

# SQG Hazardous Waste Generator Inspection Checklist

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Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Physical Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

EPA ID #: \_\_\_\_\_

Inspection Date: \_\_\_\_\_

## INSPECTION PARTICIPANTS:

Maine DEP: \_\_\_\_\_  
\_\_\_\_\_

Company: \_\_\_\_\_  
\_\_\_\_\_

Other: (EPA etc) \_\_\_\_\_  
\_\_\_\_\_

DEP Licenses:

<u>Type</u>	<u>License #</u>

## FACILITY INFORMATION:

Generator Type: SQG      SQG+      LQG

Business Hours: \_\_\_\_\_      Septic      Sewer

# of Employees: \_\_\_\_\_      City Water      Private Well

Products/Services: \_\_\_\_\_



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## Small Quantity Generator Checklist

Less than 27 gallons generated per month and less than 55 gallons in storage.

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850(3)(A)(5)(d)	Is waste stored in a container no greater than 55 gallons in size?	YES	NO
	Is container labeled with the full date when full?	YES	NO
851(8)(A)	Do containers meet the pre-transport requirements of this cite?	YES	NO
851(8)(B)(3)	Is the accumulation start date on the container?	YES	NO
	Is the container labeled with the words "Hazardous Waste"	YES	NO
850(3)(A)(5)(d)	Is waste properly manifested iaw Chapter 857?	YES	NO
	Does generator use a licensed HW transporter?	YES	NO
	Is waste transported to an authorized facility?	YES	NO
	Is waste shipped off site within 180 days of the full date?	YES	NO

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## Small Quantity Generator Plus Requirements (plus above)

Less than 27 gallons generated per month and less than 3-55 gallon drums in storage.

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850(3)(A)(5)(d)	Does facility have an EPA ID#?	YES	NO
	Is waste stored on a firm working surface?	YES	NO
	Does storage area have secondary containment?	YES	NO
	Are containers in good condition?	YES	NO
	Is waste compatible with container?	YES	NO
	Are daily inspections conducted & log book complete?	YES	NO
	Are containers closed?	YES	NO

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## Records/Manifest Review

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857(5)(A)	Does the facility use a HW manifest for all shipments of HW?	YES	NO
851(7)(A)	Is a licensed HW transporter used for all shipments of HW?	YES	NO
851(7)(B)	Is HW shipped to a licensed disposal facility?	YES	NO
857(7)(A)(1-2)	Are manifests completed and signed?	YES	NO
857(7)(A)(6)	Are signed TSDF and generator copies and LDRs retained by facility? <small>(Copy 3 ME manifest) (Copy 8 ME manifest)</small>	YES	NO
857(7)(A)(6)	Are above copies kept for at least three years (five years for LDRs)?	YES	NO
857(7)(E)	Are signed TSDF copies returned to generator within 35 days? <small>(From date of shipment)</small>	YES	NO*
	*If NO does facility notify TSDF, transporter, and DEP?	YES	NO
857(7)(G)	If signed TSDF copy not received within 45 days is report submitted? <small>(Written exception report should be submitted to ME DEP)</small>	YES	NO
857(7)(H)	If waste is rejected is rejection report filed? <small>(Must be filed within 20 days of rejection)</small>	YES	NO
851(9)(E)	Does facility submit Annual reports?	YES	NO

<b>Does facility keep:</b>			
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851(9)(A)	All test results for at least 10 years?	YES	NO
851(9)(B)	All reports filed with DEP or EPA least 10 years? <b>Includes annual reports etc...</b>	YES	NO
851(9)(C)	All logs for at least one year? <small>Includes HWSA and SAA inspection logs.</small>	YES	NO

857(6)(D)	Does facility Export HW? <small>*IF YES, See 40CFR262 Subparts E and F, and 40CFR263</small>	YES*	NO
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## License Requirements

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851(12)(A)&856	Are any HW treated or disposed of?	YES*	NO
	* If YES, is facility licensed to treat each waste treated?	YES	NO
	If licensed:		
	Is license current and accurate? (For the current unit or process)	YES	NO
38MRSA 2301-2313	Does facility have a Pollution Prevention (P2) Plan? (LQG only)	YES	NO