## INSTRUCTIONS FOR CATEGORY C MANIFESTS

General Instructions: All entries must be legibly printed or typed.

<u>Nonhazardous Waste Transporter Decal Number</u>: This is the number that appears on your license and on the decal attached to your conveyance.

Generator: **NAME** and **TOWN** are required. **TOWN** refers to the municipality to which the Generator pays taxes.

<u>Transporter</u>: Company **NAME** is required. If the decal number is filled in above, the address and phone number are optional. **QUANTITY LOADED, DATE LOADED, and DRIVER'S NAME** are required.

<u>Waste Type</u>: You must check one of the three types, or specify waste type of "other".

<u>Intermediate Transporter:</u> Complete this section only if the transporter is a <u>company</u> other than the company picking up the waste.

<u>Disposal Facility</u>: If facility **CODE** is known, enter the number. **NAME** and **LOCATION** are required, **PHONE** is optional. **QUANTITY RECEIVED, DATE RECEIVED, and OPERATOR'S NAME** must be filed in by the disposal facility operator.

**SIGNATURE and DATE SIGNED** must be completed by both transporter and disposal facility operator.

The top page of the manifest form should be kept for the transporter's records. **THE SECOND PAGE OF THE MANIFEST MUST BE RETURNED TO THE DEP WITHIN FIFTEEN DAYS AFTER THE END OF EACH FISCAL QUARTER.** (Manifests must be received by April 15, July 15, October 15, and January 15.)

Send manifests to

DEP NHW Manifests 17 State House Station Augusta, Maine 04333

Call (207) 441-8450 if you have any questions.