

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
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Augusta, Maine 04333-0011
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TTY: Dial 711 (Maine Relay)

Sep-18-2025

Via Electronic Mail: JBrautigam@mainelse.org

Legal Services for Maine Elders
John Brautigam, Executive Director
5 Waban Street
Augusta Maine, 04330

SUBJECT: Notice of Conditional Contract Award under RFP # 202506085 Legal Services for Older Adults

Dear Mr. Brautigam,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Health and Human Services for Legal Services for Older Adults. Pursuant to M.R.S. 22-A §214 (4)(C), which states, "If only one community service provider submits a notice of intent to bid, the commissioner may enter into negotiations concerning a contract with that provider..." therefore, the Department is hereby announcing its conditional contract award to Legal Services for Maine Elders.

The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

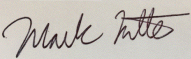
Any person aggrieved by this award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Signed by:

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Mark Lutte

Acting Director

Office of Aging and Disability Services

Signed by:

A handwritten signature in black ink, appearing to read "Debra Downer Grady", is written over a light gray rectangular background.

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Debra Downer Grady

Deputy Director for Competitive Procurement

Division of Contract Management