**STATE OF MAINE REQUEST FOR INSURANCE**

**SUBMITTED QUESTIONS & ANSWERS SUMMARY**

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| **NUMBER AND TITLE:** | #2025-01 |
| **ISSUED BY:** | Department of Administrative and Financial Services, Risk Management Division |
| **SUBMITTED QUESTIONS DUE DATE:** | June 2, 2025, no later than 5:00 p.m., local time |
| **QUESTION & ANSWER SUMMARY ISSUED:** | June 4, 2025 |
| **RESPONSE DUE DATE:** | June 20, 2025, no later than 5:00 p.m., local time, **as amended** |
| **RESPONSE DUE TO:** | [Mark.Rohman@maine.gov](mailto:Mark.Rohman@maine.gov) |

**Provided below are submitted written questions received and the Department’s answer.**

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| **1** | **Section & Page Number** | **Question** |
|  | What are the current fee(s) and or commission amounts paid to the incumbent broker? |
| **Answer** | |
| Commission only. | |

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| **2** | **Section & Page Number** | **Question** |
|  | Do you want the pricing proposal included in question 6 or a separate pricing proposal? |
| **Answer** | |
| Transparency of fees for services are to be clearly and completely disclosed. It does not matter which is used as long as it is able to be understood. | |

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| **3** | **Section & Page Number** | **Question** |
|  | The first Airport Operator Liability attachment, is that meant to be loss runs or another policy? |
| **Answer** | |
| This is the loss run for Airport Operator. | |

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| **4** | **Section & Page Number** | **Question** |
|  | Please confirm only the following placements are included in the scope of this RFP |
| **Answer** | |
| Policies attached are the policies under the program. | |

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| **5** | **Section & Page Number** | **Question** |
|  | When would the contract commence and what is the length of the contract? |
| **Answer** | |
| Commence at current renewal 8/2025. Insurance services would be three years, with 2 optional years. | |