

**State of Maine  
Master Score Sheet**

RFP# 202412220

**2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters**

Bidder Name:		Normandeu Associates, Inc.	Stantec, Consulting Services, Inc.	Tetra Tech, Inc.	Stone Coast Contracting, LLC
Proposed Cost:		\$204,084	\$104,708	\$119,989	\$104,650
Scoring Sections	Points Available				
Section I: Organization Qualifications and Experience	45	40	45	35	15
Section II: Proposed Services	30	30	30	30	8
Section III: Cost Proposal	25	12.82	24.99	21.80	25
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>82.82</u></b>	<b><u>99.99</u></b>	<b><u>86.80</u></b>	<b><u>48</u></b>

**Award Justification Statement**  
**RFP# 202412220—2025 National Coastal Condition Assessment Survey for**  
**Maine Estuarine Waters**

**I. Summary**

The Department of Environmental Protection (“Department”) is seeking proposals to complete a survey of marine waters in Maine as part of the Environmental Protection Agency’s National Coastal Condition Assessment (NCCA). The NCCA is a marine water assessment program being conducted by states, tribes, the U.S. Environmental Protection Agency (EPA), and other partners (<http://water.epa.gov/type/oceb/assessmonitor/ncca.cfm> ). The purpose of the NCCA is to generate statistically-valid reports to:

- Assess the condition of the Nation’s coastal and estuarine waters at national and regional scales, including the Great Lakes;
- Identify the relative importance of selected stressors to coastal and estuarine water quality; and
- Evaluate changes in condition from previous NCA and NCCA surveys.

The NCCA is designed to be completed during the index period of June 1 through September 30, 2025. Field crews collect a variety of measurements and samples from water, sediment, and tissue at predetermined sites. In 2025, Maine has 25 predetermined sites distributed along the coast from Kittery to Eastport. The Department coordinates Maine participation for the NCCA to additionally enable the Department’s assessment of physical, biological and chemical characteristics of the selected marine sample sites. The State’s objective to restore and maintain the integrity of the State’s waters and the need to demonstrate attainment of designated uses in and on Maine’s marine waters are addressed through NCCA participation.

**II. Evaluation Process**

1. An evaluation team, comprised of qualified reviewers, will judge the merits of the proposals received in accordance with the criteria defined in the RFP. The evaluation team consists of James Stahlnecker, Jeremy Deeds, and Josh Noll, all within the Division of Environmental Assessment. James will manage the RFP process, participated in the RFP review team for the same survey in 2020, and has extensive knowledge of program requirements. Jeremy has participated in freshwater lake sampling efforts and has experience with similar sampling and program requirements. Josh has participated in marine water quality sampling and has experience with the same sampling and program requirements.
2. Officials responsible for making decisions on the selection of a contractor shall ensure that the selection process accords equal opportunity and appropriate consideration to all who are capable of meeting the specifications. The goals of the evaluation process are to ensure fairness and objectivity in review of the

proposals and to ensure that the contract is awarded to the Bidder whose proposal provides the best value to the State of Maine.

**1. Scoring Weights:**

**Section I. Organization Qualifications and Experience (45 points)**

Includes all elements addressed in Part IV, Section I.

**Section II. Specifications of Work to be Performed (30 points)**

Includes all elements addressed in Part IV, Section II.

**Section III. Cost Proposal (25 points)**

Includes all elements addressed in Part IV, Section III.

- 2. Scoring Process:** The review team will use a consensus approach to evaluate the bids. Members of the review team will not score the proposals individually but instead will arrive at a consensus as to assignment of points on each category of each proposal. The Cost section will be scored according to a mathematical formula described below.

The total cost proposed for conducting all the functions specified in this RFP will be assigned a score according to a mathematical formula. The lowest bid will be awarded 25 points. Proposals with higher bids values will be awarded proportionately fewer points calculated in comparison with the lowest bid.

**III. Qualifications & Experience**

The awarded bidder, Stantec, scored higher in this section than the other bidders. Stantec demonstrated suitable project experience, conducting the 2020 National Coastal Condition Assessment in Maine on time, observed quality assurance guidelines, and offered insights in survey improvement after the work was completed. Stantec proposed to carry out required work with sufficient depth in field staff capacity, and using all in-house staff and equipment, and has several staff that participated in the 2020 NCCA survey assigned to this team.

**IV. Proposed Services**

The awarded bidder, Stantec, has the capabilities to complete the survey from a central office location (Topsham, ME), and proposes an adequately-sized, land-based support team. Stantec can complete a significant portion of the sites via day trips rather than overnight or week-long deployments (still required at northern sites), increasing efficiency.

**V. Cost Proposal**

The awarded bidder, Stantec, proposed a cost that is just above the contract budget (\$103,658, exceeding it by \$1,050).

## **VI. Conclusion**

The conditionally awarded bidder, Stantec, scored cumulatively higher by demonstrating an ability to conduct the prescribed work plan, completing the 2020 NCCA survey work, and in part due to a low-cost proposal. The Review Team is confident that the conditionally awarded bidder is capable of completing the required services, and negotiations during the contract process will address the exceedance of the project budget of \$103,658 by \$1,050 in working toward a contract within budget for this work.



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

March 7, 2025

Ms. Deborah Rutecki, Senior Principal Scientist  
Normandeau Associates, Inc.  
25 Nashua Road  
Bedford, NH 03110

SUBJECT: Notice of Conditional Contract Award under RFP # 202412220,  
2025 National Coastal Condition Assessment Survey for Maine Estuarine  
Waters

Dear Ms. Rutecki:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for the 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Stantec Consulting Services Inc.

The bidder listed above received the evaluation team’s highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
106 HOGAN ROAD, SUITE 6  
BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

PORTLAND  
312 CANCO ROAD  
PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE  
1235 CENTRAL DRIVE, SKYWAY PARK  
PRESQUE ISLE, MAINE 04769  
(207) 764-0477 FAX: (207) 760-3143

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in blue ink, appearing to read "James S. Stahlnecker", is displayed on a light gray rectangular background.

James Stahlnecker  
Biologist II, Marine Unit  
Division of Environmental Assessment  
(207) 215-6954  
[james.stahlnecker@maine.gov](mailto:james.stahlnecker@maine.gov)

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

March 7, 2025

Mr. Michael Johnson, Principal-in-Charge/Marine Ecologist  
Stantec Consulting Services Inc.  
30 Park Drive  
Topsham, ME 04086

SUBJECT: Notice of Conditional Contract Award under RFP # 202412220,  
2025 National Coastal Condition Assessment Survey for Maine Estuarine  
Waters

Dear Mr. Johnson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for the 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

March 7, 2025

Mr. Christopher McGuire  
Stone Coast Contracting, LLC  
42 Ridgeview Lane  
Harpwell, ME 04079

SUBJECT: Notice of Conditional Contract Award under RFP # 202412220,  
2025 National Coastal Condition Assessment Survey for Maine Estuarine  
Waters

Dear Mr. McGuire:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for the 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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JANET T. MILLS  
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STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

March 7, 2025

Mr. Matt Nixon, Project Manager  
Tetra Tech, Inc.  
451 Presumpscot Street  
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFP # 202412220,  
2025 National Coastal Condition Assessment Survey for Maine Estuarine  
Waters

Dear Mr. Nixon:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for the 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Normandeau Associates, Inc.**

**DATE: 2/11/2025**

**Department Name: DEP**

**Name of RFP Coordinator: James Stahlnecker**

**Names of Evaluators: James Stahlnecker, Jeremy Deeds, Josh Noll**

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**SUMMARY PAGE**

<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section I. Organization Qualifications and Experience	<b>45</b>	<b>40</b>
Section II. Proposed Services	<b>30</b>	<b>30</b>
Section III. Cost Proposal	<b>25</b>	<b>12.82</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>82.82</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Normandeau Associates, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION I  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	<b>45</b>	<b>40</b>

**Evaluation Team Comments:**

*Organization Qualifications and Experience*

- Example projects are mostly similar work and relevant, with three including water quality work, two including sediment sampling and shellfish and finfish sampling. Contractor has not performed specific NCCA work previously, but is competent to complete it.
- Subcontractors
- No subcontracting proposed. Vessel proposed is 24 ft. Privateer, owned by Normandeau, with other vessels in house mentioned (42', 38', and three 25' boats). This would provide backup in case of equipment issues, allowing work to progress. This is not proposed but appears relevant.
- *Organizational Chart*
- Three field staff proposed for field survey and sampling work, relevant educational backgrounds and resume experience. Proposed crew leader is 42' boat captain, but this boat is not proposed as primary. Two more staff proposed for a total of three aboard, plus onshore project manager and additional field staffer available.
  - Equipment and supplies owned by Normandeau are itemized and listed at costs approximating full value of items, rather than lower rental or project usage costs. Items like digital camera, sonde, \$8,300 for boat gas and launch/dockage fees are all itemized and appear to increase cost.
  - Proposed use (and purchase?) of propane freezer unit for maintaining frozen samples aboard boat when sampling and at dock. Full cost is itemized (why?), but use of this is an interesting approach vs. dry ice.
- DEP staffer has experience with some Normandeau field crew proposed while collaborating on recent eelgrass work and had a positive interaction, thought Normandeau staff was well prepared/skilled.
- II. *Litigation*
  - Present
- III. *Licensure/Certification*
  - Present
- IV. *Certificate of Insurance*
  - Present

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Normandeau Associates, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	<b>30</b>	<b>30</b>

**Evaluation Team Comments:**

*I. Services to be Provided*

- Meetings, trainings mentioned in detail. Shipping locations IDed, communications, site kit acquisition noted. DMR special license need noted.
- Site preparation work and desktop evaluation approach noted.
- Similar work types should help with experience in performing survey work, but no direct NCCA work for Maine or other jurisdictions has been performed.
- Finfish collections proposed using hook & line, traps, gillnets, and seine. No proposed use of otter trawl, which has proven effective in collecting target fish species along with hook and line.
- Finfish collections noted white perch, which is not likely to be present at most sites. Gill net use may be challenging due to fixed gear, fouling, currents. Adequate fish collection without trawling questionable?
- Noted DMR special license requirement and proposed WQ sonde owned by Normandeau will be utilized/billed.
- Boat captain/field crew leader plus two field staff proposed to complete field sampling. The firm would have adequate staff to substitute if needed.
- Staff and base are in NH and likely contribute to high itemized costs for personnel travel, overnight, dockage costs noted later.

*II. Implementation – Work Plan*

- Work plan appears to be realistic, includes safety considerations, mentions maintaining good data quality, and mentions plans for overall, daily and weekly sites/tasks, with chart showing work plan.
- Ashore logistics support to pick up samples, ID shipping locations, ship, provide ice, etc.
- Backup vessels are likely available from Normandeau, but not offered in proposal. Backup may be needed if issues with 24' Privateer occur (primary vessel). Other large vessels are noted in equipment but not specified as available for an alternative in case of mechanical issues with primary.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Normandeau Associates, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$104,650</b>	÷	<b>\$204,084</b>	x	<b>25 points</b>	=	<b>12.82</b>

**Evaluation Team Comments:**

- Exceeds cost ceiling by \$100,426.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stantec, Inc.**

**DATE: 2/11/2025**

**Department Name: DEP**

**Name of RFP Coordinator: James Stahlnecker**

**Names of Evaluators: James Stahlnecker, Jeremy Deeds, Josh Noll**

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**SUMMARY PAGE**

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Section II. Proposed Services	<b>30</b>	<b>30</b>
Section III. Cost Proposal	<b>25</b>	<b>24.99</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>99.99</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stantec, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION I  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	<b>45</b>	<b>45</b>

**Evaluation Team Comments:**

*Organization Qualifications and Experience*

- Example projects include the most recent 2020 NCCA Maine sampling event, with nearly identical work products. Also listed are Loring AFB PFAS sampling with water quality, water chemistry, sediment chemistry and toxicity, and fish tissue collections of freshwater target species. This project used gillnets for fish sampling and Ponar grab and auger to sample sediment. Sears Island project involved sediment and marine resources survey following DEP guidelines. Fourth project was included, and involved Callahan Mine sampling with reference site selection, sediment and water sampling, macroinvertebrate collections, and crab and fish sampling.
- Subcontractors
- No subcontracting proposed. Work to be conducted with Stantec staff/resources.
- *Organizational Chart*
- Four of five staff involved in work have previous experience with 2020 NCCA project, including field lead and project manager (Johnson). Staff have relevant educational backgrounds and resume experience. Project manager/field support provided by an extra team member, Vonderweidt.
  - Office location for operations hub in Topsham allows high percentage of day trips to selected sites, lowering travel time/travel expenses.
  - Dry ice logistics/planning mapped out with supplier for block ice IDed and ice purchase frequency established.
  - DEP observed successful completion of 2020 NCCA effort and Stantec staff (Johnson) provided after project suggestions for improved efficiency. Positive outcome, good interaction.
- II. *Litigation*
  - Present
- III. *Licensure/Certification*
  - Present
- IV. *Certificate of Insurance*
  - Present

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stantec, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	<b>30</b>	<b>30</b>

**Evaluation Team Comments:**

*I. Services to be Provided*

- Meetings, trainings mentioned in detail. Shipping locations IDed, communications, site kit acquisition noted. DMR special license need noted.
- Site preparation work and desktop evaluation approach noted.
- Similar work types should help with experience in performing survey work, but no direct NCCA work for Maine or other jurisdictions has been performed.
- Finfish collections proposed using hook & line, monofilament gillnets, and fine mesh (shrimp mesh) otter trawl to maximize fish catch. Active and passive fishing gear to be used to maximize catch, based on recent experience with 2020 NCCA sampling. Otter trawling provided a good proportion of targeted fish caught.
- Three hour fish collection window from Field Operation Manual noted as window for permitted sampling.
- Noted DMR special license requirement prior to fish collections.
- Field crew leader plus two field staff proposed to complete field sampling. The firm would have adequate staff to substitute if needed, with large number of employees in local office.

*II. Implementation – Work Plan*

- Daily plan flow of passive gear set, return to X-site to begin water, sediment collections, then trawling is sound approach.
- Plan to sample southern 10 sites by day trip and 13 northern sites by week long deployments maximizes efficiency. Weather is noted in daily sampling plans to consider efficiency, which sites to work on, and safety.
- Ashore logistics support to pick up samples, ID shipping locations, ship, IDed location of block ice supplier, provide ice, etc.
- Backup vessels are likely available from Stantec equipment, with presence in other states and other resources if needed.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stantec, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	*	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$104,650</b>	*	<b>\$104,708</b>	x	<b>25 points</b>	=	<b>24.99</b>

**Evaluation Team Comments:**

- Exceeds cost ceiling by \$1,050.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Tetra Tech, Inc.**

**DATE: 2/11/2025**

**Department Name: DEP**

**Name of RFP Coordinator: James Stahlnecker**

**Names of Evaluators: James Stahlnecker, Jeremy Deeds, Josh Noll**

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**SUMMARY PAGE**

<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section I. Organization Qualifications and Experience	<b>45</b>	<b>35</b>
Section II. Proposed Services	<b>30</b>	<b>30</b>
Section III. Cost Proposal	<b>25</b>	<b>21.80</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>86.80</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Tetra Tech, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION I  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	<b>45</b>	<b>35</b>

**Evaluation Team Comments:**

*Organization Qualifications and Experience*

- Example projects are relevant, particularly 2015 NCCA work, 10 years ago. Other examples included relevant finfish, shellfish, benthic/sediment sampling.
- Subcontractors
- No subcontracting proposed. However, vessel proposed for use (the Kingfisher, 26 ft.) owned/operated by Matt Nixon, who is a Tetra Tech project manager.
- *Organizational Chart*
- Three field staff proposed, including boat captain, plus one additional ashore logistics coordinator to assist. Some potential staff overlap from previous 2015 NCCA work, not clear how many.
  
- The project manager/vessel captain, Matt Nixon, conducted water quality monitoring for DEP license compliance at Nordic Aquafarms, Belfast Maine, over a three-year period (see resume details in proposal). Nordic has received a letter of warning from DEP regarding deficiencies in the data reported.

II. *Litigation*

- Present

III. *Licensure/Certification*

- Present

IV. *Certificate of Insurance*

- Present

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Tetra Tech, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	<b>30</b>	<b>30</b>

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**Evaluation Team Comments:**

*I. Services to be Provided*

- Good detail in desktop and site preparation work outlined.
- Familiarity with prep and sampling preparation process from previous 2015 NCCA work.
- Finfish collections proposed using trawl, hook & line, seine. No proposed use of gillnets or fish traps. H & L and trawl have been effective in past efforts.
- Noted DMR special license requirement and noted WQ sonde will be provided by Tetra Tech as in-kind contribution.
- Boat captain/project manager plus two field staff proposed to complete field sampling. Firm would have adequate staff to substitute if needed.

*II. Implementation – Work Plan*

- 3 days/week plan over 8-11 weeks, with detailed work plan submitted in a table. This appears to allow adequate flex for weather days, fog, unexpected equipment issues.
- Ashore logistics support to pick up samples, ID shipping locations, ship, provide ice, etc.
- Backup vessels may be available from Tetra Tech, but unclear. Needed if issues with 26 ft Kingfisher proposed as primary vessel. Large firm likely to have alternate vessels, but not specified.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Tetra Tech, Inc.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	x	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$104,650</b>	x	<b>\$119,989</b>	x	<b>25 points</b>	=	<b>21.80</b>

**Evaluation Team Comments:**

- Exceeds cost ceiling by \$16,331.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stone Coast Contracting, LLC.**

**DATE: 2/11/2025**

**Department Name: DEP**

**Name of RFP Coordinator: James Stahlnecker**

**Names of Evaluators: James Stahlnecker, Jeremy Deeds, Josh Noll**

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**SUMMARY PAGE**

<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section I. Organization Qualifications and Experience	<b>45</b>	<b>15</b>
Section II. Proposed Services	<b>30</b>	<b>8</b>
Section III. Cost Proposal	<b>25</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>48</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stone Coast Contracting, LLC.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION I  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	<b>45</b>	<b>15</b>

**Evaluation Team Comments:**

*Organization Qualifications and Experience*

- Example projects included work on mostly terrestrial remediation sites with some sampling of water and fish. Work appears to have been “managed” and completed via contracting to subcontractors who performed the sampling. No specifics regarding scientific or fisheries equipment to be used were shared and experience with boat-based marine sampling seems minimal or non-existent. Contractor seems less familiar with work types required and most information on qualifications submitted appears to be more general in nature, a general resume of the principal, Christopher McGuire. Work cited in examples was performed when working for previous employer, not Stone Coast Contracting, which was new in 2023.
  - The contractor has a two-person firm, and possibly field crew, which is likely understaffed to complete all field work at a site within a day and the permitted sampling window for fish collections.
  - The second employee, Rebekah McGuire, is listed as the administrative officer, although no credentials, experience or education is listed.
  - Subcontractors
  - No subcontracting proposed. Work to be conducted with firm’s limited resources. Trucks and one skiff, size unspecified, are noted.
  - *Organizational Chart*
  - Primary employee, Christopher McGuire, has MS environmental management and BA degree. Experience is noted as drafting environmental site assessments, HASP plans, and back ground appears to be largely contracting, management, and supervision. Few mentions of equipment experience are calibrating and using “field screening instrumentation”, operating earth-moving equipment, and “scientific equipment.” This is not detailed and suggests lack of relevant skill set for marine water, sediment and fish sampling.
  - Office location in Harpswell would allow access to a high percentage of selected sites via day trips. No mention of logistics, travel, trailering a boat or dockage, anything regarding access to northern sites. Nothing is detailed.
- II. Litigation
- Present
- III. Licensure/Certification
- Present
- IV. Certificate of Insurance
- Present

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stone Coast Contracting, LLC.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	<b>30</b>	<b>8</b>

**Evaluation Team Comments:**

*I. Services to be Provided*

- Mentioned training (videos and in person), preliminary meeting with partners. Field Operations Manual (FOM) compliance was mentioned.
- No site preparation work and desktop evaluation approach noted. This is concerning.
- No similar work types have been documented in the proposal, and familiarity with field sampling and equipment to be used, possession of equipment, all are concerning.
- No mention of finfish collection methodology is present in the proposal. One comment indicating, “sampling multiple sites simultaneously to conserve time” appears to be problematic based on the FOM and 3 hour window allotted for fish collection/site. No idea if appropriate gear or techniques are to be used, so fish collection appears to be at risk.
- No mention of the DMR special license requirement prior to fish collections.
- Field crew of Christopher and perhaps Rebekah(?) proposed to complete field sampling. Two staff, ill experienced, with no third field team member and no additional staff for back-up is likely unworkable. There is no mention of a back-up vessel being available, only one “skiff.” Few details.

*II. Implementation – Work Plan*

- Very little information is conveyed as to the plan for any field sampling of water quality parameters, water chemistry samples, sediment acquisition, or fish collection methodology (gear, experience, planned approach, etc.).
- Planning about work flow, which sites to sample first or any progression is absent from the proposal. Weather or equipment delays and impacts on sampling are not mentioned.
- No discussion of a plan for logistics/support to pick up samples, ID shipping locations, ship, locate dry ice supplier, provide ice to crew, etc.
- Backup vessels are likely not available as only one boat is mentioned, a skiff of undetermined size.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE ESTUARINE WATERS**

**BIDDER: Stone Coast Contracting, LLC.**

**DATE: 2/11/2025**

**EVALUATION OF SECTION III  
Cost Proposal**

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Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$104,650</b>		<b>\$104,650</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

- Exceeds cost ceiling by \$992.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Normandeau Associates, Inc.

**DATE:** 2/6/25

**EVALUATOR NAME:** James Stahlnecker

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

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**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - 50+ yrs. experience, NE US focus, emphasized highly trained field operations managers. P
    -
  2. Three example projects
    - MA Water Resources Authority Harbor and Outfall Monitoring. Collected water, sediment & biological samples. Benthic surveys and winter flounder collections. Shellfish, finfish, benthic sediment and WQ studies. P
    - Seabrook Nuclear Station Long-term Environmental Monitoring Program. Collected large # of water, sediment & biological samples. P
    - MA Bays National Estuary Partnership MA Coastal Condition Assessment. Similar work though in MA waters, collected water, sediment & biological samples. WQ work: light, chlorophyll a, dissolved nutrients. Sediment for toxics & benthic infauna. Sieved grabs. P
  3. Subcontractors
    - Large # vessels in-house, no subcontractors, with 3 25 footers along with 38' and 42' vessels. P
    - In house equipment, no subcontractors. P
    -
  4. Organizational Chart
    - Key personnel
    - Personnel Resumes P
      1. Madray: proj. manager – BS, MS candidate, MWRA and Seabrook monitoring projects.
      2. Baker: BS, Field crew leader – 42 ft boat captain.
      3. Fracis: BS, H & Safety & QA.
      4. Gagnon: BT, AAS, field biologist
      5. Rydbeck: BS, field biologist

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Normandeau Associates, Inc.

**DATE:** 2/6/25

**EVALUATOR NAME:** James Stahlnecker

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

II. Proposed Services

1. Preparation

- Meetings/training: Good attention to detail, comms. P
- Desktop evaluations/planning: DMR license noted, ID shipping locations, site kits, schedule to meet work window. P
- 

2. Implementation – Work Plan

- Prep, field, and post survey work phases noted. P
- Primary sites plus revisits noted. P
- Data submittal, sample processing, preservation, shipping and tracking noted. P
- Tablet data collection with hard copy field sheet backup. P
- 24' Privateer boat and 3 scientific crew for field site visits,
- Safety plan noted
- Sample transport of frozen samples in propane freezer, shipping on noted schedule. P
- Fish collection: likely species mentioned based on experience, white perch, winter flounder, American eel, Atlantic silverside, striped bass, bluefish, other species as found. Gillnet, trap, hook/line. Use of multi gear approach to max catch, experimental gillnet use. P
- Work plan: realistic, safe, good data quality; plan for overall, weekly, to daily; detailed work plan submitted (chart). P

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Normandeau Associates

**DATE:** 2/10/2025

**EVALUATOR NAME:** Jeremy Deeds

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

**Individual Evaluator Comments:**

**Preliminary Information**

Proposal materials to be evaluated in this section: all elements addressed in Part IV, Section I of the RFP.

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - P – well known company and relevant sample projects
  
- Subcontractors
  - P – none used; keeping work in house
  
- Organizational Chart
  - P – qualified staff and defined roles
  
- Litigation
  - P – none claimed
  
- Certificate of Insurance

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - P – Good summary of necessary tasks, taken from proposal
  
- Implementation - Work Plan
  - P – scheduled to end on time (9/30/2025)

**Cost Proposal (Part IV, Section IV)**

- \$204,084

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Normandeau Associates, Inc.

**DATE:** 2/10/25

**EVALUATOR NAME:** Josh Noll

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

\*\*\*\*\*

**Individual Evaluator Comments:**

**Preliminary Information**

Proposal materials to be evaluated in this section: all elements addressed in Part IV, Section I of the RFP.

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - P – Decades of experience in Maine, Massachusetts and New Hampshire conducting marine surveys for state, federal and municipal agencies.
  - Not based in Maine, leading to additional project costs.
  - Have not conducted NCAA surveys before.
- Subcontractors
  - P – No need for subcontractors. Qualified staff, boats and equipment available to fill all roles necessary for the project.
- Organizational Chart
  - P – Plenty of qualified staff for the project. Clearly described and defined roles. Shared information on relevant work experience including trainings and certifications for each staff member.
- Litigation
  - P – none claimed
- Certificate of Insurance - P

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - P – Very detailed and clear summary of tasks and timelines needed to complete the project.
    - Acknowledgement of need for special license from Maine Department of Marine Resources.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Normandeau Associates, Inc.

**DATE:** 2/10/25

**EVALUATOR NAME:** Josh Noll

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

- No plans to use a trawl for fish collection which may be problematic. Past NCAA surveys depended on trawl use for success.
- Implementation - Work Plan
  - P – Plan to send full field crew and additional field lead to training.
    - Detailed and thoughtful planning.
    - scheduled to end on time (9/30/2025)

**Cost Proposal (Part IV, Section IV)**

- \$204,084

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME: Stantec**

**DATE: 2/7/25**

**EVALUATOR NAME: James Stahlnecker**

**EVALUATOR DEPARTMENT: Dept. of Environmental Protection**

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**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- Principal 35 yrs. Experience in related work; Maine & CT, MA, NY project work, headquarters in Topsham, ME, proximity to '25 NCCA sites makes half accessible by day trip (lower cost impact), staff members who conducted 2020 NCCA in Maine still employed and proposed to work on 2025 survey. P
- 40 Topsham staff, 150 in Maine, 2,800 environmental staff, 32,000 employees in 450 locations, 6 states. P

2. Three example projects

- NCCA sampling in Maine/DEP in 2020, 36 sites completed, experienced staff (4 of which conducted 2020 NCCA in Maine) still available and conducted proposed work. Completed WQ, W chemistry, sediment chem, and toxicity, fish tissue collections. Completed project planning & management, vessel operation, sampling, data collection, sample processing and shipping. P
- Fish sampling included trawl, gillnet, hook and line. P
- Loring AFB Aquatics and Fisheries Studies, large project with 55 acres wetland and 2.5 miles stream restoration with PCB, pesticide, PAH, TPH and metals from brook trout stream, sediment removal, largest in NE US. Surface water, sediment, biota tox concentrations, fisheries tissue collections, gillnets, electrofishing; sediments by Ponar grab and auger.
- Sears Island: sensitive aquatic habitats, sediment and habitat characterization, marine resources survey, followed DEP assessment guidelines.
- Callahan Mine Remedial Investigation/Baseline Ecological Risk Assessment and Restoration Support. Marine mapping, selection of reference sites, sediment and water sampling, macroinvertebrate surveys, crab and fish sampling, sediment and tissue collections following QA/QC procedures and EPA guidelines, COCs. P

3. Subcontractors

- None proposed, conducting work with Stantec staff/resources.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME: Stantec**

**DATE: 2/7/25**

**EVALUATOR NAME: James Stahlnecker**

**EVALUATOR DEPARTMENT: Dept. of Environmental Protection**

- 
- 4. Organizational Chart
  - Key personnel
  - Personnel
    1. Michael Johnson – BS, UCSC, 35 yrs. experience, principal in charge, marine ecologist. Field lead/project manager for 202 NCCA Maine project work.
    2. Chris Vonderweidt – 19 yrs. Experience, Master Environmental Management, Coastal Environmental Management, Duke, BA Env. studies, Ithaco C., project manager, field support.
    3. Ryan Robitaille – BS wildlife, Fisheries, UMass Am., 20 yrs. experience, Field Lead.
    4. Rachele Spadafore – 5 yrs. experience, BS, pathobiology UConn, MS Marine Bio, Northeastern U, Marine biologist.
    5. First two – Core Project Team, second two - Technical Field Team.

**II. Proposed Services**

**1. Fish Tissue**

- Acknowledged and budgeted for DMR special license acquisition to allow fish collections. P
- Active & passive gear based on experience and lessons learned in 2020 NCCA sampling in Maine. P
- Mono gillnet, otter trawl (shrimp mesh), and hook and line to maximize three-hour fishing window in FOM. P
- Target species will drive gear modification through the season, adapt to maximize target fish species/size catch to maximize samples collected. Evaluate site specifics for gear selection, including lobster fishing gear in water, current, depth, clarity, bottom type. P
- Noted 300 g tissue sample requirements, 100-400 mm target size, smallest fish no less than 75% of total length of the largest. If revisited to collect adequate fish, within one week of prior visit. P

**2. Sample Collection**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Stantec

**DATE:** 2/7/25

**EVALUATOR NAME:** James Stahlnecker

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

- Same staff completing sample collection as in 2020 NCCA/Maine. P
- On site order of sampling operations outlined. Passive gear set, then back to X-site to begin data collection.
- Active fishing efforts if used occur after water quality work is complete. P
- Fish <1000m of site, then 1,500m if needed. Process samples according to FOM, adhering to species and target size guidelines. P
- 10 southern sites sampled via daytrips, 13 northern sites by week-long deployments. P
- Primary sites plus revisits noted. P
- Resampling sites conducted from office via day trips.
- Dry ice used for sample freezing, blocks that last a week from Portland supplier. P
- Ice logistics sorted out in advance, supplier used previously and has block dry ice needed. P
- Weather assessed to factor into daily sampling plans, maximize efficiency and safety. P

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Stantec

**DATE:** 2/10/2025

**EVALUATOR NAME:** Jeremy Deeds

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

**Individual Evaluator Comments:**

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - P – Large, established company. Project based out of local office. Same crew that did 2020 NCCA. Two of four representative projects not as related to NCCA tasks as 2020 NCCA. Formatting issues in RFP (project numbering and order of items).
- Subcontractors
  - P – none used
- Organizational Chart
  - P – qualified Staff, most are based in Topsham office
- Litigation
  - Minor issues noted but state that none will have an effect on company's finances or ability to conduct this project (normal for large company)
- Certificate of Insurance
  - Yes

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - P - Adequate description of tasks
- Implementation - Work Plan
  - P - Reasonable field schedule presented: 25 days on the water plus extra days for weather/equipment/reconnaissance delays

**Cost Proposal (Part IV, Section IV)**

- **\$104,708**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Stantec

**DATE:** 2/10/2025

**EVALUATOR NAME:** Josh Noll

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

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**Individual Evaluator Comments:**

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - P – Large environmental services company with some offices local to the project. Decades of experience on marine environmental projects, including the 2020 NCAA survey.
  - Some examples of project experience not relevant to this project.
- Subcontractors
  - P – None needed.
- Organizational Chart
  - P – Staff have decades of qualified experience.
    - Two of the staff members were on the 2020 NCAA survey and all have relevant experience.
    - Clearly defined roles and responsibilities
- Litigation
  - Some examples noted but none will have an effect on their ability to do this project.
- Certificate of Insurance
  - Yes

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - P – Thoroughly described services, including plans to provide additional water quality information valuable to the Maine DEP.
    - Show an understanding of equipment and plans needed to complete needed tasks such as a trawl or sabiki rigs for fish collections.
- Implementation - Work Plan

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Stantec

**DATE:** 2/10/2025

**EVALUATOR NAME:** Josh Noll

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

- P – Organized schedule showing knowledge of limitations and ways to overcome them, such as site reconnaissance, weather delays and sample shipping plans.

**Cost Proposal (Part IV, Section IV)**

- **\$104,708**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Tetra Tech, Inc.

**DATE:** 2/6/25

**EVALUATOR NAME:** James Stahlnecker

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

\*\*\*\*\*

**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- 59 yrs. experience, global extent, Maine since 2007, 20 Portland ME staff, familiar with GOM fish and benthic resources. Some staff still employed that conducted 2015 NCCA work in ME. P

•

2. Three example projects

- NCCA sampling in Maine/DEP in 2015, 43 sites completed 1 month early, 2015 MA NCCA survey of 52 sites; nationwide contracting for NCCA for EPA in 2010, helped develop field operations manual for NCCA in 2010 and fielded teams in multiple states, same work types as proposed work for RFP. Noted local captain knowledge/vessel, local logistical support staff, and experienced staff. Lead contractor for NCCA human health fish tissue indicator/EPA. In 2025, will support EPA in NCCA sediment tox testing, previously. P
- US Navy monitoring PFAS concentrations in mid-coast ME at former Brunswick NAS, 2023 collections of finfish, shellfish, and benthic substrate. P
- US Navy work at Cutler and Kittery, nearshore assessments, WQ, chemistry, sediment characterization, fish sampling & telemetry, transect surveys. P

3. Subcontractors

- Proposing 26 ft. vessel, Kingfisher, owned/operated by Matt Nixon, who will be project manager/vessel captain (project manager at Tetra Tech), completed PFAS work for USN project in mid-coast. Nixon did coastal mapping initiative for DMR.
- The project manager/vessel captain, Matt Nixon, conducted water quality monitoring for DEP license compliance at Nordic Aquafarms, Belfast Maine, over a three-year period (see resume details in proposal). Nordic has received a letter of warning from DEP regarding deficiencies in the reported Nordic Aquafarms water quality data. N

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Tetra Tech, Inc.

**DATE:** 2/6/25

**EVALUATOR NAME:** James Stahlnecker

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

4. Organizational Chart

- Key personnel
- Personnel Resumes P
  1. Matt Nixon – 17 yrs. Experience, vessel captain, project manager.
  2. Jennessa Kay – Logistics coordinator.
  3. Brian Dresser – Portland ops manager, 28 yrs. Experience, senior advisor.
  4. Heddie Samuelson – 7 yrs. Experience as biologist, field crew lead and QA/QC
  5. Anna Ritchie – 19 yrs. Experience, field biologist, field crew
  6. Other Maine staff – field support

II. Proposed Services

1. Preparation

- Meetings/training: Site assessment, training, desktop evaluations, plan site order with single field crew. P
- Desktop evaluations/planning, request site kits, ID shipping locations, site kits, biweekly calls re: field work. P
- 

2. Implementation – Work Plan

- Some overlap with 2015 field crew.
- Desktop evaluation of potential sites, consider depth, substrate, fishing intensity, obstructions. Field evaluation of questionable sites, identify replacement sites, in field replacement when necessary. P
- Primary sites plus revisits noted. P
- Sample processing, preservation, shipping and tracking noted. P
- Electronic data collection submission to EPA.
- Host DEP & EPA during three and one visits, respectively.
- Equipment returns noted.
- Water Quality: Use YSI EXO2 sonde owned by Tetra Tech. Other gear owned by Tetra Tech save for PAR meter (EPA, DEP loan). P
- Sediment: Use Van Veen/Ponar grab.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Tetra Tech, Inc.

**DATE:** 2/6/25

**EVALUATOR NAME:** James Stahlnecker

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

- Fish collection: Use trawl, hook & line, seining, no mention of other techniques (like fish traps, gillnet). Unlikely to obtain target species by H & L only, so propose trawling as used in 2015 survey. P
- Work plan: 3 sites/wk. average, complete all in 8 – 11 weeks. Detailed work plan submitted (table). P
- Two field crew proposed to complete field surveys, plus addition of project manager/boat captain, M, Nixon.
- Help with supplies needed, shipping and logistics ashore by land-based logistics coordinator. Will ID FedEx locations/hours to maximize shipping efficiency. P
- Health/safety planning identified.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Tetra Tech

**DATE:** 2/10/2025

**EVALUATOR NAME:** Jeremy Deeds

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

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**Individual Evaluator Comments:**

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - P – very large organization, well-qualified, did 2015 NCCA for DEP (finished 30 days ahead of schedule) (2015 project lead would be project advisor in 2025. Matt Nixon would lead 2025, also participated in 2015). Cited other contract work for Navy with strong marine animal survey/WQ monitoring component
  
- Subcontractors
  - None listed
  
- Organizational Chart
  - P – Provided; all qualified and most based in Maine (Portland Tt office)
  
- Litigation
  - Noted potential for ongoing issues but nothing of consequence to company’s stability or effect on completing this project successfully (normal for large company)
  
- Certificate of Insurance
  - Provided

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - P – followed RFP/NCCA requirements very closely. Tt familiar with FOM b/c of working with EPA to develop it.
  
- Implementation - Work Plan
  - P - Very detailed workplan and survey schedule provided. Demonstrated deep understanding of NCCA protocols, requirements, and logistical considerations.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Tetra Tech

**DATE:** 2/10/2025

**EVALUATOR NAME:** Jeremy Deeds

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

**Cost Proposal (Part IV, Section IV)**

- **\$119,989**
- Providing survey vessel free of charge (\$68k)

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Tetra Tech

**DATE:** 2/10/2025

**EVALUATOR NAME:** Josh Noll

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

**Individual Evaluator Comments:**

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - P – Past experience with 2015 NCAA and was the primary contractor for the EPA during the 2010 NCAA nationally.
    - Local office with current environmental monitoring projects on the Maine coast.
    - Provided Ecological Testing for the USEPA for the past 15 years and will for the 2025 survey.
  
- Subcontractors
  - None listed
  
- Organizational Chart
  - P – Qualified staff with relevant experience to this project.
    - Clearly defined roles.
    - Relevant certifications for staff provided.
  
- Litigation
  - Some issues but nothing that will interfere with this project.
  
- Certificate of Insurance
  - Provided

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - P – Have worked with the EPA to help develop the FOM.
    - Provided detailed overview of services with knowledge of keys to success, such as using trawls in combination with other gear to collect fish.
  
- Implementation - Work Plan

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Tetra Tech

**DATE:** 2/10/2025

**EVALUATOR NAME:** Josh Noll

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

- P – Plan is thorough and shows knowledge of needs to complete the project.
  - Acknowledge changes to FOM from past surveys.
  - Only plan to have two staff members attend the training.

**Cost Proposal (Part IV, Section IV)**

- **\$119,989**
- Providing survey vessel free of charge (\$68k)

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME: Stone Coast Contracting, LLC**

**DATE: 2/10/25**

**EVALUATOR NAME: James Stahlnecker**

**EVALUATOR DEPARTMENT: Dept. of Environmental Protection**

\*\*\*\*\*

**Individual Evaluator Comments:**

I. Organization Qualifications and Experience

1. Overview of Organization

- 20 years of management experience, last 14 years (of 20) at Environmental Restoration, LLC, in environmental site remediation and testing. Response work at superfund sites, air, water and soil contamination, managed on site activities. At Port Services Group, LLC, worked as response manager, EPA contractor. Remediation of commercial and residential construction sites, env. permitting and contracting, home building.
- Current business, Stone Coast, started in 2023, Harpswell.
- Looks to be two-person firm, with one lead environmental professional and one administration officer. N

2. Three example projects

- Clearfield CO2 – Superfund Site: Mine in PA, completed air sampling supervision, monitoring air sampling, health & safety logs, daily progress reporting to EPA. Relevance? Q, N
- Safety Light corporation, radioactive materials testing, radium-226, strontium-90, cesium-137, and tritium, One area addressed groundwater and one area soils, surface water, and sediment. Principal did oversight of employees and subcontractors monitoring air, daily progress reporting, RFQs, and budgeting, health and safety meetings. Relevance? Q, N
- INMETCO – 92-acre site, tons of waste, contracted and subcontracted work, containment of contaminated water and soil leaking off site, testing soil and water, implement restoration plan for site, monitoring neighboring waterways. Little detail, relevance? Q, N

3. Subcontractors

- None proposed, conducting work with Stone Coast Contracting staff/resources. Only two staff. Description of resources is very thin, hard to discern capacity to complete work.
- 

4. Organizational Chart

- Key personnel

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME:** Stone Coast Contracting, LLC

**DATE:** 2/10/25

**EVALUATOR NAME:** James Stahlnecker

**EVALUATOR DEPARTMENT:** Dept. of Environmental Protection

- Personnel
  1. Christopher McGuire – MS, env. management, LI University, BA, U at Albany SUNY; extensive experience operating earth-moving and scientific equipment. Drafted environmental site assessments, developed and implemented HASP plans. Experience appears to be largely contracting, management, and supervision. Little listed environmental work. calibrate and use “field screening instrumentation.”
  2. Rebekah McGuire – Administrative officer, no credentials or experience listed.

**II. Proposed Services**

**1. Fish Tissue**

- May sample multiple sites simultaneously to conserve time (fish trapping for sampling). Q, N
- No mention of DMR special license acquisition to allow fish collections. N
- No mention of any type of gear or approach for fish acquisition at all. N

**2. Sample Collection**

- Mentioned prelim meeting with partners.
- Mentioned compliance with Field Operations Manual.
- “Complete field evaluations of proposed testing sites.” Q, no detail. N
- Mobilization/demobilization mentioned.
- Sample processing, preservation, shipping and tracking to lab contracted by “State of Maine EPA.” Q, N Lab is contracted by USEPA, state is Maine DEP.
- Electronically submit field data, site evaluation spreadsheets to EPA. P
- Coordinate regular project meetings. P
- Trucks and skiff mentioned, as well as “sampling equipment” (Q?), N
- Training and training videos noted. P

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE: 2025 NATIONAL COASTAL CONDITION ASSESSMENT SURVEY FOR MAINE  
ESTUARINE WATERS**

**BIDDER NAME: Stone Coast Contracting, LLC**

**DATE: 2/10/25**

**EVALUATOR NAME: James Stahlnecker**

**EVALUATOR DEPARTMENT: Dept. of Environmental Protection**

- Will follow FOM, but no mention of gear, or how work will be conducted. N

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Stone Coast Contracting

**DATE:** 2/10/2025

**EVALUATOR NAME:** Jeremy Deeds

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

**Individual Evaluator Comments:**

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - N – all example work was terrestrial site remediation. No stated work experience with monitoring or water sample collection/preservation.
- Subcontractors
  - I – not mentioned
- Organizational Chart
  - I – simple; either only two people on staff (with positions to be filled later), or principle fills all roles stated under position in flow chart.
- Litigation
  - None stated
- Certificate of Insurance
  - provided

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - N – lacked specific information which suggests lack of familiarity with work outlined in RFP.
- Implementation - Work Plan
  - N – Not provided

**Cost Proposal (Part IV, Section IV)**

- **\$104,650**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202412220**

**RFP TITLE:** 2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters

**BIDDER NAME:** Stone Coast Contracting

**DATE:** 2/10/2025

**EVALUATOR NAME:** Josh Noll

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

**Individual Evaluator Comments:**

**Organization Qualifications and Experience (Part IV, Section II)**

- Overview of the Organization
  - N – No relevant project experience. Mostly terrestrial remediation and project oversight.
  
- Subcontractors
  - I – None.
  
- Organizational Chart
  - I – Very simple. Plans for one individual to conduct the work with one other staff to cover administrative duties.
  
- Litigation
  - None stated
  
- Certificate of Insurance
  - provided

**Proposed Services (Part IV, Section III)**

- Services to be Provided
  - N – No information provided that showed knowledge of the scope of the project or services needed.
    - Has a skiff and sampling equipment for the work but the equipment is not clearly defined.
  
- Implementation - Work Plan
  - N – Not provided

**Cost Proposal (Part IV, Section IV)**

- **\$104,650**



STATE OF MAINE  
DEPARTMENT OF Environmental  
Protection

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202412220**  
**RFP TITLE:**

**2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters**

I, James Stahlnecker, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in blue ink, appearing to read 'James S. Stahlnecker', written over a light blue rectangular background.

\_\_\_\_\_  
Signature

1/15/24  
\_\_\_\_\_  
Date



STATE OF MAINE  
DEPARTMENT OF Environmental  
Protection

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202412220**  
**RFP TITLE:**

**2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters**

I, Jeremy Deeds, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Handwritten signature of Jeremy Deeds.

\_\_\_\_\_  
Signature

1/15/24

\_\_\_\_\_  
Date



STATE OF MAINE  
DEPARTMENT OF Environmental  
Protection

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202412220**  
**RFP TITLE:**

**2025 National Coastal Condition Assessment Survey for Maine Estuarine Waters**

I, Joshua Noll, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in black ink, appearing to read 'J Noll', written over a horizontal line.

Signature

1/15/24

Date