Chart	7 individuals listed, with TBA for a number of positions due to using interns and students
Litigation	No information available - "Information related to this section will be provided at the time of award"

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	12/3/25
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Financial Viability	No information available - "Information related to this section will be provided at the time of award"
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Certificate of Insurance	No information available - "Information related to this section will be provided at the time of award"
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Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	12/3/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Staff are assigned work based on workload, expertise and skillset, 5 employees named, project lead has a minor in survey research and methodology, in this section they mention that some staff have a Ph.D in education, specific analyses to be conducted cannot be identified until the data is available by will likely include Pearsons Correlations, Ch-Square or T-Tests and appropriate regression analyses, local information is very limited but indicates that “it” will use the same data as the state evaluation, uses a secured drive, saves data for 5 years or based on contract
Evaluation Work Plan	limited information in the table, Required monthly meetings and bi-weekly updates, final evaluation reports met the timeline requirements

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	12/3/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Indicated no startup costs
Recurring Cost Narrative	Organized by individual/role, annual increase, indirect 44%

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	12/5/25
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INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	<ul style="list-style-type: none"> • Univ of Nebraska, MERC division with a vision to transform evaluation, data collection and analysis into a blend of art and science. • MERC’s staff have a diverse background in social sciences with strengths in qualitative methods, survey methodology, data visualization, mixed/multi-methods. • Q. Does the staff have the experience to perform the tasks required in
Subcontractors	Appendix D indicates no
Organizational Chart	<p>Included in proposal</p> <p>Director – PhD Sociology provides consulting and survey expertise</p> <p>Associate Director – PhD Education Studies oversees project and provides qualitative expertise</p>

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Nebraska
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	<p>Project Manager – MsW – will manage the project, including data collection, cleaning/analyzing the data, providing results, written reports</p> <p>Project Associates will assist with data collection and analyzing data</p> <ul style="list-style-type: none"> - No indication of who will be assigned to this project
Litigation	Not included
Financial Viability	Not included
Certificate of Insurance	Not included

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	12/5/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<ul style="list-style-type: none"> -collaborative multi-phase, mixed-methods approach to develop, deploy, and analyze both the statewide and local CCLC evaluations -focus will be placed on academic achievement, gpa, school attendance, behavior, and student engagement -statistical analysis including causal and correlative analysis to answer the research questions in the RFP
Evaluation Work Plan	Competed – no task details and no name of person assigned to the task

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	12/5/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	No startup costs included
Recurring Cost Narrative	Very brief response to recurring costs Table format Includes 350 hours from undergraduate assistant and graduate intern 5% annual increase in rates

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	11/25/25
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RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): State university (NE) whose staff have strong background in education and social sciences (N): The work examples provided by the Bidder were exceptionally brief and largely did not provide the level of information needed to demonstrate the expertise needed to perform the work outlined within the RFP; many of the fields for things like “address” and “telephone number” related to contacts for prior projects were omitted or otherwise left blank (Q): It is unclear how long the bidding organization has been in operation as well as hat level of experience it has in working alongside government agencies and local program providers
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(P): The Bidder provided an organizational chart (N): The chart provided did not appear to include the proposed project team; many portions of the chart also include “TBD” designations for various staff positions (likely meaning vacant)

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	11/25/25
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Litigation	(N): The Bidder did not provide the required information regarding ongoing or closed litigation within the last five (5) years, only stating "Information related to this section will be provided at time of award"; this does not meet the requirements of the RFP; the Bidder's response makes it unclear whether it has been involved in any problematic litigation within the last five (5) years
Financial Viability	(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot, only stating "Information related to this section will be provided at time of award"; this does not meet the requirements of the RFP; the Bidder's response also makes it impossible to determine its level of risk with regard to government contracting
Certificate of Insurance	(P): The Bidder did not provide the required proof of insurance, only stating "Information related to this section will be provided at time of award"; this does not meet the requirements of the RFP; the Bidder's response also makes it impossible to determine its level of risk with regard to government contracting

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	11/25/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): If Dr. Kasabian is the intended project lead, this individual has over 16 years of relevant experience</p> <p>(N): The proposal does not outright specify a proposed project lead or support team members, instead providing brief notes on the organization’s roster of current personnel; this response could have been significantly strengthened by determining who would be leading and supporting the proposed work prior to the submission of this proposal; plans for statewide and local evaluation are lacking specificity and the methods included are somewhat questionable</p> <p>(Q): Based on the narrative responses included in this portion of the proposal, it is unclear whether the Bidder would be able to carry out the work required under this RFP—it seems as there isn’t a strong plan in place to facilitate the successful completion of this work</p>
Evaluation Work Plan	<p>(P): The Bidder provided an evaluation work plan, which includes the delivery of the draft and final statewide and local evaluation reports by the deadlines set forth within the RFP</p> <p>(N): The work plan provided is incredibly “bare bones” and does not specify who would be responsible for any of the proposed tasks; the proposed tasks are not well thought out or developed—having less than 10 total tasks for a two-year contract period is highly questionable; it does not appear as though the Bidder has an actual plan for carrying out the work required under this RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	University of Nebraska
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Date of Individual Evaluation	11/25/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	(Q): The bidder provided only a brief response to indicate that the proposed project would have no start-up costs—this seems odd and likely inaccurate, as there would be costs associated with things like setting up data transfer protocols/systems, initial planning and implementation for evaluation design, etc. that would be needed to start the project but would not be recurring, once established
Recurring Cost Narrative	(P): The Bidder provided the required narrative for proposed recurring costs (N): Bidder’s narrative response was very brief and largely provided information as additional budget tables as opposed to a completely written narrative; the Bidder has proposed a 5% annual cost increase within its narrative, which means it did not follow the RFP requirement that recurring costs be the same across all period of performance; the recurring cost information provided also notes an indirect cost rate of 44%, which based on RFP requirements would not be allowable; based on the RFP requirements, the inclusion travel costs appears unreasonable and unnecessary (Q): It is unclear why some positions (Director, Senior Project Manager, Data Specialist) are included in the Bidder’s narrative, but do not have any work hours associated with them—are these individuals going to be supporting this project?

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Nyaa Health Services LLC
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RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	4 years of experience, primarily focused on health, team has unique backgrounds, senior staff have 30+ years of experience,
Subcontractors	Indicated no subcontractors will be used
Organizational Chart	No information provided
Litigation	No information provided
Financial Viability	No information provided
Certificate of Insurance	No information provided

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/20/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project lead has 10 years of experience which does not align to the narrative in the overview, sequential mixed methods evaluation approach, reporting will include a literature review identifying best practices, local sample questions are important, focus groups and key informant interviews will be conducted
Evaluation Work Plan	Timeline with months is not established,

Evaluator	Name	Shelly Chasse-Johndro
	Title	Director, ESEA Federal Programs
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/20/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Just about half a million dollars, dates provided, expense type with amount and FTE provided, it seems like the start-up costs are for the 2 year period
Recurring Cost Narrative	Just about half a million dollars, dates provided, expense type with amount and FTE provided, it seems like these costs are for the renewal periods

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/30/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Founded in 2021, NYaa is based in the Great Lakes region and works to promote health and advance well-being for all people specializing in underserved and under-resourced communities. Nyaa currently works as a consultant Staff have over 30+ years of experience at Nyaa and other institutions as Nyaa has only been in business for 4 years. Nyaa has experience in health services.
Subcontractors	Appendix D indicates no
Organizational Chart	Not included
Litigation	Not included
Financial Viability	Not included
Certificate of Insurance	Not included

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/30/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Project Lead – Dr. Grower has worked for Nyaa for two years and had over 10 years of experience in project management, research and evaluation services. She will oversee all project activities. Dr. Douglas will be the evaluation and data specialist and responsible for designing and conduction program evaluations. Dr Cheruvelil is an anthropologist and behavioral ecologist. Nyaa will use a sequential mixed methods approach to identify high quality 21 st CCLC programming. Data Collection indicated technical safeguards to align FERPA, PPRA, COPPA.
Evaluation Work Plan	Included but not complete through 2027, not sure what month 0 is. Workplan does not align with RFP.

Evaluator	Name	Tyra Corson
	Title	Management Analyst II
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/30/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	Narrative not included, only a list of expenses Inclusion of Misc expenses and Kitchen supplies highly questionable
Recurring Cost Narrative	Narrative not included, only a list of expenses No indication of deliverables Operating expenses include rent Kitchen supplies These proposed costs are exorbitant

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/18/25
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State of Maine

Department of Education

Elementary and Secondary Education Act (ESEA), Title IV, Part B CFDA #84.287

RFP # 202509128

21st CCLC Program Evaluation Services

INDIVIDUAL EVALUATION NOTES

File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	(P): Scientific research firm with experience in education and working alongside federal and state agencies (N): Organization has been in operation for less than 5 years (founded in 2021) (Q): While the proposal notes experience with early childhood education, it seems that the actual evaluation work conducted was more in the realm of public health—it is unclear what sort of experience the Bidder has with academic data
Subcontractors	N/A; Bidder will not be using any subcontractors
Organizational Chart	(N): The Bidder did not provide the required organizational chart, making it unclear of how the organization is structured as well as how the proposed project fits into that larger structure
Litigation	(N): The Bidder did not provide any information on current or prior litigation, making it impossible to determine whether any problematic issues are present

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/18/25
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Financial Viability	(N): The Bidder did not provide the required Dun & Bradstreet Business Information Report Snapshot, making it difficult to determine any financial information related to the organization or the relative level of risk that it poses in terms of state contracting
Certificate of Insurance	(N): The Bidder did not provide the required proof of insurance, making it impossible to determine whether the Bidder has a policy that would include adequate coverage for the work sought under this RFP

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/18/25
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File 3 – Proposed Services

	Individual Notes
Proposed Services	<p>(P): The proposed project lead and support team members each have 10+ years of experience with evaluation work</p> <p>(N): The Bidder lists some “other staff” by name and/or job function only, it would have been helpful to have some more detailed information on who these individuals are, what experience they have, how long they’ve been with the organization, etc.; the narratives provided around statewide and local evaluation work were a bit vague in some areas</p> <p>(Q): The proposed project team seems to only include three (3) individuals, one of whom is the executive director for the organization and the other who has been with the Bidder for roughly 1 year—it is unclear if this would be sufficient support to carry out the project</p>
Evaluation Work Plan	<p>(P): The Bidder provided the required evaluation work plan</p> <p>(N): The Bidder did not use any specific dates, months, or year designations in its proposed work plan, making it a bit difficult to follow; there is also no clear commitment of providing the required draft and final statewide and local evaluation reports by the deadlines set forth within the RFP</p>

Evaluator	Name	Travis Doughty
	Title	State Coordinator, Title IV Programs
	Department	Education

Bidder Name	Nyaa Health Services LLC
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Date of Individual Evaluation	11/18/25
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File 4 – Cost Proposal

	Individual Notes
Start-up Cost Narrative	<p>(P): The Bidder provided the required start-up cost narrative</p> <p>(N): Bidder response was largely provided in the form of various budget tables as opposed to an entirely written narrative; many of the proposed costs included in the start-up cost narrative seem unnecessary or unreasonable in terms of performing the proposed work (i.e. kitchen supplies, janitorial, etc.)</p> <p>(Q): The proposed work hours for project start-up activities appear excessive, with a total of nearly two full time equivalent (FTE) positions included—unclear why so much time would be needed to carry out start-up activities</p>
Recurring Cost Narrative	<p>(P): The Bidder provided the required recurring cost narrative</p> <p>(N): Bidder response was largely provided in the form of various budget tables as opposed to an entirely written narrative; many of the proposed costs included in the recurring cost narrative seem unnecessary or unreasonable in terms of performing the proposed work (i.e. kitchen supplies, janitorial, etc.)</p>



Janet T. Mills
Governor

**STATE OF MAINE
DEPARTMENT OF EDUCATION**

Pender Makin
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT
RFP # 202509128
21st CCLC Program Evaluation Services**

I, Shelly Chasse-Johndro accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this solicitation nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of this solicitation presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Shelly Chasse-Johndro

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11/14/2025

Signature

Date



Janet T. Mills
Governor

**STATE OF MAINE
DEPARTMENT OF EDUCATION**

Pender Makin
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT
RFP # 202509128
21st CCLC Program Evaluation Services**

I, Tyra Corson accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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DocuSigned by:

Tyra Corson

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11/14/2025

Signature

Date



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF EDUCATION

Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP # 202509128
21st CCLC Program Evaluation Services

I, Travis Doughty accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

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DocuSigned by:

Travis Doughty

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11/14/2025

Signature

Date