



**Maine Center for Disease
Control and Prevention**
*An Office of the
Department of Health and Human Services*

Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

Tel. (207) 287-2070

Drinking Water Program

Department of Health and Human Services
Maine Center for Disease Control and Prevention
286 Water Street
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Maine Public Drinking Water Commission

MEETING #136

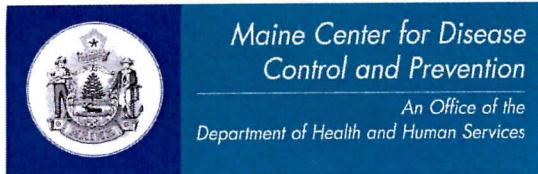
Wednesday, February 1, 2017

9:00 AM to 11:00 AM

Drinking Water Program – Key Bank Building
286 Water Street, Augusta, Maine 287-2070

Agenda

1. Approval of Minutes, Meeting #135, November 30, 2016
2. Election of Chair and Vice-Chair
3. SFY 2017 AFM Fee Collection Status
4. Lead in Drinking Water Updates
5. Legislative Update
6. DWP Staffing Update
 - a. Vacancies
7. Overview of DWP Teams/positions (10 am)
8. DWC Membership Update – reappointment status
9. Suggested Items for next meeting
10. 2017 Meeting Schedule
 - a. May 3, 2017- Bangor Water District, Bangor
 - b. Sep 6, 2017- The Meadows, Greene
 - c. Nov 29, 2017- Winterport Town Office, Winterport



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Maine Drinking Water Commission

Minutes of Meeting #136

Feb 1, 2017

The Maine Public Drinking Water Commission (DWC) held its 136th meeting on Feb 1, 2017 at the Key Bank Building, Augusta Maine.

Present Were:

Members: Jeff LaCasse, Tom Brennan, Brian Richardson, Bob MacKinnon, and Roger Crouse.
Jim Willis, Board Clerk

Time: Jeff called the meeting to order at 9:10 AM

A. APPROVAL OF MINUTES:

Minutes from the last meeting were approved, with the addition of the assignment for Roger researching the ability of the DWP to charge late fees on unpaid AFM bills.

B. RECURRING BUSINESS:

1. ELECTION OF CHAIR AND VICE-CHAIR

Elections of Chair and Vice-Chair took place. Jeff LaCasse will remain as Chair and Kathy Moriaty as Vice-Chair.

2. SFY 2017 AFM FEE COLLECTION STATUS

Roger presented the AFM Fee revenue status. The collection rate was at 98.1 percent for a total \$504,420 collected - slightly higher than previous years. Roger stated that spending for the 2017 SFY is higher than anticipated due to changes in indirect expenses. Roger stated that at the May meeting we will have to look at AFM budget and possibly AFM fee increases.

Roger stated that we are not able to charge late fees or interest on overdue AFM because the statute does not provide that authority.

3. LEAD IN DRINKING WATER UPDATES

Roger discussed the progress of lead water testing in schools. So far out of 500 schools 100 schools have sampled. There was discussion at the end of this program what data would be useful to look at.

4. LEGISLATIVE UPDATE

Roger provided an overview of LD 40, which would require lead testing in schools, and LD 90, a revision to the charter of the Rumford Water District.

Roger reported that President Trump's Executive Order freezing EPA grants would not affect the DWP.

Bob was going to talk with MRWA to see how the Executive Order would affect MRWA's training and programs.

5. DWP STAFFING UPDATE/VACANCIES

Roger stated that the DWP still has two vacant positions - a Rule Specialist in Augusta and a Public Water System Inspector in Bangor. The 1st round of advertisements resulted in only one qualified candidate for the two positions. The DWP is currently in the process of re-advertising the two positions.

6. OVERVIEW OF DWP TEAMS/POSTIONS

Teresa Trott, Mike Abbott, and Mike Plaziak of the Drinking Water Program provided an overview of their respective teams: Data Management and Program support, Engineering and Water Resources, and Public Water System Inspection.

7. DWC MEMBERSHIP UPDATE-REAPPOINTMENT STATUS

Harvey Chesley is not renewing his seat on the DWC. There was a question on other member's seats and expiration dates. Jim Willis will check on the other members and let members know.

8. SUGGESTED ITEMS FOR NEXT MEETING

Legislative bills
AFM 2017 billing rates

9. 2017 MEETING SCHEDULE

May 3, 2017- Bangor Water District, Bangor
Sep 6, 2017- The Meadows, Greene
Nov 29, 2017- Winterport Town Office, Winterport

Meeting adjourned at 11:00 am

Respectfully Submitted

Jim Willis

**AFM Payment Summary SFY 2017
as of January 30, 2017**

**Total Billed:
\$514,334**

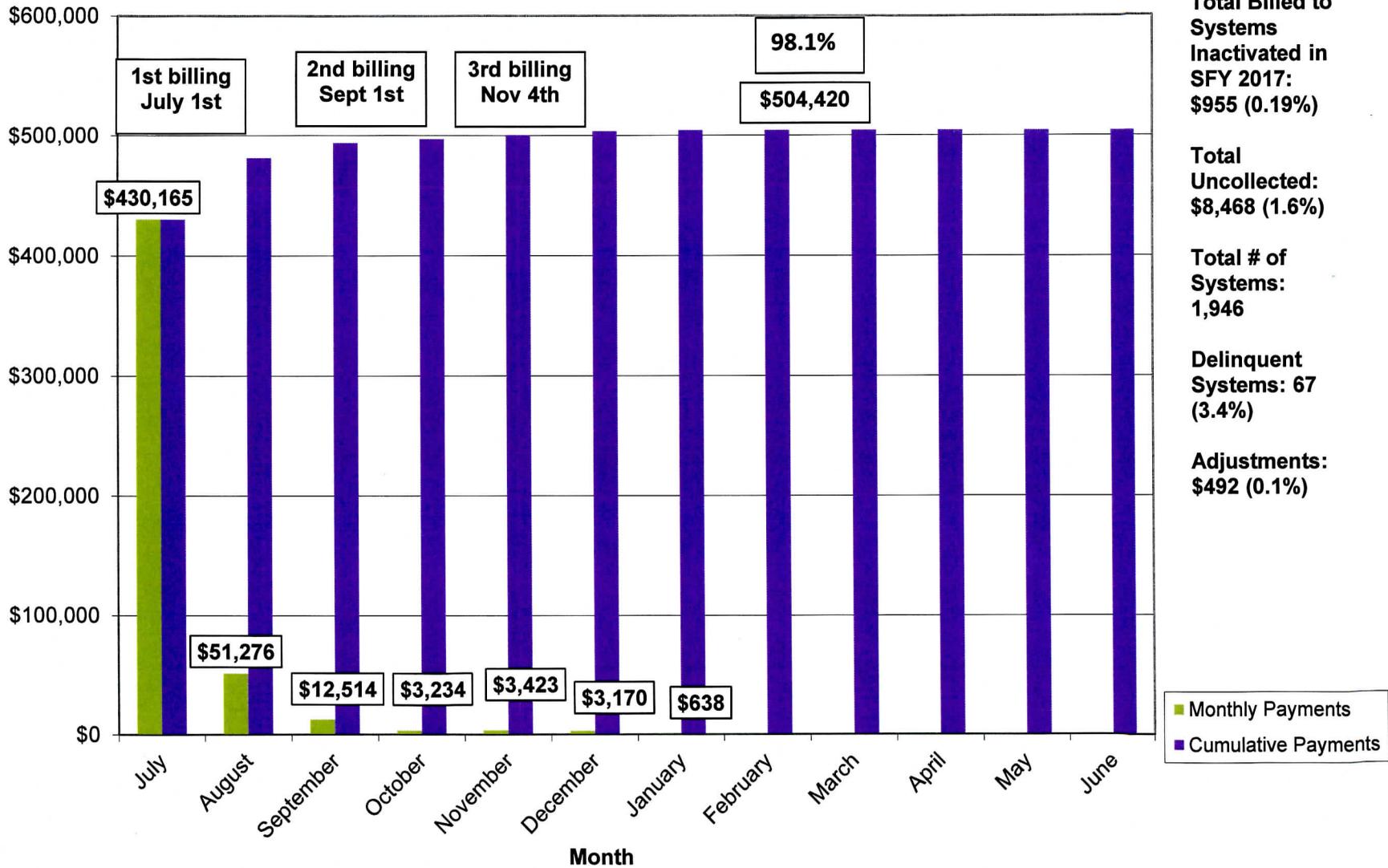
**Total Billed to
Systems
Inactivated in
SFY 2017:
\$955 (0.19%)**

**Total
Uncollected:
\$8,468 (1.6%)**

**Total # of
Systems:
1,946**

**Delinquent
Systems: 67
(3.4%)**

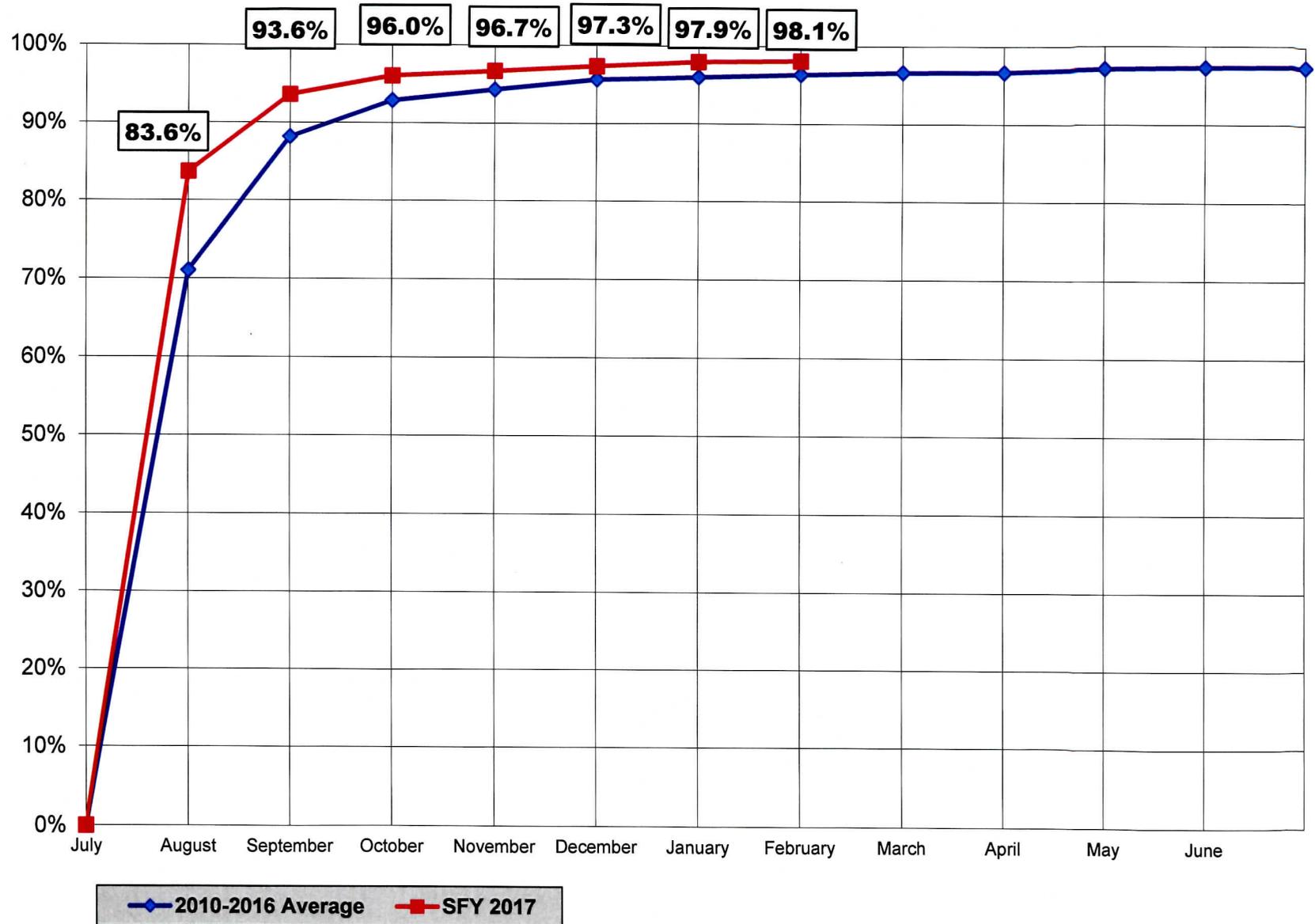
**Adjustments:
\$492 (0.1%)**



AFM Monthly Summary

Percentage of Total Billed vs. Collected

Updated January 30, 2017



Overdue AFM Fees						
As of January 30, 2017				Total	\$8,467.75	
PWSID	NAME	Total Bill	Paid	Balance	Type	
ME0094899	TRAILS END RESTAURANT & TAVERN	\$492.50	\$0.00	\$492.50	NC	
ME0022654	SLOW BELL CAFE	\$390.00	\$0.00	\$390.00	NC	
ME0011403	SKIPS TAVERN	\$379.00	\$0.00	\$379.00	NC	
ME0001539	BATH GOLF CLUB	\$352.00	\$0.00	\$352.00	NC	
ME0094487	FORE SEASONS RESTAURANT & BANQUET	\$342.50	\$0.00	\$342.50	NC	
ME0009972	HIDEAWAY DINER	\$320.00	\$0.00	\$320.00	NC	
ME0094451	1-7-10 BOWLING & ENTERTAINMENT CENTER	\$320.00	\$0.00	\$320.00	NC	
ME0008392	REUNION STATION RESTAURANT	\$317.40	\$0.00	\$317.40	NC	
ME0011753	ROGUE CAFE	\$267.00	\$0.00	\$267.00	NC	
ME0093160	CARRABASSETT SPRING WATER COMPANY	\$250.00	\$0.00	\$250.00	NP	
ME0000848	PITTSTON FARM	\$243.50	\$0.00	\$243.50	NC	
ME0006595	MOOSEHEAD TRAIL MOTOR LODGE	\$232.30	\$0.00	\$232.30	NC	
ME0092470	BUCK-IT GRILL & PUB	\$203.80	\$0.00	\$203.80	NC	
ME0094996	THE BOATYARD GRILL	\$190.00	\$0.00	\$190.00	NC	
ME0018412	EASTWARD BOWLING LANES	\$171.50	\$0.00	\$171.50	NC	
ME0008189	HARBOR ROOM	\$170.00	\$0.00	\$170.00	NC	
ME0003424	FROST POND CAMPGROUND/CAMPS	\$155.00	\$0.00	\$155.00	NC	
ME0003342	HOWARDS TRAILER PARK	\$155.00	\$0.00	\$155.00	C	
ME0006425	MAYNARDS IN MAINE	\$138.55	\$0.00	\$138.55	NC	
ME0092547	COUNTRY DELIGHT INC	\$138.25	\$0.00	\$138.25	NC	
ME0094846	HILLTOP DINER & DELI LLC	\$130.00	\$0.00	\$130.00	NC	
ME0092567	THE FARMHOUSE INN	\$126.50	\$0.00	\$126.50	NC	
ME0092531	MILBRIDGE-BIG CATS CATERING LLC	\$117.50	\$0.00	\$117.50	NC	
ME0005721	WINDSONG CAMPGROUND - PARSONSFIELD	\$105.00	\$0.00	\$105.00	NC	
ME0000725	NEW ENGLAND GOLF AND TENNIS CAMP	\$105.00	\$0.00	\$105.00	NC	
ME0095018	RHYMES AND REASONS EARLY LEARNING CENTER	\$105.00	\$0.00	\$105.00	NC	
ME0007236	IRONBOUND	\$100.00	\$0.00	\$100.00	NC	
ME0002176	THOMAS POINT BEACH CG INC	\$99.00	\$0.00	\$99.00	NC	
ME0002989	O DANS RESTAURANT	\$97.50	\$0.00	\$97.50	NC	
ME0004127	RUSTIC GRILL AND TAVERN	\$95.00	\$0.00	\$95.00	NC	
ME0003408	ABOL BRIDGE CAMPGROUND	\$84.50	\$0.00	\$84.50	NC	
ME0015799	BROOKLIN INN	\$82.00	\$0.00	\$82.00	NC	
ME0000871	GANDER BROOK CHRISTIAN CAMP	\$81.50	\$0.00	\$81.50	NC	
ME0094953	HUNTERS BREAKFAST II LLC	\$80.00	\$0.00	\$80.00	NC	
ME0009920	THE HITCHING POST DINER	\$80.00	\$0.00	\$80.00	NC	
ME0012805	SPECTATORS SPORTS BAR	\$80.00	\$0.00	\$80.00	NC	
ME0001048	PROSPECT HILL GOLF CLUB	\$80.00	\$0.00	\$80.00	NC	
ME0094902	SUNDAY RIVER GOLF CLUB	\$77.00	\$0.00	\$77.00	NC	
ME0005844	POLAND COUNTRY VILLAGE MHP,INC	\$75.00	\$0.00	\$75.00	C	
ME0023468	LAKE GEORGE REGIONAL PARK #2	\$69.00	\$0.00	\$69.00	NC	
ME0002262	LAKEVIEW GOLF CLUB	\$67.50	\$0.00	\$67.50	NC	
ME0023242	BARNES BROOK GOLF COURSE	\$65.00	\$0.00	\$65.00	NC	
ME0094892	THE GALLEY RESTAURANT	\$65.00	\$0.00	\$65.00	NC	
ME0123468	LAKE GEORGE REGIONAL PARK #1	\$64.00	\$0.00	\$64.00	NC	
ME0094639	THE PAINTED TURTLE CAFE	\$57.50	\$0.00	\$57.50	NC	
ME0094731	OWLS HEAD TRANSPORTATION MUSEUM 2	\$55.00	\$0.00	\$55.00	NC	

Overdue AFM Fees

As of January 30, 2017		Total		\$8,467.75	
PWSID	NAME	Total Bill	Paid	Balance	Type
ME0091830	US CG JONESPORT - STATION	\$55.00	\$0.00	\$55.00	C
ME0094724	MAINE STATE VETERANS CEMETERY	\$55.00	\$0.00	\$55.00	NC
ME0194594	US BORDER STATION-BRIDGewater-2012	\$55.00	\$0.00	\$55.00	NC
ME0093865	MOUNT DESERT OCEANARIUM	\$55.00	\$0.00	\$55.00	NC
ME0003353	LAKE MOXIE CAMPS	\$55.00	\$0.00	\$55.00	NC
ME0092580	CORINTH FAMILY DOLLAR	\$55.00	\$0.00	\$55.00	NC
ME0092504	THE KEEPERS HOUSE INN LLC	\$55.00	\$0.00	\$55.00	NC
ME0002411	MELODY ROLLER RINK	\$55.00	\$0.00	\$55.00	NC
ME0092434	KIDSQUARTERS CHILD CARE CENTER	\$55.00	\$0.00	\$55.00	NTNC
ME0015880	DEAD RIVER EXPEDITIONS	\$55.00	\$0.00	\$55.00	NC
ME0006389	GOOSE RIVER GOLF CLUB	\$55.00	\$0.00	\$55.00	NC
ME0024225	CHAPS LLC	\$55.00	\$0.00	\$55.00	NC
ME0194599	US BORDER STATION-HAMLIN	\$55.00	\$0.00	\$55.00	NC
ME0094981	US BORDER PATROL- FORT FAIRFIELD	\$55.00	\$0.00	\$55.00	NTNC
ME0009215	SUFFOLK UNIVERSITY	\$55.00	\$0.00	\$55.00	NC
ME0094857	PEGGYS BAR & GRILL	\$55.00	\$0.00	\$55.00	NC
ME0094723	CHILDRENS VILLAGE CHILD CARE CENTER	\$55.00	\$0.00	\$55.00	NTNC
ME0003456	WHEATONS LODGE & CAMPS	\$55.00	\$0.00	\$55.00	NC
ME0094794	STEPPING STONES/MONTESSORI SCHOOL	\$55.00	(\$50.00)	\$5.00	NTNC
ME0011450	STEPHEN PHILLIPS MEM PRESERVE	\$90.50	(\$90.00)	\$0.50	NC
ME0021419	WINGS HILL INN	\$55.45	(\$55.00)	\$0.45	NC

**Maine Drinking Water Program
Alternative Funding Mechanism
Five Year Budget Projection**

Position Number	Position / Expense Category	Actual	Actual	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	PROJECTED THROUGH JUNE 2017	
		SFY2014	SFY2015	SFY2016	SFY2017	SFY2018	SFY2019	SFY2020	SFY2021	SFY2022		
20002357	Office Asst II - Dan (50%)				16,099	16,421	16,750	17,085	17,426	17,775		
20002861	Envir. Specialist III - Jed (50%)				25,002	26,252	27,564	28,942	29,521	30,112		
20002359	Envir. Specialist III - Greg (50%)				25,002	25,502	26,012	26,532	27,063	27,604		
20320761	Envir. Specialist III - Christine (50%)				25,002	25,502	26,012	26,532	27,063	27,604		
20002316	Envir. Specialist III - Kate (50%)				25,002	25,502	26,012	26,532	27,063	27,604		
20002858	Envir. Specialist III - Mark (50%)				20,155	21,163	22,221	23,332	24,499	25,724		
20002555	Envir. Specialist III - Haig (50%)				25,002	25,502	26,012	26,532	27,063	27,604		
20321866	Envir. Specialist III - Jason (50%)				23,119	24,275	25,489	26,999	28,519	29,049		
20002387	Envir. Specialist IV - Robin (50%)				28,226	29,637	31,119	31,741	32,376	33,023		
20002270	Asst Envir. Engineer - Larry (50%)				29,091	29,673	30,266	30,871	31,489	32,119		
	Total Salaries	197,448	264,000	235,455	241,698	249,427	257,455	264,098	270,080	276,217	244,391.33	
	Fringe Benefits	116,962	152,121	136,426	139,154	141,937	144,776	147,672	150,625	153,638	152,486.53	
	Travel	1,753	2,752	3,054	2,520	2,775	2,783	2,693	2,750	2,742	2,083.47	
eliminate	Training	-	-	-	-	-	-	-	-	-	-	
eliminate	Office Equipment/Computers	-	-	-	-	-	-	-	-	-	-	
Other	Office Space (Rent, Utilities, MIS)	36,829	30,472	31,097	31,719	32,354	33,001	33,661	34,334	35,021	32,604.00	
	Supplies	3,759	1,955	2,659	2,791	2,468	2,640	2,633	2,580	2,618	390.00	
	Information Technology	43,761	21,389	33,974	34,653	35,346	36,053	36,774	37,510	38,280	37,268.40	
	Contracts	6,573	7,020	2,421							3,400.00	
	Indirect Cost	66,829	54,991	52,188	52,710	53,237	53,769	54,307	54,850	55,398	73,089.47	
	Total Expenses	473,914	534,699	497,274	505,245	517,545	530,477	541,837	552,729	563,893	545,713	
					317,671	SFY2017 actual expenses through 1/30/2017						
	Other Sources	(50)	(4,355)									
	AFM Fees Billed/Collected	454,844	454,466	458,480	509,587	509,587	509,587	509,587	509,587	509,587	509,587	
	Total Revenues	454,794	450,111	458,480	509,587	509,587	509,587	509,587	509,587	509,587		
					504,420	SFY2017 actual revenue through 1/30/2017						
	Carryover	252,216	233,096	148,508	109,713	114,055	106,098	85,208	52,957	9,815		
	Annual Surplus / (Deficit)	(19,120)	(84,588)	(38,795)	4,342	(7,958)	(20,890)	(32,250)	(43,142)	(54,306)		
	AFM Carryover	233,096.17	148,508	109,713	114,055	106,098	85,208	52,957	9,815	(44,490)		
	AFM Fee History											
	Per Capita Rate	0.45	0.45	0.45	0.50	0.50	0.50	0.50	0.50	0.50		
	Minimum Fee	50.00	50.00	50.00	55.00	55.00	55.00	55.00	55.00	55.00		
	Maximum Fee											
	Minimum Population	100	100	100	100	100	100	100	100	100		
	Bottled Water Fee	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)		
	Estimated Revenue by Type											
	Community	304,179	304,179	306,168	340,087	340,087	340,087	340,087	340,087	340,087		
	Non-Transient, Non-community	34,670	34,670	35,296	38,405	38,405	38,405	38,405	38,405	38,405		
	Transient, Non-community	98,984	98,984	97,127	109,106	109,106	109,106	109,106	109,106	109,106		
	Bottled Water	14,010	14,010	20,210	21,990	21,990	21,990	21,990	21,990	21,990		
\$ 50	Small (up to 250,000 gallons)	750	750	750	1,020	1,020	1,020	1,020	1,020	1,020		
\$ 150	Medium (250,000 to 20 million)	900	900	900	1,500	1,500	1,500	1,500	1,500	1,500		
\$ 2,000	Large (over 20 million gallons)	12,000	12,000	18,200	19,200	19,200	19,200	19,200	19,200	19,200		
\$ 200	Out-of-State	-	-	-	-	-	-	-	-	-		
\$ 10	Water vendors (Min. \$50 Max. \$150)	360	360	360	270	270	270	270	270	270		
	Total Estimated Revenue (AFM Fees Billed)	451,843	451,843	458,800	509,587	509,587	509,587	509,587	509,587	509,587		

Drinking Water Program Organizational Chart

DRINKING WATER PROGRAM, DIVISION OF ENVIRONMENTAL AND COMMUNITY HEALTH, MAINE CDC

February 2017

