

**State of Maine**  
**Master Score Sheet**

RFP# 202407133					
Trash and Recycling Services for Bangor and South Portland Air National Guard Bases					
Bidder Name:		Allagash Waste	Casella Waste		
Proposed Cost:		\$388,093	\$303,500		
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass		
Section II: Organization Qualifications and Experience	25	20	25		
Section III: Proposed Services	25	25	25		
Section IV: Cost Proposal	50	39.10	50		
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>84.10</u></b>	<b><u>100</u></b>		

**Award Justification Statement**  
**RFP# 202407133 - Trash and Recycling Services for Bangor and South Portland**  
**Air National Guard Bases**

- I. **Summary** The State of Maine is seeking proposals for trash and recycling services for Bangor and South Portland Air National Guard Bases.
  
- II. **Evaluation Process**
  - a. An evaluation team, composed of qualified reviewers, will judge the merits of the proposals received in accordance with the criteria defined in the RFP.
  - b. Officials responsible for making decisions on the award selection will ensure that the selection process accords equal opportunity and appropriate consideration to all who are capable of meeting the specifications. The goals of the evaluation process are to ensure fairness and objectivity in review of the proposals and to ensure that the contract is awarded to the Bidder whose proposal provides the best value to the State of Maine.
  
- III. **Qualifications & Experience**
  - a. **Casella Waste** has a long-standing history of more than 20 years providing excellent service to its customers and specifically to the Maine Air National Guard. They have locations near Bangor and South Portland allowing them to be flexible and responsive to the Air National Guard's needs. Casellas has been providing trash and recycling services to the Maine Air National Guard for many years and is familiar with needs of both installations as well as their familiarity with the Department of Defense's arduous background investigation process for installation access. Furthermore, their current customers consist of Northern Light Health (100 locations), Husson University and General Electric.
  - b. **Allagash Waste** Services out of Windham, Maine will be sub-contracting for the Bangor location to North Star Waste and Recycling in Brewer, Maine. Allagash has sufficient expertise within their ownership and investor base, however there is substantial concern with their sub-contractor selection as Allagash didn't provide qualifications or experience for North Star Waste.

## II. Proposed Services

Casella Waste's proposal stood out for its comprehensive approach to meeting the Maine Air National Guard's specific needs, including:

**Streamlined Recycling:** Casella clearly outlined a robust plan for zero-sort recycling, simplifying the process for the Maine Air National Guard and promoting sustainability efforts.

**Cleanliness and Safety:** Their commitment to maintaining sanitary conditions extends beyond waste removal. Casella detailed their standard operating procedures for ensuring cleanliness in and around dumpster areas during each service, prioritizing the health and safety of the Maine Air National Guard 's personnel.

**Transparent Reporting:** Recognizing the importance of accurate data for the Maine Air National Guard 's reporting obligations, Casella will provide detailed monthly reports of all materials removed from the facilities. This transparency facilitates seamless information flow and compliance with higher headquarters requirements.

**Single Point of Contact:** By handling all services directly without subcontracting, Casella offers the Maine Air National Guard a single point of contact for all waste management needs. This eliminates the complexities and potential communication barriers associated with managing multiple vendors, particularly for the larger Bangor location.

**Efficient Issue Resolution:** Casella's commitment to direct service delivery ensures that any issues or concerns can be addressed swiftly and efficiently with the prime contractor, streamlining communication and minimizing potential disruptions.

## III. Cost Proposal

- a. **Casella Waste** provided a cost proposal that was substantially easier to quantify allowing for easier planning and budgeting. There were no questions or concerns with understanding what the annual costs would be from Casella.

## IV. Conclusion

After a thorough review of proposals and careful consideration of all evaluation criteria, the evaluation team unanimously recommends awarding the Trash and Recycling contract to Casella Waste. Their submission presents a compelling combination of experience, operational excellence, and cost-effectiveness that positions them as the best-value provider for the Maine Air National Guard.

Casella's existing role as the incumbent service provider offers significant advantages. Their established infrastructure, including on-site equipment and a DoD-vetted driver pool familiar with the Maine Air National Guard's locations, ensures a seamless

transition with no disruption to service. This minimizes risk and allows for immediate operational continuity upon contract commencement.

Furthermore, Casella's reputation for exceptional service, supported by their extensive fleet and skilled workforce, guarantees efficient and reliable waste management solutions throughout the contract term. Their commitment to cost-effectiveness is evident in their fixed-rate pricing structure, which provides the Maine Air National Guard with budgetary predictability and significant cost savings over the five-year period.

In conclusion, Casella Waste's proposal represents a low-risk, high-value proposition for the Maine Air National Guard. Their proven track record, operational capabilities, competitive pricing, and commitment to client satisfaction make them the ideal partner to meet and exceed the Maine Air National Guard 's waste management needs.



**STATE OF MAINE  
DEPARTMENT OF DEFENSE,  
VETERANS and EMERGENCY  
MANAGEMENT**

**Janet T. Mills  
Governor**

**Diane L. Dunn  
Brigadier General  
Commissioner**

**AWARD NOTIFICATION LETTER**

March 26, 2025

Dan Emerson  
Allagash Waste Services LLC  
7 Heathwood Drive  
Windham, ME 04062

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202407133  
Trash and Recycling Services for Bangor and South Portland  
Air National Guard Bases

Dear Mr. Emerson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Defense, Veterans and Emergency Management for Trash and Recycling Services for Bangor and South Portland Air National Guard Bases. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Casella Waste

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

*Katherine St. Peter-Gunn*

Katherine St. Peter-Gunn

Contract/Grant Specialist

Department of Defense, Veterans and Emergency Management

106 Ashley Ave., Suite 486

Bangor, Maine 04401

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF DEFENSE,  
VETERANS and EMERGENCY  
MANAGEMENT**

**Janet T. Mills  
Governor**

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Brigadier General  
Commissioner**

**AWARD NOTIFICATION LETTER**

March 26, 2025

Adam Graham  
Casella Waste  
31 Freedom Parkway  
Hermon, ME 04401

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202407133  
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Air National Guard Bases

Dear Mr. Graham:

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- Casella Waste

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

*Katherine Peter-Gunn*

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Contract/Grant Specialist

Department of Defense, Veterans and Emergency Management

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Bangor, Maine 04401

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Allagash Waste Services

**DATE:** 5 March 2025

**SUMMARY PAGE**

**Department Name:** DVEM – Military Bureau – Air National Guard

**Name of RFP Coordinator:** Katherine St. Peter-Gunn

**Names of Evaluators:** Jason Edwards, Katherine St. Peter-Gunn, Richard Polk

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Proposal Cover Page	<b>X</b>	
• Debarment, Performance and Non-Collusion Certification	<b>X</b>	
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>20</b>
Section III. Proposed Services	<b>25</b>	<b>25</b>
Section IV. Cost Proposal	<b>50</b>	<b>39.10</b>
<u>Total Points</u>	<u>100</u>	<u>84.10</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Allagash Waste Services

**DATE:** 5 March 2025

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Provided both the proposal cover page and the bidder certification page.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Allagash Waste Services

**DATE:** 5 March 2025

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>20</b>

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**Evaluation Team Comments:**

- I. Overview of Organization
  - Provides refuse and recycling services
  - Leadership has 30 years of experience.
- II. Subcontractors
  - Subcontracting service in Bangor to North Star Waste and Recycling.
- III. Organization Chart – identified organization structure of bidder, not subcontractor.
- IV. Litigation – Nothing provided.
- V. Certificate of Insurance - Yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Allagash Waste Services

**DATE:** 5 March 2025

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>25</b>	<b>25</b>

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**Evaluation Team Comments:**

- Service Delivery:
  - Allagash proposes to directly service South Portland.
  - Bangor services would be subcontracted to North Star Waste and Recycling (Brewer).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Allagash Waste Services

**DATE:** 5 March 2025

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$303,500</b>		<b>\$388,093</b>	<b>x</b>	<b>50 points</b>	<b>=</b>	<b>39.10</b>

**Evaluation Team Comments:**

Cost was scored based on the formula in the RFP.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Casella Waste

**DATE:** 5 March 2025

**SUMMARY PAGE**

**Department Name:** DVEM – Military Bureau – Air National Guard

**Name of RFP Coordinator:** Katherine St. Peter-Gunn

**Names of Evaluators:** Jason Edwards, Katherine St. Peter-Gunn, Richard Polk

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Proposal Cover Page	<b>X</b>	
• Responsible Bidder Certification	<b>X</b>	
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>25</b>
Section III. Proposed Services	<b>25</b>	<b>25</b>
Section IV. Cost Proposal	<b>50</b>	<b>50</b>
<u>Total Points</u>	<u>100</u>	<u>100</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Casella Waste

**DATE:** 5 March 2025

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Provided both the proposal cover page and the bidder certification page.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Casella Waste

**DATE:** 5 March 2025

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>25</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Provides refuse and recycling services.
  - 50 years of experience in the industry.
  - Current provided of refuse and recycling services to the Maine Air National Guard.
- II. Subcontractors
  - Casella is equipped to handle the project independently.
- III. Organizational Chart – provided an organizational chart of their structure.
- IV. Litigation – Nothing provided.
- V. Certificate of Insurance – Yes.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Casella Waste

**DATE:** 5 March 2025

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>25</b>	<b>25</b>

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**Evaluation Team Comments:**

- Service Delivery:
  - Will provide services to both Bangor and South Portland locations.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER:** Casella Waste

**DATE:** 5 March 2025

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$303,500</b>		<b>\$303,500</b>	<b>x</b>	<b>50 points</b>	<b>=</b>	<b>50</b>

**Evaluation Team Comments:**

Cost was scored based on the formula in the RFP.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER NAME:** Allagash Waste Services

**DATE:** 3 March 2025

**EVALUATOR NAME:** Jason Edwards

**EVALUATOR DEPARTMENT:** Department of Defense, Veterans & Emergency Management

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**Individual Evaluator Comments:**

1. File 1 Preliminary Information
  - Provided the required proposal cover page.
  - Provided the responsible bidder certification.
  
2. File 2 Organization Qualifications and Experience
  - Provided the required appendices.
  - No examples of three projects which demonstrated their experience and expertise were provided.
  - Will self-perform at the South Portland location.
  - Identified North Star Waste and Recycling as a subcontractor for the Bangor location.
  - Brief description of subcontractor's qualifications or skills was provided.
  - Organizational chart was provided for bidder but not for subcontractor.
  - Contract information was provided for bidder and subcontractor.
  - Litigation – N/A
  - The Certificate of Insurance was provided.
  - Bidder and subcontractor able to begin services December 1, 2024.
  
3. File 3 Proposed Services
  - Bidder will provide the containers and service in South Portland.
  - Subcontractor will provide the containers and service in Bangor.
  - Identified how bidder and subcontractor will provide service to frontload trash containers and single stream recycling.
  - Bidder will provide and service 2 covered roll offs for wood and metal.
  - Subcontractor will provide and service the roll off for wood, metal and service trash compactor as needed.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER NAME:** Allagash Waste Services

**DATE:** 3 March 2025

**EVALUATOR NAME:** Katherine St. Peter Gunn

**EVALUATOR DEPARTMENT:** Department of Defense, Veterans & Emergency Management

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Preliminary Information
  - Yes, proposal cover page and bidder certification provided.
- II. Organization Qualifications and Experience
  - Overview of Organization
    - Required appendix was received.
    - Didn't specifically list 3 projects just that they service hundreds of businesses.
    - Bidder will service South Portland only.
  - Subcontractors
    - North Star Waste and Recycling will be providing direct services to Bangor.
  - Organizational Chart
    - Identified the organization structure of the bidder.
    - Organization structure of the subcontractor was limited to the owner.
  - Litigation
    - No documentation was provided.
  - Certificate of Insurance
    - Yes.
- III. Proposed Services
  - Services to be Provided
    - Indicated they could begin work 1 December 2024.
    - Allagash to provide service to Portland; North Star to provide service to Bangor
    - Allagash will provide and service frontload containers, as well as service the single stream recycling containers.
    - North Star will provide and service frontload containers, as well as service the single stream recycling containers.
    - Allagash will provide 2 covered rollofs for wood and metal in South Portland.
    - North Star will provide the rollofs for wood and metal in Bangor.
    - North Star will service the trash compactor as needed.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER NAME:** Allagash Waste Services

**DATE:** 4 March 2025

**EVALUATOR NAME:** Richard Polk

**EVALUATOR DEPARTMENT:** Department of Defense, Veterans & Emergency Management

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. File 1 – Preliminary Information
  - Provided both the proposal cover page and bidder certification.
- II. File 2 - Organization Qualifications and Experience
  - Overview of Organization
    - No projects were identified.
    - Can begin as early as 1 December 2024.
    - Bidder will service South Portland location.
  - Subcontractors
    - Bangor location services will be provided by North Star Waste and Recycling.
    - Brief description of capabilities provided.
  - Organizational Chart - provided for bidder, not for sub.
  - Litigation – Nothing provided.
  - Certificate of Insurance – Provided.
- III. File 3 - Proposed Services
  - Portland Location (Serviced by Allagash):
    - Proposed services were identified.
  - Bangor Location (Serviced by North Star):
    - Proposed services were identified.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER NAME:** Casella Waste

**DATE:** 3 March 2025

**EVALUATOR NAME:** Jason Edwards

**EVALUATOR DEPARTMENT:** Department of Defense, Veterans & Emergency Management

\*\*\*\*\*

**Individual Evaluator Comments:**

1. File 1 Preliminary Information
  - Provided the required proposal cover page.
  - Provided the responsible bidder certification.
  
2. File 2 Organization Qualifications and Experience
  - Provided the required appendices.
  - Provided three examples of projects demonstrating their experience and expertise.
  - Will not be using subcontractors; will self-perform at both locations.
  - Organizational Chart was provided.
  - Litigation – N/A
  - The Certificate of Insurance was provided.
  - Bidder can perform immediately.
  
3. File 3 Proposed Services
  - Bidder will provide all roll off containers in Bangor and South Portland.
  - Identified how they will service roll offs for wood (both locations), metal (Bangor) and trash compactor (Bangor).

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER NAME:** Casella Waste

**DATE:** 3 March 2025

**EVALUATOR NAME:** Katherine St. Peter Gunn

**EVALUATOR DEPARTMENT:** Department of Defense, Veterans & Emergency Management

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Preliminary Information
  - Yes, proposal cover page and bidder certification provided.
- II. Organization Qualifications and Experience
  - Overview of Organization
    - Required appendix was received.
    - Listed 3 projects that show their experience and expertise.
    - Will be servicing both locations.
  - Subcontractors
    - None – will self-perform.
  - Organizational Chart
    - Identified the organizational structure of their organization.
  - Litigation
    - No documentation was provided.
  - Certificate of Insurance
    - Yes
- III. Proposed Services
  - Services to be provided
    - Will provide roll off containers, zero-sort recycling, dumpsters/roll offs, detailed monthly reporting and service wood and metal containers and trash compactor for Bangor and South Portland.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202407133

**RFP TITLE:** Trash and Recycling Services for Bangor and South Portland Air National Guard Bases

**BIDDER NAME:** Casella Waste

**DATE:** 4 March 2025

**EVALUATOR NAME:** Richard Polk

**EVALUATOR DEPARTMENT:** Department of Defense, Veterans & Emergency Management

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. File 1 – Preliminary Information
  - Provided both the proposal cover page and bidder certification.
- II. File 2 - Organization Qualifications and Experience
  - Overview of Organization
    - 3 projects were identified.
    - Already providing services to both locations.
  - Subcontractors
    - N/A – will be self-performing.
  - Organizational Chart – provided.
  - Litigation – Nothing provided.
  - Certificate of Insurance – Provided.
- III. File 3 - Proposed Services
  - Portland Location (Serviced by Casella)
    - Proposed services were identified.
  - Bangor Location (Serviced by Casella)
    - Proposed services were identified.



Janet T. Mills  
Governor

**STATE OF MAINE  
DEPARTMENT OF DEFENSE,  
VETERANS and EMERGENCY  
MANAGEMENT**

**Diane L. Dunn  
Brigadier General  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 2024071333**

**RFP TITLE: Trash and Recycling Services for Bangor and South Portland  
Air National Guard Bases**

I, Jason Edwards

accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Defense, Veterans and Emergency Management. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

*Jason M Edwards*

5 March 2025

Signature

Date



**STATE OF MAINE  
DEPARTMENT OF DEFENSE,  
VETERANS and EMERGENCY  
MANAGEMENT**

Janet T. Mills  
Governor

Diane L. Dunn  
Brigadier General  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202407133**

**RFP TITLE: Trash and Recycling Services for Bangor and South Portland  
Air National Guard Bases**

I, Katherine St. Peter-Gunn

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**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in black ink that reads "Katherine St. Peter-Gunn".

**Signature**

March 05, 2025

**Date**



**STATE OF MAINE  
DEPARTMENT OF DEFENSE,  
VETERANS and EMERGENCY  
MANAGEMENT**

Janet T. Mills  
Governor

Diane L. Dunn  
Brigadier General  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202407133**

**RFP TITLE: Trash and Recycling Services for Bangor and South Portland  
Air National Guard Bases**

I, Richard Polk

accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Defense, Veterans and Emergency Management. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in blue ink, appearing to read 'R. Polk', written over a horizontal line.

Signature

5 March 2025

Date