

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Maine Center for Disease Control and Prevention  
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TTY: Dial 711 (Maine Relay)

## Maine Public Drinking Water Commission

### MEETING #144

Wednesday, March 6, 2019

9:00 AM

Key Bank Building, Augusta Maine

### Agenda

1. Approval of Minutes, Meeting #143, Nov 28, 2018
2. Election of Chair and Vice-chair for 2019
3. SFY 2018 AFM Fee Collection Status
4. DWP Financial Report
5. DWSRF Update
6. DWP Staffing Update/Update on New Private well position in DWP
7. DWP Rulemaking update
8. Discussion on criteria for the DWC Staff Merit Award
9. Update on sampling projects-poly perfluoroalkyl (PFAS) substances and cyanotoxins
10. Suggested Items for next meeting

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## Minutes of Meeting #144

### March 6, 2019

The Maine Public Drinking Water Commission (DWC) held its 144<sup>th</sup> meeting on March 6, 2019, at the Key Bank Building Augusta Maine.

#### Present Were:

**Members:** Jeff LaCasse, Brian Richardson, Kathy Moriarty, Rebecca Laliberte, Bob MacKinnon, Mike Abbott, DWP Director, and Jim Willis, Board Clerk. David Welch was present for part of the meeting.

**Time:** Kathy called the meeting to order at 9:10 AM

#### A. APPROVAL OF MINUTES

Minutes from the last meeting were approved as written.

#### B. RECURRING BUSINESS:

##### 1. ELECTION OF CHAIR AND VICE CHAIR FOR 2019

Election of Chair and Vice-chair took place. Jeff LaCasse made motion to have Kathy continue as Chair and Tom as Vice-Chair. Bob seconded the motion which passed unanimously.

##### 2. SFY 2019 AFM FEE COLLECTION STATUS

Mike stated that we are at 97.3 Percent collection rate. Mike stated that we have sent out letters to systems who are Three years past due or owe \$500.00 or more. Giving them a chance to pay the outstanding AFM. If these systems do not pay they will go to enforcement. Mike discussed that we have a new enforcement person – Sara Flanagan – and are refining our enforcement process for quicker referrals.

### **3. DWP FINANCIAL REPORT**

Mike, David Welch and the DWC discussed the DWP financial report.

### **4. LEGISLATIVE UPDATE**

Mike discussed bills that are being proposed this legislative session, that could impact the Drinking Water Program. LD153- Lead testing in all schools, including schools on municipal water systems, would be managed the DWP. LD 347 would provide more project funding to public water systems.

### **5. DWSRF UPDATE**

Mike discussed that we are about to release the primary project list for this year.

### **6. DWP STAFF UPDATE/UPDATE ON NEW PRIVATE WELL POSITION**

Mike discussed that we have had permission to fill all vacant positions in the DWP. The DWP will be interviewing for the position of supervisor for the Public Water Inspectors. The other positions have been posted. Haig Brochu is now the Private well coordinator. Brent Lawson is the State Site Evaluator/State Plumbing Inspector. Terry Trott is retiring in April.

### **7. DWSRF UPDATE**

Mike gave an update on this year's SRF projects

### **8. DWP RULE MAKING UPDATE**

Mike stated that the DWP is going to resubmit proposed rule changes under the new administration.

### **9. DISCUSSION ON CRITERIA FOR DWC STAFF MERIT AWARD**

There was discussion on the need to have some criteria for the nominations of Staff for the Staff Merit Award. After discussion it was determined that DWP should come up with three questions and a form for people to fill out and send back when nominating a person. We should also send nomination forms to other organizations such as MRWA, and MWUA

### **10. PFAS/CYANOTOXINS SAMPLING PROJECTS UPDATE**

Mike discussed the potential of EPA regulating some PFAS analytes.

**12. SUGGESTED ITEMS FOR NEXT MEETING**

Update on rulemaking

Discussion on AFM billing for 2019

SRF update

**13. FUTURE DWC 2019 MEETING DATES**

May 7<sup>th</sup> - Poland Springs-bottling plant, Kingfield

Sept 4<sup>th</sup>- Bangor Water District, Bangor

Nov 20<sup>th</sup>- Yarmouth Water District, Yarmouth

Meeting adjourned at 11:20 am

Respectfully Submitted

Jim Willis

# AFM Payment Summary SFY 2019 as of February 5, 2019

**Total Billed: \$624,513**

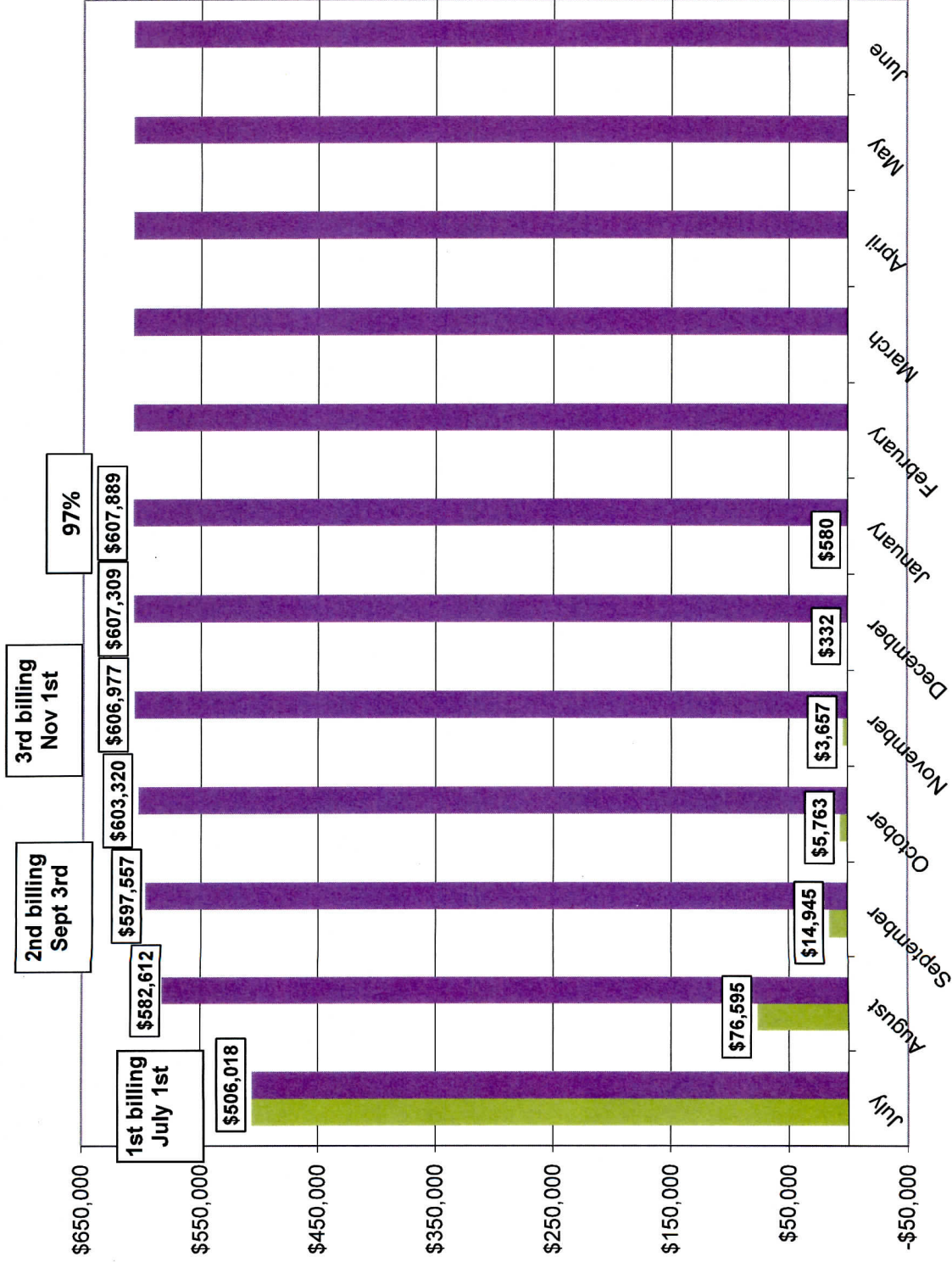
**Total Billed to  
Systems Inactivated  
in SFY 2019:  
\$1,454.40 (0.2%)**

**Total Uncollected:  
\$14,186.85 (2.3%)**

**Total # of Systems:  
1,961**

**Delinquent Systems:  
94 (4.8%)**

**Adjustments:  
\$808 (< 0.1%)**



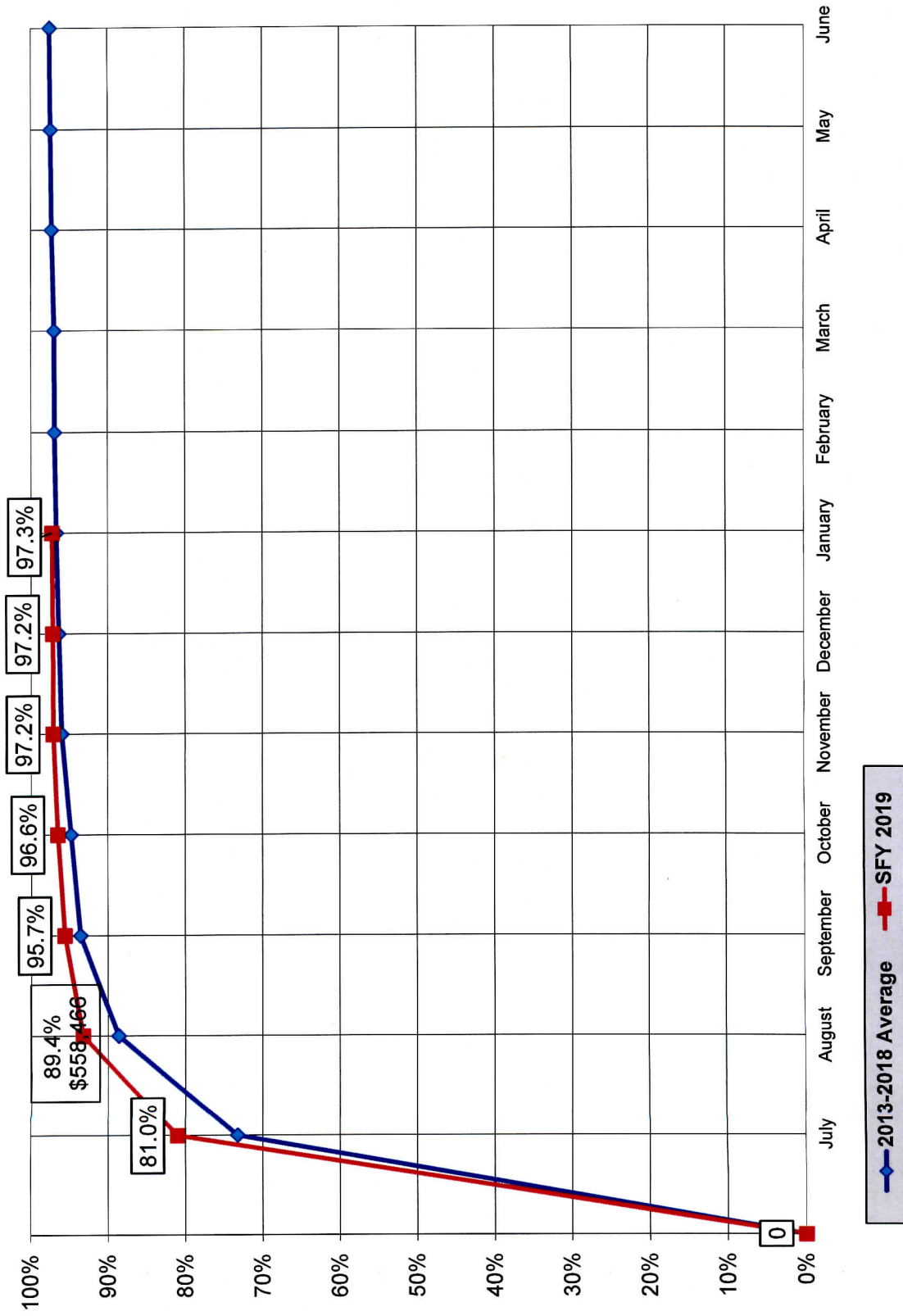
■ Monthly Payments  
■ Cumulative Payments

Month

# AFM Monthly Summary

## Percentage of Total Billed vs. Collected

### Updated February 5, 2019



**Maine Drinking Water Program  
Alternative Funding Mechanism  
Five Year Budget Projection**

Position Number	Position / Expense Category	Actual	Actual	Actual	Actual	Actual	Estimate	Estimate	Estimate	Estimate	Estimate
		SFY2016	SFY2016	SFY2017	SFY2018	SFY2019	SFY2020	SFY2021	SFY2022	SFY2023	
20002861	Envir. Specialist III - Jed (50%)					25,741	26,256	26,781	27,317	27,317	27,317
20002859	Envir. Specialist III - VACANT (Greg) 50%					28,271	26,787	27,333	27,879	27,879	27,879
20320761	Envir. Specialist III - Christine (50%)					52,543	53,594	54,665	55,759	55,759	55,759
20002316	Envir. Specialist III - Kate (50%)					26,271	26,797	27,333	27,879	27,879	27,879
20002858	Envir. Specialist III - Mark (50%)					23,517	24,693	25,927	26,446	26,446	26,446
20002555	Envir. Specialist III - Halg (50%)					26,271	26,797	27,333	27,879	27,879	27,879
20321866	Envir. Specialist III - Jason (50%)					25,997	26,517	27,047	27,588	27,588	27,588
20002387	Envir. Specialist IV - Robin (50%)					31,756	32,391	33,039	33,699	33,699	33,699
20002270	Asst Envir. Engineer - Larry (50%)					30,566	31,178	31,801	32,437	32,437	32,437
	Total Salaries	264,000	235,455	245,375	260,987	268,934	275,018	281,259	286,884	286,884	286,884
	Fringe Benefits	152,121	136,426	152,395	165,545	168,856	172,233	175,678	179,191	182,775	182,775
	Travel	2,752	3,054	1,763	800	3,000	3,000	2,267	2,756	2,674	2,674
Other	Office Space (Rent, Utilities, MIS)	30,472	31,097	19,140	11,160	32,000	32,640	33,293	33,959	34,638	34,638
	Supplies	1,955	2,659	564	697	2,800	2,600	1,966	2,389	2,318	2,318
	Information Technology	21,389	33,974	8,371	40,306	35,000	35,700	36,414	37,142	37,885	37,885
	Contracts	7,020	2,421		1,400						
	Indirect Cost	54,991	52,188	73,504	75,352	76,105	76,866	77,635	78,411	79,196	79,196
	<b>Total Expenses</b>	<b>634,699</b>	<b>497,274</b>	<b>501,112</b>	<b>566,247</b>	<b>686,495</b>	<b>698,057</b>	<b>698,511</b>	<b>698,732</b>	<b>698,732</b>	<b>698,732</b>
						303,191					
	Other Sources	(4,355)									
	AFM Fees Billed/Collected	454,466	458,480	504,717	561,811	616,784	617,076	617,076	662,317	662,317	662,317
	<b>Total Revenues</b>	<b>450,111</b>	<b>458,480</b>	<b>504,717</b>	<b>561,811</b>	<b>616,784</b>	<b>617,076</b>	<b>617,076</b>	<b>662,317</b>	<b>662,317</b>	<b>662,317</b>
						607,989					
	Carryover	233,096	148,508	109,713	113,318	118,882	149,171	168,190	176,754	218,339	218,339
	<b>Annual Surplus / (Deficit)</b>	<b>(84,588)</b>	<b>(38,795)</b>	<b>3,605</b>	<b>5,564</b>	<b>30,289</b>	<b>19,019</b>	<b>8,565</b>	<b>41,585</b>	<b>35,947</b>	<b>35,947</b>
	<b>AFM Carryover</b>	<b>148,608</b>	<b>109,713</b>	<b>113,318</b>	<b>118,882</b>	<b>149,171</b>	<b>168,190</b>	<b>176,754</b>	<b>218,339</b>	<b>254,286</b>	<b>254,286</b>
						146,624					
						139,062					
	<b>AFM Fee History</b>										
	Per Capita Rate	0.45	0.45	0.50	0.55	0.60	0.60	0.60	0.65	0.65	0.65
	Minimum Fee	50.00	50.00	55.00	60.00	65.00	65.00	65.00	70.00	70.00	70.00
	Maximum Fee										
	Minimum Population	100	100	100	100	100	100	100	100	100	100
	Bottled Water Fee	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)
	<b>Estimated Revenue by Type</b>										
	Community	304,179	306,168	340,087	374,185	411,004	411,004	411,004	441,878	441,878	441,878
	Non-Transient, Non-community	34,670	35,296	38,405	41,993	45,197	45,197	45,197	49,134	49,134	49,134
	Transient, Non-community	98,984	97,127	109,106	121,273	134,145	134,145	134,145	142,175	142,175	142,175
	Bottled Water	14,010	20,210	21,990	24,360	26,438	26,730	26,730	29,130	29,130	29,130
\$	50 Small (up to 250,000 gallons)	750	750	1,020	1,140	1,260	1,260	1,260	1,380	1,380	1,380
\$	150 Medium (250,000 to 20 million)	900	900	1,500	1,650	1,800	1,800	1,800	1,980	1,980	1,980
\$	2,000 Large (over 20 million gallons)	12,000	18,200	19,200	21,300	23,400	23,400	23,400	25,500	25,500	25,500
\$	200 Out-of-State										
\$	10 Water vendors (Min. \$50 Max. \$150)	360	360	270	270	270	270	270	270	270	270
	<b>Total Estimated Revenue (AFM Fees Billed)</b>	<b>451,843</b>	<b>458,600</b>	<b>509,687</b>	<b>561,811</b>	<b>616,784</b>	<b>617,076</b>	<b>617,076</b>	<b>662,317</b>	<b>662,317</b>	<b>662,317</b>

**Amount Billed in July 2018**

Billed to PWS FY 2018 Billing	\$590,345.60
Billed to PWS Past Due	\$7,554.03
Billed to PWS Total	<b>\$597,899.63</b>
Billed to BW systems FY 2018 Billing	\$26,438.00
Billed to BW systems Past Due	\$0.00
Billed to BW systems Total	<b>\$26,438.00</b>
Total Billed for FY 2018	\$616,783.60
Past Due Carried over for Systems Active on 7/1/2018	\$7,554.03
<b>TOTAL</b>	<b>\$624,337.63</b>

Amount Paid			TOTAL BY MONTH	PERCENT BY MONTH
Public Water Systems	Bottled Water Systems			
July	July	\$503,862.58	\$2,155.00	81.05%
August	August	\$52,684.60	\$23,910.00	12.27%
September	September	\$14,735.00	\$210.00	2.39%
October	October	\$5,762.55	\$0.00	0.92%
November	November	\$3,657.10	\$0.00	0.59%
December	December	\$332.00	\$0.00	0.05%
January	January	\$580.00	\$0.00	0.09%
February	February			
March	March			
April	April			
May	May			
June	June			
<b>Totals</b>		<b>\$581,613.83</b>	<b>\$26,275.00</b>	<b>99.38%</b>
			<b>\$607,888.83</b>	<b>97.37%</b>

Amount Billed minus Amount Paid \$16,448.80  
 Amount Owed by Inactivated Systems \$1,454.40  
 Amount owed by Active Systems \$14,186.85  
 Adjustments and Waived Fees \$807.55

From SFY 2017 DWC Report

Types of PWS	Number of Public Water Systems
Community	376
Non-Transient Non-Community	367
Non-Community	1,145
Bottled Water / Vending Machines	58
<b>Totals</b>	<b>1,946</b>

Number of each system type billed in July 2018	
	370
	375
	1,158
	58
	<u>1,961</u>



	Total	\$1,454.40
PWSID	NAME	SumOfAmount
PWSID	NAME	SumOfAmount
ME0000185	CHEBEAGUE ISLAND SCHOOL	\$0.00
ME0000605	RSU 13 GILFORD BUTLER SCHOOL	\$0.00
ME0000609	MSAD 30 EDITH LOMBARD SCHOOL	\$0.00
ME0000777	OXFORD RESORT CASINO	\$0.00
ME0002038	FIRST AND LAST MOTEL LLC	\$125.00
ME0002411	MELODY ROLLER RINK	\$180.00
ME0003542	ON THE WAY CAFE	\$0.00
ME0004756	PENOBSCOT PUB	\$107.00
ME0006390	OAKLAND SEASHORE MOTEL/CABINS	\$65.00
ME0006595	ANTHONY'S ON MOOSEHEAD TRAIL	\$385.40
ME0007150	DISANTOS RESTAURANT	\$257.00
ME0007200	COVERED BRIDGE MOTEL & RESTAURANT	\$0.00
ME0010983	CASEY'S SPENCER BAY CAMPS	\$113.60
ME0015567	AJS FAMILY RESTAURANT	\$65.00
ME0016738	TOWN OF CASCO CENTRAL FIRE STATION	\$0.00
ME0020464	MERCEDES ON BRANDY POND	\$0.00
ME0021307	NANCY'S SPORTS PUB AND GRILL	\$0.00
ME0092512	BRYANTS	\$0.00
ME0092524	COUNTRY CATERING	\$0.00
ME0092615	122 CORSON	\$91.40
ME0092680	MISS JORDYNS CHILD CARE & PRESCHOOL	\$0.00
ME0092686	STONE SOUP CAFE & MARKET	\$65.00
ME0092695	LAKESIDE DINER	\$0.00
ME0093816	HYDE SCHOOL	\$0.00
ME0094047	1075	\$0.00
ME0094086	AJS EVERYTHING	\$0.00
ME0094738	POINT LOOKOUT-ATHENA U	\$0.00
ME0094810	PIZZA STONE	\$0.00
ME0094970	WILTON-FARMINGTON MASONIC LODGE	\$0.00
ME0095014	7 LAKES ALLIANCE	\$0.00
ME0095070	SUNRISE CARE FACILITY	\$0.00