

**Award Justification Statement**  
**RFP# 202504064 Rubbish Removal Services Region 5 – Northern Region**

**I. Summary**

To Provide Rubbish Removal Services within Region 5 at Maintenance Lot's & Rest Areas in Northern Region.

**II. Evaluation Process**

Consensus scoring

Evaluation team:

Sharon Krechkin/Contract Grant Specialist-Contract Administrator

Heidi Landry/Contract Grant Specialist

Kevin Butler/TOM

James Ball/Occupational Safety Specialist

**III. Qualifications & Experience**

Pine Tree Waste were our previous provider and have met all our needs for Rubbish Removal.

**IV. Proposed Services**

Bidder provided a detailed description, and accurate understanding of the needs for this service.

**V. Cost Proposal**

Pine Tree Waste were the only bidder. The cost proposed were fair, and reasonable due to higher cost in fuel, disposing, and inflation.

**VI. Conclusion**

This bidder provided a detailed bid that showed their ability, and willingness to provide the services requested. MaineDOT is confident they will continue to provide the services per the specifications of the RFP, and will move forwards awarding to Pine Tree Waste Inc.



**STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION**

**Janet T. Mills  
Governor**

**Bruce A. Van Note  
Commissioner**

May 30, 2025

Pine Tree Waste, Inc.  
[Adam.graham@casseela.com](mailto:Adam.graham@casseela.com)  
31 Freedom Parkway  
Hermon, Maine 04401

**SUBJECT: Notice of Conditional Contract Award under RFP # 202504064  
Rubbish Removal Services Region 5 – Northern Region**

Dear Adam Graham:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Transportation for Rubbish Removal Services Region 5 – Northern Region. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Pine Tree Waste, Inc.

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.



Sincerely,  
Sharon Krechkin  
Contract/ Grant Specialist  
Maine Department of Transportation  
Maintenance & Operations  
16 State House Station  
Augusta, Maine 04333-0016  
Cell (207) 215-6894  
[sharon.krechkin@maine.gov](mailto:sharon.krechkin@maine.gov)



**MaineDOT**

Confidentiality notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. If you are not the intended recipient, or an authorized agent of the intended recipient, please immediately contact the sender by reply e-mail and destroy/delete all copies of the original message. Any unauthorized review, use, copying, disclosure, or distribution by other than the intended recipient or authorized agent is prohibited.

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202504064

**RFP TITLE:** Rubbish Removal Services – Region 5 – Northern Region

**BIDDER:** Pine Tree Waste, Inc.

**DATE:** May 28, 2025

**SUMMARY PAGE- SINGLE BIDDER**

**Department Name:** Maine Department of Transportation

**Name of RFP Coordinator:** Sharon Krechkin

**Names of Evaluators:** Heidi Landry, Kevin Butler, James Ball, Sharon Krechkin

Section I. Preliminary Information		
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>20</b>	<b>N/A</b>
Section III. Proposed Services	<b>15</b>	<b>N/A</b>
Section IV. Cost Proposal	<b>65</b>	<b>N/A</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202504064

**RFP TITLE:** Rubbish Removal Services – Region 5 – Northern Region

**BIDDER:** Pine Tree Waste, Inc.

**DATE:** May 28, 2025

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

Pine Tree Waste was the only Bidder.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202504064

**RFP TITLE:** Rubbish Removal Services – Region 5 – Northern Region

**BIDDER:** Pine Tree Waste, Inc.

**DATE:** May 28, 2025

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>20</b>	<b>N/A</b>

---

**Evaluation Team Comments:**

- Did they list how long they have been in business? Yes, 50 Years
- Did they list similar work and projects they have been involved with within Maine? Yes,
- Northern Light Health, General Electric, and Sonic America.
- Did they provide Insurance Certifications? Yes
- Did they provide Organization Chart? Yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202504064

**RFP TITLE:** Rubbish Removal Services – Region 5 – Northern Region

**BIDDER:** Pine Tree Waste, Inc.

**DATE:** May 28, 2025

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>15</b>	<b>N/A</b>

---

**Evaluation Team Comments:**

Bidder provided a detailed description, and accurate understanding of the needs for this service.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202504064

**RFP TITLE:** Rubbish Removal Services – Region 5 – Northern Region

**BIDDER:** Pine Tree Waste, Inc.

**DATE:** May 28, 2025

**EVALUATION OF SECTION IV  
Cost Proposal**

---

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
111,175.16	,	111,175.16	x	65 points	=	N/A

**Evaluation Team Comments:**

Team feels the cost of the proposal was fair and reasonable due to inflation and higher costs for fuel. The cost proposal amount is \$111,175.16 and we agree that this is an acceptable proposal.



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION

Janet T. Mills  
Governor

Bruce A. Van Note  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202504064

**RFP TITLE: RUBBISH REMOVAL SERVICES – REGION 5 – NORHTERN REGION**

I, Kevin Butler accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Transportation. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in black ink, appearing to read "Kevin Butler", written over a horizontal line.

Signature

5-28-25

Date



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION

Janet T. Mills  
Governor

Bruce A. Van Note  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202504064**

**RFP TITLE: RUBBISH REMOVAL SERVICES – REGION 5 – NORHTERN REGION**

I, **Sharon Krechkin** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Transportation. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION

Janet T. Mills  
Governor

Bruce A. Van Note  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT

RFP #: 202504064

RFP TITLE: RUBBISH REMOVAL SERVICES – REGION 5 – NORHTERN REGION

I, (print name at right)

James Ball

\_\_\_\_\_ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Transportation. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

James Ball  
Signature

5-28-2025  
Date



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION

Janet T. Mills  
Governor

Bruce A. Van Note  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202504064

RFP TITLE: RUBBISH REMOVAL SERVICES – REGION 5 – NORHTERN REGION

I, (print name at right)

Heidi Landry accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Transportation. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Heidi Landry  
Signature

5/28/25  
Date