

**State of Maine**  
**Master Score Sheet**

RFP# 202406116						
2024 Waste Diversion Grants Program, Round II						
<b>Bidder Name:</b>		<b>Aroostook Waste Solutions</b>	<b>Town of Pittsfield</b>	<b>Town of Deer Isle</b>	<b>Central Penobscot Solid Waste Facility</b>	
<b>Proposed Cost:</b>		<b>\$22,500.00</b>	<b>\$18,866.00</b>	<b>\$35,075.00</b>	<b>\$6,310.50</b>	
<b>Scoring Sections</b>	<b>Points Available</b>	100	100	100	100	
Section I: Preliminary Information (Eligibility)	<b>Pass/Fail</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	
Section II: Organization Qualifications and Experience	<b>15</b>	15	15	15	15	
Section III: Proposed Services	<b>50</b>	50	50	49	48	
Section IV: Cost Proposal	<b>35</b>	35	35	35	35	
<b>TOTAL</b>		<b><u>100</u></b>	<b><u>100</u></b>	<b><u>99</u></b>	<b><u>98</u></b>	
<b>Bidder Name:</b>		<b>Allagash Brewing Company</b>	<b>Town of China</b>	<b>Alfond Youth and Community Center</b>		<b>City of South Portland</b>
<b>Proposed Cost:</b>		<b>\$40,000.00</b>	<b>\$8,287.50</b>	<b>22,750.00</b>		<b>\$14,097.00</b>
<b>Scoring Sections</b>	<b>Points Available</b>	100	100	100	100	
Section I: Preliminary Information (Eligibility)	<b>Pass/Fail</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	
Section II: Organization Qualifications and Experience	<b>15</b>	15	15	15	15	
Section III: Proposed Services	<b>50</b>	50	45	38	30	
Section IV: Cost Proposal	<b>35</b>	30	35	30	28	
<b>TOTAL</b>		<b><u>100</u></b>	<b><u>95</u></b>	<b><u>95</u></b>	<b><u>83</u></b>	

**RFP# 202403057**

**2024 Waste Diversion Grants Program, Round I**

<b>Bidder Name:</b>		<b>Maine GearShare</b>	<b>Sandy River Plantation</b>	<b>Southern Maine Research Institute</b>	<b>Norway Paris Solid Waste Inc.</b>
<b>Proposed Cost:</b>		<b>\$26,100</b>		<b>\$39,850</b>	<b>\$N/A</b>
<b>Scoring Sections</b>	<b>Points Available</b>	100	100	100	100
Section I: Preliminary Information (Eligibility)	<b>Pass/Fail</b>	<b>Pass</b>	<b>Pass</b>	<b>Fail</b>	<b>Fail</b>
Section II: Organization Qualifications and Experience	<b>15</b>	15	15	N/A	N/A
Section III: Proposed Services	<b>50</b>	25	25	N/A	N/A
Section IV: Cost Proposal	<b>35</b>	25	20	N/A	N/A
<b>TOTAL</b>	<b>100</b>	<b>65</b>	<b>60</b>	<b>N/A</b>	<b>N/A</b>
<b>Bidder Name:</b>		<b>Town of North Yarmouth</b>			
<b>Proposed Cost:</b>		<b>\$13,066</b>			
<b>Scoring Sections</b>	<b>Points Available</b>	100			
Section I: Preliminary Information (Eligibility)	<b>Pass/Fail</b>	<b>Fail</b>	<b>Fail</b>	<b>Fail</b>	
Section II: Organization Qualifications and Experience	<b>15</b>	N/A	N/A	N/A	
Section III: Proposed Services	<b>50</b>	N/A	N/A	N/A	
Section IV: Cost Proposal	<b>35</b>	N/A	N/A	N/A	
<b>TOTAL</b>	<b>100</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	

**Award Justification Statement**  
**RFP# 202406116, 2024 Waste Diversion Grants, Round II**

**I. Summary**

On Wednesday, July 3, 2024, the Maine Department of Environmental Protection, in accordance with 38 MRSA §2201-B, Maine Solid Waste Diversion Grant Program, issued RFP# 202406116, that sought proposals for the development, implementation or improvement of programs, projects, initiatives or activities designed to increase the diversion of solid waste from disposal, including waste reduction activities. Maine law (38 MRSA §2132.1-B) sets a goal of reducing the amount of waste disposed per capita by 5% every five years. The Department believes that progress toward this goal can be achieved by implementing innovative and proven local, regional, and statewide initiatives aimed at reducing the generation of solid waste, and at increasing the recovery and utilization of discarded materials, including organics. A total of thirteen proposals were initially received. These proposals were evaluated by a qualified team of individuals from the Department's Division of Materials Management. Six projects were finally chosen for funding following a competitive, consensus-based evaluation process. Proposals chosen showed significant potential to divert materials away from costly disposal practices, while simultaneously focusing on the goals of Maine's "Solid Waste Management Hierarchy" (38 M.R.S. § 2101). All six proposals were awarded full awards.

**II. Evaluation Process**

Prior to initiation of the RFP process, an evaluation team was established, comprised of qualified reviewers, each with specific solid waste expertise, from the Division of Materials Management. The evaluation team was trained regarding the RFP review/evaluation process and conducted their individual reviews of proposals.

Following individual reviews, the evaluation team met on Friday, September 13, 2024, to discuss the merits of each proposal and rank them. Each proposal was then scored using a consensus-based evaluation system. The maximum achievable score was 100 points, based on the following categories:

- Preliminary Information/eligibility (Pass/Fail)
- Organization, Qualifications and Experience (15 points),
- Proposed Services (50 points), and
- Cost Proposal (35 points)

Scores were assigned based upon the following criteria:

- The applicant's ability to address key solid waste management goals,
- The project's anticipated return for the investment (money, time),
- The project's efficiency in achieving expected outcomes, in terms of proposed work, budget and time frame, and

- The amount and quality of proposed matching funds or services.

### **III. Qualifications & Experience**

This year's round of proposals contained many qualified individuals, governmental entities, and businesses. One of the most important deciding factors for our evaluation team was proven experience and ability to adapt to changing circumstances. Those entities chosen for funding also possessed the following additional qualifications/experience:

- Operate using a proven business model,
- Apply strong educational outreach efforts,
- Can develop strong community partnerships,
- Show a strong commitment to future growth of their proposed program, and/or
- Utilize or propose technology that is adaptable and scalable to fit many solid waste management scenarios.

### **IV. Proposed Services**

During the evaluation process, our team focused on the following key “proposed services” factors—determining that the project as proposed will:

- Address an identified solid waste management need,
- Take advantage of regional economies of scale,
- Increase organics management and recycling infrastructure in underserved areas of the state,
- Promote waste reduction through reuse, repair and sharing economy initiatives,
- Reduce wasted food through donation or other sharing initiatives,
- Address a statewide need, and/or
- Expand the types of materials managed through composting and recycling.

### **V. Cost Proposal**

The applicant's requests ranged from a low of \$6,310.50 to install a prefab 14x28 foot structure to store discarded windows and doors for reuse purposes, to a high of \$40,000.00 to purchase a can crusher to enhance recycling efforts at one of Maine's largest private breweries. The Waste Diversion Grants program operates solely as a grant, so we did not compare the costs of each project against one another but judged each based on its own individual merit.

### **VI. Conclusion**

The six proposals chosen for funding all represent opportunities to expand collection, diversion, and reuse of various solid waste materials. A common theme among the projects selected was moving materials away from disposal in support of higher and better end uses in accordance with the state's solid waste management hierarchy.



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Mark Draper, Solid Waste Director  
Aroostook Waste Solutions  
PO Box 605  
Fort Fairfield, ME 04742  
[www.aroostookwaste.com](http://www.aroostookwaste.com)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Draper,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

Award Recipient Name	Award Type
Aroostook Waste Solutions	Full
Town of Pittsfield	Full
Town of Deer Isle	Full
Central Penobscot Solid Waste Facility	Full
Allagash Brewing Company	Full
Town of China	Full

AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
106 HOGAN ROAD, SUITE 6  
BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

PORTLAND  
312 CANCO ROAD  
PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE  
1235 CENTRAL DRIVE, SKYWAY PARK  
PRESQUE ISLE, MAINE 04769  
(207) 764-0477 FAX: (207) 760-3143

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

### **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Jacob R. Gran, Manager  
Town of Pittsfield  
112 Somerset Avenue  
Pittsfield, ME 04967  
[townmanager@pittsfield.org](mailto:townmanager@pittsfield.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Gran,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

Award Recipient Name	Award Type
Aroostook Waste Solutions	Full
Town of Pittsfield	Full
Town of Deer Isle	Full
Central Penobscot Solid Waste Facility	Full
Allagash Brewing Company	Full
Town of China	Full

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark A. King', with a long horizontal flourish extending to the right.

Mark A. King,  
Organics Management Specialist  
Division of Materials Management

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

James H. Fisher, Manager  
Town of Deer Isle  
70 Church Street  
Deer Isle, ME 04627  
[deerislemanager@gmail.com](mailto:deerislemanager@gmail.com)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Fisher,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Rusty Weymouth  
Central Penobscot Solid Waste Facility  
117 Maine Street  
Corith, ME 04427  
[rustyweymouth@mainestream.com](mailto:rustyweymouth@mainestream.com)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Weymouth,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Rob Tod, Founder  
Allagash Brewing Company  
50 Industrial Way  
Portland, ME 04103  
[robtod@allagash.com](mailto:robtod@allagash.com)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Tod,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
106 HOGAN ROAD, SUITE 6  
BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

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312 CANCO ROAD  
PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

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PRESQUE ISLE, MAINE 04769  
(207) 764-0477 FAX: (207) 760-3143

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Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Rebecca Hapgood  
Town of China  
571 Lakeview Drive  
South China, ME 04358  
[becky@chinamaine.org](mailto:becky@chinamaine.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Ms. Hapgood,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Ken Walsh, CEO  
Alfond Youth and Community Center  
126 North Street  
Waterville, ME 04901  
[kwalsh@clubaycc.org](mailto:kwalsh@clubaycc.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Walsh,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
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Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

AWARD NOTIFICATION LETTER

October 15, 2024

Scott Morelli, City Manager  
City of South Portland  
25 Cottage Road  
South Portland, ME 04106  
[smorelli@southportland.org](mailto:smorelli@southportland.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Morelli,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

Award Recipient Name	Award Type
Aroostook Waste Solutions	Full
Town of Pittsfield	Full
Town of Deer Isle	Full
Central Penobscot Solid Waste Facility	Full
Allagash Brewing Company	Full
Town of China	Full

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BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

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PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE  
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PRESQUE ISLE, MAINE 04769  
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The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

### **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Josh Bossin, Executive  
Maine GearShare  
657 Old Portland Road  
Brunswick, ME 04011  
[josh@mainegearshare.org](mailto:josh@mainegearshare.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Bossin,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

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Aroostook Waste Solutions	Full
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Central Penobscot Solid Waste Facility	Full
Allagash Brewing Company	Full
Town of China	Full

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

### **STATEMENT OF APPEAL RIGHTS**

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Steve Carr, First Assessor  
Sandy River Plantation  
33 Townhall Road  
Sandy River Plantation, ME 04970  
[firstassessor@gmail.com](mailto:firstassessor@gmail.com)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Mr. Carr,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

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The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

### **STATEMENT OF APPEAL RIGHTS**

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Dianne Barnes  
Town of North Yarmouth  
10 Village Square Road  
North Yarmouth, ME 04097  
[dbarnes@northyarmouth.org](mailto:dbarnes@northyarmouth.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Ms. Barnes,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

### **STATEMENT OF APPEAL RIGHTS**

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Tonia Pike, Facility Manager  
Norway Paris Solid Waste Inc  
39 Brown Street  
Norway, ME 04268  
[npsw39@gmail.com](mailto:npsw39@gmail.com)

**SUBJECT:** Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I

Dear Ms. Pike,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

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Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

**AWARD NOTIFICATION LETTER**

October 15, 2024

Kenneth Capron  
Southern Maine Research Institute  
1375 Forest Avenue D-11  
Portland, ME 04103  
[Kcapron1@maine.rr.com](mailto:Kcapron1@maine.rr.com)

**SUBJECT: Notice of Conditional Contract Awards under RFP# 202406116,  
2024 Waste Diversion Grants Program, Round I**

Dear Mr. Capron,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of thirteen proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,  
Organics Management Specialist  
Division of Materials Management

### **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Aroostook Waste Solutions

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

---

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>50</b>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>100</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Aroostook Waste Solutions

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Aroostook Waste Solutions

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Use as many bullet points as necessary to capture the team’s thoughts  
Aroostook Waste Solutions ("AWS") is a not-for-profit corporation owned by the municipalities of Fort Fairfield, Caribou, Limestone, and (since 2019) Presque Isle; that has been providing solid waste management services to the Aroostook County region since 1977.
  - Their mission is to provide solid waste management services to the Aroostook County region; in a way that is equitable, environmentally sound, and cost-effective; so that those services can be provided over the long-term.
  - AWS has been providing recycling services to central Aroostook County, 14 communities and 17 drop off sites, for decades.
- II. Subcontractors
  - Not Applicable
- III. Organizational Chart
  - Provided
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Aroostook Waste Solutions

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>50</b>

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**Evaluation Team Comments:**

- AWS proposes to replace the existing dump body on the AWS truck which collects recyclable materials.
- The dump body has reportedly been repaired substantially over a course of several years; however, the dump body appears to have reached the end of its useful life and is estimated to be unable to pass the next annual inspection. The region serviced by AWS will likely face a build-up of recyclables that cannot be hauled if the dump body is not replaced.
- This service is needed and would have a significant impact on improving the recycling program for the 14 communities in an underserved part of the state.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Aroostook Waste Solutions

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>

**Evaluation Team Comments:**

- The applicant is requesting \$22,500 to purchase the new truck body and has offered the minimum match.
- Repairing the existing AWS truck is integral to continuing recycling and waste management services in an underserved portion of the State.
- The potential benefit of this project makes it a significant value for the grant effort and will significantly improve recycling efforts in the Northern Maine region.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Pittsfield

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>50</b>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>100</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Pittsfield

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Pittsfield

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Applicant is a municipality located in Central Maine.
  - The applicant's town operates under a traditional municipal governing system.
  - The Town has a long history of supporting Environmental Stewardship programs and has supported a strong recycling program since 2002.
  - The Town's recycling committee has received numerous awards and is very active in promoting recycling education within Pittsfield and also extending to the surrounding communities of Detroit and Palmyra.
- II. Subcontractors
  - Not Applicable
- III. Organizational Chart
  - Municipal Structure featuring a Board of Selectmen
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Pittsfield

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>50</b>

**Evaluation Team Comments:**

- The Town proposes to purchase and distribute up to 500 home recycling bins for new residents and up to 250 backyard compost bins accompanied by composting educational brochures, as well as information on recycling, reuse, reduction, and upcycling.
  - The Town has established end markets for recycling materials, and composting is intended for personal use on residential and small home business properties.
  - The Town plans to make the recycling bins and the compost bins available at and after a Community Recycling and/or Composting Forum.
- In order to concentrate on each focus, the Town expects to hold two Community Forums. The Community Forum will provide an opportunity for the Town to (1) talk to a large group about our current program; (2) encourage our new residents as well as long-time residents to recycle and (3) to promote the addition of a compost program. We plan to advertise this Community Forums to everyone but to include a special invitation for new residents to attend to get to know each other, their town and its programs.
- Implementation – Work Plan
  - The work-plan is ambitious (4 short months), but doable, given the expertise of the project partner (MRRA).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Pittsfield

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>

**Evaluation Team Comments:**

- The total request of the proposal is \$18,866. The total cost of the project is \$25,155 with a \$6,289 match from the Applicant. This a great use of funds and will help the community immerse in recycling and composting.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116  
**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II  
**BIDDER:** Town of Deer Isle  
**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection  
**Name of RFP Coordinator:** Mark King  
**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>49</b>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>99</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Deer Isle

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Deer Isle

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Applicant is a coastal municipality located in Downeast Maine. The applicant has received several WDG awards to help supplement general operations.
  - The applicant's town operates under a traditional municipal governing system.
- II. Subcontractors
  - Not Applicable
- III. Organizational Chart
  - Municipal Structure featuring a Board of Selectment
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Deer Isle

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>49</b>

**Evaluation Team Comments:**

- The Town of Deer Isle is looking to dramatically increase the efficiency of their recycling program by enabling them to compact recyclables and reduce shipping costs by 75% or more. Grant funding will enable them to purchase a compactor very similar to two compactors that are currently in use day in and day out for municipal solid waste. This third compactor would be dedicated solely to recyclable materials that can be compacted, and in particular to corrugated cardboard.
- The economics of this proposal are compelling. Each container of recyclables costs the Town of Deer Isle approximately \$800 in shipping regardless of weight. Our uncompacted bin weighs in approximately 2 tons, and often less. This gives us a rough shipping cost of \$400 / ton. A compacted load would be likely to weigh 10 to 12 tons. The shipping cost is reduced by more than 80%. Our tipping costs remain the same, though a segregated load of corrugated cardboard would reduce our tipping fee by more than 50%.
- The work-plan is ambitious (4 short months), but doable, given the expertise of the project partner (MRRA).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of Deer Isle

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>

**Evaluation Team Comments:**

- The applicant has requested \$35,075 and has offered \$13,065 as match. The cost of the project is fairly small compared to the benefits that the new bailer will add in enhancing the communities successful recycling program.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Central Penobscot Solid Waste Facility

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>48</b>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>98</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Central Penobscot Solid Waste Facility

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Central Penobscot Solid Waste Facility

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Quasi-municipal entity formed in 1989 by the Towns of Bradford, Charleston and Corinth.
  - The facility actively promotes reuse:
    - i. Established a “Reuse Barn”
    - ii. Established a “Solid Waste Compactor”
    - iii. Established a “Compost Area”
  - The applicant has been awarded funds in previous WDG round to build a Reuse Building.
  - This Transfer station serves Multiple towns allowing over 5,000 the opportunity to recycle
- II. Subcontractors
  - Not Applicable
- III. Organizational Chart
  - Provided
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Central Penobscot Solid Waste Facility

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>48</b>

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**Evaluation Team Comments:**

- The applicant is proposing to secure a pre- fab 14 x 28 foot building to house windows and doors to house a yearly estimate of over 3000 pounds of reusable windows and doors at our transfer station that serves the three rural towns of Corinth, Charleston and Bradford, thereby keeping the 3000 pounds of out of the waste stream in exchange for offering their community the opportunity to be able to reuse and repurpose these bulky items.
- This project will provide a great opportunity for several underserved communities to work together in a collaborative fashion.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Central Penobscot Solid Waste Facility

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>

**Evaluation Team Comments:**

- The total request of the proposal is \$6,310.50. The total cost of the project is \$8,414 with a \$2,103.50 match from Applicant.
- I believe the program offers a great value to the 3 community partners through increased recycling and reuse efforts and will provide an economic boost to an underserved part of the state.
- The project should divert 3,000 lbs. of reusable materials from disposal, which would provide community members with free buildings materials and save operational costs for the transfer station.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Allagash Brewing Company

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>50</b>
Section IV. Cost Proposal	<b>35</b>	<b>30</b>
<u>Total Points</u>	<u>100</u>	<u>95</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Allagash Brewing Company

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Allagash Brewing Company

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Allagash Brewery is a well-respected Maine business that has been a leader in sustainable work practices. The company continually emphasizes the food recovery hierarchy as they implement facility upgrades and changes.
  - Allagash has an extremely high recycling rate due to the efforts of their dedicated employees.
  - Allagash has operated a solid business model, operating out of its Portland Facility since inception in 1995.
  - They take their role in reducing their waste very seriously. With 98% of their waste diverted from incineration and landfill.
  - They minimize waste product by producing items like dog treats and coasters and develop an oyster feedstock from waste yeast.
  - With all its successes Allagash still wants to improve their operations. I believe this speaks to their integrity as a company.
  - Allagash has worked within the Greater Portland community to form a recycling cooperative, previously receiving funding by the DEP’s Waste Diversion Grant program, to share and educate other companies on the successes of their recycling initiatives, such as using spent grain to make dog bones and successes with hard-to-recycling materials like plastic wrap.
- II. Subcontractors
  - Not Applicable
- III. Organizational Chart
  - Provided
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Allagash Brewing Company

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>50</b>

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**Evaluation Team Comments:**

- The company wants to install a can crusher. They say this will improve employee safety, quality of life, and provide significant environmental benefits, particularly in improving waste management operations, and reducing emissions in the transportation sector.
- They claim this will streamline processing the cans and help relieve the load to their workers and ensuring a safer working environment. By minimizing manual handling, reducing repetitive motion injuries, and lowering risks to staff with transporting cans.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Allagash Brewing Company

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>30</b>

**Evaluation Team Comments:**

- In 2023, according to estimates provided by Casella, Allagash hauled nearly 6 tons of aluminum cans. Since the cans are lightweight and occupy a large volume, a significant portion of the space, the applicant believes the can crusher will effectively reduce the volume of the cans, allowing for more efficient transport.
- The total request of this proposal is \$40,000 and the total cost of the project is \$66,460 (\$26,460 Match from Applicant).
- The match cost of the company is only half of the asking cost from the grant. With a company so lucrative this does raise questions.
- Although the project holds great value in reducing the environmental impact of a company that has made sustainability a pillar of their values, the amount requested is rather significant and part of the Grant goals is to aid underserved communities and areas.
- The potential benefit of this project makes it a significant value for the grant effort and will significantly increase Allagash Brewery’s recycling efforts.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of China

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>45</b>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>95</u></b>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of China

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of China

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Use as many bullet points as necessary to capture the team’s thoughts
  - Applicant is a Municipal transfer station located in Central Maine. The applicant has received several WDG awards to help supplement general operations.
    - i. The applicant’s town operates under a traditional municipal org chart.
    - ii. The applicants have successfully completed and implemented several WDG project’s in the past.
  - Project team is highly skilled and capable of completing the project as proposed.
- II. Subcontractors
  - Not Applicable
- III. Organizational Chart
  - Municipal Structure featuring a Board of Selectment
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of China

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>45</b>

**Evaluation Team Comments:**

- The Town of China is looking to expand their plastic recycling program by building on previous successes in recycling #5 plastics. To support this expansion, the applicants feel they need another baler to keep up with anticipated demand. Due to limited space, the applicants state that they cannot take on the extra numbered plastics without adding an additional baler.
- The consensus of the group will allow the Town of China to condense the amount of #1 plastic, thereby creating more space for EPR collections in the future.
- Therefore, the next step into expanding their recycling program is to purchase a baler. Beyond this we will have to expand our storage building and produce more area for more balers. We are not there as a town for this large of an expansion, but one baler is a step towards our larger goals we can accomplish. We have the support from the community with many asking when we will start taking #1 plastics. These plastics are big, bulky and make up over 14% of all plastic waste according to Plastic Oceans International. As a town they are trying to reach our past goal of being Maine's voted #1 recycling program of the year in 2012 in regards to our past standards.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of China

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>

**Evaluation Team Comments:**

- The total request of the proposal is \$ 8,287.50 The total cost of the project is \$11,050.00 with a \$2,762.50 match from the Applicant.
- The project holds value in diverting recyclable plastics from disposal. The Town has also displayed its commitment to reuse by selecting a used vertical baler that is still fully operational, rather than deciding on a brand-new piece of equipment.
- The cost of the project is fairly small compared to the benefits that the new bailer will add in enhancing the communities robust recycling program.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Alford Youth and Community Center

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>38</b>
Section IV. Cost Proposal	<b>35</b>	<b>30</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>83</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Alford Youth and Community Center

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Alford Youth and Community Center

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

**Evaluation Team Comments:**

I. Overview of the Organization

- The Alford You and Community Center is requesting funding for a similar project from the first round of waste diversion grants in 2024.
- The Alford Youth & Community Center (AYCC) has been an anchor institution for the Northern Kennebec and Southern Somerset County communities for over 100 years.
- Currently, the Center provides health and wellness programs, full-service childcare and workforce development training to nearly 9,000 members across 50 communities in the greater Waterville area.
- The AYCC operates the largest licensed and accredited childcare facility in Maine, with more than 200 rural youth in grades K-7 attending the AYCC's after-school and summer enrichment programs.
- As part of its after-school program, the AYCC runs a STEM course called "Computer Club." The club teaches grade 4-7 students how to repair and upgrade recycled desktop computers, adding at least 3-4 years to the used computers' lifespans. The repurposed computers are distributed at no cost to low-income families, schools and after-school programs.
- 501C3 Organization that has a board of directors who oversee a CEO.

II. Subcontractors

- Not a subcontractor, but a collaborators—Information Technology Exchange-Waterville

III. Organizational Chart

- Provided

IV. Litigation

- Provided

V. Financial Viability

- Provided

VI. Certificate of Insurances

- Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Alfond Youth and Community Center

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>38</b>

**Evaluation Team Comments:**

1. Proposed Services

- The applicant proposes to use the DEP Waste Diversion Round II Grant to purchase additional components for the previously funded Computer Club. AYCC proposes to expand the program into Maine public schools, educational non-profits, and after-school programs. An additional 250 recycled desktop computers, an estimate of 6,000 lbs. of electronic waste, are anticipated to be recycled by the Round II grant. AYCC proposes to acquire additional desktop computers for repair and reuse, expand the Computer Club program’s reach through Maine public schools, and continue to repair, upgrade, and distribute used desktops through the existing program.
- The proposal holds value in diverting electronic waste from disposal, supporting lower income communities and families, and teaching sustainability and technical skills to youth; however, the Waste Diversion Grant program is not designed for ongoing support of a program or initiative which previously received funding by the Waste Diversion Grant program.
- The AYCC Computer Club will provide the children with indispensable skills in computer software and repair. This club will also teach them the value of repairing and reusing finite resources which will be important in instilling environmentalism in the next generation. Building and repairing items can give confidants to the children and teach valuable life skills.
- As mentioned above, the AY&CC was awarded a grant during the spring round of 2024 to purchase and refurbished PCs and laptops. The group is now requesting further funding to help expand the program. The WDG program is designed to provide stimulus to help initiate and develop programs or expand ones not previously funded by WDG funds.
- The proposal is a remarkably similar to the one submitted during the spring round and does not offer any new ideas or actions; just requests more funding to support program.
- AY&CC was awarded a similar grant during spring 2024 round.
- The WDG program is designed to help stimulate program development, not sustain it.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Alford Youth and Community Center

**DATE:** 09/13/2024

2. Work Plan

- The workplan is identical to the previous proposal submitted during the spring round—no new ideas.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Alford Youth and Community Center

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>30</b>

**Evaluation Team Comments:**

- Alford Youth and Community Center is matching nearly 50% of total project cost.
- The applicants are requesting \$22,750 this round and were previously awarded \$15,015 during the spring round.
- Although I believe the program offers a great value to the Waterville Community, the WDG program was developed to stimulate new projects or help expand existing ones (not previously awarded WDG funds), not to sustain existing programs through continued funding support.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** City of South Portland

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>30</b>
Section IV. Cost Proposal	<b>35</b>	<b>28</b>
<u>Total Points</u>	<b><u>100</u></b>	<b><u>73</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** City of South Portland

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** City of South Portland

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - The City of South Portland is one of the leaders in sustainability for the state of Maine.
  - In 2020, the City adopted *One Climate Future* with the City of Portland.
  - This project has a letter of support from Director of Maker Innovation and Step-Up to STEM Program from the University of Southern Maine.
  - The South Portland Sustainability Department has a track record of successfully using grant funding and transitioning pilot programs into community staples.
  - Recognized leader in Sustainability Initiatives in the State of Maine.
  - Have released several organics collection pilot projects that are now sustainable activities.
  - Organization has previously received and beneficially utilized several WDGs in the past.
  - Project team is highly motivated and pushing a strong educational agenda.
- II. Subcontractors
  - University of Southern Maine Maker Innovation Studio
  - Garbage to Garden
- III. Organizational Chart
  - Provided
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** City of South Portland

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>30</b>

**Evaluation Team Comments:**

- The City of South Portland requests funding for a pilot program that examines the feasibility of implementing a tag-based pay-as-you-throw model in tandem with citywide curbside food waste collection.
- These programs are very valuable and have proven to effectively reduce trash volumes and improve recycling rates. A recent study by *Waste Zero*, found that southern Maine communities that do not participate in a PAYT program generate almost twice as much trash per capita as their counterparts who do participate in PAYT.
- The applicants have researched various PAYT models and decided on the “Tag System” for the following reasons:
  - The tag model functions very similarly to the bags. Residents purchase a tag that is looped through the trash handle and a tag ring installed on the side of the cart.
  - When the cart is full, the resident loops a tag on their cart and places the cart on the curb for collection.
  - Waste is collected by the hauler only when a tag is attached.
  - The tag breaks upon being turned upside down and the contents along with the tag fall into the truck, ensuring that the tag is only used once.
  - This option encourages residents to hold off on putting their waste on the curb until their cart is totally full.
  - Since the tags are easily visible, enforcement is much easier than with pre-paid bags.
  - It also avoids the high capital and administrative costs associated with the cart-size model, but needs to be tested and evaluated as the only examples of municipalities using it are in New Zealand.
- Even though the pay-as-you-throw model works well in other communities, the grant program does not typically fund feasibility studies.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** City of South Portland

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>28</b>

**Evaluation Team Comments:**

- The applicant has requested \$14,097—However, **\$1,080** of the requested funding is ineligible as it conflicts with RFP #202406116, Part IV, Section IV.1.d.v, which states in relevant part, “Any collection, transport or disposal costs or other on-going waste handling costs associated with the proposed project” and Section IV.1.d.vi, which states in relevant part, “Waste Diversion funds may not be used to pay for any subscription service fees for food scrap or recyclables collection”. This sum will need to be subtracted from the final award if chosen.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116  
**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II  
**BIDDER:** Maine Gear Share  
**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection  
**Name of RFP Coordinator:** Mark King  
**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>25</b>
Section IV. Cost Proposal	<b>35</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>65</u></b>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116  
**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II  
**BIDDER:** Maine Gear Share  
**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Maine Gear Share

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Established in 2022, Maine Gear Share (MGS) is a nonprofit that makes outdoor gear to anyone wishing to venture into the outdoors. The company currently rents and repairs gear. To increase repair efficiency, the company is interested in adding a commercial sewing machine.
  - MGS has developed a mobile pop-up repair station that it transports throughout the state offering repair services at events to help increase the life of outdoor clothing and gear [keeping it out of the waste stream].
- II. Subcontractors
  - Not Applicable
- III. Organizational Chart
  - Provided and comprehensive
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Maine Gear Share

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>25</b>

**Evaluation Team Comments:**

- MGS proposes to use Grant funding to acquire additional machinery and equipment, materials, and technology to expand the existing repair program, serve new audiences, and make their operations more efficient.
- The additional repair equipment and accessories are aimed at diverting an estimated 650 outdoor recreation items from disposal annually.
- MGS is seeking to expand existing operations by sourcing additional machinery and equipment, materials, and technology to allow them to serve new audiences, and streamline the efficiency of their operations.
- MGS states that they expect to divert approximately 650 items annually from disposal. This includes a mix of clothing, outdoor gear, and other textiles, significantly reducing the community's overall waste footprint.
- Once the appropriate equipment has been acquired (1 month), repair clinics and training sessions will begin right off. This schedule seems appropriate and timely.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Maine Gear Share

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>25</b>

**Evaluation Team Comments:**

- MGS was previously awarded \$22,500.00 during the 2023 DEP Waste Diversion Grant Round II. The Grant program is designed to stimulate and develop new programs or expand existing programs not previously funded by the DEP Waste Diversion Grant.
- Although I believe the program offers a great value to the reuse community, the WDG program was developed to stimulate new projects or help expand existing ones (not previously awarded WDG funds), not to sustain existing programs through continued funding support. Furthermore, the applicants have only been able to divert 650 items annually from disposal since receiving the last award and thus, this project does not seem like a good return for the proposed investment.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Sandy River Plantation

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>50</b>	<b>25</b>
Section IV. Cost Proposal	<b>35</b>	<b>20</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>60</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Sandy River Plantation

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:** The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Sandy River Plantation

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Applicant is a Municipality located in Western Maine that was established in 1905, with an annual population of 150 year-round residents that balloons to 500+ in the peak seasons of summer and winter.
  - Project team is highly motivated and pushing a strong educational agenda.
  -
- II. Subcontractors
  - RH Thompson & Sons
  - M&J Ferguson Excavation
  - Black Diamond Electric
  - Falcon Concrete
- III. Organizational Chart
  - Provided
- IV. Litigation
  - Provided
- V. Financial Viability
  - Provided
- VI. Certificate of Insurances
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Sandy River Plantation

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>25</b>

**Evaluation Team Comments:**

- Construct a resource recovery structure (Reuse Building) at the Sandy River Plantation transfer station to promote waste reduction through clear designation and sorting of recyclables and space for free drop and swap of household and other items in good repair and those items with upcycle potential.
- The proposed reuse option will significantly improve waste reduction and recycling in several ways:
  - A resource recovery structure at will promote waste reduction through clear designation and sorting of recyclables.
  - A free drop and swap of household and other items in good repair will further encourage the reuse of materials and reduce the amount of waste generated.
  - A reuse facility will provide a centralized location for collecting, processing, and redistributing reusable materials, including furniture, appliances, electronics, and building materials.
  - The inclusion of educational literature on repurposing and upcycling at the reuse facility will encourage the community to think creatively about waste and provide them with the knowledge and skills to reutilize materials effectively.
- The work-plan is ambitious, but doable, given the expertise of the project partners.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Sandy River Plantation

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>20</b>

**Evaluation Team Comments:**

- The applicant has requested \$30,980.00 in parts and supplies to complete the project. However, the applicant also has requested an additional \$25,410 to cover the costs of contracted labor to construct the reuse building. If this project is awarded, the most the applicant may receive is \$40,000, leaving \$16,390 unaccounted for. We will need to discuss with applicant; not sure the project can go forward minus the extra \$16,390.
- For a community of less than 200 residences year round. This sum seems to be more than is needed for what the project entitles. And since the town uses Rangeley Transfer station which already has a Swap shop this amount seems unnecessary.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Southern Maine Research Institute

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

---

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		<b>FAIL</b>
• <b>Missing Financials</b>		
• <b>Missing Certificate of Insurance</b>		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>N/A</b>
Section III. Proposed Services	<b>50</b>	<b>N/A</b>
Section IV. Cost Proposal	<b>35</b>	<b>N/A</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>N/A</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Southern Maine Research Institute

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Southern Maine Research Institute

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>XX</b>	<b>XX</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Use as many bullet points as necessary to capture the team's thoughts
  - 
  -
- II. Subcontractors
  -
- III. Organizational Chart
  -
- IV. Litigation
  -
- V. Financial Viability
  -
- VI. Certificate of Insurances
  -

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Southern Maine Research Institute

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>XX</b>

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Southern Maine Research Institute

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>XX</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of North Yarmouth

**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection

**Name of RFP Coordinator:** Mark King

**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

---

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		<b>FAIL</b>
• <b>Missing Financials</b>		
• <b>Missing Certificate of Insurance</b>		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>N/A</b>
Section III. Proposed Services	<b>50</b>	<b>N/A</b>
Section IV. Cost Proposal	<b>35</b>	<b>N/A</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>N/A</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of North Yarmouth

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of North Yarmouth

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>XX</b>	<b>XX</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Use as many bullet points as necessary to capture the team's thoughts
  - 
  -
- II. Subcontractors
  -
- III. Organizational Chart
  -
- IV. Litigation
  -
- V. Financial Viability
  -
- VI. Certificate of Insurances
  -

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of North Yarmouth

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>XX</b>

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Town of North Yarmouth

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal	<b>35</b>	<b>XX</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116  
**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II  
**BIDDER:** Norway Paris Solid Waste Inc  
**DATE:** 09/13/2024

**SUMMARY PAGE**

**Department Name:** Maine Department of Environmental Protection  
**Name of RFP Coordinator:** Mark King  
**Names of Evaluators:** Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		<b>FAIL</b>
• <b>Appendix D missing—no budget included</b>		
• <b>Missing Certificate of Insurance</b>		
• <b>Missing Financials</b>		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>N/A</b>
Section III. Proposed Services	<b>50</b>	<b>N/A</b>
Section IV. Cost Proposal	<b>35</b>	<b>N/A</b>
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Norway Paris Solid Waste Inc

**DATE:** 09/13/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Norway Paris Solid Waste Inc

**DATE:** 09/13/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>XX</b>	<b>XX</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - Use as many bullet points as necessary to capture the team's thoughts
  - 
  -
- II. Subcontractors
  -
- III. Organizational Chart
  -
- IV. Litigation
  -
- V. Financial Viability
  -
- VI. Certificate of Insurances
  -

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Norway Paris Solid Waste Inc

**DATE:** 09/13/2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>XX</b>

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**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202406116

**RFP TITLE:** 2024 Waste Diversion Grants Program, Round II

**BIDDER:** Norway Paris Solid Waste Inc

**DATE:** 09/13/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	<b>35</b>	<b>XX</b>

**Evaluation Team Comments:**



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Aroostook Waste Solutions**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

***Directions:*** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- Aroostook Waste Solutions ("AWS") is a not-for-profit corporation owned by the municipalities of Fort Fairfield, Caribou, Limestone, and (since 2019) Presque Isle; that has been providing solid waste management services to the Aroostook County region since 1977.
- Their mission is to provide solid waste management services to the Aroostook County region; in a way that is equitable, environmentally sound, and cost-effective; so that those services can be provided over the long-term.

•

II. Proposed Services

1. Services to be Provided

- AWS has proposed to install a new dump body on the truck that AWS uses to collect recyclable materials from seventeen (17) drop-off collection locations in fourteen (14) communities is nearing the end of its useful life. Despite being extensively repaired and rehabilitated

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Aroostook Waste Solutions**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

over the years, the unit will not likely pass its next annual inspection - thus jeopardizing their ability to continue to offer the service.

- This service is needed and would have a significant impact on improving the recycling program for the 14 communities in an underserved part of the state.

2. Implementation – Work Plan

- The implementation plan is aggressive and should show progress in a relatively short time span.

3. Cost Proposal

- The applicant is requesting \$22,500 to purchase the new truck body and has offered the minimum match.

4. Value

- The potential benefit of this project makes it a significant value for the grant effort and will significantly improve recycling efforts in the Northern Maine region.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Aroostook Waste Solutions**

**DATE: 09/09/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Aroostook Waste Solutions (AWS) is a not-for-profit corporation jointly owned by the municipalities of Fort Fairfield, Limestone, Caribou, and Presque Isle. AWS has been providing solid waste management services to Aroostook County since 1977.
- AWS operates the Tri-Community Landfill and the Presque Isle Transfer Station, as well as their Igloo Recycling Centers throughout Aroostook County.
- AWS emphasizes equitable, environmentally sound, and cost-effective solid waste management for the Aroostook County region so that waste management can be provided long-term in a region with historically limited resources for waste disposal.

*2. Subcontractors*

- N/A

*3. Organizational Chart*

- The project will be overseen by AWS Solid Waste Director, Mark Draper.

*II. Proposed Services*

*1. Services to be Provided*

- AWS proposes to replace the existing dump body on the AWS truck which collects recyclable materials.
- The dump body has reportedly been repaired substantially over a course of several years; however, the dump body appears to have reached the end of its useful life and is estimated to be unable to pass the next annual inspection. The region serviced by AWS will

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Aroostook Waste Solutions**

**DATE: 09/09/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

likely face a build-up of recyclables that cannot be hauled if the dump body is not replaced.

*2. Implementation – Work Plan*

- Upon awarding of the grant, AWS would immediately order a new truck body, which would be modified to specifically suit the services provided by AWS.

*III. Project Cost and Value*

*1. Cost*

- AWS is requesting \$22,500.00. The total cost of the project is estimated to be \$30,000.00, with AWS matching \$7,500.00.

*2. Value*

- Repairing the existing AWS truck is integral to continuing recycling and waste management services in an underserved portion of the State.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Aroostook Waste Solutions**

**DATE: 8/27/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- AWS has been providing recycling services to central Aroostook County, 14 communities and 17 drop off sites, for decades.
- The mission of this organization is to provide equitable, environmentally sound, and cost-effective recycling to central Aroostook County.

*II. Proposed Services*

*1. Services to be Provided*

- Aroostook Waste wants to replace an old truck body on the communities recycling vehicle. If the truck is not repaired, they fear it will not pass inspection thus limiting the services they can provide to the surrounding communities.

*2. Implementation – Work Plan*

- Once funds are distributed the truck will be modified and finished as soon as possible.

*III. Project Cost and Value*

- The total request of the proposal is \$22,500. The total cost of the project is \$30,000 with a \$7,500 match from the Applicant.
- AWS provides recycling to central Aroostook County the additional funds will allow them to continue their services in an area that has very few options for recycling. And given Maine has not been reaching its recycling goal, keeping every recycling service we have is important.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**  
**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**  
**BIDDER NAME: Town of Pittsfield**  
**DATE: September 12, 2024**  
**EVALUATOR NAME: Mark King**  
**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

***Directions:*** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Applicant is a municipality located in Central Maine.*
- The applicant’s town operates under a traditional municipal governing system.*
- The Town has a long history of supporting Environmental Stewardship programs and has supported a strong recycling program since 2002.*
- The Town’s recycling committee has received numerous awards and is very active in promoting recycling education within Pittsfield and also extending to the surrounding communities of Detroit and Palmyra.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Pittsfield**

**DATE: September 12, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

2. Subcontractors

- N/A.

3. Organizational Chart

- Municipal Structure featuring a Board of Selectmen.

II. Proposed Services

1. Services to be Provided

- The Town of Deer Isle is looking to purchase and distribute up to 500 Recycling Bins for new residents to use at home to collect recyclables and then take them to the Recycling Center and to also purchase and provide up to 250 Backyard Compost Bins and up to 300 composting brochures. The Town plans to make the recycling bins and the compost bins available at and after a Community Recycling and/or Composting Forum.
- In order to concentrate on each focus, the Town expects to hold two Community Forums. The Community Forum will provide an opportunity for the Town to (1) talk to a large group about our current program; (2) encourage our new residents as well as long-time residents to recycle and (3) to promote the addition of a compost program. We plan to advertise this Community Forums to everyone but to include a special invitation for new residents to attend to get to know each other, their town and its programs.

2. Implementation – Work Plan

- The work-plan is ambitious (4 short months), but doable, given the expertise of the project partner (MRRRA).

III. Cost Proposal

- Proposed Cost. The applicant has requested **\$18,866** and has offered \$6,289 as match. The cost of the project is fairly small compared to the benefits that the new bailer will add in enhancing the communities successful recycling program.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Pittsfield**

**DATE: September 12, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- Match was met and all costs appear appropriate for grant funding (except for the overage on the request for funds). This project, when complete, should be beneficial to the community.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Pittsfield**

**DATE: 09/11/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The Town of Pittsfield (the Town) was established in 1795. For more than 20 years, the Town has been working diligently to address waste disposal and increase recycling, reuse, and reduction of waste through its Action Plan for Recycling/Solid Waste Initiatives.
- The Town has implemented several efforts focused on recycling, waste reduction, environmental preservation, and renewable energy, including providing recycling services to the neighboring Towns of Palmyra and Detroit.
- The Town is situated in a county with the highest poverty rate in the State and has focused on environmental justice by helping lower income households access recycling and waste reduction.
- The Town has received an influx of new residents unsure on the Town's recycling efforts. Increases in recycling have reportedly been observed when residents are provided with a receptacle to store recyclable materials.

*2. Subcontractors*

- N/A

*3. Organizational Chart*

- Provided

*II. Proposed Services*

*1. Services to be Provided*

- The Town proposes to purchase and distribute up to 500 home recycling bins for new residents and up to 250 backyard compost

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Pittsfield**

**DATE: 09/11/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

bins accompanied by composting educational brochures, as well as information on recycling, reuse, reduction, and upcycling.

1. The Town has established end markets for recycling materials, and composting is intended for personal use on residential and small home business properties.

2. *Implementation – Work Plan*

- The work plan involves the procurement of recycling and composting bins and composting educational brochures, issuing press releases for the project, holding a public Community Recycling and/or Composting Forum to discuss the program, distributing the containers and educational materials, and collecting data from composting participants on the quantity of materials diverted via composting.

III. *Project Cost and Value*

1. *Project Cost*

- The Town is requesting \$18,866.00. The total cost of the project is estimated to be \$25,155.00, which the Town matching \$6,289.00.

2. *Value*

- The Town estimates an increase of 150 tons of recycling with the implementation of household recycling bins and 250 tons of food waste diverted via the backyard compost bins.
  1. Reports from the transfer station include a consistent inquiry about the ability to recycle within the Town, and helping residents sort their recyclable materials at home has already demonstrated an increase in recycling.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Pittsfield**

**DATE: 8/29/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Pittsfield is in a high poverty area of Maine. The Town has dedicated itself to helping its citizens with resources to assist in their daily lives. They have many programs in place that have affected the community in a positive way. Including new recycling programs, educational programs, creating conservation plans, and more.

*2. Organizational Chart*

- Seen in proposal\* Consists of a town counsel which has a recycling committee followed by a town manager who oversees recycling/transfer station coordinator and a grant administrator.

*II. Proposed Services*

*1. Services to be Provided*

- If given the funds the Town of Pittsfield would purchase 500 recycling bins to the residents in need. And purchase up to 250 compost bins to resident's who wish to participate in the Town's backyard program. The Town would also purchase educational material in the form of brochures to assist residents on how to compost.

*2. Implementation – Work Plan*

- Within a few months' time residents should have all the supplies they need, and recycling and composting results should soon follow.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Pittsfield**

**DATE: 8/29/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*III. Project Cost and Value*

- The total request of the proposal is \$18,866. The total cost of the project is \$25,155 with a \$6,289 match from the Applicant.
- Having more recycling & composting opportunities is beneficial to any community. Having these resources provided to the community will decrease the amount of waste going into the landfills.
- Taking the cost out of people having to buy their own recycling bin and composting set up will help assure that they are participating in said programs.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**  
**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**  
**BIDDER NAME: Town of Deer Isle**  
**DATE: September 12, 2024**  
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**Individual Evaluator Comments:**

***Directions:*** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- *Applicant is a coastal municipality located in Downeast Maine. The applicant has received several WDG awards to help supplement general operations.*
- *The applicant’s town operates under a traditional municipal governing system.*

*2. Subcontractors*

- *N/A.*

*3. Organizational Chart*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Deer Isle**

**DATE: September 12, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- Municipal Structure featuring a Board of Selectmen.

## II. Proposed Services

### 1. Services to be Provided

- The Town of Deer Isle is looking to dramatically increase the efficiency of their recycling program by enabling them to compact recyclables and reduce shipping costs by 75% or more. Grant funding will enable them to purchase a compactor very similar to two compactors that are currently in use day in and day out for municipal solid waste. This third compactor would be dedicated solely to recyclable materials that can be compacted, and in particular to corrugated cardboard.
- The economics of this proposal are compelling. Each container of recyclables costs the Town of Deer Isle approximately \$800 in shipping regardless of weight. Our uncompacted bin weighs in approximately 2 tons, and often less. This gives us a rough shipping cost of \$400 / ton. A compacted load would be likely to weigh 10 to 12 tons. The shipping cost is reduced by more than 80%. Our tipping costs remain the same, though a segregated load of corrugated cardboard would reduce our tipping fee by more than 50%.

### 2. Implementation – Work Plan

- The work-plan is ambitious (4 short months), but doable, given the expertise of the project partner (MRRRA).

## III. Cost Proposal

- Proposed Cost. The applicant has requested **\$35,075** and has offered \$13,065 as match. The cost of the project is fairly small compared to the benefits that the new bailer will add in enhancing the communities successful recycling program.
- Match was met and all costs appear appropriate for grant funding (except for the overage on the request for funds). This project, when complete, should be beneficial to the community.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Deer Isle**

**DATE: 09/11/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The Town of Deer Isle (The Town) was established in 1789. The Town has been working to revamp their solid waste management practices, such as constructing a transfer station and working with Chickadee Compost Inc. to collect crab shells and organs for off-site composting.
- The Town has solicited input from the Maine Resource Recovery Association for the design of the transfer station modifications outlined in the proposal.

*2. Subcontractors*

- The sole contractor for this project would be the product supplier, Atlantic Recycling Equipment, LLC

*3. Organizational Chart*

- The project will be managed by the Town Manager, James Fisher.

*II. Proposed Services*

*1. Services to be Provided*

- The Town proposes to purchase a third compactor for recyclable materials. Recyclable materials are currently accepted in open-top containers, which are taken to a landfill for disposal.
- Compacting recyclable materials would lower the number of container pick-ups required and make recycling more cost-efficient for the Town.

*2. Implementation – Work Plan*

- The work plan involves procurement and installation of the compactor and related equipment. The equipment will be immediately operational upon installation.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Deer Isle**

**DATE: 09/11/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*III. Project Cost and Value*

*1. Project Cost*

- The Town is requesting \$35,075.00. The total cost of the project is estimated to be \$48,140.00, with the Town matching \$13,065.00.

*2. Value*

- Because of the Town's siting and property size constraints at the transfer station, recycling is not currently a cost-effective means of waste diversion. Adding an additional compactor to fit more recyclable materials inside a container would warrant fewer pick-ups and aid with the feasibility of recycling.
  1. The Town stated that a recyclable materials container, often weighing 1-2 tons, costs \$800.00 per pick-up. The compactor is estimated to have a capacity of 10-12 tons, significantly increasing cost savings for pick-ups and allowing the Town to allocate this money for recycling.
- The current open-top containers are uncovered. Exposure to precipitation and other weather conditions inhibits the recyclability of these materials, and a compactor would eliminate these conditions.
- The project description in File 3 (paragraph 4) reads: "Lower operating costs and greater likelihood that our segregated recycling would actually be recycled is appealing."
  1. The language alludes to the possibility that recyclable materials in this new compactor may not be recycled. There should be clear assurance that recycling efforts will be made, not explored.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Deer Isle**

**DATE: 8/29/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The Town of Deer Isle has two compactors in operation. This has greatly improved the efficiency of waste removal and reduced in transportation costs.

*II. Proposed Services*

*1. Services to be Provided*

- This project will enable Deer Isle to increase the efficiency of the recycling program by enabling them to compact recyclables and reduce shipping costs by 75% or more.
- Grant funding will enable the Town of Deer Isle to purchase a third compactor that would be dedicated solely to recyclable materials that can be compacted, such as corrugated cardboard.

*2. Implementation – Work Plan*

- Within 4 months operation of compactor should begin.

*III. Project Cost and Value*

- The total request of the proposal is \$35,075. The total cost of the project is \$48,140 with a \$13,065 match from the Applicant.
- Lower operating costs and a higher chance of actual recycling of products would be a positive for the community.
- The compactor would lower shipping costs. That would allow funds to go to other needed projects

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of Deer Isle**

**DATE: 8/29/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- The shipping cost would be reduced by more than 80%. The tipping cost would remain the same, but segregated load of corrugated cardboard would reduce the tipping fee by more than 50%.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Central Penobscot Solid Waste Facility**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

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*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- *Quasi-municipal entity formed in 1989 by the Towns of Bradford, Charleston and Corinth.*
- *The facility actively promotes reuse:*
  - ✓ *Established a "Reuse Barn"*
  - ✓ *Established a "Compost Area"*

*2. Subcontractors*

- *None*

*3. Organizational Chart*

- *Provided*

*4. Previous Experience*

- *The applicant has been awarded funds in previous WDG round to build a Reuse Building.*

*II. Proposed Services*

*1. Services to be Provided*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Central Penobscot Solid Waste Facility**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- *The applicant is proposing to secure a pre-fab 14 x 28 foot building to house windows and doors to house a yearly estimate of over 3000 pounds of reusable windows and doors at our transfer station that serves the three rural towns of Corinth, Charleston and Bradford, thereby keeping the 3000 pounds of out of the waste stream in exchange for offering their community the opportunity to be able to reuse and repurpose these bulky items*

*2. Implementation – Work Plan*

- *The workplan is streamlined, straight forward and achievable.*

*III. Project Cost and Value*

*1. Cost*

- *The applicants are requesting \$6,310.50 and are offering a match of 2,103.50.*

*2. Value*

- *I believe the program offers a great value to the 3 community partners through increased recycling and reuse efforts and will provide an economic boost to an underserved part of the state.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Central Penobscot Solid Waste Facility**

**DATE: 09/09/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Central Penobscot Solid Waste Facility (CPSWF) is a quasi-municipal entity formed in 1989 by the Towns of Bradford, Charleston, and Corinth. CPSWF was created to responsibly manage waste and promote recycling in central Maine. CPSWF operates a transfer station and construction and demolition debris landfill.
- Since becoming operational, CPSWF has expanded to include a universal waste storage building, a reuse barn, an additional solid waste compactor, and a composting operation.

*2. Subcontractors*

- N/A

*3. Organizational Chart*

- Provided

*4. Etc.*

- CPSWF was awarded a 2020 DEP Waste Diversion Round II Grant to construct their reuse barn.

*II. Proposed Services*

*1. Services to be Provided*

- The applicant proposes to install a 14' x 28' prefabricated building to store reusable windows and doors. CPSWF estimates that roughly 3,000 lbs. of reusable windows and doors are dropped off at the transfer station.

*2. Implementation – Work Plan*

- The work plan consists of acquiring and installing the prefabricated building.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE: 09/09/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*III. Project Cost and Value*

*1. Cost*

- CPSWF is requesting \$6,310.50. The total cost of the project is estimated to be \$8,414, with CPSWF matching \$2,103.50.

*2. Value*

- The project should divert 3,000 lbs. of reusable materials from disposal, which would provide community members with free buildings materials and save operational costs for the transfer station.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Central Penobscot Solid Waste Facility**

**DATE: 09/05/2024**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Central Penobscot Solid Waste Facility has had several successful projects that have been beneficial to the community since 1990.
- This Transfer station serves Multiple towns allowing over 5,000 the opportunity to recycle.
- The Central Penobscot Solid Waste Facility has a Universal waste building, a reuse barn, two compactors, a compost area, and a storage facility.

*2. Organizational Chart*

- Jerry Young seems to oversee the project.

*II. Proposed Services*

*1. Services to be Provided*

- This would allow over 3000 pounds of reusable windows and doors to be stored out of the weather at the transfer station. This Transfer station serves three towns: Corinth, Charleston and Bradford with a population of approximately 5500 people.

*2. Implementation – Work Plan*

- It would take about 3 weeks to complete the structure and then doors and windows could be taken in immediately.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Central Penobscot Solid Waste Facility**

**DATE: 09/05/2024**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*III. Project Cost and Value*

- The total request of the proposal is \$6,310.50. The total cost of the project is \$8,414 with a \$2,103.50 match from Applicant.
- This structure would be able to keep the bulky materials out of the waste stream.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Allagash Brewing Company**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

***Directions:*** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- Allagash Brewery is a well-respected Maine business that has been a leader in sustainable work practices. The company continually emphasizes the food recovery hierarchy as they implement facility upgrades and changes.
- Allagash has an extremely high recycling rate due to the efforts of their dedicated employees.
- Allagash has operated a solid business model, operating out of its Portland Facility since inception in 1995.

II. Proposed Services

1. Services to be Provided

- Allagash has proposed to implement and operate a can crusher on their canning line to optimize waste management processes and facilitate efficient recycling. The scope of services includes project planning, procurement, installation,

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

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training, ongoing operation and maintenance, and performance monitoring.

- This service is needed and would have a significant impact on improving the recyclability of these items.

2. Implementation – Work Plan

- The implementation plan is aggressive and should show progress in a relatively short time span.

3. Cost Proposal

- In 2023, according to estimates provided by Casella, Allagash hauled nearly 6 tons of aluminum cans. Since the cans are lightweight and occupy a large volume, a significant portion of the space, the applicant believes the can crusher will effectively reduce the volume of the cans, allowing for more efficient transport.
- The total request of this proposal is \$40,000 and the total cost of the project is \$66,460 (\$26,460 Match from Applicant).

4. Value

- The potential benefit of this project makes it a significant value for the grant effort and will significantly increase Allagash Brewery's recycling efforts.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Allagash Brewing Company**

**DATE: 09/06/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The applicant is a private corporation founded in 1995. Allagash has a well-established history of incorporating sustainable business practices, including the diversion of 98% of their waste from incinerators and landfills.
- Allagash has worked within the Greater Portland community to form a recycling cooperative, previously receiving funding by the DEP's Waste Diversion Grant program, to share and educate other companies on the successes of their recycling initiatives, such as using spent grain to make dog bones and successes with hard-to-recycling materials like plastic wrap.

*II. Proposed Services*

*1. Services to be Provided*

- Allagash proposes to install a can crusher to improve recycling efficiency on their packaging floor. Crushing cans would reduce the air volume in the dumpsters hauled off-site and reducing the number of pick-ups required by fitting more cans into a container.
- The project includes planning and rearrangement of the packaging floor to accommodate the can crusher, acquisition and installation, training on operating the equipment, maintenance, and monitoring.

*2. Implementation – Work Plan*

- Allagash would install the can crusher as soon as practicable, and recycling results should be instantly obtainable.

*3. Organizational Chart*

- The project will be overseen by Allagash Director of Engineering, Sean Diffley, and Senior Packaging Manager, Brendan McKay.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Allagash Brewing Company**

**DATE: 09/06/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*III. Project Cost and Value*

*1. Project Cost*

- Allagash is requesting \$40,000.00. The total cost of the project is estimated to be \$66,460.00, with Allagash matching \$26,460.00.

*2. Value*

- This project has potential to aid a company further increase their waste diversion efforts which has historically made sustainability a pillar of their business model. The can crusher will reduce the volume of cans in the dumpster, allowing for more efficient transport.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Allagash Brewing Company**

**DATE: 8/27/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Allagash Company has a long-standing commitment to innovative waste diversion practices. They take their role in reducing their waste very seriously. With 98% of their waste diverted from incineration and landfill.
- They minimize waste product by producing items like dog treats and coasters and develop an oyster feedstock from waste yeast.
- With all its successes Allagash still wants to improve their operations. I believe this speaks to their integrity as a company.

*II. Proposed Services*

*1. Services to be Provided*

- The company wants to install a can crusher. They say this will improve employee safety, quality of life, and provide significant environmental benefits, particularly in improving waste management operations, and reducing emissions in the transportation sector.
- They claim this will streamline processing the cans and help relieve the load to their workers and ensuring a safer working environment. By minimizing manual handling, reducing repetitive motion injuries, and lowering risks to staff with transporting cans.

*2. Implementation – Work Plan*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

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**DATE: 8/27/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- This Work Plan should see near immediate results once they have a can crusher

*III. Project Cost and Value*

- The total request of the proposal is \$40,000. The total cost of the project is \$66,460 with a \$26,460 match from Applicant.
- The value of this project would allow Allagash Brewing Company to recycle more efficiently.
- This would also be more efficient for workers productivity and for their safety. Having less risk of repetitive motion injuries would save with workman comp and the safety and well being of the workers.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**  
**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**  
**BIDDER NAME: Sandy River Plantation**  
**DATE: September 12, 2024**  
**EVALUATOR NAME: Mark King**  
**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

**Directions:** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- *Applicant is a Municipal transfer station located in Central Maine. The applicant has received several WDG awards to help supplement general operations.*
- *The applicant’s town operates under a traditional municipal org chart.*
- *The applicants have successfully completed and implemented several WDG project’s in the past.*
- *Project team is highly skilled and capable of completing the project as proposed.*

*2. Subcontractors*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Sandy River Plantation**

**DATE: September 12, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- N/A.

3. Organizational Chart

- Municipal Structure featuring a Board of Selectmen.

II. Proposed Services

1. Services to be Provided

- The Town of China is looking to expand their plastic recycling program by building on previous successes in recycling #5 plastics, adding . To support this expansion, the applicants feel they need another baler to keep up with anticipated demand. Due to limited space, the applicants state that they cannot take on the extra numbered plastics without adding an additional baler.
- Therefore, the next step into expanding their recycling program is to purchase a baler. Beyond this we will have to expand our storage building and produce more area for more balers. We are not there as a town for this large of an expansion, but one baler is a step towards our larger goals we can accomplish. We have the support from the community with many asking when we will start taking #1 plastics. These plastics are big, bulky and make up over 14% of all plastic waste according to Plastic Oceans International. As a town they are trying to reach our past goal of being Maine's voted #1 recycling program of the year in 2012 in regards to our past standards.

2. Implementation – Work Plan

- The work-plan is ambitious, but doable, given the expertise of the project partners.

III. Cost Proposal

- Proposed Cost. The applicant has requested **\$8,287.50** and has offered \$2,762.50 as match. The cost of the project is fairly small compared to the benefits that the new baler will add in enhancing the communities robust recycling program.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

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**DATE: September 12, 2024**

**EVALUATOR NAME: Mark King**

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- Match was met and all costs appear appropriate for grant funding (except for the overage on the request for funds). This project, when complete, should be beneficial to the community.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of China**

**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The applicant is a municipality incorporated in 1818. The Town of China (the Town) operates a transfer station to manage residential waste.
- In 2019, the Town expanded the composting operation at the transfer station. The transfer station accepts organic waste for composting, and finished compost is provided to residents at no cost.

*2. Subcontractors*

- The Town will use Atlantic Recycling Equipment, LLC for this project, a contractor that the Town has used on several occasions in the past regarding compactors and balers.

*3. Organizational Chart*

- Provided

*II. Proposed Services*

*1. Services to be Provided*

- The Town proposes to expand the plastic recycling program at the transfer station. The transfer station expanded their recycling program in 2022 with a vertical baler that was unused and began including #5 plastics in their acceptable materials.
- The Town is proposing to purchase another used vertical baler for the transfer station to meet recycling needs of the residents. Another baler would allow the transfer station to accept #1 plastics and store the materials in a baler for compaction, rather than a storage container for raw materials.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town of China**

**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- The Town has highlighted the need for a baler to utilize the reportedly limited space available at the recycling center.
2. *Implementation – Work Plan*
    - The work plan involves procurement of the vertical baler and installation. A suitable baler has been identified at the time of this proposal.
- III. *Project Cost and Value*
    1. *Project Cost*
      - The Town of China is requesting \$8,287.50. The total cost of the project is estimated to be \$11,050.00, with the Town matching \$2,762.50.
    2. *Value*
      - The project holds value in diverting recyclable plastics from disposal. The Town has also displayed its commitment to reuse by selecting a used vertical baler that is still fully operational, rather than deciding on a brand-new piece of equipment.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town Of China**

**DATE: 8/30/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The town Of China is dedicated to expanding their recycling program.
- They are well documented in finances for the baler, an independent audit, liability of insurance.
- They have successfully done multiple projects to better the Town of China.
- They have done research of the Baler they wish to purchase and received and estimate.

*2. Organizational Chart*

- The town of China has a well-planned organization hierarchy. As seen in their proposal With the Town Manager and Director of Public services overseeing most members of the Town public workers.

*II. Proposed Services*

*1. Services to be Provided*

- The Town of China is looking to expand their plastic recycling program.
- Currently the Town of China takes #2 clear and colored, #5 plastics, newspaper mixed paper with paperboard, compost, batteries, thermostats, light bulbs, electronics, porcelain, paint, returnable clothes, and tires.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Town Of China**

**DATE: 8/30/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- They wish to install a baler to add #1 plastics to their recycling program.

*2. Implementation – Work Plan*

- As soon as they receive another baler, they could start taking #1 plastics almost immediately.

*III. Project Cost and Value*

- The total request of the proposal is \$ 8,287.5 The total cost of the project is \$11,050.00 with a \$2,762.5 match from the Applicant.
- Being able to recycle #1 plastics would be beneficial for the community and the environment. This would keep bigger and bulky pieces of plastics out of our landfills.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Alfond Youth & Community Center**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

***Directions:*** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- *501-C-3 Non-Profit*

•

•

*2. Subcontractors*

- *None*

•

•

*3. Organizational Chart*

- *Provided*

*4. Previous Experience*

- *AY&CC was awarded a similar grant during spring 2024 round. The WDG program is designed to help stimulate program development, not sustain it.*

*II. Proposed Services*

*1. Services to be Provided*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Alfond Youth & Community Center**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- *As mentioned above, the AY&CC was awarded a grant during the spring round of 2024 to purchase and refurbished PCs and laptops. The group is now requesting further funding to help expand the program. The WDG program is designed to provide stimulus to help initiate and develop programs or expand ones not previously funded by WDG funds.*
- *The proposal is a remarkably similar to the one submitted during the spring round and does not offer any new ideas or actions; just requests more funding to support program.*

•

*2. Implementation – Work Plan*

- *The workplan is identical to the previous proposal submitted during the spring round—no new ideas.*

•

*III. Project Cost and Value*

*1. Cost*

- *The applicants are requesting \$22,750 this round and were previously awarded \$15,015 during the spring round.*

*2. Value*

- *Although I believe the program offers a great value to the Waterville Community, the WDG program was developed to stimulate new projects or help expand existing ones (not previously awarded WDG funds), not to sustain existing programs through continued funding support.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Alfond Youth & Community Center**

**DATE: 09/09/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The applicant is a childcare facility which has operated since 1924. Alfond Youth & Community Center (AYCC) provides summer and after-school programs to over 200 youth, 80% of which qualify for the free and reduced lunch program. AYCC's Computer Club program educates children in grades 4-7 in repairing and upgrading recycled desktop computers, which are then distributed to low-income families, schools, and after-school programs and diverting electronic waste from disposal.
- The Computer Club program is partnered with a Maine DEP-licensed reuse and recycling system, Give IT Get IT (GIGI). GIGI directs a portion of recovered desktop computers to AYCC's Computer Club.

*2. Subcontractors*

- N/A

*3. Etc.*

- The applicant was awarded a 2024 DEP Waste Diversion Round I Grant for the existing Computer Club program. The Grant program is designed to stimulate and develop new programs or expand existing programs not previously funded by the DEP Waste Diversion Grant.

*4. Organizational Chart*

- Provided

*II. Proposed Services*

*1. Services to be Provided*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Alfond Youth & Community Center**

**DATE: 09/09/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- The applicant proposes to use the DEP Waste Diversion Round II Grant to purchase additional components for the previously funded Computer Club. AYCC proposes to expand the program into Maine public schools, educational non-profits, and after-school programs.
- An additional 250 recycled desktop computers, an estimate of 6,000 lbs. of electronic waste, are anticipated to be recycled by the Round II grant.

**2. Implementation – Work Plan**

- AYCC proposes to acquire additional desktop computers for repair and reuse, expand the Computer Club program's reach through Maine public schools, and continue to repair, upgrade, and distribute used desktops through the existing program.
- The proposal appears to be the same scope and implementation which was funded through the previous Round I grant. This proposal would fund an expansion of the program.

**III. Project Cost and Value**

**1. Cost**

- AYCC is requesting \$22,750.00. The total cost of the project is estimated to be \$44,344.00, with AYCC matching 21,584.00. AYCC was previously awarded \$15,015.00 from the Round I grant.

**2. Value**

- The proposal holds value in diverting electronic waste from disposal, supporting lower income communities and families, and teaching sustainability and technical skills to youth; however, the Waste Diversion Grant program is not designed for ongoing support of a program or initiative which previously received funding by the Waste Diversion Grant program.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Alfon Youth & Community Center**

**DATE: 8/27/2024**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Alford Youth & Community Center operates the largest licensed and accredited childcare facility in Maine for the last 100 years.
- Through out their organization they operate many programs for the wellbeing and enrichment of children in Waterville Maine.
- The computer club they host have already refurbished and redistributed 110 desktop computers, diverting more than 2,600 pounds of electronic waste.

*2. Organizational Chart*

- This project would fall under the "Child & Youth Development" team in the AYCC organizational chart. It will be administered by the AYCC Discovery/STEM Teacher, Nate Bernard.

*II. Proposed Services*

*1. Services to be Provided*

- The AYCC Computer Club will provide the children with indispensable skills in computer software and repair. This club will also teach them the value of repairing and reusing finite resources which will be important in instilling environmentalism in the next generation. Building and repairing items can give confidants to the children and teach valuable life skills.
- The additional materials provided will allow the AYCC to grow the number of students participating in Computer Club and expand the program. This will allow more students to have this opportunity.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Alford Youth & Community Center**

**DATE: 8/27/2024**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*III. Project Cost and Value*

- With these additional funds 250 more recycled desktop computers could be repaired by the children of Alford Youth & Community Center. This would divert over 6,000 pounds of electronic waste for community reuse. And teach children valuable skills in computer work and environmentalism in repair vs buying new.
- This is a valuable skill to teach children not only about computers but environmentalism.
- The total request of the proposal is \$22,750. The total cost of the project is \$44,334 with a \$ \$21,584 match from Applicant.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: City of South Portland**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

***Directions:*** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

***I. Organization Qualifications and Experience***

***1. Overview of Organization***

- *Recognized leader in Sustainability Initiatives in the State of Maine.*
- *Have released several organics collection pilot projects that are now sustainable activities.*
- *Organization has previously received and beneficially utilized several WDGs in the past.*
- *Project team is highly motivated and pushing a strong educational agenda.*

***2. Subcontractors*** • *All subcontractors are from the local area and have significant waste management experience.*

•

***3. Organizational Chart***

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: City of South Portland**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- *The Org Chart is well-organized and there appears to be a huge network of support for the project, and the City of South Portland is highly-insured.*

*II. Proposed Services*

*1. Services to be Provided*

- The City of South Portland requests funding for a pilot program that examines the feasibility of implementing a tag-based pay-as-you-throw model in tandem with citywide curbside food waste collection.
- These programs are very valuable and have proven to effectively reduce trash volumes and improve recycling rates. A recent study by *Waste Zero*, found that southern Maine communities that do not participate in a PAYT program generate almost twice as much trash per capita as their counterparts who do participate in PAYT.
- The applicants have researched various PAYT models and decided on the “Tag System” for the following reasons:
  - The tag model functions very similarly to the bags. Residents purchase a tag that is looped through the trash handle and a tag ring installed on the side of the cart.
  - When the cart is full, the resident loops a tag on their cart and places the cart on the curb for collection.
  - Waste is collected by the hauler only when a tag is attached.
  - The tag breaks upon being turned upside down and the contents along with the tag fall into the truck, ensuring that the tag is only used once.
  - This option encourages residents to hold off on putting their waste on the curb until their cart is totally full.
  - Since the tags are easily visible, enforcement is much easier than with pre-paid bags.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: City of South Portland**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- It also avoids the high capital and administrative costs associated with the cart-size model, but needs to be tested and evaluated as the only examples of municipalities using it are in New Zealand

*2. Implementation – Work Plan*

- *Timeline is appropriate and should match with the grant/contract timelines.*

*II. Cost Proposal*

- *Proposed Cost*. The applicant has requested \$14,097—However, **\$1,080** of the requested funding is ineligible as it conflicts with RFP #202406116, Part IV, Section IV.1.d.v, which states in relevant part, “*Any collection, transport or disposal costs or other on-going waste handling costs associated with the proposed project*” and Section IV.1.d.vi, which states in relevant part, “*Waste Diversion funds may not be used to pay for any subscription service fees for food scrap or recyclables collection*”. This sum will need to be subtracted from the final award if chosen.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: City of South Portland**

**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The City of South Portland (the City) has been implementing sustainability initiatives, one being waste diversion through their food waste recycling program. One of the City's goals under their initiatives is to become a zero-waste community by 2050.
- The City has historically exhibited success in using grant funding for pilot projects and transitioning these projects into established, ongoing programs.

*2. Subcontractors*

- The City will work with the University of Southern Maine's Maker Innovation Studio (MIST Lab) to develop prototype tag ring attachments for this pilot program.
- The City will also work with their existing waste management contractors, including Garbage to Garden, Casella, ecomaine, and Agri-Cycle.

*3. Organizational Chart*

- Provided

*4. Etc.*

- The City received funding from the DEP Waste Diversion Grant program in 2019 to expand their curbside food waste collection program and construct five free food drop-off sites.

*II. Proposed Services*

*1. Services to be Provided*

- The City proposes to begin a pilot program for a tag-based pay-as-you-throw system in tandem with a citywide curbside food waste collection program.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: City of South Portland**

**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- The City utilizes a fully-automated, weekly trash and recycling collection program which would make enforcement of a pay-as-you-throw system difficult.
- The City proposes to use the DEP Waste Diversion Grant program to begin a pilot program using a tag model for pay-as-you-throw. The proposed model would require residents to purchase tags which are affixed to the handle of their existing City-provided trash carts when the carts are full. Waste would only be collected by the hauler if the tag is attached to the cart.
- The three-month pilot program would include weekly surveys for the households selected to participate and gathering qualitative data from the waste haulers on the effectiveness of the tags.
- The proposal has outlined the benefits of pay-as-you-throw programs, highlighted areas where different versions of these programs have fallen short in other municipalities, and their rationale for the proposed tag program.

*2. Implementation – Work Plan*

- The project includes the design and testing of the cart ring attachment and tag, outreach and selection for pilot program participants, distributing the program materials, data collection and analysis, and the pay-as-you-throw proposal to City Council.

*III. Project Cost and Value*

*1. Project Cost*

- The City is requesting \$14,097.00; however, the request of \$1,080.00 for Garbage to Garden is ineligible for funding.
  1. RFP #202406116, Part IV, Section IV.1.d.v: “Any collection, transport or disposal costs or other on-going waste handling costs associated with the proposed project.”
  2. RFP #202406116, Part IV, Section IV.1.d.vi: “Waste Diversion funds may not be used to pay for any subscription service fees for food scrap or recyclables collection.”
- The City’s match of \$4,688.00 is technically below the 25% minimum match requirement.

*2. Value*

- The proposed project will help the City determine methods that will help meet their 2050 zero-waste target. This project has the potential to set an example for other Maine communities to follow in reducing their own waste.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: City of S. Portland**

**DATE: 9/5/2024**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The City of South Portland is one of the leaders in sustainability for the state of Maine.
- In 2020, the City adopted *One Climate Future* with the City of Portland.
- This project has a letter of support from Director of Maker Innovation and Step-Up to STEM Program from the University of Southern Maine.
- The South Portland Sustainability Department has a track record of successfully using grant funding and transitioning pilot programs into community staples.

*2. Subcontractors*

- University of Southern Maine Maker Innovation Studio
- Garbage to Garden

*3. Organizational Chart*

- As seen on proposal. City Manager oversees the department. Sustainability Director Oversees Sustainability staff. Sustainability Program Manager oversees program development and establishment, outreach, and results analysis. This individual will work with subcontractors and participants of the program.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: City of S. Portland**

**DATE: 9/5/2024**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*II. Proposed Services*

*1. Services to be Provided*

- The City of S. Portland requests funding for a pilot program that examines the feasibility of implementing a tag-based pay-as-you-throw model in tandem with citywide curbside food waste collection.
- A free curbside food waste collection program will provide the opportunity to divert a significant number of materials from the waste stream.

*2. Implementation – Work Plan*

- The plan will span a year's time. It will begin with Cart ring attachment and tag prototype design and testing. Working with pilot program participants and outreach. Pilot program participant selection and launching the pilot program. And ending with analyzing results.

*III. Project Cost and Value*

- The total request of the proposal is \$14,097. The total cost of the project is \$18,785 with a \$4,866 match from the Applicant.
- PAYT programs have been proven to effectively reduce trash volumes and improve recycling rates.
- A 2018 study showed Maine communities that don't participate in PAYT generate almost twice as much trash per capita as their counterparts who do participate in PAYT. If that is the case this could decrease S. Portland's waste by a significant level.
- Requesting Collection Fees for Garbage to Garden Service which are not covered by WDG.
- Currently there are no regional pay-as-you-throw models that are specifically designed to be compatible with fully automated trash collection. This could prove to be a good test run of the system.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Maine Gear Share**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

**Directions:** Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

**Individual Evaluator Comments:**

- I. Organization Qualifications and Experience
  1. Overview of Organization
    - Established in 2022, Maine Gear Share (MGS) is a nonprofit that makes outdoor gear to anyone wishing to venture into the outdoors. The company currently rents and repairs gear. To increase repair efficiency, the company is interested in adding a commercial sewing machine.
    - MGS has developed a mobile pop-up repair station that it transports throughout the state offering repair services at events to help increase the life of outdoor clothing and gear [keeping it out of the waste stream].
  2. Subcontractors
    - N/A
  3. Organizational Chart
    - Provided and comprehensive.
- II. Proposed Services
  1. Services to be Provided
    1. MGS is seeking to expand existing operations by sourcing additional machinery and equipment, materials, and technology to allow them

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Maine Gear Share**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

to serve new audiences, and streamline the efficiency of their operations.

2. MGS states that they expect to divert approximately 650 items annually from disposal. This includes a mix of clothing, outdoor gear, and other textiles, significantly reducing the community's overall waste footprint.
3. Implementation – Work Plan
  - Once the appropriate equipment has been acquired (1 month), repair clinics and training sessions will begin right off. This schedule seems appropriate and timely.

**III. Project Cost and Value**

**1. Cost**

- The applicants are requesting \$26,100 this round and were previously awarded \$22,500 during a 2023 round to expand their existing program.

**2. Value**

- Although I believe the program offers a great value to the reuse community, the WDG program was developed to stimulate new projects or help expand existing ones (not previously awarded WDG funds), not to sustain existing programs through continued funding support. Furthermore, the applicants have only been able to divert 650 items annually from disposal since receiving the last award and thus, this project does not seem like a good return for the proposed investment.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Maine GearShare**

**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The applicant is a nonprofit organization established in 2022. Maine GearShare (MGS) is centered around making outdoor recreation accessible through its gear sharing library.
- MGS rents and repairs outdoor gear. MGS offers both pop-up and mail-in services increases the usable life of gear and accessibility to equipment maintenance.

*2. Subcontractors*

- N/A

*3. Organizational Chart*

- Provided

*4. Etc.*

- MGS was previously awarded \$22,500.00 during the 2023 DEP Waste Diversion Grant Round II. The Grant program is designed to stimulate and develop new programs or expand existing programs not previously funded by the DEP Waste Diversion Grant.

*II. Proposed Services*

*1. Services to be Provided*

- MGS proposes to use Grant funding to acquire additional machinery and equipment, materials, and technology to expand the existing repair program, serve new audiences, and make their operations more efficient.
- The additional repair equipment and accessories are aimed at diverting an estimated 650 outdoor recreation items from disposal annually.

*2. Implementation – Work Plan*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Maine GearShare**

**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- If approved, equipment procurement would take place right away.
- The work plan involves equipment procurement, testing for compatibility with the existing systems, initiation of mobile repair events, marketing and outreach, workshops to train volunteers, mid-year project review and strategy adjustments, if necessary, and a final report on the findings and future program expansion.

*III. Project Cost and Value*

*1. Project Cost*

- MGS is requesting \$26,100.00. The total cost of the project is estimated to be \$34,800.00, with MGS matching \$8,700.00.

*2. Value*

- The proposal holds value in diverting waste from disposal and increasing accessibility of outdoor recreation; however, the Waste Diversion Grant program is not designed for ongoing support of a program or initiative which previously received funding by the Waste Diversion Grant program.
- The amount of waste diverted from disposal appears low for the amount of funding requested.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: MaineGearShare**

**DATE: 8/30/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Maine GearShare is a 501(c)3 nonprofit gear library located in Brunswick. They provide gear statewide to help allow more people access to the outdoors.
- Their mission is to provide access to outdoor gear and that all the people in Maine have access to the gear they need to enjoy time in nature.

*2. Organizational Chart*

- Maine GearShare has an organization chart seen in their proposal. With a board of director and an Executive director Josh Bossin who it seems will oversee all other participants in this group.

*II. Proposed Services*

*1. Services to be Provided*

- Maine GearShare is requesting funding to source additional machinery and equipment, materials, and technology to expand their existing repair program, serve new audiences, and streamline the efficiency of our operations
- They state a bartack machine will allow repair technicians to quickly perform durable repairs on backpacks, apparel, sleeping bags, tents, and nearly every item of gear currently in production.
- This machine would allow technicians to work faster and work on a wider variety of equipment and apparel and perform durable repairs that could keep items out of landfills.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: MaineGearShare**

**DATE: 8/30/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*2. Implementation – Work Plan*

- This work plan could be implemented in one year's time after funds are delivered.

*III. Project Cost and Value*

- The total request of the proposal is \$26,100. The total cost of the project is \$34,800 with a \$8,700 match from the Applicant.
- This program will serve the public, outdoor enthusiasts, local businesses, and brand partners in having more access to Maine outdoor recreation.
- This program will enhance current repair services by incorporating advanced machinery, This will increase the volume and items that can be repaired.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**  
**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**  
**BIDDER NAME: Sandy River Plantation**  
**DATE: August 27, 2024**  
**EVALUATOR NAME: Mark King**  
**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

**Directions:** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- *Applicant is a Municipality located in Western Maine that was established in 1905, with an annual population of 150 year-round residents that balloons to 500+ in the peak seasons of summer and winter.*
  
- Project team is highly motivated and pushing a strong educational agenda.

*2. Subcontractors*

- RH Thompson & Sons, M&J Ferguson Excavation, Black Diamond Electric and Falcon Concrete.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Sandy River Plantation**

**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

3. Organizational Chart

- Municipal Structure featuring a Board of Assessors.

II. Proposed Services

1. Services to be Provided

- Construct a resource recovery structure (Reuse Building) at the Sandy River Plantation transfer station to promote waste reduction through clear designation and sorting of recyclables and space for free drop and swap of household and other items in good repair and those items with upcycle potential.
- The proposed reuse option will significantly improve waste reduction and recycling in several ways:
  - A resource recovery structure at will promote waste reduction through clear designation and sorting of recyclables.
  - A free drop and swap of household and other items in good repair will further encourage the reuse of materials and reduce the amount of waste generated.
  - A reuse facility will provide a centralized location for collecting, processing, and redistributing reusable materials, including furniture, appliances, electronics, and building materials.
  - The inclusion of educational literature on repurposing and upcycling at the reuse facility will encourage the community to think creatively about waste and provide them with the knowledge and skills to reutilize materials effectively.

2. Implementation – Work Plan

- The work-plan is ambitious, but doable, given the expertise of the project partners.

III. Cost Proposal

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

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**DATE: August 27, 2024**

**EVALUATOR NAME: Mark King**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- **Proposed Cost.** The applicant has requested **\$30,980.00** in parts and supplies to complete the project. However, the applicant also has requested an additional **\$25,410** to cover the costs of contracted labor to construct the reuse building. If this project is awarded, the most the applicant may receive is **\$40,000**, leaving **\$16,390** unaccounted for. We will need to discuss with applicant.
- Match was met and all costs appear appropriate for grant funding (except for the overage on the request for funds). This project, when complete, should be beneficial to the community.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Sandy River Plantation**

**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- The applicant, Sandy River Plantation, is a municipality established in 1905. Sandy River Plantation is the home of Saddleback Mountain Ski Area, with a population that increases from the 150 year-round residents to over 500 during the peak seasons of summer and winter.

*2. Subcontractors*

- The following contractors and specializations are planned for the proposed project:
  1. RH Thompson & Sons – contractor specializing in structural leveling
  2. M&J Ferguson Excavation – road grading
  3. Black Diamond Electric – electrical
  4. Falcon Concrete – residential and commercial concrete work

*3. Organizational Chart*

- The project will be managed by the municipality's Board of Assessors with skills in property management and construction, among others.

*II. Proposed Services*

*1. Services to be Provided*

- Sandy River Plantation proposes to construct a resource recovery structure at the municipal transfer station for recycling, a drop and swap area, and items with upcycle potential, reducing the number of materials delivered to the transfer station for future disposal.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

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**DATE: 09/10/2024**

**EVALUATOR NAME: Derek DeCastro**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

- Clearly labeled storage areas for recyclable materials are expected to make recycling efforts easier for the transfer station and residents.
- The drop and swap will help keep materials that are still within their usable life from being disposed of; examples of such items Sandy River Plantation anticipates accepting at the drop and swap area include furniture, appliances, electronics, and building materials.
- Sandy River Plantation will provide educational literature at the transfer station on repurposing and upcycling materials to encourage residents to consider their own disposal habits and reuse other items.

*2. Implementation – Work Plan*

- The proposed project would include acquiring any necessary permits, preparation of the building footprint at the transfer station (clearing the site, excavation for the foundation, footings, and drainage, and pouring the foundation), and constructing the building.
- Upon completion and inspection, the building will be ready for use.

*III. Project Cost and Value*

*1. Project Cost*

- Sandy River Plantation has requested \$56,390.00. The total cost of the project is estimated to be \$75,390.00, with Sandy River Plantation matching \$19,000.00.
- Materials funding requested under the Waste Diversion Grant total \$30,980.00, and labor funding requested totals \$25,410.00.
  1. Although Sandy River Plantation has met the minimum 25% match requirement, the amount requested exceeds the maximum of \$40,000.00.

*2. Value*

- The project holds value in the anticipated quantities of waste diverted from disposal by recycling and reusing.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Sandy River Plantation**

**DATE: 9/05/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

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**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Sandy River Plt is a small community that reaches 4 times its population during tourist season in summer and winter. This community has had several successful projects in the past that has been beneficial to the community.
- Sandy River Plt has a Board of Assessors that have extensive experience in waste management, grading, worksite, and construction.

*2. Subcontractors*

- RH Thompson & Sons, M&J Ferguson Excavation, Black Diamond Electric, Falcon Concrete.

*3. Organizational Chart*

- Project manager would be Rodney Varney and Ethna Thompsom as Admin contact who both would work with the subcontractors.

*II. Proposed Services*

*1. Services to be Provided*

- To create a resource recovery center for the drop-off of reusable items and swap items to upcycle items.
- This facility can promote waste reduction in the community of Sandy River Plt.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202406116**

**RFP TITLE: 2024 Waste Diversion Grants Program, Round II (Fall)**

**BIDDER NAME: Sandy River Plantation**

**DATE: 9/05/24**

**EVALUATOR NAME: Courtney Hafner**

**EVALUATOR DEPARTMENT: Maine Department of Environmental Protection**

*2. Implementation – Work Plan*

- It will take roughly 16 weeks to complete the project and may take a up to a year after to see the effects of this structure.

*III. Project Cost and Value*

- The total request of the proposal is \$56,390. The total cost of the project is \$75,390 with a \$19,000 match from the Applicant.
- This could save the Transfer Station in having less waste to process and be an environmental benefit for the area.
- Is requesting more than maximum award.



**STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**Janet T. Mills**  
Governor

**Melanie Loyzim**  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202406116  
RFP TITLE: 2024 Waste Diversion Grants Program, Round II**

I, Mark King accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Handwritten signature of Mark King in black ink.

Signature

August 27, 2024

Date





STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202406116  
RFP TITLE: 2024 Waste Diversion Grants Program, Round II

I, Derek DeCastro accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Derek DeCastro

Signature

8/27/2024

Date



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202406116  
RFP TITLE: 2024 Waste Diversion Grants Program, Round II

I, Courtney Hafner accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Courtney Hafner  
Signature

8/28/24  
Date