**STATE OF MAINE REQUEST FOR PROPOSALS**

**RFP AMENDMENT # 1 AND**

**RFP SUBMITTED QUESTIONS & ANSWERS SUMMARY**

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| **RFP NUMBER AND TITLE:** | RFP#202504053 Assorted Actuarial Services and Fiscal Management |
| **RFP ISSUED BY:** | Department of Health and Human Services, Office of MaineCare Services |
| **SUBMITTED QUESTIONS DUE DATE:** | May 16, 2025, no later than 11:59 p.m., local time |
| **QUESTION & ANSWER SUMMARY ISSUED:** | June 4, 2025 |
| **PROPOSALS DUE DATE:** | June 17, 2025, no later than 11:59 p.m., local time |
| **PROPOSALS DUE TO:** | [Proposals@maine.gov](mailto:Proposals@maine.gov) |
| **Unless specifically addressed below, all other provisions and clauses of the RFP remain unchanged.** | |
| **DESCRIPTION OF CHANGES IN RFP:**   1. **Appendix H** Cost Proposal Form is revised. | |
| **REVISED LANGUAGE IN RFP:**   1. **Appendix H** Cost Proposal Form is replaced in its entirety.   **The revised Cost Form may be obtained in an Excel (.xlsx) format by double clicking on the document icon below.** | |

**Provided below are additional submitted written questions received and the Department’s answer.**

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| **1** | **RFP Section & Page Number** | **Question** |
| Q&A Summary dated 5/29/2025  Question 23 | The answer to question 23 states, “There are four (4) TCOC reports per year for each AC: the annual projection report biannual TCOC reports, and the annual reconciliation report.”  However, the Cost Proposal Template provided in Appendix H of the RFP shows the number of deliverables for the two-year period of performance to be three (3). If there are four (4) TCOC reports per year for two years, we would expect the number of TCOC deliverables to be eight (8).  This discrepancy applies to the following items in the Cost Proposal Template Schedule 1:   1. AC TCOC Reports 2. AC TCOC Summary Analysis 3. AC Data Extracts   Because the Cost Proposal Template calculates Total Price using the number of deliverables identified in Column H, a difference in the number of deliverables will impact the Total Price.  Can the Department please confirm if the Cost Proposal Template should show eight (8) as the number of deliverables for the items identified above in Schedule 1? |
| **Answer** | |
| Refer to the amended language at the beginning of this document. | |